



**1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
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## **MANAGEMENT COMMITTEE AGENDA**

**ICTC OFFICES  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243**

**Wednesday, January 8, 2025  
10:30 A.M.**

**CHAIR: DENNIS MORITA**

**VICE CHAIR: EL CENTRO**

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In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: [www.imperialctc.org](http://www.imperialctc.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Management Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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Join Zoom Meeting

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To Join by Phone dial: (669) 444-9171

Meeting ID: 810 1982 8147

Passcode: 002887

### **I. CALL TO ORDER AND ROLL CALL**

### **II. EMERGENCY ITEMS**

A. Discussion/Action of emergency items, if necessary.

### **III. PUBLIC COMMENTS**

This is an opportunity for members of the public to address the Management Committee on any subject within their jurisdiction, but not an item on the agenda. Any action taken because of public comments shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to [cristilerna@imperialctc.org](mailto:cristilerna@imperialctc.org). When addressing the Committee, state your name for the record prior to providing your comments. Please address the Committee as a whole through the Chairperson. Individuals will be given three (3) minutes to address the Committee; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**IV. CONSENT CALENDAR**

- A. Approval of Management Committee Draft Minutes: October 9, 2024 Pages 4-24
- B. Receive and File:
  - 1. ICTC Commission Minutes: October 23, 2024, and November 13, 2024
  - 2. ICTC TAC Minutes November 21, 2024
  - 3. ICTC SSTAC Minutes November 6, 2024
- C. Proposed increase to Compensatory Stipend to Commissioners Page 26

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after any public comment, if any:

- 1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.

**V. REPORTS**

- A. ICTC / LTA / IVRMA Executive Director
  - ICTC Executive Director Report on page 30
- B. Southern California Association of Governments
  - See attached report on page 38
- C. California Department of Transportation – District 11
  - See attached report on page 42
- D. Committee Member Reports

**VI. ACTION CALENDAR**

- A. Rotation of the Chair and Vice-Chair positions Page 56

It is requested that the Management Committee take appropriate action in the consideration of the rotation and assignment of the two positions.

- B. Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award Page 59

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after any public comment, if any:

- 1. Authorize the Executive Director to sign the Agreement for Construction Services between ICTC and Hazard Construction Engineering, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
- 2. Issuance of Notice to Proceed to Hazard Construction Engineering, LLC. upon receipt and verification of required documentation.

- C. Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland Page 62

The ICTC Technical Advisory Committee met on December 19, 2024, and forwards this item to the Management Committee and Commission for their review and approval after public comments, if any:

- 1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC's REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.

**VII. NEXT MEETING DATE AND PLACE**

- A. The next Management Committee Meeting is scheduled for Wednesday, February 12, 2025, at 10:30 a.m., location tentative.

**VIII. ADJOURNMENT**

# IV. CONSENT CALENDAR

## IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: October 9, 2024
  
- B. Receive and File:
  - ICTC Commission Minutes: October 23, 2024, and November 13, 2024
  - ICTC TAC Minutes: November 21, 2024
  - ICTC SSTAC Minutes: November 6, 2024

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF October 09, 2024  
10:30 a.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	Jimmy Duran
City of Calexico	Juan Contreras
City of Calipatria	Laura Gutierrez
City of El Centro	Angel Hernandez
City of Holtville	Nick Wells
City of Imperial	Absent
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Manuel Ortiz
City of Westmorland	Laura Fischer
ICTC	David Aguirre

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Katie Luna, Gustavo Gomez Esperanza Avila

**OTHERS PRESENT:** Robin Owen, Bryan Ott, Rebecca Villarino: Caltrans, David Salgado: SCAG

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, September 11, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Nick Wells called the meeting to order at 10:30 a.m., roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

- A. Approval of Management Committee Draft Minutes: September 11, 2024
- B. Received and Filed:
  - 1. ICTC Commission Minutes: September 25, 2024
  - 2. ICTC TAC Minutes August 22, 2024
  - 3. ICTC SSTAC Minutes September 04, 2024

A motion was made by [Contreras](#) seconded by [Gutierrez](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes

City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	No
County of Imperial Terrazas-Baxter	No
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

**V. REPORTS**

**A. ICTC Executive Director**

Mr. Aguirre had the following updates:

- Active Transportation Program, Cycle 7: ICTC received correspondence indicating five (5) applications for the Imperial County Region. Applications were submitted by the City of El Centro, Imperial County Office of Education, Heber Public Utility District, City of Calipatria, and the City of Holtville. As a result of the State of California’s budget deficit the ATP program overall funding was reduced significantly. Funding was anticipated to be \$568 Million overall but was ultimately reduced to approximately \$168 Million. Also, because of the budget deficit and associated cuts, the anticipated Imperial County Regional Share was reduced to approximately \$300k. More information is to come pertaining to State and Regional Share awards.
- 2024 Local Partnership Program, Cycle 5 In the past call for projects, ICTC staff proposed options to TAC members for the distribution of the LPP funds. The distribution calculations proposed were Option 1- Population and Maintained Mileage Based Distribution and Option 2- Using a Flat Distribution in addition to Population and Maintained Mileage Distributions. The proposed distribution is similar to the Local Transportation Authority (LTA) formula distribution. On August 22, 2024, the TAC committee members reviewed and ultimately recommend Option 2 to be forwarded to the Commission for approval and to authorize ICTC to open the Call for Projects for the Local Partnership Formulaic Program Cycle 5. On August 28, 2024, the Commission approved TACs recommendation. The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024. There is also a competitive call for projects that is open for submittal directly to the CTC.
- Imperial County EV Charging Infrastructure Feasibility Study: Staff is currently working on the development of the Scope of Work for the project to proceed to the issuance of a Request for Proposals. A project scope of work was presented to the TAC committee to obtain any additional feedback.
- ICTC/IVT Operations and Maintenance Facility: The preliminary site plan has been prepared and will be shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project.
- Community Project Funding/Congressionally Directed Spending (CPFCDs): ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial

County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards. ICTC will continue to work with all the awardees to ensure that their projects are programmed to enable the use of the project funding.

- Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026: ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). Several projects have already started development for use of the grant funds.
- Calexico Intermodal Transportation Center (ITC): The final set of contract documents are being prepared in anticipation of the construction bidding phase. It is planned that the project will begin construction in early 2025.
- The remaining updates can be found on page 22.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following updates:

- 2024 Southern California Demographic Workshop Navigates the ‘New Growth Reality’: A big thank you to those who attended the 2024 Southern California Demographic Workshop either in person or online. The 35th annual event was presented by SCAG and the USC Sol Price School of Public Policy. The workshop consisted of morning and afternoon panel experts. For those of you that missed it, a recording will be available online.
- A big thank you to the County of Imperial for hosting a tour with SCAG leadership to Lithium Valley. Southern California leaders also participated in the League of California Cities Imperial Division meeting the night before, where SCAG President spoke about SCAG's commitment to Imperial County and its regional partners. Mr. Salgado also thanked ICTC for providing the transportation on the tour.

C. Caltrans Department of Transportation – District 11

Mr. Owen had the following updates:

- The deadline to submit a Environmental and Climate Justice Community Change Grant application is November 21, 2024.
- The deadline to submit an FHWA Low-Carbon Transportation Materials Grant application is November 25, 2024.
- The deadline to submit a Large Bridge Project Grant application is November 1, 2024.
- A Local Assistance Day Statewide Webinar will be held on October 30, 2024, from 8:30 a.m. to 11:30 a.m. For more information visit the website at <https://www.localassistanceblog.com/ltapevents/local-assistance-day-statewide-webinar-6/>
- Federal Grants 101 Webinar Series, Session 3: All About Benefit-Cost Analysis will be held on Thursday, October 10, 2024, from 10-11:30 a.m.
- Caltrans-HQ announcement about the next statewide Bi-Annual Infrastructure Investment Jobs Act (IIJA) Transportation Implementation Working Group meeting on October 24, 2024, 9:30 am – 11:30 am. An agenda and list of speakers will be posted prior to the Working Group meeting. Registration is on [WebEx](#) to receive meeting access.
- Caltrans updates can be found on page 31.

D. There were no committee member reports.

**VI. ACTION CALENDAR**

A. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 6

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the sixth amendment of the current lease and sub-lease agreements with Pico Group, LLC, for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorized the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

A motion was made by Fisher seconded by Gutierrez to approve Action A. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

B. Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the Second Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$1,998,875. The modification is contingent upon receipt of said additional funding.
2. Utilized one (1) of the single year mutual options to extend the existing agreement for up to 1 year.
3. Authorized the Executive Director to sign Modification No. 2.

A motion was made by Contreras seconded by Ortiz to approve Action B. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	yes

City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

- B. Amendment to the Agreement between ICTC and Nicklaus Engineering for Various Bus Stop Improvement Project – Design Services

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the First Modification to the agreement between ICTC and *Nicklaus Engineering, Inc.* for design services of Various Bus Stop Improvement Project in the amount of \$23,632.00 modifying the total contract value to \$94,859.00.
2. Authorized the executive director to sign Modification No. 1.

