IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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MANAGEMENT COMMITTEE AGENDA

ICTC OFFICES
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

Wednesday, May 8, 2024
10:30 A.M.

CHAIR: DENNIS MORITA **VICE CHAIR: CEDRIC CESEÑA**

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Management Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To Join Zoom Meeting click on the following link:
https://us06web.zoom.us/j/83242123794?pwd=YOcMDyutLVpkxEA5fiPtj4oOwe0PCR.1
To Join by phone by dialing 669-444-9171
Meeting ID: 832 4212 3794
Passcode: 437646

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Management Committee on any subject matter within their jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerma@imperialctc.org. When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

IV. CONSENT CALENDAR

A. Approval of Management Committee Draft Minutes: April 10, 2024 Pages 5-17

B. Receive and File:
1. ICTC Commission Minutes: April 24, 2024
2. ICTC TAC Minutes: March 28, 2024
3. ICTC SSTAC Minutes: April 03, 2024

V. ACTION CALENDAR

A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025 Page 19

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Adopt the FY 2024-25 "Findings" and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2024-25 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopt the definition of "Unmet Transit Needs" and "Reasonable to Meet" as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.

B. Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services Page 26

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of $1,968,942.61.
2. Authorize the Chairperson to sign the agreement.

C. Team Services Junk Removal - Three Year Agreement Page 29

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Team Services Junk Removal three-year agreement, for FY 2024-25, FY 2025-26, and FY 2026-27.

D. Secure E-Waste Solutions (SES) Agreement – Sixth Modification Page 33

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Sixth Modification of the Secure E-Waste Solutions (SES) Agreement from July 1, 2024, through June 30, 2029.

E. Hunter Employment, LLC Agreement- Fifth Modification Page 38

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Fifth Modification of the Hunter Employment, LLC Agreement for July 1, 2024, to June 30, 2025.

F. Clean Earth Environmental Services Inc. Eighth Modification Page 46

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Eighth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2024, to June 30, 2025.

VI. REPORTS

A. ICTC / LTA / IVRMA Executive Director
- ICTC Executive Director Report Page 58

B. Southern California Association of Governments
- See attached report

C. California Department of Transportation – District 11
- See attached report

D. Committee Member Reports

VII. NEXT MEETING DATE AND PLACE

A. The next Management Committee Meeting is scheduled for Wednesday, June 12, 2024, at 10:30 a.m. in the City of Imperial.

VIII. ADJOURNMENT

IV. CONSENT CALENDAR

A. Approval of Management Committee Draft Minutes: April 10, 2024

B. Receive and File:

1. ICTC Commission Minutes: April 24, 2024

2. ICTC TAC Minutes: March 28, 2024

3. ICTC SSTAC Minutes: April 03, 2024

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF April 10, 2024
10:30 a.m.

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Esperanza Colio-Warren
City of Calipatria	Laura Gutierrez
City of El Centro	Absent
City of Holtville	Nick Wells
City of Imperial	Absent
County of Imperial	Miguel Figueroa
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Absent
ICTC	David Aguirre

STAFF PRESENT: Cristi Lerma, Katie Luna, Maricela Galarza, Angela Delgadillo

OTHERS PRESENT: Alejandro Lopez, Bryan Ott, Nick Ventrilla, Karen Islas: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, April 10, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Wells called the meeting to order at 10:33 a.m., roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 10:42 a.m.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A. Approval of Management Committee Draft Minutes: March 13, 2024

B. Received and Filed:

1. ICTC Commission Minutes: March 27, 2024
2. ICTC TAC Minutes: February 22, 2024
3. ICTC SSTAC Minutes: March 06, 2024

C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2023-24 Funds

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorized the ICTC Chairperson to sign the attached resolution.
2. Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations.

D. IVRMA-Local Government Waste Tire Clean Up Grant Resolution Cycle 20

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorized the Chairperson to sign the attached resolution.
2. Directed staff to forward the grant documentation to CalRecycle.

A motion was made by Salcido seconded by Colio-Warren to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

V. ACTION CALENDAR

A. Various Bus Stop Improvement Project – Design Services

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Various Bus Stop Improvement Project to Nicklaus Engineering, Inc. in the amount of $71,227.00.
2. Authorized the Chairperson to sign the agreement.

A motion was made by Colio-Warren seconded by Ortiz to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Absent
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Yes
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

VI. REPORTS

A. ICTC Executive Director

- Mr. Aguirre had the following updates:
  - Community Project Funding/Congressionally Directed Spending (CPFCDS): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards.
  - Active Transportation Program, Cycle 7: Imperial County anticipates approximately $1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf
  - Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come.
  - All ICTC Executive Directors updates can be found on page 34.

B. Southern California Association of Governments (SCAG)

- Mr. Salgado had the following updates:
  - Regional Early Action Planning Grant Program 2021 (REAP 2.0) Advocacy Update: Governor Gavin Newsom's proposed budget announced on Jan. 16 includes $300 million in cuts to the Regional Early Action Planning Program of 2021 (REAP 2.0) that will result in approximately $123 million in cuts from SCAG's $246 million REAP 2.0 program.
  - SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
  - SCAG Go Human is available. Please let Mr. Salgado know if interested.
  - SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
  - Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
  - SCAG updates can be found on page 43.

C. Caltrans Department of Transportation – District 11

- All Caltrans updates can be found on page 46.

VII. The next meeting is scheduled for **May 8, 2024, at 10:30 a.m.** at the ICTC Office and via Zoom Meeting for non-voting members and the public.

VIII. ADJOURNMENT

The meeting was adjourned at 11:12 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR April 24, 2024
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	Absent
City of Calipatria	Maria Nava-Froelich
City of Calexico	Absent
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Absent
City of Westmorland	Absent
County of Imperial	Luis Plancarte
County of Imperial	John Hawk
Imperial Irrigation District	Karin Eugenio

STAFF PRESENT: David Aguirre, Michelle Bastidas, Katie Luna, Maricela Galarza, Angela Delgadillo
OTHERS PRESENT: Eric Havens: Counsel; John Garcia, Roy Abboud, Everett Townsend; Caltrans David Salgado: SCAG
PUBLIC: Kenny Robertson

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, April 24, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Vice-Chair Amparano called the Commission meeting to order at 6:02 p.m. Roll call was taken, and a quorum was not present. The meeting began with reports and continued as usual when a quorum was met at 6:51 p.m.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

A. ICTC Commission Minutes: March 27, 2024
B. Received and filed:
   1. ICTC Management Committee Minutes: March 13, 2024
   2. ICTC TAC Minutes: March 28, 2024
   3. ICTC SSTAC Minutes: March 06, 2024

C. Low Carbon Transit Operations Program (LCTOP) Application for FY 2023-24 Funds

   1. Authorized the ICTC Chairperson to sign the attached resolution.
   2. Authorization for the Execution of the LCTOP Project application: Calexico on Demand for eligible transit operations.

A motion was made by Amparano and seconded by Nava-Froelich to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

V. ACTION CALENDAR

A. Various Bus Stop Improvement Project – Design Services

The ICTC Management Committee met on April 10, 2024, forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the award of contract for the completion of the Various Bus Stop Improvement Project to Nicklaus Engineering, Inc. in the amount of $71,227.00.
2. Authorized the Chairperson to sign the agreement.

A motion was made by Nava-Froelich and seconded by Amparano to approve the Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Absent
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Absent
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion Carried.

VI. REPORTS

A. ICTC Executive Director

- Community Project Funding/Congressionally Directed Spending (CPFCDS): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial, and the Imperial Irrigation District on their awards.
- Active Transportation Program, Cycle 7: Imperial County anticipates approximately $1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants who are not successful in the statewide call. The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf

- Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval.
- Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come. ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of May or June 2024.
- Calexico East Port of Entry Bridge Widening Project: The project is estimated to be completed in June 2024.
- Calexico Intermodal Transportation Center (ITC): The project construction management RFP has been released and is available for bidding by qualified engineering firms. ICTC is working to attempt to award the contract in April 2024. Due to the selection process and associated timing, the item may be taken to the commission directly for consideration and approval.
- Transit Comprehensive Operational Analysis: Staff are currently working on the development of the Request for Proposals (RFP) and it is anticipated that the RFP will be released in the coming months.
- ICTC's Unmet Transit Needs (UTN) Second Meeting (Findings) is scheduled for Monday, April 29, 2024, at 3:00 PM at the ICTC Offices.
- All other updates are on the Executive Director report on page 46 of the agenda.

B. Southern California Association of Governments (SCAG)
- SCAG 2024 SAVE THE DATE! 2024 REGIONAL CONFERENCE & GENERAL ASSEMBLY: SCAG will host the 59th annual Regional Conference & General Assembly on May 2-3, 2024, at the JW Marriott Desert Springs Resort & Spa in Palm Desert.
- SCAG 2024 General Assembly Delegate and Alternate Selection: SCAG sends an email to all cities asking for respective councils to take action to appoint a specific General Assembly Delegate and an Alternate. Elected Officials and City Managers are comped on registrations.
- SCAG is partnering with Cal Poly Pomona to provide GIS Training to all the member agencies. This will be a three-day comprehensive training. More information to come.
- Active Transportation Program, Cycle 7: This is a competitive call and all local agencies have been given information from CTC, ICTC, and SCAG. At the last ICTC TAC meeting, SCAG provided a presentation on Quick Builds.
- ATP Cycle 7 Applications Due by June 17, 2024.
- All other updates are on the SCAG report on page 54 of the agenda.

C. California Department of Transportation (Caltrans)- District 11
- I-8, SR-78 Bridge Rehab at Various Locations: The expected completion date is the end of May.
- Clean California Projects: Bus shelters have been installed. The construction of the curb ramp has been completed in the southwest quadrant of S. Rio Vista Ave. Below are complete pictures of all the work consisting of the Bus Shelter, curb ramps, loop detectors, camera installation, and striping.
- The Median Island improvement consisting of curb improvement, installation of gravel mulch, desert worth foliage, and irrigation have been completed.

