

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR April 24, 2024
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Absent
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Absent
City of Westmorland	Absent
County of Imperial	Luis Plancarte
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT:	David Aguirre, Michelle Bastidas, Katie Luna, Maricela Galarza, Angela Delgadillo
OTHERS PRESENT:	Eric Havens: Counsel; John Garcia, Roy Abboud, Everett Townsend; Caltrans David Salgado: SCAG
PUBLIC:	Kenny Robertson

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 24, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Vice-Chair Amparano](#) called the Commission meeting to order at 6:02 p.m. Roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 6:51 p.m.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: March 27, 2024
- B. Received and filed:
 - 1. ICTC Management Committee Minutes: March 13, 2024
 - 2. ICTC TAC Minutes: March 28, 2024
 - 3. ICTC SSTAC Minutes: March 06, 2024
- C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2023-24 Funds
 - 1. Authorized the ICTC Chairperson to sign the attached resolution.
 - 2. Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations.

A motion was made by [Amparano](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

V. ACTION CALENDAR

A. Various Bus Stop Improvement Project – Design Services

The ICTC Management Committee met on April 10, 2024, forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Various Bus Stop Improvement Project to Nicklaus Engineering, Inc. in the amount of \$71,227.00.
2. Authorized the Chairperson to sign the agreement.

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VI. REPORTS

A. ICTC Executive Director

- Community Project Funding/Congressionally Directed Spending (CPFCDs): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial, and the Imperial Irrigation District on their awards.
- Active Transportation Program, Cycle 7: Imperial County anticipates approximately \$1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants who are not successful in the statewide call. The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf

- Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval.
 - Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come. ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of May or June 2024.
 - Calexico East Port of Entry Bridge Widening Project: The project is estimated to be completed in June 2024.
 - Calexico Intermodal Transportation Center (ITC): The project construction management RFP has been released and is available for bidding by qualified engineering firms. ICTC is working to attempt to award the contract in April 2024. Due to the selection process and associated timing, the item may be taken to the commission directly for consideration and approval.
 - Transit Comprehensive Operational Analysis: Staff are currently working on the development of the Request for Proposals (RFP) and it is anticipated that the RFP will be released in the coming months.
 - ICTC's Unmet Transit Needs (UTN) Second Meeting (Findings) is scheduled for Monday, April 29, 2024, at 3:00 PM at the ICTC Offices.
 - All other updates are on the Executive Director report on page 46 of the agenda.
- B. Southern California Association of Governments (SCAG)
- SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
 - SCAG 2024 General Assembly Delegate and Alternate Selection: SCAG sends an email to all cities asking for respective councils to take action to appoint a specific General Assembly Delegate and an Alternate. Elected Officials and City Managers are comped on registrations.
 - SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
 - Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
 - ATP Cycle 7 Applications Due by June 17, 2024.
 - All other updates are on the SCAG report on page 54 of the agenda.
- C. California Department of Transportation (Caltrans)- District 11
- I-8, SR-78 Bridge Rehab at Various Locations: The expected completion date is the end of May.
 - Clean California Projects: Bus shelters have been installed. The construction of the curb ramp has been completed in the southwest quadrant of S. Rio Vista Ave. Below are complete pictures of all the work consisting of the Bus Shelter, curb ramps, loop detectors, camera installation, and striping.
 - The Median Island improvement consisting of curb improvement, installation of gravel mulch, desert worth foliage, and irrigation have been completed.

- SR-111 Roadside Improvements: Construction started in February 2024, to be completed in Fall 2024.
- SR-86/Customs & Border Protection (CBP) Checkpoint Expansion: The environmental studies are being prepared by ICTC/CBP and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.
- Project Study Report: Forrester Road Improvements: The draft PSR (PDS) document is being reviewed by ICTC and is anticipated to be completed by early spring of 2024.
- Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment: The overall study completion is estimated for summer 2024.
- Calexico East Land Port of Entry Joint Operations Systems: The study completion is estimated for summer 2024.
- Friday, April 26, 2024, is the final deadline (for the June 27-28, 2024, CTC meeting).
- 2025 Active Transportation Program (Cycle 7): ATP Cycle 7 Applications Due by June 17, 2024.
- Highway Safety Improvement Program (HSIP) – Cycle 12: It is expected that HSIP Cycle 12 Call-for-Projects be announced around late April or early May 2024
- All other updates are on the Caltrans report on page 57 of the agenda.

D. Commission Member Reports

- Updates were provided by various commissioners.

VII. The next meeting will be on May 22, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

VIII. ADJOURNMENT

- A. Meeting Adjourned at 7:11 p.m.