A motion was made by [Gutierrez](#) seconded by [Fisher](#) to approve Action B. Roll call was taken:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Yes
City of Calipatria	yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

- D. A Resolution approving the execution of an agreement with Southern California Association of Governments (SCAG) to receive funding from the Regional Early Action Planning (REAP) 2.0 Grant Program of 2021 for \$274,133.

The Technical Advisory Committee met on September 26, 2024, for discussion and recommendation to submit to the ICTC Management Committee and Commission after public comments, if any:

1. Authorized the Chairman to sign the resolution approving the execution of an agreement to receive funding form the REAP 2.0 Grant Program of 2021.
2. Authorized the Executive Director to sign the Final MOU to ensure compliance with the REAP 2.0 Program requirements.
3. Directed Staff to forward the agreement to SCAG.



A motion was made by [Hernandez](#) seconded by [Gutierrez](#) to approve Action B. Roll call was taken:

<b>Agency</b>	<b>Roll Call</b>
City of Brawley	Yes
City of Calipatria	yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Absent
County of Imperial Figueroa	Absent
County of Imperial Terrazas-Baxter	Absent
City of Westmorland	Yes
Imperial Irrigation District	Yes

**Motion carried.**

*For the record this item was pulled at the October Commission meeting pending further instructions from SCAG.*

**VII.** The next meeting is scheduled for **November 13, 2024, at 10:30 a.m.** at the ICTC Offices and via Zoom Meeting for non-voting members and the public.

**VIII. ADJOURNMENT**

The meeting was adjourned at 11:02 a.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MINUTES FOR October 23, 2024  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	George A. Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Camilo Garcia
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Absent
County of Imperial	Absent
Imperial Irrigation District	Karin Eugenio

**STAFF PRESENT:** David Aguirre, Michelle Bastidas (Zoom), Gustavo Gomez, Esperanza Avila  
**OTHERS PRESENT:** Eric Havens: Counsel; Everett Townsend (Zoom), John Garcia: Caltrans, David Salgado: SCAG, Antonella Galvez: IVRMA  
**PUBLIC:** None

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, October 23, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Vice Chair Amparano called the Commission meeting to order at 6:00 p.m. Roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

Action D was pulled from the agenda.

**III. PUBLIC COMMENTS**

There were none.

**IV. CLOSED SESSION**

**A. Motion to Adjourn to Closed Session**

A motion was made by Goodsell and seconded by Nava, roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
Title: ICTC Executive Director
- C. Announcement of Closed Session Action(s): Mr. Havens stated that the Commission met in closed session to discuss the Public Employee Performance Evaluation for the Executive Director pursuant to government code § 54957. Direction was given, but no action was made.

**V. CONSENT CALENDAR**

- A. ICTC Commission Minutes: September 25, 2024
- B. Received and filed:
  - 1. ICTC Management Committee Minutes: September 11, 2024
  - 2. ICTC TAC Minutes: September 26, 2024
  - 3. ICTC SSTAC Minutes: October 2, 2024

A motion was made by [Nava-Froelich](#) and seconded by [Garcia](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**VI. REPORTS**

- A. ICTC Executive Director
  - ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. More information is to come about the potential project selections.
  - ICTC was recently awarded a grant from the Low Carbon Transit Operations Program for the Calexico Microtransit Service – Calexico On Demand in the amount of \$520k to continue funding operations for the service. ICTC is finalizing the submittal of an additional grant through the CMO program to continue funding the service. ICTC also received an additional funding commitment to further continue the service beyond the current grant funding received.
  - 2024 Local Partnership Program, Cycle 5: The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024. There is also a competitive call for projects that is open for submittal directly to CTC. ICTC is coordinating with agency staff for project submittals.
  - The Bus Stop Improvement Project design is ongoing and expected to finish in a few months. Additionally, ICTC secured funding for more bus stop locations, which will be integrated into the overall design.
  - Staff is currently working on the development of the Scope of Work (SOW) for the Imperial County EV Charging Infrastructure Feasibility Study to proceed to the

issuance of a Request for Proposals. Staff reviewed the proposed SOW with the ICTC TAC to obtain additional feedback. Staff is anticipating releasing the RFP in the coming weeks.

- ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the ICTC/IVT Operations and Maintenance Facility project. ICTC is working towards completing a phase 1 site assessment for the proposed site. ICTC is seeking to obtain NEPA clearance from the FTA to utilize federal funding to offset a portion of the acquisition costs.
- It is anticipated that the Calexico Intermodal Transportation Center (ITC) project will start construction in January 2025. The final set of contract documents are being prepared in anticipation of the construction bidding phase. ICTC is also working on integrating CPFCDs funding into its existing FTA RAISE Agreement.
- All other updates on the Directors Report on page 21 of the agenda.

**B. Southern California Association of Governments (SCAG)**

Mr. Salgado had the following updates:

- The 2024 Southern California Demographic Workshop was on September 24. SCAG collaborated with the USC Sol Price School of Public Policy. The workshop consisted of morning and afternoon panel experts. For those of you that missed it, a recording will be available online.
- A big thank you to the County of Imperial for hosting a tour with SCAG leadership to Lithium Valley. Southern California leaders also participated in the League of California Cities Imperial Division meeting the night before, where SCAG President spoke about SCAG's commitment to Imperial County and its regional partners. Mr. Salgado also thanked ICTC for providing the transportation on the tour.
- All other updates on the SCAG report on page 30 of the agenda.

**C. California Department of Transportation (Caltrans)- District 11**

Mr. Abboud had the following updates:

- SR-111 Roadside Improvements is completing in October 2024.
- Upcoming Maintenance Projects: Due to budget issues, some deliveries may be moved to next year.
- Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment – The Project Initiation Document (PID) to be completed by June 2026.
- Calexico East Land Port of Entry Joint Operations Systems- Feasibility Study is completed. The Project Initiation Document (PID) to be completed by June 2026.
- Calexico Travel Corridor Improvements: Continuing to work towards plans.
- Congratulations to David Aguirre and ICTC on the TRCP Grant.
- All other updates are on the Caltrans report on page 36 of the agenda.

**D. Commission Member Reports**

- Updates were provided by various commissioners.

**VII. ACTION CALENDAR**

- A. Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, Addendum 6**

The ICTC Management Committee met on October 9, 2024, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the sixth amendment of the current lease and sub-lease agreements with Pico Group, LLC, for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorized the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

A motion was made by [Nava-Froelich](#) and seconded by [Garcia](#) to approve Action A as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

- B. Amendment to the Agreement between the Imperial County Transportation Commission (ICTC) and Nomad Transit, LLC (Via) for the operation of the Calexico Microtransit Service funded by the Clean Mobility Options (CMO) Voucher Pilot Program

The ICTC Management Committee met on October 9, 2024, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the Second Modification to the agreement between ICTC and Nomad Transit, LLC (VIA) for the Calexico On Demand service in the amount of \$500,000 modifying the total contract value to \$1,998,875. The modification is contingent upon receipt of said additional funding.
2. Utilized one (1) of the single year mutual options to extend the existing agreement for up to 1 year.
3. Authorized the Executive Director to sign Modification No. 2.

A motion was made by [Garcia](#) and seconded by [Cardenas-Singh](#) to approve Action B as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

C. Amendment to the Agreement between ICTC and Nicklaus Engineering for Various Bus Stop Improvement Project – Design Services

The ICTC Management Committee met on October 9, 2024, and forwarded this item to the Commission for their review and approval after public comment, if any:

1. Approved the First Modification to the agreement between ICTC and *Nicklaus Engineering, Inc.* for design services of Various Bus Stop Improvement Project in the amount of \$23,632.00 modifying the total contract value to \$94,859.00.
2. Authorized the executive director to sign Modification No. 1.

A motion was made by [Nava](#) and seconded by [Nava-Frolich](#) to approve Action C as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

E. Award of Contract for Consulting Services - Comprehensive Operational Analysis (COA)

Due to timing constraints, staff brought this item to the commission only for their review and approval after public comment, if any:

1. Approved the award of the contract for the completion of the Comprehensive Operational Analysis to Jarrett Walker + Associates in the amount of \$485,790.
2. Authorized the executive director to sign the agreement.

A motion was made by [Nava-Froelich](#) and seconded by [Goodsell](#) to approve the Action E as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent
Imperial Irrigation District	Yes

**Motion Carried.**

**VIII. INFORMATION ITEMS**

A. ReCREATE Edible Food Recovery Inspection Program, Final Report of Recommendations Presented by Antonella Galvez.

**IX.** The next meeting will be on November 13, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.

**X. ADJOURNMENT**

A. Meeting Adjourned at 7:36 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MINUTES FOR November 13, 2024  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	George A. Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Camilo Garcia
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Luis Plancarte
County of Imperial	John Hawk
Imperial Irrigation District	Absent

**STAFF PRESENT:** David Aguirre, Cristi Lerma, Gustavo Gomez, Esperanza Avila, Michelle Bastidas (Zoom)

**OTHERS PRESENT:** Eric Havens: Counsel; Everett Townsend, John Garcia: Caltrans

**PUBLIC:** None.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, November 13, 2024, together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Chair Plancarte](#) called the Commission meeting to order at 6:03 p.m. Roll call was taken, and a quorum was present.