- SR-111 Roadside Improvements: Construction started in February 2024, to be completed in Fall 2024.
- SR-86/Customs & Border Protection (CBP) Checkpoint Expansion: The environmental studies are being prepared by ICTC/CBP and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.
- Project Study Report: Forrester Road Improvements: The draft PSR (PDS) document is being reviewed by ICTC and is anticipated to be completed by early spring of 2024.
- Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment: The overall study completion is estimated for summer 2024.
- Calexico East Land Port of Entry Joint Operations Systems: The study completion is estimated for summer 2024.
- Friday, April 26, 2024, is the final deadline (for the June 27-28, 2024, CTC meeting).
- 2025 Active Transportation Program (Cycle 7): ATP Cycle 7 Applications Due by June 17, 2024.
- Highway Safety Improvement Program (HSIP) – Cycle 12: It is expected that HSIP Cycle 12 Call-for-Projects be announced around late April or early May 2024
- All other updates are on the Caltrans report on page 57 of the agenda.

D. Commission Member Reports
- Updates were provided by various commissioners.

VII. The next meeting will be on May 22, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

VIII. ADJOURNMENT

A. Meeting Adjourned at 7:11 p.m.

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

TECHNICAL ADVISORY COMMITTEE
MINUTES

March 28, 2024

Present:

Alan Molina	City of Calipatria
Francisco Barba	City of Calexico
Felix De Leon	City of El Centro
Jesus Villegas	City of Imperial
Melany Amarillas	City of Holtville
Ramiro Barajas	City of Westmorland
Veronica Atondo	County of Imperial
Manuel Ortiz	IID

Others:

David Aguirre	ICTC
Katie Luna	ICTC
Marlene Flores	ICTC
Angela Delgadillo	ICTC
Andrea Montano	City of El Centro
Abraham Campos	City of El Centro
Lily Falomir	City of Calexico
Fernando L. Williams	City of Imperial
Joel Hamby	City of Westmorland
Adolfo Garcia	County of Imperial
Ismael Garcia	County of Imperial
Alejandro Lopez Rangel	Caltrans
Bryan Ott	Caltrans
Nick Ventrilla	Caltrans
M'lynn Martin	Caltrans
Micheala Howard	Caltrans
Kevin Hovey	Caltrans
David Salgado	SCAG
Rachel Om	SCAG
Patricia Ramirez	The Holt Group

The meeting was called to order at 10:03 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for February 22, 2024 (Montaño/Villegas) **Motion Carried.**

2. **Active Transportation Program Cycle 7:**
    - ICTC staff presented a factsheet on the ATP cycle 7.
    - Applications are due to CTC by June 17, 2024.
    - Caltrans Website with information for ATP Cycle 7

3. **Quick Build Projects and Funding Opportunities:**
(*Presented by Rachel Om, SCAG)*

- Rachel Om provided a brief presentation on Quick build projects and funding opportunities.
- For more information, please visit: https://scag.ca.gov/active-transportation & https://scag.ca.gov/sustainable-communities-program
- For any questions, please contact please reach out to Rachel Om, om@scag.ca.gov

4. **ICTC Updates / Announcements**
(*Presented by ICTC Staff)*

a. Transit Planning Updates

- Community Project Funding/Congressionally Directed Spending (CPFCDS): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards.
- Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals: ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. ICTC's goal is to complete the procurement process and award a contract to a qualified firm by the end of the fiscal year. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come.
- Calexico East Port of Entry Bridge Widening Project: The project is estimated to be completed in June 2024.
- Imperial Valley Transit (IVT) Free fares Program: Fares will be reinstated on July 1, 2024.
- Bus Stop Improvement Project: ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25.

b. Transportation Planning Updates

CMAQ/STBG & CRP Call for Projects:

- April 1st- SCAG Project Selection Process Review
- June/July- Regional Council Approval
- Resolutions are due March 29th

FFY 22/23 & FFY 23/24 Federal & State Funded Project Obligation List:

- Each jurisdiction gave its update.

5. **Caltrans Updates / Announcements:**
(Presented by: Alejandro Lopez, Caltrans)

- Friday, March 15, 2024, is the final deadline (for that May 16-17, 2024, CTC meeting).
- Unique Entity Identifier (UEI) Renewals Due: Expiring soon: El Centro (March 22, 2024)
- 2025 Active Transportation Program (Cycle 7): Upcoming ATP Webinar: An overview of Submittable: The New ATP Cycle 7 Application Tool Wednesday, March 27, 2024 9:30am – 11:30am

- Further details are available at this link – https://catc.ca.gov/programs/active-transportation-program
- Highway Safety Improvement Program (HSIP) – Cycle 12: https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway- safety-improvement-program/calls-for-projects-hsip-ssarp
- U.S. Department of Transportation Grant Opportunities: https://www.transportation.gov/grants
- November 21, 2024 – Environmental and Climate Justice Community Change Grants

6. SCAG Updates / Announcements:

(Presented by: David Salgado, SCAG)

- REAP 2021 Advocacy Updates: SCAG issued a hold on sub-allocation projects while working to assess impacts of the proposed cuts. Given the delays and impact caused by the proposed budget, adjustments will need to be made to SCAG's REAP 2.0 program. Staff plans to bring an informational item to the Executive Administration Committee in April to discuss priorities and processes for reshaping the program.
- GO HUMAN project applications are going to open up. Please contact David Salgado for more information.

7. Cities and County Planning / Public Works Updates:

- Each jurisdiction gave its update.

8. General Discussion / New Business

No new business was discussed.

Next TAC meeting will be on February 22, 2024 at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

Meeting adjourned at 11:27 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES April 03, 2024

Present

Voting Attendees:

Mike Hack	Consumer
Raul Cordova	WTC
Karina Leon	Access to Independence
Kathleen Lang	Community Health Plan
Camilo Garcia	Imperial County Workforce Department
James Dalke	Imperial Valley College
Cristina Leal	ARC- Imperial Valley
Gustavo Gomez	CTSA–ICTC

Non-Voting Attendees:

Helio Sanchez	IVT
Jose Guillen	IVT Medtrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Esperanza Avila	ICTC
Priscilla Baca	ICTC
Katie Luna	ICTC
Camilo Garcia	IC Workforce Department

1. Mr. Hack called the meeting to order at 10:02 a.m. **A quorum was present.**

2. Introductions were made.
   - Hybrid meeting.

3. Minutes were adopted for March 06, 2024 (Hack, Cordova) **Motion Carried**.

4. CTSA Reports:
   Mr. Gomez had the following updates:
   - March 7, 2024, assisted seniors with transportation to El Centro at the Imperial Valley Fairgrounds.
   - March 19, 2024, attended the resource fair in Calexico at the senior apartments. Provided outreach for all services.
   - March 20, 2024, attended the 21st annual children's fair in Niland.

- March 22, 2024, attended the IVC Transitions Fair. More than 600 students attended. We provided all the information for each service.
- April 2, 2024, presented at the community center in El Centro for the congregate site.
- April 4, 2024, Senior resource fair in Imperial at the seniors' apartments.
- The UTN Public Hearing Meeting is April 8, 2024 at the ICTC office. Comments were received from all cities within the Imperial County.
- In the early phases of hiring a design firm for the Bus stop improvements project, which will include the public library stop.
- Request for Proposals for Transit Services is scheduled for April 12, 2024. Aiming for a 7 year contract.
- Free fares end June 30, 2024.
- IVT Ride/Access are continuing to help Alegria with transportation.
- Free fares are being provided by Area Agency on Aging for senior citizens.
- Continuing to assist in sign-ups for IVT Ride and Access via phone and In-person.
- Staff are available for any questions or concerns regarding any of the services.
- Staff is also available to provide brochures and information to any agency that requests it,
- A future project coming up, Comprehensive Operation Analysis, which digs deep into the services and adjustments for bus stops.

5. Transit Operator FY 2023-24 Reports:

Imperial Valley Transit.

- Mr. Helio presented the report on the service.
- Continuing outreach about services.
- Free Fares are still ongoing until July 2024

IVT Access

- Ms. Pacheco presented the report on the service.
- Working with Alegria patients.
- Passenger demands are improving.

IVT Ride

- Ms. Aguilar presented the report on all IVT Ride services.
- Attending more outreach.
- AAA covering IVT Ride charges.

IVT MedTrans

- Mr. Guillen presented the report on the service.
- Services were higher.
- Free Fares until July 2024.

6. General Discussion
   - Dr. Lang asked about the UTN.

7. Adjournment
   - The meeting adjourned at 10:32 a.m. (Hack) **Motion Carried.**
   - The next meeting will be held on Wednesday, May 01, 2024, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

V. ACTION CALENDAR

A. Unmet Transit Needs Public Hearing Process - Fiscal Year 2024 -2025

1. Adopt the FY 2024-25 “Findings” and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2024-25 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopt the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 2, 2024

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave. Suite 104
El Centro, CA 92243

SUBJECT: Unmet Transit Needs Public Hearing Process - Fiscal Year 2024-2025

Dear Committee Members:

Section 99401.5 of the Public Utilities Code states:

"…The Transportation Planning Agency (TPA) shall hold at least one public hearing pursuant to Section 99238.5, for the purpose of soliciting comments on the Unmet Transit Needs that may exist within the jurisdiction…"

Unmet Needs that are determined to be reasonable to meet may be established by offering services directly, contracting for new services or the expansion of existing services.

On April 8, 2024, the Unmet Transit Needs Hearing Panel conducted the required local Public Hearing. The Hearing Panel reconvened on April 29, 2024, to consider the verbal and written testimony, and staff recommendations. After discussion of the analysis portion, the Panel developed the "Findings" regarding public transit services for FY 2024-25. These "Findings" assist in the allocation of resources and determination of the service levels to be provided. The process consequently guides the FY 2024-25 Transit Financing Plan and work program activities.

