

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MINUTES FOR June 26, 2024  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Absent
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Ana Beltran
County of Imperial	Luis Plancarte
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

**STAFF PRESENT:** David Aguirre, Michelle Bastidas, Katie Luna, Maricela Galarza, Angela Delgadillo, Esperanza Avila

**OTHERS PRESENT:** Eric Havens: Counsel; John Garcia, Gerard Chadergran: Caltrans, Dave Smith, Cesar Sanchez; Transdev

**PUBLIC:** None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, June 26, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Chair Plancarte](#) called the Commission meeting to order at 6:26 p.m. Roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT CALENDAR**

- A. ICTC Commission Minutes: May 22, 2024
- B. Received and filed:
  - 1. ICTC Management Committee Minutes: May 08, 2024
  - 2. ICTC TAC Minutes: May 23, 2024
  - 3. ICTC SSTAC Minutes: May 01, 2024

A motion was made by [Nava-Froelich](#) and seconded by [Beltran](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes

City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

**V. ACTION CALENDAR**

A. Draft ICTC Overall Work Program (OWP) and Budget, Fiscal Year 2024/2025

1. Adopted the Draft ICTC Overall Work Program (OWP) and Budget for FY 2024/2025.

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve the Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

B. Competitive Bid Process for the IMPERIAL VALLEY TRANSIT (IVT) Fixed Route Bus System – 5 Year Operating Agreement, FY 2024-25 to FY 2028-29 and Option Years FY 2029-2030 and FY 2030-2031

1. Authorized the Chairman to sign an operating agreement with Transdev services, INC. for the continued operation of Imperial Valley Transit/IVT Blue, Green, Gold and Calexico On Demand with an annual not to exceed annual operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause. See attached staff report.
2. Adopted the Performance Goals for the operation of Imperial Valley Transit per the contract documents.
3. Authorized Adopt the Performance Goals for the operation of the IVT Blue, Green, Gold Lines and Calexico On Demand per the contract documents.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action B as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes

City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

C. Competitive Bid Process for the IVT ACCESS ADA Paratransit System – 5 Year Operating Agreement, FY 2024-25 to FY 2028-29 and Option Years FY 2029-2030 and FY 2030-2031

1. Authorized the Chairman to sign an operating agreement with Transdev Services, INC. for the continued operation of IVT ACCESS with an annual not to exceed annual operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause. See attached staff report.
2. Adopted the Performance Goals for the operation of IVT ACCESS per the contract documents.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action C as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

D. Competitive Bid Process for the IVT RIDE Paratransit System – 5 Year Operating Agreement, FY 2024-25 to FY 2028-29, and Option Years FY 2029-2030 and FY 2030-2031

1. Authorized the Chairman to sign an operating agreement with Transdev Services, INC. for the continued operation of IVT RIDE with an annual not to exceed annual operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause. See attached staff report.
2. Adopted the Performance Goals for the operation of IVT RIDE for Brawley, Calexico, El Centro- Imperial-Heber and the West Shores per the contract documents.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action D as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes

City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

- E. Competitive Bid Process for the IVT MedTrans Paratransit System – 5 Year Operating Agreement, FY 2024-25 to FY 2028-29 and Option Years FY 2029-2030 and FY 2030-2031
  - 1. Authorized the Chairman to sign an operating agreement with Transdev Services, INC. for the continued operation of IVT MedTrans with an annual not to exceed annual operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause. See attached staff report.
  - 2. Adopted the Performance Goals for the operation of IVT MedTrans per the contract documents

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action E as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.**

- F. Calexico East Port of Entry Bridge Widening Project – Contract Change Order No. 11
  - 1. Approved Change Order No. 11 to Hazard Construction Company for the Calexico East Port of Entry Bridge Widening Project in the deductive amount of (\$30,455.57) modifying the total contract value to \$21,215,698.04.
  - 2. Authorized the Executive Director to sign Change Order No. 11.

A motion was made by [Nava-Froelich](#) and seconded by [Beltran](#) to approve the Action F as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Absent

City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion Carried.****VI. REPORTS**

- A. ICTC Executive Director
- Active Transportation Program, Cycle 7: Applications were due to the CTC by June 17, 2024.
  - Partnerships with IVEDC: IVEDC staff presented at the June Commission meeting to provide an update on this project. For more information, please contact Carlos Montes at [carlos@ivedc.com](mailto:carlos@ivedc.com).
  - ICTC/IVT Operations and Maintenance Facility: The site plan will also be shared with the commission upon completion. Staff is working on grant applications to fund the preliminary phases of the project. More information to come.
  - STBG, CRP, and CMAQ 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP).
  - Calexico East Port of Entry Bridge Widening Project: Stage 3 of the project which consists of the completion of the improvements to the passenger vehicles lanes is now complete. Stage 4 of the project is now complete which consists of the retrofit activities and roadway striping. The project is estimated to be completed in June 2024
  - Imperial Mexicali Binational Alliance (IMBA): The next meeting is scheduled for July 11<sup>th</sup> at the ICTC Offices.
  - Imperial Valley Transit (IVT) FREE FARES PROGRAM: The free fares program will be ending in June 2024 with existing fares being re-implemented on July 1, 2024. A formal public hearing was held on March 27, 2024, before the Commission Meeting. There have been various outreach efforts made to let the public know.
  - Calexico Intermodal Transportation Center (ITC): The project construction management RFP ended on March 22, 2024. The final set of contract documents is being prepared in anticipation of the construction bidding phase. It will be going out to bid next month and should be awarded by August. Estimated completion date: Late 2025.
  - Transit Comprehensive Operational Analysis: Staff are currently working on the development of the Request for Proposals (RFP), and it is anticipated that the RFP will be released in the coming months.
  - All other updates are on the Executive Director report on page 23 of the agenda.
- B. Southern California Association of Governments (SCAG)
- Regional Council Approves Sustainable Communities Program-ATP and Safety Call for Applications Guidelines: On June 6, the SCAG Regional Council approved a call for application guidelines for an estimated \$10.4 million in funding. The call for applications is anticipated for Summer 2024.
  - Imperial County SCAG GIS Trainings: In partnership with Cal Poly Pomona's Department of Urban and Regional Planning, SCAG hosted a comprehensive GIS training course over 3 days in the County of Imperial.
  - All other updates are on the SCAG report on page 34 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
- A presentation was given to announce the State Route 98 Improvements.
  - I-8 Roadside Safety Improvements: Construction activities are underway. Estimated completion is the end of June 2024.

- Clean California Projects: Projects in Imperial County: County of Imperial, City of El Centro, and City of Brawley are completed. Bus shelter installation and improvements in Niland, Calipatria, and Holtville are completed.
  - SR-111 Roadside Improvements: Construction started in February 2024, to be completed in October 2024.
  - SR-86/Customs & Border Protection (CBP) Checkpoint Expansion: In May 2024, Caltrans placed this project on hold until ICTC/CBP elects to proceed with the environmental process.
  - All other updates are on the Caltrans report on page 38 of the agenda.
- D. Commission Member Reports
- Updates were provided by various commissioners.
- VII.** The next meeting will be on August 28, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.
- Commissioners voted to go dark in July.
- VIII. ADJOURNMENT**
- A. Meeting Adjourned at 7:47 p.m.