**II. EMERGENCY ITEMS**

None.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT CALENDAR**

- A. ICTC Commission Minutes: October 23, 2024
- B. Received and filed:
  - 1. ICTC Management Committee Minutes: October 09, 2024
  - 2. ICTC TAC Minutes: October 24, 2024
  - 3. ICTC SSTAC Minutes: November 06, 2024

A motion was made by [Amparano](#) and seconded by [Cardenas-Singh](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes



County of Imperial Plancarte	Yes
County of Imperial Hawk	Yes
City of Westmorland	Absent
Imperial Irrigation District	Absent

**Motion Carried.**

**V. REPORTS**

**A. ICTC Executive Director**

- ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program (TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The project will have several phases with an estimated completion date in 2030.
- ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC is working on securing the grant funds to implement this project.
- Reap 2.0-Subregional Partnership Program, ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. More information is to come about the potential project selections.
- ICTC and IVT celebrated Veterans on November 4-11th with free rides on IVT, IVT Access and IVT Ride., with a U.S. Military ID.
- ICTC and IVT will also be participating in a "Stuff a Bus" Food Drive from November 4-22nd with all donations going to the Imperial Valley Food Bank. Donate a can or dry food item and receive one free ride.
- Calexico Microtransit Service – Calexico On Demand, ICTC was recently awarded a grant from the Low Carbon Transit Operations Program in the amount of \$520k to continue funding operations for the service. ICTC is finalizing the submittal of an additional grant through the CMO program to continue funding the service. ICTC also received an additional funding commitment to further continue the service beyond the current grant funding received.
- 2024 Local Partnership Program, Cycle 5, The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024. There is also a competitive call for projects that is open for submittal directly to the CTC. ICTC is coordinating with agency staff for project submittals.
- ATP applications were due to the CTC by June 17, 2024. Agencies were encouraged to submit an application to the statewide ATP to be eligible for ATP regional funds. Five applications were received for the Imperial County Region. Applications were submitted by the City of El Centro, Imperial County Office of Education, Heber Public Utility District, City of Calipatria and City of Holtville. The CTC released the scoring for all submitted projects. The Imperial County Region was not awarded a statewide award; however, statewide applications will be eligible for regional share consideration. Of the five Imperial County projects, the highest scoring projects were submitted by the Imperial County Office of Education and the City of Holtville. More information to come pertaining to possible regional share award(s).
- 2024 Local Partnership Program Cycle 5: The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024, for submittal to the CTC. There is also a competitive call for projects that is open for submittal directly to the CTC. ICTC is coordinating with agency staff for project submittals.
- It is anticipated that the Calexico ITC project will start construction in January 2025. ICTC is working on integrating CPFCDs funding into its existing FTA RAISE Agreement.

The project went out to bid on November 7, 2024. Bids are currently due on December 16, 2024.

- All ICTC Executive Directors' updates can be found on page 16

**B. Southern California Association of Governments (SCAG)**

Mr. Salgado had the following updates:

- A 'Southern California Economic Update' Presentation is scheduled for the December Regional Council meeting. The "2024 Southern California Economic Update" will be presented during the SCAG Regional Council's Dec. 5 meeting alongside regular SCAG business. The update will present SCAG's annual economic analysis and near-term outlook from SCAG's Economic Roundtable, followed by an in-depth discussion on the state of the economy among Regional Council members. The 2024 Southern California Economic Update will present a detailed economic outlook for the region, highlighting that growth in sectors such as goods movement, healthcare, and tourism will drive the economy in the coming year. Please fill out the form if you would like to receive a reminder about this presentation
- All other updates on the SCAG report on page 26 of the agenda.

**C. California Department of Transportation (Caltrans)- District 11**

Mr. Townsend had the following updates:

- Work on I-8 bridges will be completed by the end of this week. These bridges are located at:
  - a. Brock Research Center Rd – Work completed.
  - b. All American Canal (left/right) – Bridge deck work and painting is complete.
  - c. Winterhaven Dr/4th Street – work began on August 2024.
  - d. Palo Verde locations have started and will install a long-term automated traffic control signal at both locations for reversible one way traffic throughout the duration of construction.
- SR-111 Roadside Improvements: Minor pending work to be completed in November 2024.
- Ann Fox has been selected as the new Caltrans District 11 Director. Mr. Townsend expressed his appreciation to the ICTC during his time as the interim.
- Caltrans updates can be found on page 29.

**D. Commission Member Reports**

- Updates were provided by various commissioners.

**VI. INFORMATION ITEMS**

- An overview of the Calexico East Port of Entry Bridge Widening Project was presented by Mr. Aguirre

**VII. SPECIAL PRESENTATIONS**

- Vice-Chair Amparano, with staff assistance presented Commissioners Maria Nava-Froelich, Luis Plancarte, and George Nava with special recognition for their years of service as ICTC Commissioners. All three commissioners have concluded their time with ICTC, and we wish them the best.

**VIII. CLOSED SESSION CALENDAR**

- A. Motion to Adjourn to Closed Session by [Amparano](#) and seconded by [Cardenas-Singh](#),  
**Motion Carried.**
- B. CONFERENCE WITH REAL PROPERTY, Government Code §54956.8  
Property: 2204-2208 La Brucherie Rd., El Centro, CA, Assessor's Parcel Number #064-450-076.  
Agency negotiator: David Aguirre. Negotiating parties: Sandra Joy Hoskins et al.  
Instructions to negotiator will concern price, terms of payment.
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
Title: ICTC Executive Director
- D. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Agency Designated Representative: Eric Havens  
Unrepresented Employee: Executive Director
- E. Announcement of Closed Session Action(s):  
Mr. Havens stated that the commission met in closed session to discuss the following:
- CONFERENCE WITH REAL PROPERTY, Government Code §54956.8 Property: 2204-2208 La Brucherie Rd., El Centro, CA, Assessor's Parcel Number #064-450-076.  
Agency negotiator: David Aguirre. Negotiating parties: Sandra Joy Hoskins et al.  
- *Direction was given and no reportable action was taken.*
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)  
- *Direction was given and no reportable action was taken.*
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
- *The Commission approved a 5% pay increase for the Executive Director effective December 14, 2024, but no final action was taken. The final action will occur in December 2024 as a part of the action calendar regarding an employment amendment for the position of Executive Director.*
- IX.** The next meeting will be on December 11, 2024, at 6:00 p.m. at the ICTC Offices, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243, and via Zoom Meeting for the public.
- X. ADJOURNMENT**
- A. Meeting Adjourned at 8:33 p.m.



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**TECHNICAL ADVISORY COMMITTEE  
MINUTES**

**October 24, 2024**

**Present:**

Ana Gutierrez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Lily Falomir	City of Calexico
Felix de Leon	City of El Centro
Hector Salcedo	City of El Centro
Jesus Villegas	City of Imperial
Fernando L. Williams	City of Imperial
Alan Molina	City of Holtville
Veronica Atondo	County of Imperial
Adolfo Garcia	County of Imperial
Manuel Ortiz	IID

**Others:**

David Aguirre	ICTC
Katie Luna	ICTC
Marlene Flores	ICTC
Cesar Beltran	ICTC
Patricia Ramirez	City of Brawley
Silvia Luna	City of Brawley
Rocio Enriquez	City of Brawley
Sandy Fonseca	City of Calexico
Liz Fuchen	City of El Centro
Frank Pacheco	City of El Centro
Liz Zarate	City of El Centro
Andrea Montano	City of El Centro
Victor Manriquez	City of Imperial
John Herrera	City of Imperial
Marco Coronel	County of Imperial
Ismael Garcia	ICAPCD
Michael Kahler	IVTA
M'Lynn Martin	Caltrans
Nick Ventrilla	Caltrans
Alejandro Rangel	Caltrans

The meeting was called to order at 10:05 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for September 226, 2024 (Falomir/Ortiz), **Motion Carried.**

2. **LTA Overview**

An LTA overview was provided by Mr. Aguirre.

- Mr. Herrera inquired if the cost of street maintenance is covered by the LTA ordinance.
- Ms. Atondo inquired about whether land acquisition is covered by LTA ordinance.
- Mr. Aguirre stated that staff will review the ordinance and will follow up with an email with an answer to the inquiries.

3. **ICT Updates/ Announcements**

*Presented by ICTC Staff.*

- **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC’s long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition is underway. ICTC has already acquired 2 of the required 3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim.

- **ICTC is awarded \$12.6 Million from the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capitol Program (TIRCP) to design and construct a transit facility at the Calexico East Port of Entry (POE)**

The Imperial County Transportation Commission (ICTC) was recently awarded \$12,600,000.00 in grant funding from the 2024 Transit and Intercity Rail Capital Program (TIRCP) through the California State Transportation Agency (CalSTA). The goal of the Calexico East Port of Entry (POE) Intermodal Transportation Center is to create a transformative transportation hub that integrates various modes of transportation, including public transit buses and shuttles. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area.