After review of the staff prepared analysis, the Panel accepted five requests as "Reasonable to Meet". ICTC's primary focus will be to recover ridership lost as a result of the pandemic, the items considered as "Reasonable to Meet" and further items that are considered goals have been placed on the official 2024 ICTC Unmet Transit Needs List in prioritized order, which is an attachment to the "Findings" document. Should funding be identified, this list is used to advance new services and routes and facilitate building additional transit infrastructure. ICTC will also continue to coordinate with Imperial Valley College regarding possible service changes to accommodate changing class schedules, in addition to the continued evaluation of all services and routes.

After adoption of the "Findings", staff will develop the budget for the ICTC Transit Financing Plan for FY 2024-25 and anticipates submittal in the June 2024 time frame.

The Unmet Transit Needs Panel of Commissioners forwards this item to the ICTC Management Committee, and Commission, for their review and approval after public comment, if any:

1. Adopt the FY 2024-25 "Findings" and the prioritized 2024 ICTC Unmet Transit Needs List as presented or amended.
2. Authorize the Chairman to sign the attached resolution.
3. Direct staff to forward the FY 2024-25 "Findings", and all other public hearing documentation and resolution to the State Department of Transportation.
4. Adopt the definition of "Unmet Transit Needs" and "Reasonable to Meet" as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981, Imperial Valley Association of Governments (IVAG) in 1992 and ICTC in 2017.

Sincerely,

DAVID AGUIRRE
Executive Director

attachment

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE. SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

April 29, 2024

UNMET TRANSIT NEEDS FINDINGS
FISCAL YEAR 2024-25

The Imperial County Unmet Transit Needs Public Hearing was conducted at 3:00 p.m., on April 8, 2024, at Imperial County Transportation Commission offices and via zoom. After review and consideration of the testimony received at the hearing, this Panel reconvened on April 29, 2024 to make the following "Findings":

The following "Findings" are unmet transit needs or transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2024-25 shall be approved consistent with these stated "Findings".

I. Existing transit services should be continued:

- A. IVT RIDE – Brawley, Calexico, El Centro, Heber, Imperial and Westshores
- B. County-Wide Transit System- Imperial Valley Transit
- C. ADA Paratransit Services – IVT Access
- D. IVT MedTrans
- E. Calexico On Demand

II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.

III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.

V. Staff will continue to pursue resources for the implementation of the proposed IVT Red Line in Imperial.

VI. Staff will continue to provide technical assistance to the City of Calexico for the development of the City's transfer terminal project.

VII. Staff will continue to pursue resources for the implementation of service changes in accordance with the priorities in the FY 2024-25 Unmet Needs List (attachment).

All other services and issues as presented by written or verbal testimony are hereby declared as not reasonable to meet, at this time.

Luis Plancarte, Chairman
County of Imperial

Martha Cardenas-Singh, Council Member
City of El Centro

Ana Beltran, Council Member
City of Westmorland

STAFF:

David Aguirre
Executive Director

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

APRIL 25, 2024

UNMET TRANSIT NEEDS LIST
FISCAL YEAR 2024-25

Priority order

1. Add mobile ticketing fare option (e.g, passengers, third parties), per action taken by ICTC XX-XX-24

2. Provide bus stop improvement (e.g., seating and shade) along the new El Centro Public Library on Imperial Avenue, *per action taken by ICTC XX-XX-24*

3. Explore and analyze transportation needs at Northern cities within the Imperial County, *per action taken by ICTC XX-XX-24*

4. Add an IVC Express Route from Calexico to IVC and from IVC to Calexico in the evening after 5:30PM, from Monday thru Friday (SRTP, 2018) *Per action taken by ICTC XX-XX-24*

5. Implement a bus stop closer to the Imperial Valley Mall near Burlington Store, *per action taken by ICTC XX-XX-24*

6. Add better signage for schedules at bus stops, *per action taken by ICTC XX-XX-24*

DEFINITION: **UNMET TRANSIT NEEDS**

Unmet Transit needs are at a minimum, those public transportation or specialized transportation services that are identified in the Regional Short Range Transit Plan, Regional Transportation Plan or similar Mobility Plan, that have not been implemented or funded.

DEFINITION: **REASONABLE TO MEET**

Reasonable to Meet shall include all of the following factors:

Community Acceptance: Whether or not the community will allow buses or a facsimile in their area.

Timing: Whether or not the social, economic or political environment is amiable to project implementation.

Equity: The fair availability of the service to all affected persons.

Economy: The project can be implemented at reasonable cost.

Cost Effectiveness: The ratio of the service cost to product shall be at or below the standards of evaluation criteria, or minimum farebox ratio (10%).

Adopted: ICTC December 13, 2017

V. ACTION CALENDAR

B. Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services

1. Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of $1,968,942.61.
2. Authorize the Chairperson to sign the agreement.

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

May 2, 2024

ICTC Management Committee
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Calexico Intermodal Transportation Center – Award of Contract for Resident Engineering/Construction Management Services

Dear Committee Members:

ICTC has been working towards the development of a new Internodal Transportation Center (ITC) in the city of Calexico since 2014. The Calexico Intermodal Transportation Center has been a priority of ICTC's long range transportation planning efforts. ICTC has been incrementally completing various elements associated with the project like the project feasibility study, design and environmental studies. The project design and environmental clearance were completed in 2021. Since the completion of the design and environmental phases, ICTC has been working towards acquiring the necessary funding to complete the right of way acquisition, construction management and construction efforts for the project.

In 2023, ICTC was able to secure multiple grants (Active Transportation Program - ATP, Regional Early Action Planning Program – REAP 2.0 and Rebuilding American Infrastructure with Sustainability and Equity – RAISE and Community Project Funding/Congressionally Directed Spending - CFPCDS) to complete the right of way acquisition, construction management and construction efforts for the project.

Total Funding for the project is as follows:

ATP -	$1,073,000
Reap 2.0 -	$1,000,000
RAISE -	$12,887,507
CPFCDS -	$4,116,279
Local -	$100,000
Total -	**$19,176,786**

ICTC implemented a formal procurement process for the acquisition of Resident Engineering/Construction Management services. The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released February 20, 2024. Four (4) firms responded to the RFP. An evaluation team

comprised from representatives from city of Calexico, Southern California Association of Government (SCAG), and ICTC participated in the evaluation of the proposals. A qualification-based evaluation approach was utilized for the evaluation of the proposals. The evaluation team unanimously ranked Jacobs as the highest-ranking firm.

Jacobs has extensive experience working with similar types of transit center improvement projects. The Jacobs team is well qualified and will be able to assist ICTC with the various construction management/resident engineering tasks. Jacobs will utilize the services of a number of DBE's including one located in the Imperial Valley area to assist with various required services.

Funding for the construction management/resident engineering services was identified and approved in the ICTC FY 2023-24 OWP and budget. The funding source will be a combination of the awarded federal (RAISE), and CPFCDS funds. Current funding allocated for the services is $1,517,675. Approval of the final award is contingent upon ICTC being able to allocate additional federal funds to the Resident Engineering/Construction Management Scope of Work.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices on request.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico Intermodal Transportation Center Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of $1,968,942.61.
2. Authorize the Chairperson to sign the agreement.

Sincerely,

DAVID AGUIRRE
Executive Director

V. ACTION CALENDAR

C. Team Services Junk Removal - Three Year Agreement

1. Authorize the Chairperson to execute the Team Services Junk Removal three-year agree ment, for FY 2024-25, FY 2025-26, and FY 2026-27.

300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

May 3, 2024

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Team Services Junk Removal - Three Year Agreement

Dear Committee Members:

IVRMA has developed a three-year service agreement between IVRMA and Team Services Junk Removal for the proper recycling/disposal of waste tires as part of the operations of two of IVRMA's waste tire grants (e.g., Waste Tire Grant and Tire Amnesty Grant). IVRMA currently implements two waste tire programs as follows:

- Waste Tire Grant is associated with the collection of illegally dumped tires around the Imperial County region. IVRMA staff collects tires that have been unlawfully abandoned across the County of Imperial. IVRMA works municipalities, public works departments, law enforcement agencies, and the IID to provide tire-collecting services and recover tires that have been unlawfully disposed of within their respective localities.
- The Tire Amnesty Grant is associated with the waste tires that are collected from residents for free in Imperial County by virtue of community clean-up events. IVRMA participates in community clean- up events coordinated by local trash haulers, in addition, IVRMA coordinates its own events to increase the collection of waste tires from Imperial County residents to reduce the illegal dumping of tires.

The collected waste tires are required to be properly disposed of/recycled. Fees associated with this contract are as follows, $4.00 per tire for disposal/recycling services. The cost of services is covered by the Waste Tire Grant and Tire Amnesty Grant. Therefore, the costs associated with the services under this agreement will have no impact on the membership budget. A letter of intent is attached for your review.

IVRMA only pays Team Services Junk Removal when services are requested and provided. The agreement is essential for the continued operations of the State Waste Tire Grants.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Team Services Junk Removal three-year agreement, for FY 2024-25, FY 2025-26, and FY 2026-27.

Sincerely,

David Aguirre
Executive Director

Attachment

Team Services Junk Removal

2321 W. Holt ave. El centro. Ca. 92243

1010 S. 1st. El centro. Ca. 92243

ambriz_23@hotmail.com

(760)336-1467

Letter of Intent

This is a Letter of Intent to provide collection, transportation, and waste tire disposal to Imperial Valley Resource Management Agency (IVRMA) for a period of 3 years to which the starting date is June 1, 2024 and ending June 30, 2027. The tire disposal fee will be $4.00 per tire.

The price is subject to change, which the Customer will be given a written notification 60 days before any changes in pricing occurs.

Thank you,

Carlos Ambriz (owner)

V. ACTION CALENDAR

D. Secure E-Waste Solutions (SES) Agreement – Sixth Modification

1. Authorize the Chairperson to sign the Sixth Modification of the Secure E-Waste Solutions (SES) Agreement from July 1, 2024, through June 30, 2029.