This ICTC led multi-year project will incorporate several phases including planning, design and environmental clearance, right-of-way acquisition, and construction, with an estimated completion date in 2030.

- **Federal Funded Project Obligation List:** Marlene Flores went down the line with each of the agencies’ project status.

- **LPP Cycle 5 Call-for-Projects:** LPP Cycle 5 is expected to include about \$72M/per year made up of Federal and State funding. The funding/programming years include the 25/26 and 26/27 fiscal years.

- Schedule and major milestones can be found at: <https://catc.ca.gov/-/media/ctc-media/documents/programs/senate-bill-1/2-bi-4-12-draft-2024-lpp-competitive-guidelines-red-line-v8.pdf>
- For a complete list of California specific grant opportunities go to [https://www.grants.ca.gov/Fiscal-Year-\(FY\)-2023-through-FY-2026-Bridge-Investment-Program,-Planning-and-Bridge-Project-Grants](https://www.grants.ca.gov/Fiscal-Year-(FY)-2023-through-FY-2026-Bridge-Investment-Program,-Planning-and-Bridge-Project-Grants)
- For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notice-funding-opportunity>.

#### 4. **Caltrans Updates/ Announcements**

*Presented by Caltrans Staff*

- **November 27, 2024 – Deadline for California Transportation Commission (CTC) Requests**

Please see link below to review the schedule of deadlines and prepare requests for California Transportation Commission (CTC) approval during the January 30-31, 2025, CTC meeting – <https://dot.ca.gov/-/media/dot-media/programs/financialprogramming/documents/2025-external-preparation-schedule.pdf>

When possible, do not wait to submit requests, Caltrans District 11 must receive all documents at least two months prior to the desired CTC meeting date. Wednesday, **November 27**, 2024, is the final deadline (for January 30-31, 2025, CTC meeting). For assistance, please call the Caltrans District Local Assistance Engineer, Bryan Ott: 619-985-5440.

- **Bridge Investment Program (BIP)**

The Bridge Investment Program is a competitive, discretionary program that focuses on existing bridges to reduce the overall number of bridges in poor condition, or in fair condition at risk of falling into poor condition.

The deadline for **Large Bridge Project Grant Application** to be unloaded to Grants.gov is August 1, 2025, for consideration of FY 2026 funds.

- Ms. Martin stated that Caltrans will be having an Imperial Valley Procurement and Resources Fair on April 3<sup>rd</sup>, 2025, at Imperial Valley Fairgrounds. More information to come.

#### 5. **SCAG Updates/ Announcements**

No updates were given.

#### 6. **Cities and County Planning / Public Works Updates:**

Updates were given by the agencies.

#### 7. **General Discussion / New Business**

No new business was discussed.

Next TAC meeting will be on November 21, 2024, at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

The meeting adjourned at 10:59 a.m.



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**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**MINUTES**      October 04, 2024

Present

Voting Attendees:

Mike Hack	Consumer
Cristina Leal	ARC- Imperial Valley
Gustavo Gomez	CTSA-ICTC
Kathleen Lang	Community Health Plan

Non-Voting Attendees:

Kathleen Lang	Community Health Plan
Cesar Sanchez	IVT
Helio Sanchez	IVT
Jose Guillen	IVT Medtrans
Karla Pacheco	IVT Access
Michelle Soto	Children's Services (zoom)
Mayra Ibarra	Imperial County (zoom)
Esperanza Avila	ICTC
Priscilla Baca	ICTC

1. Mr. Gomez called the meeting to order at 10:02 a.m. **A quorum was not present.**
2. Introductions were made.
  - Hybrid meeting.
3. Minutes were adopted for April 03, 2024, May 01, 2024 & September 04, 2024- **Motion not Carried.**
4. CTSA Reports:
  - Mr. Gomez had the following updates:
    - Comprehensive Operations Analysis is currently awarded for contract. The estimated duration is expected to last for one year.
    - Bus Stop Improvement projects are about to receive 60% draft plan for design. Include several bus stops from El Centro, Westmorland, and Calipatria. Additional grant fundings were acquired for more bus stops. Once the design faces are complete, we have to procure the construction of the bus stops.
    - Calexico ICT: about to go to procumbent of the construction of the project. RFP- Construction will go out in a couple of weeks. Construction is estimated to begin of 2025.

Ms. Baca had the following updates:

- Continuing to attend outreach events.
- Access is slowly rising.
- Continuing to share information on all services to new locations.
- IVT Ride/Access is continuing to help Alegria with transportation.
- Continuing to assist in sign-ups for IVT Ride and Access via phone and in person.
- Staff is available for any questions or concerns regarding any of the services.
- Staff is also available to provide brochures and information to any agency that requests it

5. Transit:

Presented by Ms. Baca.

- A PowerPoint Presentation was given on ICTC of local & Regional Transit Service Programs.

6. Transit Operator FY 2024-25 Reports:

Imperial Valley Transit.

Mr. Helio presented the report on the service:

- Closure in Brawley on the 2 South.
- Continuing to keep all routes on time.
- New added Route for IVC Express. One of the UTN items.

IVT Access

Ms. Pacheco presented the report on the service:

- Continuing to transport students to IVC.
- Passenger demand is expected to increase with IVC back in session.
- Working with Alegria patients.

IVT Ride

Mr. Guillen presented the report on all IVT Ride services:

- Services are running the same. No new updates.

IVT MedTrans:

Mr. Guillen presented the report on the service:

- Attending more outreach.
- Continuing to do more outreach on MedTrans

7. General Discussion

- Mr. Gomez reminded SSTAC members that they could showcase their agency at the next meeting.

8. Adjournment

- The meeting adjourned at 10:33 a.m.
- The next meeting will be held on Wednesday, November 06, 2024, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.



## IV. CONSENT CALENDAR

### C Proposed increase to Compensatory Stipend to Commissioners

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.



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December 20, 2024

ICTC Management Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Proposed increase to Compensatory Stipend to Commissioners

Dear Committee Members:

At its June 27, 2018, meeting, the Commission approved a Compensatory Stipend for Commissioners at \$75 per meeting. The resolution included a provision for a stipend review every three years. As it has been six years since the initial approval, staff recommend an increase to \$100 per meeting.

Given ICTC's expanding role in improving transportation within Imperial County, it is crucial to ensure Commissioners are fairly compensated for their valuable contributions.

The original and amended resolutions are attached for your review.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

DAVID AGUIRRE  
Executive Director

DA/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION  
ESTABLISHING A COMPENSATORY STIPEND FOR COMMISSIONERS**

**RESOLUTION NO. 062718-6A**

**WHEREAS**, Public Utilities Code section 132801 and By-Laws Articles 3 and 4 of the Imperial County Transportation Commission (“ICTC”) provide that the ICTC governing board is composed of 10 voting members and 1 nonvoting member (“Commissioners”) and regularly meets on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, CA 92243; and

**WHEREAS**, ICTC Commissioners are charged with review of increasingly complex reports and other documents in preparation for attendance at regular monthly meetings to carry out the statutory requirements for regional transportation planning and programming activities in accordance with the short-range and long-range transportation plans; and

**WHEREAS**, ICTC By-Laws contain no provision for any stipend or other form of remuneration to compensate Commissioners for their diligent preparation and attendance at regular monthly meetings; and

**WHEREAS**, Public Utilities Code subsection 130108(a) provides that each member of a county transportation commission may be compensated at a rate not exceeding one hundred dollars (\$100) for any day attending to the business of the commission, but not to exceed four hundred dollars (\$400) in any month; and

**WHEREAS**, a statutory stipend of seventy-five dollars (\$75) per regular meeting would be a fitting symbolic expression of appreciation for Commissioners’ continued dedication to the region; and

**WHEREAS**, the ICTC governing board is desirous of establishing said compensatory stipend for Commissioners allowed pursuant to Public Utilities Code subsection 130108(a).


**WHEREFORE, THE IMPERIAL COUNTY TRANSPORTATION COMMISSION  
RESOLVES AS FOLLOWS:**

1. The above recitals are true and correct.
2. A compensatory stipend for Commissioners in an amount of seventy-five dollars (\$75) per regular meeting held on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, is hereby instituted and established to take effect as of July 1, 2018.
3. The ICTC Executive Director is authorized to order staff to incorporate said stipend into the FY 2018-19 budget and begin releasing warrants to Commissioners, payable quarterly based on documented attendance at regular monthly Commission meetings, as of the effective date of this resolution.
4. The stipend amount shall be reviewed every three (3) years at the time of the annual budget adoption.

**PASSED AND ADOPTED** by the Imperial County Transportation Commission, County of Imperial, State of California, this 27<sup>th</sup> day of June, 2018.

  
Chairman

ATTEST:

  
Cristi Lerma  
Secretary of the Commission

# V. REPORTS

## REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



IMPERIAL COUNTY  
TRANSPORTATION COMMISSION

1503 N IMPERIAL AVE SUITE 104  
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## Memorandum

**Date:** January 08, 2025  
**To:** ICTC Management Committee  
**From:** David Aguirre, Executive Director  
**Re:** Executive Director’s Report

The following is a summary of the Executive Director’s Report for the ICTC Management Committee on January 08, 2025.