300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

May 3, 2024

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Secure E-Waste Solutions (SES) Agreement – Sixth Modification

Dear Committee Members:

IVRMA would like to extend the service agreement between IVRMA and Secure E-Waste Solutions (SES) from July 1, 2024, through June 30, 2029. Both parties have agreed to continue in a 5-year agreement to continue disposal/recycling services to IVRMA. SES is not requesting any financial modifications from the previous agreement; a letter of intent is attached for your review.

IVRMA utilizes SES for the removal and recycling of E-Waste, White Goods, and Universal Waste collected through IVRMA programs and community clean-up events. SES pays IVRMA a portion of the recycling funds that SES generates from the collection of E-Waste hauling and processing operations. Any funds received for this purpose are revenues that IVRMA utilizes to pay for SES's services and the Household Hazardous Waste (HHW) program operations.

SES also provides White Goods and Universal Waste recycling/disposal services for IVRMA at no additional cost. IVRMA continues to generate revenue from the services provided by SES. The cost of services provided by SES is paid for by recycling revenues and HHW operations revenue. Therefore, the costs associated with the services under this agreement will have no additional impact on the membership budget.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Sixth Modification of the Secure E-Waste Solutions (SES) Agreement from July 1, 2024, through June 30, 2029.

Sincerely,

David Aguirre
Executive Director

Attachment

MODIFICATION #6 TO AGREEMENT FOR SERVICES

SES / Secure E-Waste Solutions

THIS SIXTH MODIFICATION OF AGREEMENT FOR SERVICES ("Modification #6"), made and entered into effective the _____ day of _____, 2024, by and between the **Imperial Valley Resource Management Agency**, a regional agency under California Public Resources Code Section 40970 et al., ("IVRMA") and **SES / Secure E-Waste Solutions**, an active California corporation ("CONTRACTOR") (individually, "Party;" collectively, "Parties") shall be as follows:

RECITALS

WHEREAS, on June 27, 2018 through IVRMA Resolution No. 18-06, IVRMA and CONTRACTOR entered into an Agreement for Services ("Agreement") for compliant recycling and disposition of E-Waste collected by IVRMA and delivered to CONTRACTOR by IVRMA or its designated and properly permitted independent hauler ("Project"), attached hereto as **Exhibit "1,"**; and

WHEREAS, the term of the Agreement was first extended on May 22, 2019 through IVRMA Resolution No. 19-04 to June 1, 2019, to May 31, 2020, to May 31, 2021, to May 31, 2022, to June 30, 2023 and again to June 30, 2024; and

WHEREAS, the term of the Agreement is set to expire on June 30, 2024; and

WHEREAS, the Agreement permits the Parties to modify the terms of the Agreement by a written amendment; and

WHEREAS, the Parties desire to extend the term of the Agreement for an additional five (5) years, subject to the terms and conditions provided for herein.

NOW, THEREFORE, in consideration of their mutual covenants, IVRMA and CONTRACTOR agree to the following:

A. The first sentence of the "Term of Agreement" section shall be amended to read as follows:

"The term of the Agreement shall be five (5) years commencing on the date hereinabove written through June 30, 2029."

B. All other terms and conditions of the Agreement are ratified and remain in full force and effect. There are no other modifications, express or implied except as herein provided.

///

IN WITNESS WHEREOF, the Parties have executed this Modification #6 on the day and year first above written.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

By:_____
LUIS A. PLANCARTE
Chair of the Board of Directors

SES / SECURE E-WASTE SOLUTIONS

By:_____
LARRY KURSCHNER
Chief Executive Officer

ATTEST:

_____
By: CRISTI LERMA
Secretary to IVRMA

APPROVED AS TO FORM:

By:_____
Eric Havens
IVRMA Counsel

Imperial Valley Resource Management Agency
Maricela Galarza; Project Manger
300 S Imperial Ave, Suite #6
El Centro, CA Zip 92243

Secure E-Waste Solutions

April 23, 2024

RE: Letter of Intent to Enter a 5-year agreement

I will then have a 5-year agreement developed and unless there are required changes we can modify if needed between the 5 years.

To whom it may concern:

This letter shall serve as an intent to continue E-Waste services via agreement to, by and between both parties. SES Secure E-Waste Solutions will not be soliciting any changes to the agreement.

Please note, this letter of intent is not binding by either party and is not intended to be a final, executed contract. Rather, this letter of intent shall be a formal expression of interest in continuing the service. The terms are detailed in the original agreement.

Sincerely,

Kendra Mckee
Office Manager
W. 858-909-0802
Kendra@sesrecycling.com
www.sesrecycling.com

V. ACTION CALENDAR

E. Hunter Employment, LLC Agreement- Fifth Modification

1. Authorize the Chairperson to execute the Fifth Modification of the Hunter Employment, LLC Agreement for July 1, 2024, to June 30, 2025.

300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

May 3, 2024

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Hunter Employment, LLC Agreement- Fifth Modification

Dear Committee Members:

IVRMA would like to extend the service agreement between IVRMA and Hunter Employment, LLC. from July 1, 2024, through June 30, 2025. Hunter Employment, LLC currently provides all staffing for IVRMA except for the Project Manager position.

Hunter Employment agrees to continue providing as needed staffing support for the following positions: (1) Administrative Assistant, (1) Accounting Assistant, (1) Waste Management Coordinator I, (1) Waste Management Coordinator II, (1) Waste Management Technician, (2) Recycling Outreach Coordinators and (1) Grade Crew Labor I when requested. Should any of the above-mentioned positions not be utilized, IVRMA will not incur any costs for the positions. The cost of services is covered partially by Membership funds, and partially divided between all the grants that IVRMA receives (e.g., Waste Tire Grant, Tire Amnesty Grant,

City/County Payment Program, Used Oil Payment Program). A letter of intent and contract agreement is attached for your review.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Fifth Modification of the Hunter Employment, LLC Agreement for July 1, 2024, to June 30, 2025.

Sincerely,

David Aguirre
Executive Director

Attachment

STAFFING AGREEMENT

IT IS HEREBY AGREED between **Hunter Employment, LLC** (hereinafter referred to as HE) and **Imperial Valley Resource Management Agency** (hereinafter referred to as Client) that,

WHEREAS, HE is engaged in the business of assigning employees to perform services for clients as well as providing related management and human resource services; and

WHEREAS, Client desires to engage HE to provide such services;

NOW, THEREFORE, in consideration of the promises and covenants hereinafter set forth, and intending to be legally bound hereby, the parties agree as follows for a duration of 12 months (which may be automatically extended) from date of signature below:

1. HE shall provide to Client the services of Assigned Employees as requested by Client. When Client wishes to use the services of HE as a provider of employees for one or more of the job titles set forth below in paragraph 11, HE shall provide services in accordance with the provisions of this Agreement.

2. HE agrees to assume full responsibility for paying, withholding, and transmitting payroll taxes; making unemployment contributions; and handling unemployment and workers' compensation claims involving Assigned Employees with respect to compensation that HE has agreed to pay. Unless accepted by Client's initialing in paragraph 11.b, assigned Employees shall not be entitled to holidays, vacations, disability insurance, pension or retirement plans, or any other pay or benefits offered or provided by Client to its direct-hire employees. Paragraph 11.b below can be enhanced by negotiation with Client and put into writing.

3. HE shall designate and provide at no charge to Client a Staffing Coordinator to serve as liaison with the Client in overseeing the implementation of this Agreement.

4. HE shall recruit, interview, test, screen, and ensure compliance with legally required pre-employment obligations for all Employees to be assigned to Client.

5. HE agrees, at no additional cost to Client, to perform background searches and administer drug tests to all Assigned Employees. Upon specific request by a Client, HE shall conduct random drug testing with Assigned Employees.

6. HE will assign employees who are qualified to fill the job functions specified. HE shall consult with Client in filling job positions but HE shall not be obligated to hire Client's former employees. Client may reject an employee furnished for unsatisfactory performance and, upon notification of such rejection, a replacement will be provided by HE as soon as possible.

7. Payment for Services

Client agrees to pay for services rendered within 30 days or less of each invoice date*. Payment will take the form of (check one or more choices as appropriate): ( ) Pay in Advance**; ( ) Pay Weekly***; ( ) Pay by Cash; ( ) Pay by Check; **(X) Invoice Weekly and Pay Each Invoice Within 30 days.** Payments can be cash, or check. Client's signature on HE timesheets certifies that the hours shown are correct and that the work was performed to Client's satisfaction. Payments not made in advance shall be made out directly to and sent to the HE funder at Bridgeport Capital Funding, Hunter Employment, PO Box 101004, Atlanta, GA 30392-1004.

*Default. If payment for services becomes 90 days past due, Client shall be subject to damages of triple the amount owed.

**Any payment in advance shall be made the week prior to the Assigned Employee beginning work at the Client's facility. Client will receive an invoice for the period Assigned Employee worked and that amount will be deducted from the prepayment. Any amount remaining can be reimbursed or rolled over to the upcoming week. Any amount owed will be due immediately. If a check is received for prepayment, staffing will not occur until check clears HE's bank.

***If Pay Weekly is checked, good funds must be received in the HE office prior to release of payroll each Thursday.

8. Conversion Fees

HE shall waive its right or claim to any placement fee, conversion fee, or liquidated damages in the event Client hires directly onto its own payroll or engages as an independent contractor any Assigned Employee at any time after such Assigned Employee has worked at Client's facility for at least 520 hours in any one calendar year, provided that Client has paid to HE all invoiced amounts for such Assigned Employee. Should Client wish to directly hire any Assigned Employee prior to the 520 hours, at the discretion of HE a conversation fee may be negotiated. In the event that Client hires or engages as an independent contractor any Assigned Employee prior to such 520 hour period without a prior negotiated conversation fee in place, Client shall pay to HE an amount equal to what Client would have paid HE had such Assigned Employee worked at Client's facility through HE for the 520 hours at stated HE rates.