- 1) **Imperial Valley Transit (IVT) Veterans Day and Stuff-a-Bus Campaigns:** *ICTC and IVT celebrated Veterans on November 4-11th with free rides on IVT, IVT Access and IVT Ride. We also just concluded our Stuff-a-Bus campaign and donated just under 1,600 pounds worth of canned and dried goods. The food was delivered to the Imperial Valley Food Bank for distribution to residents in need. We were very close to breaking our previous record of 1700 pounds and hope to exceed the record next year. We very much appreciate the support and donations from all our IVT passengers. Below are photos of the drop off.*



- 2) **Imperial Valley Resource Management Agency receives a Household Hazardous Waste (HHW) program award:** *The HHW program provides Imperial Valley residents with the opportunity to dispose of HHW properly and free of charge. The IVRMA was notified in December that it was awarded the HHW grant for FY 2025/2026 and FY 2026/2027 in the amount of \$100,000. This is the first time that IVRMA has secured this grant. The award will allow IVRMA to continue to provide HHW services to its residents. More information regarding the HHW program, including residential drop-off locations, can be found on the website at <https://www.ivrma.org/programs/household-hazardous-waste-program>.*
- 3) **Calexico East Port of Entry Intermodal Transportation Center:** *ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program (TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The goal of the Calexico East POE Intermodal Transportation Center is to create a transformative transportation hub that integrates various*

*modes of transportation including public transit buses. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area. The project will have several phases with an estimated completion date in 2030.*

- 4) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition is underway. ICTC has already acquired 2 of the required 3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim.

*It is anticipated that the project will start construction in February 2025. The project is currently in the construction phase and bids were received in the month of December 2024. It is anticipated that this contract will be awarded in the month of January 2025. It will be on the agenda in January.*

- 5) **Imperial Mexicali Binational Alliance (IMBA):** *The next IMBA Strategic Planning and regular meeting are scheduled for January 9, 2025, in the City of Mexicali at the CDEM Offices. We encourage participants to go in person. A zoom option will only be included for the IMBA meeting beginning at 9:30 a.m. For more information, please contact Marlene Flores at the ICTC offices at 760-592-4494.*
- 6) **Electronic Fare Payments:** ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC is working on securing the grant funds to implement this project. **More information to come in the coming months.**
- 7) **Reap 2.0 – Subregional Partnership Program:** ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC has notified each of our member agencies about the funding availability. Several cities have expressed interest in the funding and staff is working with each of the agencies to further evaluate their proposed projects. *Potential projects have been identified and ICTC is working on next steps with the proposed agencies and SCAG. This item will be on the January agendas.*
- 8) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service currently operates as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9<sup>th</sup>, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours through the CMO program in late 2023. *ICTC was recently awarded a grant from the Low Carbon Transit Operations Program in the amount of \$520k to continue funding operations for the service. ICTC was also able to secure an*

*additional grant through the CMO program to continue funding the service. ICTC also received an additional funding commitment to further continue the service beyond the current grant funding received.*

- 9) **Active Transportation Program, Cycle 7:** The California Transportation Commission (CTC) has released the Active Transportation Program (ATP) guidelines as of March 22, 2024. Approximately \$568 Million funding will be available for fiscal years 2025/26 through 2028/29 statewide. Applications were due to the CTC by June 17, 2024. Imperial County applicants were asked to submit a copy of their applications to the Imperial County Transportation Commission (ICTC). For a copy of the adopted ATP guidelines please refer to Active Transportation Program Guidelines directly at: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7>.

In addition, only applicants that submit applications to the statewide ATP will be eligible for Regional ATP funds. Imperial County anticipates approximately \$1.1 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. There might also be additional funding available for quick build type projects. ICTC staff have developed an ATP factsheet for reference to both funding opportunities. Also, the Regional Active Transportation Plan adopted by ICTC is a valuable resource for agencies seeking funding through ATP Cycle 7. The document outlines priorities for each jurisdiction within Imperial County and was developed with significant input from the public. This input likely reflects the needs and preferences of the local community, making it a valuable tool for agencies seeking to align their grant proposals with the region's priorities. The ATP document is on the ICTC website at [https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP\\_Final-Document\\_2022.02.28\\_Reduced-Size.pdf](https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf)

*ICTC received correspondence indicating five (5) applications for the Imperial County Region. Applications were submitted by the City of El Centro, Imperial County Office of Education, Heber Public Utility District, City of Calipatria and City of Holtville.*

*As a result of the State of California's budget deficit the ATP program overall funding was reduced significantly. Funding was anticipated to be \$568 Million overall but was ultimately reduced to approximately \$168 Million. Also, because of the budget deficit and associated cuts, the anticipated Imperial County Regional Share was reduced to approximately \$300k. The CTC has released the scoring for all submitted projects. The Imperial County Region was not awarded a statewide award; however, statewide applications will be eligible for regional share consideration. Of the five Imperial County projects, the highest scoring projects were submitted by the Imperial County Office of Education and the City of Holtville. More information to come pertaining to possible regional share award(s).*

- 10) **2024 Local Partnership Program, Cycle 5:** The Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program (LPP) as a program to reward and incentivize local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements. The program is implemented by the California Transportation Commission (CTC). The CTC adopted the 2024 LPP Program Cycle 5 Guidelines on August 15-16, 2024. As a result of the adoption of the Cycle 5 Guidelines the Call for Projects has opened. The LPP Grant funds require a one-to-one match. The Imperial County Region's estimated allocation amount for FY 2025/26 is \$524million and \$520 million for FY2026/27 for a total of \$1,044 million. There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/senate-bill-1/2-bi-4-12-draft-2024-lpp-competitive-guidelines-red-line-v8.pdf>

In the past call for projects, ICTC staff proposed options to TAC members for the distribution of the LPP funds. The distribution calculations proposed were Option 1- Population and Maintained Mileage Based Distribution and Option 2- Using a Flat Distribution in addition to Population and Maintained Mileage Distributions. The proposed distribution is similar to the Local Transportation Authority (LTA) formula distribution.

On August 22, 2024, the TAC committee members reviewed and ultimately recommend Option 2 to be forwarded to the Commission for approval and to authorize ICTC to open the Call for Projects for the Local Partnership Formulaic Program Cycle 5. On August 28, 2024, the Commission approved TACs recommendation. *The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024, for submittal to the CTC. All agencies with the exception of the city of Westmorland were able to submit a project to the*



*CTC for consideration. The projects are currently being reviewed by the CTC for final implementation.*

- 11) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the overall project design. **The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments and the comments have been forwarded to the consultant for incorporation into the project improvement plans.**
  
- 12) **Imperial County EV Charging Infrastructure Feasibility Study:** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities. **Staff is currently working on the development of the Scope of Work for the project to proceed to the issuance of a Request for Proposals. Staff reviewed the proposed SOW with the ICTC TAC to obtain additional feedback. Staff is anticipating releasing the RFP in the coming weeks.**
  
- 13) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff has engaged with the proposed property owner’s representative about ICTC’s interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. *A preliminary site plan has been prepared and was shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project. ICTC is working towards completing a phase 1 site assessment for the proposed site. ICTC is seeking to obtain NEPA clearance from the FTA and further processes would be required to obtain clearance from the FTA.*
  
- 14) **Community Project Funding/Congressionally Directed Spending (CPFCDs):** ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards. ICTC will continue to work with all the awardees to ensure that their projects are programmed to enable the use of the project funding.
  
- 15) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided with guideline documentation and were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC recommended projects to SCAG as part of the final submittal process. SCAG recently approved the list of projects anticipated to receiving funding. The project list is as follows:

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial – Aten Blvd Sidewalk Installation Phases 1 through 3	\$388,000
STBG	City of Imperial – P Street Rehab	\$519,000
STBG	City of El Centro – S. Imperial Avenue Utility Relocations	\$520,000
STBG	City of Brawley – Western Avenue Improvements	\$599,000
CRP	ICTC – EV Charger Study	\$150,000
CRP	City of Imperial – EV Charger Installation Phases 1 and 2	\$622,000

ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). **Several projects have already started development for use of the grant funds.**

16) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes widening the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation’s BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. The design portion of the project is complete. The project construction is underway, and construction was anticipated to be completed at the beginning of 2023 but suffered delays due to the issuance of the presidential permit. Approximately 87% of construction efforts have been completed. The project was temporarily placed on hold for 6 months due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. On November 15, 2023, GSA, ICTC, and regional partners celebrated the completion of Stage 1 of the project with a Ribbon Cutting celebration. ICTC Executive Director David Aguirre led the ceremony. Speakers included ICTC Chair Mike Goodsell, CBP Calexico Port Director Roque Caza, GSA Pacific Rim Region Public Buildings Service Deputy Regional Commissioner Amanda Sweeney, FHWA Senior Project Engineer Tay Dam, Caltrans District 11’s South County and Trade Corridor Director Nikki Tiongco, CTC Commissioner Clarissa Reyes Falcon, and Head Counsel of the Mexican Consulate in Calexico Tarcisio Montes de Oca. The event concluded with the anticipated Ribbon Cutting followed by media opportunities. For additional information regarding this project visit the ICTC website at: <https://www.imperialctc.org/projects/calexico-east-port-of-entry-bridge-expansion>. Stage 3 of the project, which consisted of the completion of improvements to the passenger vehicle lanes, is now complete. Stage 4 of the project is now complete, which consisted of retrofitting activities and roadway striping. The final project improvements, which consisted of the reinstallation of new bolts under the existing bridge section was completed in early August 2024. *The project construction efforts are now complete, and the project is now in closeout phase.*

17) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial

and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipate bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible transition of the service. *Staff provided the Commission with a presentation on August 28, 2024, with further details. There was consensus to proceed with the software development and hardware acquisition. This item received approval to proceed to further development by the commission. ICTC has received state funding to complete the software and hardware upgrades for the project. ICTC Staff are currently working on developing a plan to conduct outreach (inclusive of in-person presentations and surveys) to the public about the possible service modifications.*

- 18) **Transit Comprehensive Operational Analysis:** Staff was able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC’s existing transit services while also presenting evaluation findings and recommendations to further improvement of ICTC’s existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff recently released the Request for Proposals to the public and are anticipated to work towards a contract award in October 2024. **The analysis is anticipated to take a year to complete.**
- 19) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. *It is anticipated that the project will be completed within FY24-25/25-26.*
- 20) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. **The updated PSR was recently completed, and the PSR was presented to the management committee and commission in September 2024.**
- 21) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol’s concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

*As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the project improvement plans. ICTC will work with the design*

engineer to complete the required updates. Environmental studies and Caltrans submittal are pending submittal by CBP. ICTC’s consultant is working on finalizing the remaining documents. CBP will proceed with developing environmental documents and pursue funding for the construction of the facility.

- 22) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Projects are underway at various stages by the agencies. Staff recommendations were approved at the January Commission meeting. See the table below for further information.

Regional ATP Projects		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
<b>TOTAL Regional ATP funds</b>		<b>\$3,270,000</b>

- 23) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17<sup>th</sup>. ICTC staff, in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long-term options as well. More information will be shared as discussions continue.

- 24) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy. Participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. Strategy outcomes are scheduled to be presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617 meetings starting in June in Imperial County.

- 25) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ),

Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).

- 26) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor’s 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.

For RMRA remittance advice by cities visit: [https://www.sco.ca.gov/ard\\_payments\\_rmra\\_cities.html](https://www.sco.ca.gov/ard_payments_rmra_cities.html)

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27) **Funding Opportunities:**

- **LPP Cycle 5 Call-for-Projects:** LPP Cycle 5 is expected to include about \$72M/per year made up of Federal and State funding. The funding/programming years include the 25/26 and 26/27 fiscal years.
  - Schedule and major milestones can be found at: <https://catc.ca.gov/-/media/ctc-media/documents/programs/senate-bill-1/2-bi-4-12-draft-2024-lpp-competitive-guidelines-red-line-v8.pdf>
- For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>.
  - [Fiscal Year \(FY\) 2023 through FY 2026 Bridge Investment Program, Planning and Bridge Project Grants](#)
- For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>.

28) **Meetings/trainings attended on behalf of ICTC Executive Director and staff:**

- December 3, 2024 – CSMFO Webinar (attended by Michelle Bastidas)
- December 3, 2024- Drop off rider guides at IVC (attended by Priscilla Baca)
- December 4, 2024- SSTAC Meeting at the ICTC office
- December 9, 2024- Quarterly meeting Ops, Safety, Dispatch, and Maintenance (attended by Gustavo Gomez and Priscilla Baca)
- December 11, 2024- ICTC Commission Meeting in the ICTC office and Zoom
- December 12, 2024-Dropping off brochures- Westmorland, Calipatria, and Holtville (attended by Priscilla Baca)
- December 3, 2024- Knightscope monthly calls. (attended by Marlene Flores and Espy Avila)
- December 19, 2024- TAC Meeting at the ICTC Office and Zoom.
- December 26, 2024- 3 East & West ride along. (attended by Priscilla Baca)
- January 02, 2025- SSTAC Meeting at the ICTC office



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## Memorandum

**Date:** January 8, 2025  
**To:** ICTC Committee and Management Meeting  
**From:** David Salgado, Government Affairs Officer (GAO)  
**Re:** **Southern California Association of Government’s (SCAG) Report**

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The following is a summary of the SCAG Executive Director’s Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission (ICTC) Management Committee and Regular Commission meeting for the month of JANUARY 2025.

### **1. December Regional Council Features ‘2024 Southern California Economic Update’**

SCAG’s December Regional Council meeting included a presentation of the “2024 Southern California Economic Update,” featuring SCAG’s annual economic reporting, presentations from SCAG’s Economic Roundtable, and in-depth discussion about the state of the economy among Regional Council members.

SCAG Regional Council President and San Bernardino County Supervisor Curt Hagman delivered the opening remarks to the presentation. Kate Gordon, chief executive officer of California Forward, moderated the event, with members of the SCAG Economic Roundtable presenting reports on the overall regional economy, each of SCAG’s six counties, and additional presentations on regional sustainability and economic equity. A round of questions from members of the Regional Council followed the presentations.

SCAG also published the “2024 Southern California Economic Update” in conjunction with the event. SCAG publishes this annual economic update with analysis covering the entire region and specific insight into the economies of Los Angeles, Orange, Ventura, San Bernardino, Riverside, and Imperial counties. The “2024 Southern California Economic Update” reviews the past year and highlights economic trends to watch for in the coming year to assist Southern California policymakers in planning for the next 30 years. To read more about the update and download the full report, visit SCAG News.

SCAG looks forward to continuing the conversation at our next event as we keep working toward implementation of the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy. Please mark your calendars for the upcoming 2025 Regional Conference and General Assembly on May 1-2, 2025, in Palm Desert.



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## **2. SCAG Toolbox Tuesday**

**January 14, 2025 - 1:00pm - 2:30pm**

Join SCAG for a pair of Toolbox Tuesday sessions introducing the SCAG Transportation Safety Predictive Modeling and Analysis Platform, demonstrating how the platform can support local and regional traffic safety planning and data-focused investment decision-making. The platform is based on the CRASH traffic safety data platform developed by the Citian consultant team, who will conduct the demonstrations for these Toolbox Tuesday sessions.

## **3. 2025 Regional Conference & General Assembly**

**May 1-2, 2025 - JW Marriott Desert Springs Resort & Spa, Palm Desert, Ca**

SCAG will host the 60th annual Regional Conference and General Assembly on May 1-2, 2025, at the JW Marriott Desert Springs Resort & Spa in Palm Desert. Celebrating its diamond anniversary, the 2025 conference is a unique opportunity to gather with other local and regional leaders to collaborate on fundamental issues such as mobility, housing and communities, the environment, and the economy. Subscribe to updates from SCAG for information about registration as we get closer to the event. Please be on the look out for notices regarding selecting your cities representative to the 2025 Regional Conference and General Assembly and contact SCAG GAO David Salgado with any questions.

## **4. SCAG Hosts First ‘Freight Industry Forum’ to Prepare for the 2028 Summer Olympic and Paralympic Games**

On Nov. 20, SCAG hosted the first Freight Industry Forum to gather a diverse set of participants—including the Games Mobility Executive partners, SCAG regional partners, industry stakeholders, and other agency representatives—to discuss the upcoming 2028 Summer Olympic and Paralympic Games. The meeting included overviews of logistics planning for the LA28 Games and lessons learned from past Olympic Games in Paris and London. Industry stakeholders want to ensure that LA28 Games events locations and routes are well understood and that communication is clear before and during the events.

SCAG's Freight Industry Forum will continue to advise during the preparation leading up to the LA28 Games, with the next meeting anticipated for this winter.

## **5. 2024 Sustainable Communities Program – Active Transportation and Safety Award List Approved**

On Dec. 5, the Regional Council approved the 2024 Sustainable Communities Program (SCP) – Active Transportation and Safety Project List and Contingency Project List. The 2024 SCP – Active Transportation and Safety awards include active transportation-related plans and quick-build projects that support the implementation of mobility policies included in the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy. Projects will be funded through the state’s Active

Transportation Program (ATP) Cycle 7 regional funds, a federal Safe Streets and Roads for All grant, and SCAG matching state funds (to address the ATP Cycle 7 budget cuts). A total of 40 applications were evaluated, with 13 projects selected for funding. Unfortunately, no project applications were submitted for Imperial County. SCAG Staff held numerous presentations and met directly with potential applicants in Imperial County. More information about the 2024 SCP – Active Transportation and Safety Project List and Contingency Project List can be found on SCAG News.