9. Insurance

a. Each party hereby waives any claim against the other party by way of subrogation or otherwise which arises during the initial or extended term of this Agreement for any and all loss or damage to any of its property which loss or damage is covered by policies of insurance. To the maximum extent permitted by general liability insurance policies owned by HE and Client, for the benefit of each other, each party shall waive any and all rights of subrogation which might otherwise exist.

b. If any HE employee is to drive a vehicle of any kind for Client, Client shall furnish liability insurance. The policy shall insure against public liability for bodily injury and property damage with a minimum combined single limit of $1,000,000 and uninsured motorist insurance with a minimum combined single limit of $100,000. Client shall cause its insurance carrier to issue a certificate of insurance naming HE as additional insured, allowing not less than 30 days notice in the event of cancellation of coverage.

c. HE shall, at all times during the term of the Agreement, maintain and keep in full force and effect, the following policies of insurance with minimum limits as indicated below and insured by insurers with A.M. Best ratings of no less than A-:VI.

- Commercial general liability at least as broad as ISO CG 0001:
  (Per occurrence) $1,000,000.00
  (General aggregate) $2,000,000.00
- Errors and omissions liability (per claim and aggregate): $1,000,000.00
- Workers' Compensation: Statutory

d. All insurance required by this section shall apply on a primary basis. HE agrees that it will not cancel or reduce said insurance coverage. HE agrees that if it does not keep the aforesaid insurance in full force and effect, Client may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, Client may take out the necessary insurance and pay, at HE expense, the premium thereon.

e. At any time during the term of this Agreement, HE shall maintain on file with Client a certificate of insurance, in a form acceptable to Client, showing that the aforesaid policies are in effect in the required amounts. The general liability policy shall contain or be endorsed to contain a provision including Clients as an additional insured. HE shall promptly file with Client such certificate or certificates and endorsements if applicable. Coverage for the additional insured shall apply to the fullest extent permitted by law.

f. No policy required by this section shall prohibit HE from waiving any right of recovery prior to loss. All insurance coverage and limits provided by HE and available to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

10. Supervision and Safety

Client agrees to direct and supervise all Assigned Employees. Because Client controls the facilities in which Assigned Employees work, it is agreed that Client will be primarily responsible for compliance with the Occupational Safety and Health Act and comparable state laws to the extent those laws apply to Assigned Employees.

All work-related injuries, no matter how slight, must be reported to HE immediately at 800-501-2794. Client herewith agrees to comply with the HE Injury and Illness Prevention Program, a copy of which is available at www.hunteremployment.com.

11. Fees and Paid Time off

a. Client shall pay HE fees as initially specified in this Agreement and as may subsequently be modified in writing. The fees are specified as a designated percentage above base pay rate and are all-inclusive of taxes, impounds, administration, payroll costs, recruiting, and workers comp premiums. Base pay rate may change from time to time to reflect changing conditions and will vary in accordance with the classification of Assigned Employee. The fees for the classifications of Assigned Employees specified below are as follows:

Job Classification	Salary Rate	Mark-up
Administrative Assistant	**$17.33**	**60%**
Accounting Assistant	**$19.43**	**60%**
(1)Recycling Outreach Coord.	**$19.43**	**60%**
(2)Recycling Outreach Coord.	**$17.85**	**60%**
Waste Management Coord.	**$21.26**	**73%**
Waste Management Coord.	**$17.00**	**73%**
Waste Management Technician	**$18.75**	**73%**
Grade Crew Labor	**$16.00**	**73%**

b. HE will assist with management of Paid Time off (PTO) and Holiday pay, if any, as required by Client. An additional percentage fee will be added to the Service Rate that includes administration fee and PTO costs accrued by employees. PTO and holiday pay shall be administered in accordance with the policy set forth in exhibit "A" attached hereto and incorporated by this reference. If an employee leaves the payroll and has accrued vacation days, these day shall be payable to the employee at the same time they receive their final paycheck. ACCEPTED _____

12. Governing Law/Attorney's Fees

This Agreement shall be governed by the laws of the State of Arizona without regard to any conflict of laws doctrine. The parties hereto agree that any dispute shall first be attempted to be resolved by mediation or arbitration prior to proceeding to litigation. If action is brought by either party to enforce the terms of this Agreement, the prevailing party in such action shall receive reasonable attorney's fees and costs in addition to such other relief as the party may be entitled.

CLIENT	HUNTER EMPLOYMENT, LLC
_____	Sara K Villalobos
Authorized Signature	Authorized Signature
_____	Sara K Villalobos
Print Name	Print Name
_____	Vice President
Title	Title
_____	3/27/2024
Date	Date

EXHIBIT "A"

Vacation Policy
Hunter Employment, LLC for Employees Assigned to
Imperial Valley Resource Management Agency

EMPLOYEE HOLIDAY PAY AND PAID TIME OFF BENEFITS

Holiday Pay

The following assigned employee positions are eligible for Holiday Pay, as long as they have worked an average of thirty(30) hours or more per week over the last ninety days:

Administrative Assistant
Accounting Assistant
(1) Recycling Outreach Coord.
(2) Recycling Outreach Coord.
Waste Management Coord.
Waste Management Coord.
Waste Management Technician
Grade Crew Labor

The aforementioned assigned employee positions shall be compensated for the following Holidays:

1. January 1, New Year's Day;
2. The third (3rd) Monday in January, Martin Luther King, Jr. Day;
3. The (3rd) Monday in February, President's Day;
4. One-half (.5) day on the afternoon of the Friday before Easter, Good Friday;
5. The last Monday in May, Memorial Day
6. Juneteenth, June 19;
7. July 4, Independence Day;
8. The first (1st) Monday in September, Labor Day;
9. November 11, Veteran's Day;
10. The fourth (4th) Thursday in November , Thanksgiving Day;
11. The Friday after Thanksgiving Day;
12. One-half (.5) day on December 24th;
13. December 25, Christmas day; and
14. One-half (.5) day on December 31st.

Holiday Falling on Weekends:

Any holiday falling on Sunday shall be observed on the following Monday. Holidays falling on Saturday shall be observed on the preceding Friday.

Paid Time Off Leave

Paid Time Off leave should be eligible to the following employees:

Administrative Assistant
Accounting Assistant
(1) Recycling Outreach Coord.
(2) Recycling Outreach Coord.
Waste Management Coord.
Waste Management Coord.
Waste Management Technician
Grade Crew Labor

Employees can use no more than 40 hours of PTO (5 days) in the 12-month period.

Employees cannot accrue more than 40 hours of PTO in the 12 month period. Unused and accrued hours will be paid off by June 30th prior to the start of the new fiscal year.

New Hires need to work 90 calendar days prior to accruing and using paid time off.

Current employees that have already worked a minimum of 90 consecutive days, can start accruing paid time off immediately as of 7/1/2024.

Employees accrue 1.50 hours of Paid Time off per week, when working at least 32 hours during the work week.

The PTO year shall mean twelve (12) month period from July 1st to June 30th, to coincide with the fiscal year.

Approval of Use of PTO Leave

No leave may be taken at any time without approval of the employee's supervisor from City of El Centro Lead Administrator and Hunter Employment LLC. The times during a fiscal year at which employees may take their leave shall be determined by their supervisor with due regard for the wishes of the employee and particular regard for the needs of the Imperial Valley Resource Management Agency.

Employees who request more than three (3) consecutive days of time off should do so with at least a two (2) week advance notice. Depending on workload and circumstances, management may or may not grant the request time off.

Paid Sick Leave

Administrative Assistant
Accounting Assistant
(1) Recycling Outreach Coord.
(2) Recycling Outreach Coord.
Waste Management Coord.
Waste Management Coord.
Waste Management Technician
Grade Crew Labor

Unless exempt, the employee identified above is entitled to minimum requirements for paid sick leave under state law which provides that an employee:

a. May accrued paid sick leave and may request and use up to 5 days or 40 hours of accrued paid sick leave per year:
b. May not be terminated or retaliated against for using or requesting the use of accrued paid sick leave;

HUNTER
EMPLOYMENT

March 27, 2024

Imperial Valley Resource Management Agency
300 S. Imperial Ave, Suite 11
El Centro, CA 92243

IVRMA Board,

Hunter Employment LLC intends to extend the excellent relationship and business arrangements that we have established with the IVRMA since 2013.

It will be our pleasure to continue working with IVRMA and a privilege to continue providing services for the 2024-2025 Fiscal Year.

Below are titles, pay rates, and billing rates proposed for the fiscal year from July 1, 2024, to June 30, 2025.

	Salary Rate	Billing Rate	Mark-up%
Administrative Assistant (**Angelica Gerardo**)	**$17.33**	**$27.73**	**60%**
Accounting Assistant **(Sandra Velasquez)**	**$19.43**	**$31.08**	**60%**
(1) Recycling Outreach Coord. **(Clarissa Delgadillo)**	**$19.43**	**$31.08**	**60%**
(2) Recycling Outreach Coord. **(Atenea Leal)**	**$17.85**	**$28.56**	**60%**
Waste Management Coord. **(Sergio A. Castro)**	**$21.26**	**$36.78**	**73%**
Waste Management Coord. **(Cesar Lopez Silva)**	**$17.00**	**$29.75**	**73%**
Waste Management Technician (**Erick D. Lozano**)	**$18.75**	**$32.81**	**73%**
Grade Crew Labor (**Jorge Alvarez Cota**)	**$16.00**	**$27.68**	**73%**

Bridgeport Capital Funding continues to operate as our accounts receivable funding agency, and their requirements, including payment terms, remain the same.

We look forward to a continuing mutually beneficial relationship with IVRMA and we thank you for your business.

Respectfully,

Sara K. Villalobos

Sara K. Villalobos
Vice President
Hunter Employment, LLC

V. ACTION CALENDAR

F. Clean Earth Environmental Services Inc. Eighth Modification

1. Authorize the Chairperson to execute the Eighth Modification of the Clean Earth En vironmental Services, Inc. Agreement for July 1, 2024, to June 30, 2025.