## **6. SCAG Attends Organizational Session in Sacramento**

On Dec. 2, SCAG’s Legislative Team and Executive Director Kome Ajise traveled to Sacramento to represent SCAG while the California State Legislature conducted its “Organizational Session” and swearing-in ceremony.

Of the assemblymembers and senators sworn in, 33 are brand new to the legislature. The next year will be important for building relationships and providing education on the needs of our region.

During this trip, the team met with Senator Catherine Blakespear (D-Encinitas), who is leading the charge to prioritize state funding for the LOSSAN line, Assemblymember Sharon Quirk-Silva (D-Fullerton), who played a central role in protecting the REAP program, and Assemblymember Lori Wilson (D-Fairfield), chair of the Assembly Transportation Committee.

## **7. ‘Big 4’ State Metropolitan Planning Organizations Gather for SB 375 Discussion**

On Nov. 17-18, the California Association of Councils of Government hosted a meeting for executive directors of the state’s “Big Four” metropolitan planning organizations (MPOs) and key members of leadership teams to discuss shared goals for Senate Bill (SB) 375 reform and priorities for the upcoming legislative sessions.

The group also met with executive officers from the California Air Resources Board (CARB), California Transportation Commission, and Caltrans to discuss next steps in working together on SB 375 implementation and potential reform.

MPO representatives emphasized our commitment to climate goals and improving the process without abandoning SB 375 and discussed technical challenges with the current SB 375 process, including modeling, data, and metrics. MPO representatives also expressed concern over the growing cost of these activities and a desire to simplify plan submittal processes to put more funding toward implementation.

The meeting concluded constructively, with an agreement to continue discussions and a commitment from CARB to follow up on next steps regarding a pause in Sustainable Community Strategy guidelines.





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Following the meetings, SCAG staff had additional conversations with CARB staff on the process for addressing outstanding technical issues regarding CARB’s approval of SCAG’s greenhouse gas (GHG) assessment for the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy. Based on these conversations, SCAG will be preparing additional analysis on the plan’s work-from-home assumptions and electric vehicle strategies to further support that the plan would meet GHG targets if implemented.

## California Department of Transportation



To: ICTC Commission

Date: December 2024

From: ANN FOX  
Caltrans District 11 Director

Subject: **DISTRICT DIRECTOR'S REPORT**

### CONSTRUCTION

#### CURRENT PROJECTS:

##### 1. **SR-111 Roadside Improvements:**

- Construction started February 2024, substantial completion achieved. Minor pending work to be completed by end of 2024.
- This project will be implementing improvements at various locations on SR-111 between Heber Rd and Niland.
- The scope includes upgrading guardrail, ADA curb ramps and rumble strip installations. The project cost is estimated at \$11 million.

2. **11-2N194: IMP-8-PM R74.5/R83.2 – right before Exit 159 Blythe Ogilby Road:** HM-1 Pavement Preservation – Cold Plane and Overlay with HMA. Started construction in September 2024. Project is expected to be completed in December 2024

3. **11-2N167: IMP-86-PM 50.46/52.43 right before Exit Salton Drive/Air Park Drive:** HM-3 Bridge Preservation. Currently in construction, expected to be completed by February 2025.

### **COMPLETED PROJECTS:**

- SR-98 Widening Project.
- I-8 Roadside Safety Improvements.
- All Imperial County Clean California Projects.
- IMP-8-PM R3.7/48: HM-1 Pave Preservation Ramp Project.
- I-8, SR-78 Bridge Rehab at Various Locations: 4 Bridges along I-8 and 2 on SR-78 at Palo Verde

### **UPCOMING PROJECTS:**

4. **11-29420: Intersection widening and Installation of Traffic Signals** (Permit Project) at SR-86 and Dogwood Road. Currently in Design phase with a tentative Construction date by mid-2025. Coordination with County of Imperial.

5. **FY 23/24 Major HM Projects** that are currently advertised and scheduled to start mostly Job Order Contracts (JOC's):

- 11-2N178: IMP-8-PM 0/10: HM-1: Pavement Preservation - Microsurfacing. Start of construction in August 2025.
- 11-2N197: IMP-111-PM 23.5/32.1: HM-1/part of JOC 11JOC23241: Pavement Preservation at Various Locations. Start of construction in Summer 2025.

(Non-JOC)

- 11-2N204: IMP-8-PM R36.4/R39.5 and SD-8-PM 2.9/11.7: HM4 Safety Project – Rumble Strips. Start of construction February 2025. Awarded on October 2024. Construction to start within December 2024

6. **FY 24/25 Major HM projects:**

- 11-2N230: IMP-86-PM 4.5/8.5 and 20.4/21.39. HM-1 Pavement Preservation – Microsurfacing. In design phase, RTL at December 2024, in construction at July 2025.
- 11-2N147: IMP-111-PM 50.56/52.43. HM-3 Bridge Preservation. In

design phase, RTL in September 2024, in construction in March 2025.

- 11-2N226: IMP-98 PM 0/57: HM4 Safety – Rumble Strips. In design phase, RTL in December 2024, in construction at July 2025.
  - 11-2N225: IMP-78-PM 0/34 and SD-78 PM 16/95. HM4- Safety – Rumble Strips. In design phase, RTL in December 2024, in construction at July 2025.
7. **11-2N228: IMP-78-PM 0/13. HM-1 Pavement Preservation.** In design phase, RTL in December 2024, in construction on July 2025.
8. **11-2N176: Microsurfacing Ramps at IMP-8-PM R50.3/R96.7.** Start construction on August 2025.

### **STAKEHOLDER ENGAGEMENT:**

#### **1. Imperial Ave Bridge**

- Completed coordination with the City of El Centro to install additional signage on Imperial Ave Bridge.

#### **2. Imperial County Lithium Valley Specific Plan**

- Engage with County of Imperial, identify areas of priorities and establish collaborative efforts between agencies.

#### **3. Torres Martinez Desert Cahuilla Indians**

- Active engagement with Torres Martinez for improvements at SR-86 and Black Diamond Road. Including long range transportation plan inquiries to County of Imperial.

### **PROJECT DELIVERY**

#### **1. SR-186 All-American Canal Bridge:**

- This project proposes to construct a new bridge over the All-American Canal to improve safety and better facilitate international and interregional movement of people, goods and services.
- A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad

and US GSA. Preliminary design of bridge, roadway realignment and temporary detour road are underway, as well as environmental studies.

- Project Milestones: Project Approval/Environmental Clearance by 12/2024.
2. **11-43154: ADA Curb Ramps & Complete Streets Project on SR-115, SR-86 and SR-111.** Currently in PA&ED phase. Begin design by late 2025. Coordination with City of El Centro, City of Calipatria and City of Holtville. Review of the project plans during the Design phase will be required by Union Pacific Rail Road.
  3. **11-43140 IMP 98 30.9-39.7: Pavement Rehabilitation.** Currently in PA&ED phase. Begin Design by February 2026.

### **MAINTENANCE AND TRAFFIC OPERATIONS**

1. El Centro Traveled Way Crew – Sealing intersections: SR-86, Mowing/Brush Removal, Crack sealing SR-111/Wildcat Road



2. El Centro Functional/Marking Crew – Sign/Landscape maintenance, Litter Control SR-86 north of the BP checkpoint.



3. Midway Traveled Way Crew – Crack sealing SR98/SR-7, Asphalt repair: Ditch/channel cleaning SR-98 east of Barbara Worth.



4. Brawley Traveled Way Crew – Sweeping/brush control  
Crack sealing-SR-111/Rutherford Road, Litter control SR-86 north of the BP checkpoint.



**5. SR-86/Customs & Border Protection (CBP) Checkpoint Expansion:**

- AECOM has submitted a revised concept plan with a standard acceleration lane from the secondary inspection facility and it has been approved.
- The environmental studies are being prepared by ICTC/CBP and will be sent to Caltrans District 11 Staff for review. Caltrans will assist ICTC in coordinating upcoming meetings.

On May 2024, Caltrans placed this project on hold until ICTC/CBP elects to proceed with the environmental process.

## **PLANNING AND LOCAL ASSISTANCE**

### **CURRENT PROJECTS:**

1. **Feasibility Studies: District 11 Truck Parking and Medium/Heavy Duty ZEV Charging Station Site Assessment –**
  - The purpose of this study is to identify potential sites, assess site feasibility, and develop conceptual planning plans for four future truck parking facilities and Medium Duty/Heavy Duty (MD/HD) Zero Emission (ZEV) charging and fueling stations in San Diego and Imperial counties primarily along corridors identified by the Senate Bill (SB) 671 Clean Freight Corridor Efficiency Assessment.
  - The study will also support regional and local efforts to advance MD/HD ZEV including the San Diego and Imperial County Sustainable Freight Implementation Strategy
  - Feasibility Study: A feasibility study supporting this effort was completed in July 2024.
  - Timeline: The Project Initiation Document (PID) to be completed by June 2026.
  