300 S. IMPERIAL AVE., SUITE 6
EL CENTRO, CA 92243-2875
PHONE: (760) 337-4537
FAX: (760) 337-3184

May 3, 2024

IVRMA Management Committee
Imperial Valley Resource Management Agency
300 S. Imperial Ave. Suite 6
El Centro, CA 92243

SUBJECT: Clean Earth Environmental Services Inc. Eighth Modification

Dear Committee Members:

IVRMA would like to extend the service agreement between IVRMA and Clean Earth Environmental Services Inc. from July 1, 2024, through June 30, 2025, for hazardous waste transportation and disposal services. The proposed extension for the agreement is for a one-year period. Clean Earth transports the household hazardous waste collected from all three-household hazardous waste (HHW) facilities for proper recycling or disposal. Fees associated with this contract include as needed Transportation and Disposal Costs. The cost of services provided under this agreement are funded by the HHW facilities revenue that IVRMA collects for services provided and partially covered by Membership funding. An updated list of itemized disposal fees is attached for your review.

To reduce costs associated with vendor IVRMA has trained and certified on-site facility staff to complete the scope of work previously completed by Clean Earth in the past such as receiving and handling hazardous waste for all three HHW facility locations during their weekend operations. IVRMA will ensure the provision of necessary resources to on-site personnel in order to sustain internal facility operations. In addition, IVRMA will continue to search for and pursue available grants to potentially fund these services. IVRMA continues to look for other takeback programs or vendors to minimize the waste currently transported and disposed of with Clean Earth, thus waste that can be disposed elsewhere with reduced costs (e.g., Non-Hazardous Material).

IVRMA only pays for Clean Earth when services are requested and provided. The agreement is essential for the continued operations of the HHW Collection Facilities.

It is requested that the IVRMA Management Committee forward this item to the IVRMA Board for their review and approval after public comment, if any:

1. Authorize the Chairperson to execute the Eighth Modification of the Clean Earth Environmental Services, Inc. Agreement for July 1, 2024, to June 30, 2025.

Sincerely,

David Aguirre
Executive Director

Attachment

EIGHTH AMENDMENT

Clean Earth Environmental Solutions, Inc.

THIS EIGHTH AMENDMENT ("Amendment") is entered into as of _____, 2024 between **CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC.**, (formerly known as Stericycle Environmental Solutions, Inc.), a Delaware corporation licensed to do business in California ("CLEAN EARTH") on behalf of itself and its affiliates; and the **IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY** ("IVRMA"). Collectively, CLEAN EARTH and IVRMA are referred to as "the Parties."

RECITALS

WHEREAS, CLEAN EARTH and IVRMA entered into that certain Management and Operations Services First Amended Agreement for Three (3) Certified Oil Collection Centers / Household Hazardous Waste Collection Facilities, dated June 24, 2015, as amended by a First Amendment on June 22, 2016, a Second Amendment on June 28, 2017, a Third Amendment on September 25, 2019, an Assignment and Fourth Amendment on May 27, 2020, a Fifth Amendment on June 23, 2021, a Sixth Amendment on June 22, 2022, and a Seventh Amendment on June 28, 2023 (as amended, the "Agreement"); and

WHEREAS, the Agreement is set to expire on June 30, 2024; and

WHEREAS, the Parties wish to extend the Agreement for an additional fiscal year FY 2024-2025.

NOW, THEREFORE, in consideration of their mutual covenants, the Parties agree to the following:

A. DURATION OF AGREEMENT

IVRMA and CLEAN EARTH agree to a contract extension for a period of one (1) year, subject to annual renewal thereafter upon the mutual consent of both parties. The one (1) year extension period begins on July 1, 2024 and ends on June 30, 2025.

B. COMPENSATION

IVRMA and CLEAN EARTH have agreed to a price increase for the services specified in the Letter of Intent dated April 1, 2024, sent by CLEAN EARTH to IVRMA, and the terms, conditions, and considerations stated therein are hereby incorporated by reference into this Agreement as **"Exhibit A"**, and is appended hereto.

C. SAME TERMS AND CONDITIONS.

All other terms and conditions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

IMPERIAL VALLEY RESOURCE MANAGEMENT AGENCY

By:_____
LUIS A. PLANCARTE
Chair of the Board of Directors

ATTEST:

By:_____
CRISTI LERMA
Secretary to IVRMA

APPROVED AS TO FORM:

By:_____
ERIC HAVENS
IVRMA Counsel

CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC.

By:_____
LARRY SEARS
Regional Sales Director

CleanEarth

April 1, 2024

Imperial Valley Resource Management Agency
300 South Imperial Ave., Suite 6
El Centro, CA 92243

Subject: Letter of Intent for FY 2024/2025 for IVRMA Certified Oil Collection Centers / Household Hazardous Waste Collection Facilities and Other Associated Activities

Clean Earth Environmental Solutions, Inc. is pleased to submit this letter of intent for transportation and disposal of three Certified Oil Collection Centers / Household Hazardous Waste Collection Facilities and other associated services for the Fiscal Year 2024/2025. Clean Earth has the expertise and experience in operating and managing certified oil collection centers/HHW collection facilities. We are confident that you will continue to be pleased with our high quality, responsive, and concise approaches in our hazardous waste performance. For this renewal, Clean Earth is requesting a rate adjustment based on the recent year's **CPI increase of 3.2%**.

Please see attached pricing Exhibit A for the new proposed rates that would take effect as of 7/1/2024 if extension is agreed to by both parties.

Clean Earth appreciates the opportunity to provide continued services to the IVRMA. If you have any questions, please feel free to contact me anytime.

Warmly,

Jennie Wagner

HHW Regional Sales Manager
Clean Earth Environmental Services, Inc.

EXHIBIT A

Services	Rate
Transportation Stop Fee (Stop Fee includes 1 hour of drivers time on site. Anything in addition to 1 hour will be quoted case by case.)	$1,548.00/per stop
On-site Training (Includes 4 hours of on site training with Clean Earth Chemist.)	$770.90/per training

Services	Rate
Labor, Disposal, Supplies, Fees and Surcharges	Please see attached spreadsheet for rates. Additional items not included on spreadsheet will be quoted case by case.

PROCESS CODE	DESCRIPTION	UNIT OF MEASURE	CURRENT RATE	NEW RATE AS OF 7/1/2024
ADMCAN	Cancellation Fee	E	$160.00	$165.12
ADMMAN	Manifest Discrepancy/Paperwork Error	E	$80.00	$82.56
ADMOVPK	Overpack Handling Fee	E	$53.00	$54.70
ADMPRORU	24 hour rush profile fee	E	$160.00	$165.12
ADMREJECT	Rejection Fee	E	$80.00	$82.56
ADMREPK	Repacking/Overpacking fee	E	$160.00	$165.12
ADMSTOR	Off Spec/ Discrepant - Storage Fee	D	$27.00	$27.86
ADTECHRVW	Technical Lab Pack Review	E	$186.00	$191.95
AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM05	$55.00	$56.76
AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM15	$62.00	$63.98
AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM30	$87.00	$89.78
AF01	Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000	DM55	$117.00	$120.74
AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM05	$69.00	$71.21
AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM15	$95.00	$98.04
AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM30	$143.00	$147.58
AF02	Alternate fuel, 0-25% sludge, (<3% halogens), BTU > 5000	DM55	$189.00	$195.05
AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM05	$74.00	$76.37
AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM15	$106.00	$109.39
AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM30	$160.00	$165.12
AF03	Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 8000	DM55	$213.00	$219.82
AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM05	$78.00	$80.50
AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM15	$112.00	$115.58
AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM30	$168.00	$173.38
AF04	Alternate fuel, >50% sludge, (<3% halogens), BTU >10,000	DM55	$227.00	$234.26
AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM05	$91.70	$94.63
AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM15	$131.00	$135.19
AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM30	$196.50	$202.79
AF06	LOOSEPACK PAINT, FUEL, PROCESSABLE, FOR THERMAL TREATMENT	DM55	$262.00	$270.38
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	BX	$936.00	$965.95
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	DM05	$82.00	$84.62
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	DM15	$117.00	$120.74
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	DM30	$176.00	$181.63
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	DM55	$234.00	$241.49
AF08	Aerosols, cans of paints, solvents, for depressurization and fuel blendin	DM85	$351.00	$362.23

INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM05	$89.00	$91.85
INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM15	$138.00	$142.42
INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM30	$190.00	$196.08
INC09	Liquids- waters (Lean), < 5% chlorinated solvents , <2500 btu	DM55	$351.00	$362.23
INC14-F	Lab Pack, Incineration, Pesticides	DM05	$164.15	$169.40
INC14-F	Lab Pack, Incineration, Pesticides	DM15	$234.50	$242.00
INC14-F	Lab Pack, Incineration, Pesticides	DM30	$351.75	$363.01
INC14-F	Lab Pack, Incineration, Pesticides	DM55	$469.00	$484.01
INC15-D1	Lab Pack, Incineration, Flammable Solids (DOT 4.1)	P	$6,379.00	$6,583.13
INC29-X	RCRA Pharmaceuticals/Debris with Sharps for RCRA incineration	DM05	$168.00	$173.38
INC29-X	RCRA Pharmaceuticals/Debris with Sharps for RCRA incineration	DM15	$232.00	$239.42
INC29-X	RCRA Pharmaceuticals/Debris with Sharps for RCRA incineration	DM30	$348.00	$359.14
INC29-X	RCRA Pharmaceuticals/Debris with Sharps for RCRA incineration	DM55	$462.00	$476.78
LBENVTOT	Environmental Technician, Overtime,	H	$87.00	$89.78
LBENVTST	Environmental Technician, Straight Time 4 hr min portal to portal	H	$59.00	$60.89
LBSPECST	Training Fee (4 Hr on site training)	H	$747.00	$770.90
LF07	Landfill ready, regulated, meets treatment standards	DM15	$87.00	$89.78
LF07	Landfill ready, regulated, meets treatment standards	DM30	$104.00	$107.33
LF07	Landfill ready, regulated, meets treatment standards	DM55	$149.00	$153.77
REC05	Lead acid batteries	MN05	$11.00	$11.35
REC05	Lead acid batteries	MN15	$11.00	$11.35
REC05	Lead acid batteries	MN30	$11.00	$11.35
REC05	Lead acid batteries	MN55	$11.00	$11.35
REC05	Lead acid batteries	P	$0.56	$0.58
REC08	Antifreeze (ethylene glycol)	DM15	$54.00	$55.73
REC08	Antifreeze (ethylene glycol)	DM30	$67.00	$69.14
REC08	Antifreeze (ethylene glycol)	DM55	$83.00	$85.66
REC09	Lithium batteries, Non-regulated, Universal Waste	MN05	$53.00	$54.70
REC09	Lithium batteries, Non-regulated, Universal Waste	MN15	$53.00	$54.70
REC09	Lithium batteries, Non-regulated, Universal Waste	MN30	$53.00	$54.70
REC09	Lithium batteries, Non-regulated, Universal Waste	MN55	$53.00	$54.70
REC09	Lithium batteries, Non-regulated, Universal Waste	P	$6.87	$7.09
REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN05	$53.00	$54.70
REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN15	$53.00	$54.70
REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN30	$53.00	$54.70

REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	MN55	$53.00	$54.70
REC09-1	Lithium-Ion Batteries, Universal Waste, for Recycle	P	$0.72	$0.74
REC11	Nicad batteries, Non-regulated, Universal Waste	MN05	$27.00	$27.86
REC11	Nicad batteries, Non-regulated, Universal Waste	MN15	$27.00	$27.86
REC11	Nicad batteries, Non-regulated, Universal Waste	MN30	$27.00	$27.86
REC11	Nicad batteries, Non-regulated, Universal Waste	MN55	$27.00	$27.86
REC11	Nicad batteries, Non-regulated, Universal Waste	P	$1.46	$1.51
REC13	Metallic mercury, pourable	MN05	$100.00	$103.20
REC13	Metallic mercury, pourable	MN15	$100.00	$103.20
REC13	Metallic mercury, pourable	MN30	$100.00	$103.20
REC13	Metallic mercury, pourable	MN55	$100.00	$103.20
REC13	Metallic mercury, pourable	P	$70.00	$72.24
REC24	Zinc alkaline batteries, for recycle	MN05	$25.00	$25.80
REC24	Zinc alkaline batteries, for recycle	MN15	$25.00	$25.80
REC24	Zinc alkaline batteries, for recycle	MN30	$25.00	$25.80
REC24	Zinc alkaline batteries, for recycle	MN55	$25.00	$25.80
REC24	Zinc alkaline batteries, for recycle	P	$1.52	$1.57
REC60	Fire extinguishers for recycle	E	$40.00	$41.28
REC61	Propane Cylinders, for recycle	E	$24.00	$24.77
SPBXCYB	Yard box w/Pallet	E	$104.00	$107.33
SPBXKIT	Low Pro w/Pallet	E	$104.00	$107.33
SPDM55UC	Drum, Metal, 55 gallon,Used, Closed Top	E	$80.00	$82.56
SPDP55UO	Drum, Poly, 55 gallon,Used, Open Top	E	$85.00	$87.72
STAB06-6	Treatable oxidizer, Labpack	DM05	$134.00	$138.29
STAB06-6	Treatable oxidizer, Labpack	DM15	$221.00	$228.07
STAB06-6	Treatable oxidizer, Labpack	DM30	$332.00	$342.62
STAB06-6	Treatable oxidizer, Labpack	DM55	$443.00	$457.18
TRADMDEM	Demurrage, one hour free	H	$130.00	$134.16
TRADMTR	Stop fee	E	$1,500.00	$1,548.00
WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM05	$113.05	$116.67
WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM15	$161.50	$166.67
WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM30	$242.25	$250.00
WAT16-B	Lab Pack, Treatment, Inorganic Bases	DM55	$323.00	$333.34

Assumptions and Conditions:

1. This section and the terms and conditions apply to this quote.
2. The disposal pricing as listed above is based on the information provided and will be confirmed following receipt of a completed waste profile. All pricing is pending profile approval and/or waste sample analysis. Clean Earth further reserves the right to adjust, without prior notification, the fees or rates herein to account for operational changes implemented to comply with changes in law, rules, regulations, permits, licenses or approvals, or to cover increases in the cost of fuel, insurance, residue disposal, record keeping or to otherwise address cost escalation.
3. For a complete list of process code specifications, visit: https://www.cleanearthinc.com/sites/default/files/Process-Specifications.pdf
4. A minimum charge of $350 applies to the invoice.
5. Transportation, labor and equipment is portal to portal, and requires a four-hour minimum unless otherwise specified.
6. Unless otherwise specified, transportation rates include one hour of loading at the customer facility. Demurrage rates will apply after one hour and will be billed in 15-minute increments.
7. All invoices are subject to applicable Federal, State, and local taxes & fees as well as an Energy & Insurance recovery charge tied to the National monthly average price for diesel fuel as published by the Department of Energy. https://www.cleanearthinc.com/energy-and-insurance-fees/

Non-Specified Container Conversions	
Container Size	Conversion
1-5 gallon	35%
6-15 gallon	50%
16-30 gallon	75%
31-55 gallon	1x
85 gallon	1.5x
Cubic Yard Boxes	4x
250/275-gallon totes	5x
330/350-gallon totes	6x

Conversion Table Notes

- These conversions will apply to all disposal and transportation items priced per container unless quoted separately
- Numbers are expressed as a factor of a 55-gallon drum (e.g., 55-gallon price x 35% = sell price)
- The greater of the conversion factor or location container minimum of $40 will be applied unless quoted a different rate.
- Some waste may have a different, typically lower, minimum which is reflected on the Non-Standard Minimum table below.

Per Pound Standard Minimums			
	Common Containers[1]	Lab Pack Containers[2]	Light Weight Containers[3]
Container (Gal)	Minimums		
5 or less	50 lbs	25 lbs	30 lbs
6 - 15	125 lbs	50 lbs	75 lbs
16 - 30	175 lbs	110 lbs	100 lbs
31 - 55	250 lbs	250 lbs	150 lbs
56 - 85	400 lbs	300 lbs	275 lbs
Cubic box	525 lbs	550 lbs	500 lbs
Tote (<300 gal)	1950 lbs	--	--

1. Excludes Lab Pack and Light Weight items
2. Includes: LF06, STAB06-6, series of codes for INC14, INC15 & WAT16
3. Includes: AF17, INC01, INC02, INC16
4. All other container sizes are case by case (CBC)

Non-Standard Minimums	
Container Min.	Process Code
$25	REC51-3
$5	REC60, REC61, REC62, REC63, REC64, REC65
$10	REC02-xx series and REC05
$15	LF04, REC06, REC27
$25	REC11, REC11-1, REC12, REC16, REC19, REC24, REC42, REC44, REC50, REC55
$50	REC09, REC09-1

Please Note: The greater of the disposal minimum or $40 per container will be charged unless quoted otherwise.

Ancillary Charges	Item Code	UOM	Price
Profiling Fees			
<24 Hour URGENT Profile Fee	ADMPRORU	Each	$155
Off Spec & Discrepancy Fees			
Rejection Fee	ADMREJECT	Each	$77
Manifest Discrepancy/Paperwork Error	ADMMAN	Each	$77
Off Spec/Discrepant – Storage Fee	ADMSTOR	Day	$26
Transportation, Labor, and Other Fees			
e-Manifest Administration Fee (per manifest)	ADMMANFEE	Each	$25
Minimum Invoice Amount	---	Per Invoice	$350.00
Demurrage, after 1-hour loading	TRADMDEM	Hour	$127
Scheduled Pickup Cancellation	ADMCAN	Each	$155
Repacking/Overpacking Fee	ADMREPK	Each	$155
Overpack Handling Fee	ADMOVPK	Each	$52

VI. REPORTS

A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT

B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT

C. CALIFORNIA DEPATMENT OF TRANSPORTATION-DISTRICT 11

D. COMMITTEE MEMBER REPORTS

IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: May 1, 2024

To: ICTC Management Committee Members

From: David Aguirre, Executive Director

Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Management Committee meeting on May 8, 2024.

1) **FY 2024/2025 Budget Workshop:** *Please **save the date** for May 22, 2024, at 5 p.m. for the FY 2024/2025 Budget Workshop. Light refreshments will be provided.*

2) **Community Project Funding/Congressionally Directed Spending (CPFCDS):** ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards.

3) **Active Transportation Program, Cycle 7:** *The California Transportation Commission (CTC) has released the Active Transportation Program (ATP) guidelines as of March 22, 2024. Approximately $568 Million funding will be available for fiscal years 2025/26 through 2028/29 statewide. **Applications will be due to the CTC by June 17, 2024.** Imperial County applicants must also submit a copy of their applications to the Imperial County Transportation Commission (ICTC). For a copy of the adopted ATP guidelines please refer to Active Transportation Program Guidelines directly at: https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7.*

   In addition, only applicants that submit applications to the statewide ATP will be eligible for Regional ATP funds. Imperial County anticipates approximately $1.2 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. There might also be additional funding available for quick build type projects. ICTC staff have developed an ATP factsheet for reference to both funding opportunities. Also, the Regional Active Transportation Plan adopted by ICTC is a valuable resource for agencies seeking funding through ATP Cycle 7. The document outlines priorities for each jurisdiction within Imperial County and was developed with significant input from the public. This input likely reflects the needs and preferences of the local community, making it a valuable tool for agencies seeking to align their grant proposals with the region's priorities. The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf

4) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January

26, 2024, at the ICTC office. All agencies were provided guideline documentation were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	$2,416,000
CRP	ICTC – City of Imperial	$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC will be recommending projects to SCAG as part of the final submittal process. ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP) upon award notification. *The list of projects was approved by the commission in February. The proposed project applications were submitted to SCAG for consideration of approval.*

5) **Imperial Valley Transit and Associated Services Operations and Maintenance Request for Proposals:** *ICTC's existing agreement with its current operator (Transdev) is coming to a conclusion. As required by federal law, ICTC has issued a Request for Proposals (RFP) to qualified transit operations and maintenance operators. The RFP was issued on February 16th, 2024. ICTC's goal is to complete the procurement process and award a contract to a qualified firm by the end of the fiscal year. The proposed new agreement will be for a 5-year fixed period with two additional single-year options. More information to come. ICTC received multiple responses to its RFP and is currently evaluating the responses. Staff will attempt to award the contract in the month of May or June 2024.*

6) **Imperial County EV Charging Infrastructure Feasibility Study –** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities.

7) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received $3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded $20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of $7.4 Million for construction efforts. The design portion of the project is complete. The project construction is underway, and construction was anticipated to be completed at the beginning of 2023 but suffered delays due to the issuance of the presidential permit. Approximately 87% of construction efforts have been completed. The project was temporarily placed on hold for 6 months due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. On November 15, 2023, GSA, ICTC, and regional partners celebrated the completion of Stage 1 of the project with a Ribbon Cutting celebration. ICTC Executive Director David Aguirre led the ceremony. Speakers included ICTC Chair Mike Goodsell, CBP Calexico Port Director Roque Caza, GSA Pacific Rim Region Public Buildings Service Deputy Regional Commissioner Amanda Sweeney, FHWA Senior Project Engineer Tay Dam, Caltrans District 11's South County and Trade Corridor Director Nikki Tiongco, CTC Commissioner Clarissa Reyes Falcon, and Head Counsel of the Mexican Consulate in Calexico Tarcisio Montes de Oca. The event concluded with the anticipated Ribbon Cutting followed by media opportunities. For additional

information regarding this project visit the ICTC website at: https://www.imperialctc.org/projects/calexico-east-port-of-entry-bridge-expansion. *The project is estimated to be completed in June 2024.*

8) **Imperial Mexicali Binational Alliance (IMBA):** *An IMBA meeting and strategic planning session was held in the City of Mexicali's Preparatoria y Universidad 16 de Septiembre, on January 16, 2024. At the strategic planning meeting, the committee developed the schedule for the year. ICTC hosted the March 14th, 2024, meeting at ICTC offices. The following dates are tentatively scheduled for IMBA in 2024.*
   - *May 9th – Mexicali*
   - *July 11th – Imperial County*
   - *September 12th – Mexicali*
   - *November 14th (Strategic Planning and IMBA meetings) – Imperial County*

9) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *ICTC was able to secure a new grant to provide free fares for all its transit programs. Due to the previous labor issues, ICTC implemented free fares for all services to assist with the inconvenience to the public. The labor issues have since been resolved but ICTC will continue to offer free fares to the public until further notice. ICTC was also able to secure a second grant to provide free fares for all services with the exception of the Calexico On Demand service.* ***The free fares program will end in June 2024 with existing fares being re-implemented on July 1, 2024. A formal public hearing was held on March 27, 2024, prior to the Commission Meeting.***

10) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipates bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service.

11) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. *Right of Way Acquisition is underway. ICTC has already acquired 2 of the required 3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim. It is anticipated that the project will start construction in July 2024.* ***The project construction management RFP ended on March 22, 2024. The action item for the proposed award of contract for construction management services is included in the May 2024 agenda.***

12) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. *ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting.*

13) **Transit Comprehensive Operational Analysis –** Staff was able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC's existing transit services while also presenting evaluation findings and recommendations to further improvement of ICTC's existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff is currently working on the development of the Request for Proposals (RFP) and it is anticipated that the RFP will be released in the coming months.

14) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. *It is anticipated that the project will be completed within FY23-24/FY24-25.*

15) **2022 Long Range Transportation Plan:** The ICTC in its capacity as the Regional Transportation Planning Agency is responsible for leading the Long Range Transportation Plan (LRTP) in Imperial County. The last update to the LRTP was conducted in 2013. ICTC staff completed a Request for Proposal (RFP) to prepare a full update of the Imperial County LRTP. Michael Baker International was the selected consultant. The process took around 18 months to complete, and included various outreach activities including several pop-up events, technical and stakeholder meetings. The final LRTP document adoption took place in the month of February 2024. The completed document and project listings are posted on the ICTC website for review and download, at https://www.imperialctc.org/publications-and-reports/transportation-plans-and-studies.

16) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. *The updated PSR was recently received, and staff will be reviewing the updated document.*

17) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of $1 Million to fund the pilot microtransit service. The microtransit service will operate as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023, and intends to have a formal event to celebrate the kickoff of the service as soon as approval is received by the CMO. The service was free for all passengers until February 9th, 2023. Further information about the service can be viewed on the website: *https://city.ridewithvia.com/calexico-ondemand. The service has averaged 180 passengers per day since the removal of the free fares and has been well received. ICTC has been working with CMO to obtain additional funding for the project. ICTC was awarded an additional $500,000 to be utilized for operations of the service and additional service hours. The contract amendment with the operator was approved at the June 23, 2024 meeting. ICTC is pursuing additional grant opportunities to continue to fund the project.*

18) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for $1.3

million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately $1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments to the project improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental submittal is pending submittal by CBP.

19) **Bus Stop along Cole Road west of Highway 111 in the City of Calexico:** *ICTC received a request through its Unmet Transit Needs Public Hearing Process asking for the installation of bus stop improvements along Cole Road west of Highway 111 in the City of Calexico. ICTC and the City of Calexico were able to work together to have the bus shelter and associated infrastructure improvements installed. The bus stop is now open for public use.*

20) **Clean California Bus Stop Improvement Project:** Through Clean California Round 1 Funding, Caltrans was able to secure funding to complete bus stop and shelter improvements in the communities of Niland, Calipatria, Brawley and Holtville along various state routes. Caltrans, ICTC and the communities worked together to identify locations, in addition to reviewing possible secondary amenities such as trash enclosures. Construction activities for the new bus stop improvements began on March 13, 2023. The project bus stop improvements were completed in November/December 2023. The final set of bus stop improvements were completed in the city of Brawley in late March/early April 2024.

21) **Funding for Phase II of the Calexico West Port of Entry**: As previously noted, Congress authorized $98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of $191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B was awarded in the amount of $103.4 million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated investment for the Calexico West POE improvements are $416.2 million. Construction efforts for the West Port of Entry are anticipated to begin on September 26, 2022. Noticing information pertaining to lane closures and closure times, adjustments to the East Port of Entry passenger vehicle operating hours and other items have been distributed and shared via multiple media outlets including ICTC's website at* Canopy construction at the Calexico West Port of Entry to impact vehicle traffic | Imperial County Transportation Commission (imperialctc.org)

22) **Regional Active Transportation Program**: ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County's MPO. Per SCAG's 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application

deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Projects are underway at various stages by the agencies. Staff recommendations were approved at the January Commission meeting. See the table below for further information.

Regional ATP Projects		
Agency	**Project Name**	**Total ATP Funds Requested**
City of Calipatria	Bonita Place Pedestrian Safety Project	$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	$1,073,000
	TOTAL Regional ATP funds	**$3,270,000**

23) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long term options as well. More information will be shared as discussions continue.

24) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy, participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. Strategy outcomes are scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.

25) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at $7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project began on August 6, 2021. The existing contractor of the project has been removed. Caltrans has secured a new temporary contractor to complete the project improvements from Ollie Avenue to Highway 111. Caltrans completed Phase 1 in late November. *Phase 2 of the project commenced on January 9th, 2023. The portion of the project that consisted of the north side of Highway 98 between Highway 111 and Ollie Avenue has been completed. Caltrans is now working on completing the southeast side of Highway 98 between Highway 111 and Rockwood Avenue.*

26) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020,

agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).

27) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** *According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.*
For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html
For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html

28) **Funding Opportunities:**
- ***ATP Cycle 7 Call-for-Projects:*** *ATP Cycle 7 is expected to include about $568M made up of Federal, State SB1, and State Highway Account (SHA) funding. The funding/programming years include the 25/26, 26/27, 27/28, and 28/29 fiscal years.*
    - *Schedule and major milestones can be found at: https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7*
- *For a complete list of California specific grant opportunities go to https://www.grants.ca.gov/.*
    - *Fiscal Year (FY) 2023 through FY 2026 Bridge Investment Program, Planning and Bridge Project Grants*
- *For a complete list of federal transportation grant opportunities go to https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity.*

29) **Meetings/trainings attended on behalf of ICTC:**
- Various Weekly Reoccurring Calexico East POE Bridge Widening Project Meetings
- Various Weekly Project Specific Meetings
- April 8, 2024 – Unmet Transit Hearing at the ICTC offices and via zoom meeting
- April 10, 2024 – ICTC Management Meeting at the City of Holtville and via zoom meeting
- April 15-18, 2024 – 2024 California Association for Coordinated Transportation (CALACT) Annual Spring Conference (attended by Gustavo Gomez, Priscilla Baca, and Angela Delgadillo)
- April 19, 2024 – CTC CEOs/SCAG Meeting via Teams Meeting
- April 23, 2024 – Ventanilla de Salud Outreach Event at the Mexican Consulate in Calexico (attended by mobility staff)
- April 24, 2024 – ICTC Commission meeting at the ICTC offices and via zoom meeting
- April 25, 2024 – ICTC TAC Meeting at the ICTC offices and via zoom meeting
- April 25, 2024 – IVRMA TAC Meeting at the ICTC offices and via zoom meeting
- April 26, 2024 – Arbor Day event at SDSU Imperial Valley
- April 29, 2024 – Unmet Transit Needs second meeting at the ICTC offices and via zoom meeting
- April 29, 2024 – Intermediate Governmental Accounting Session II via zoom meeting (attended by Michelle Bastidas)
- April 30, 2024 – Meeting with Alegria at the ICTC offices
- May 1, 2024 – ICTC SSTAC meeting at the ICTC offices and via zoom meeting
- May 1-2, 2024 – Funding and Programming Transportation Projects Training in Ontario, CA (attended by Marlene Flores and Katie Luna)
- May 1-3, 2024 – SCAG Regional Conference and General Assembly in Palm Desert, CA
- May 2, 2024 – Health Resource Fair in Calexico (attended by mobility staff)