2. **Calexico East Land Port of Entry Joint Operations Systems-**
  - Objective: This project aims to develop a concept for a joint operation system at the Calexico East Port of Entry (POE), which will introduce the first land POE appointment system for commercial vehicles.
  - System Features: The system will enable commercial vehicle operators to schedule appointments for designated crossing windows based on current border conditions.
  - Pilot Program: This pioneering application will initially be tested with commercial vehicles and may later be expanded to passenger vehicles.
  - Scalability: If successful, the pilot could be scaled to other POEs and potentially implemented at both northern and southern border POEs across the United States.

- Feasibility Study: A feasibility study to support this effort was completed in July 2024.
- Timeline: The Project Initiation Document (PID) to be completed by June 2026

### 3. **Calexico Travel Corridor Improvements** (11-43220):

- Calexico West POE – Mobility, Operational Improvements, Complete Streets, and Traffic Signals.
- This study includes four alternatives and a no build option. All options (except the no-build) include accessibility improvements alongside SR-111.
- These improvements includes curb ramps, crosswalks enhancements at 9th and 10th St, pedestrian push buttons at 2nd ST additional guide signs where needed.
- ITS infrastructure has been put in place to inform users on border wait time on both Calexico East and West.
- Proposed bus stop at W 5th St for eastbound direction on SR-111 PM R0.55.
- The PA&ED to be completed by 2027. Design phase by 2029 and Construction phases to be completed by 2031.
- A short-term solution is being discussed to accelerate delivery of the proposed improvements.
  - SR-111/2<sup>nd</sup> Street- Installation of pedestrian push buttons and conversion of East Bound 2<sup>nd</sup> Street through lane to a shared left turn-through lane (which would provide two left-turn lanes for East Bound 2<sup>nd</sup> Street to North Bound SR-111 traffic).

### **COMPLETED PROJECTS:**

- **Project Study Report: Forrester Road Improvements**



## **Caltrans Past & Upcoming Events:**

### **Past Events:**

- |                                      |  |
|--------------------------------------|--|
| <b>August 14<sup>th</sup>, 2024</b>  | 20 <sup>th</sup> Annual Procurement and Resource Fair at our District Office Courtyard from 9:00am to 12:00am. |
| <b>October 1<sup>st</sup>, 2024</b>  | Disparity Study Public Engagement Session at 9:30am and 5:30pm   |
| <b>October 30<sup>th</sup>, 2024</b> | Local Assistance Day Statewide Webinar from 8:30am to 11:30am.   |

### **Upcoming Events:**

- |                                   |  |
|-----------------------------------|--|
| <b>April 3<sup>rd</sup>, 2025</b> | Imperial Valley Procurement and Resource Fair. |
|-----------------------------------|--|

## DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE

### Inactive Projects

Please see link [HERE](#), open file and apply filters to locate any “inactive” project status. Send justification for inactive projects over to Alma Sanchez at [alma.sanchez@dot.ca.gov](mailto:alma.sanchez@dot.ca.gov)

### Unique Entity Identifier (UEI) Renewal!

For every Local Agency, the Unique Entity Identifier (UEI) expires annually and on different dates.

An Agency must reverify on the [SAM.gov](https://sam.gov) website 4-6 weeks before a UEI expires. No Requests for Authorization will be processed if a UEI is flagged as invalid. (If Caltrans cannot verify a UEI, the Local Agency might have opted-out of public view; if so, please send Caltrans a snapshot of the UEI from [SAM.gov](https://sam.gov) as verification.)

**The City of Holtville must renew** a UEI registration. City staff could check [SAM.gov](https://sam.gov) for instructions. Agencies confirming a UEI, please click this UEI *SmartSheet* link below, and enter information in the yellow columns –

<https://app.smartsheet.com/b/publish?EQBCT=339b738857f44033b2e7d9a95742c38d>

For assistance, please call one of the Caltrans Imperial Area Engineers: Alejandro Lopez-Rangel 858-229-1721.

### January 17, 2025 – Deadline for California Transportation Commission (CTC) Requests

Please see link below to review the schedule of deadlines and prepare requests for California Transportation Commission (CTC) approval during the March 20-21, 2025, CTC meeting –

[https://dot.ca.gov/-/media/dot-media/programs/financial-programming/documents/2025\\_external\\_preparation\\_schedule.pdf](https://dot.ca.gov/-/media/dot-media/programs/financial-programming/documents/2025_external_preparation_schedule.pdf)

When possible, do not wait to submit requests, Caltrans District 11 must receive all documents at least two months prior to the desired CTC meeting date.

Friday, **January 17, 2025**, is the final deadline (for that March 20-22, 2025, CTC meeting).

For assistance, please contact the assigned Caltrans Local Area Engineer: Frank Safie 619-985-2444 or Alejandro Lopez-Rangel 858-229-1721.

### Bridge Investment Program (BIP)

The Bridge Investment Program is a competitive, discretionary program that focuses on existing bridges to reduce the overall number of bridges in poor condition, or in fair condition at risk of falling into poor condition.

Fiscal Year BIP Funding	Planning Application Deadline	Bridge Project Application Deadline
FY 2025	October 1, 2024	November 1, 2024
FY 2026	October 1, 2025	November 1, 2025

The deadline for **Large Bridge Project Grant Applications** to be uploaded to [Grants.gov](https://grants.gov) is August 1, 2025, for consideration of FY 2026 funds.

## DISTRICT 11 LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE

Further details are available at this link – [BIP - Funding Programs - Management and Preservation - Bridges & Structures - Federal Highway Administration \(dot.gov\)](#)

### U.S. Department of Transportation Grant Opportunities

The USDOT website provides a DOT Discretionary Grants Dashboard, which is a great tool that your local agency can use to find grant opportunities in various areas such as: Strengthening Mobility and Revolutionizing Transportation (SMART), Rural Opportunities to Use Transportation for Economic Success (ROUTES), and Federal Transit Administration (FTA) grant programs, just to name a few. In the link provided below, you can filter for your agency specifics to narrow down grant opportunities. Directions, deadlines, and links to apply are here – <https://www.transportation.gov/grants>

### Key Notices of Funding Opportunity (NOFO)

To provide stakeholders with more visibility on upcoming funding opportunities, DOT is publishing a list of anticipated dates for upcoming Notices of Funding Opportunity (NOFO) for key programs. This list is not comprehensive and will be updated periodically with additional programs and revised dates as appropriate.

#### **A few of the key programs and their deadlines:**

- \* Rebuilding American Infrastructure with Sustainability and Equity (RAISE)

- 1) FY 2025: 1/13/2025

- 2) FY 2026: 1/13/2026

- \* Rural and Tribal Assistance Pilot Program (NOFO anticipated soon)

[Rural and Tribal Assistance Pilot Program | Build America](#)

Further details are available at this link – [Key Notices of Funding Opportunity | US Department of Transportation](#)

### Title VI Nondiscrimination Program

Local agencies must comply with all Title VI requirements (*LAPM* Section 9.2). Title VI compliance is subject to review at any time.

<https://dot.ca.gov/programs/local-assistance/local-civil-compliance/title-vi>

Caltrans has edited to the *Local Assistance Procedures Manual (LAPM)* Sections 9.1 through 9.3 to provide improved guidance and consistency with Title VI of the Civil Rights of 1964. These changes impact Local Public Agencies receiving funds through Caltrans from the FHWA.

This *Office Bulletin* linked below has details –

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ob/2024/ob24-06.pdf>

### January 23, 2025 – Statewide IIJA Transportation Reauthorization Workgroup Meeting

An Infrastructure Investment Jobs Act (IIJA) Reauthorization Workgroup meets 10 am – 11 am, January 23, 2025. An agenda and list of speakers will be posted prior to the meeting. [Register on WebEx](#) to receive access.

[Caltrans Local Assistance Blog \(LAB\)](#) has additional resources and updates – [LocalAssistanceBlog.com](#)



## Fiscal Year 2025-26

# Sustainable Transportation Planning Grant

## Call for Applications

Dear Stakeholders,

On behalf of the California Department of Transportation (Caltrans), we are pleased to release the Fiscal Year 2025-26 Sustainable Transportation Planning Grant Application Guide and Call for Applications. Applications are due by 5:00 PM on Wednesday, **January 22, 2025**. The grant awards will be announced next summer 2025.

This year's grant program includes a third cycle of Climate Adaptation Planning grants to award the remaining budget of approximately \$3.7 million. These grants will support local and regional identification of transportation-related climate vulnerabilities through the development of climate adaptation plans, as well as project-level adaptation planning to identify adaptation projects and strategies for transportation infrastructure. Through this grant program, we look forward to supporting climate change adaptation efforts and studies statewide.

Caltrans is conducting grant application workshops starting next week to provide a grant program overview and review the resources that we have to assist with competitive application development. Contact the appropriate Caltrans district staff to request workshop information and draft application feedback. They can also help choose the the best grant category for your proposed planning project.

Visit the grants website (link below) for workshop dates and times, the Grant Application Guide, application forms and templates, and Caltrans district staff contacts.

### Caltrans Headquarters Contact

Kevin Mariant

Chief, Grant Management Branch

Email: [kevin.mariant@dot.ca.gov](mailto:kevin.mariant@dot.ca.gov)

Connect With Us:



[Visit our website](#)

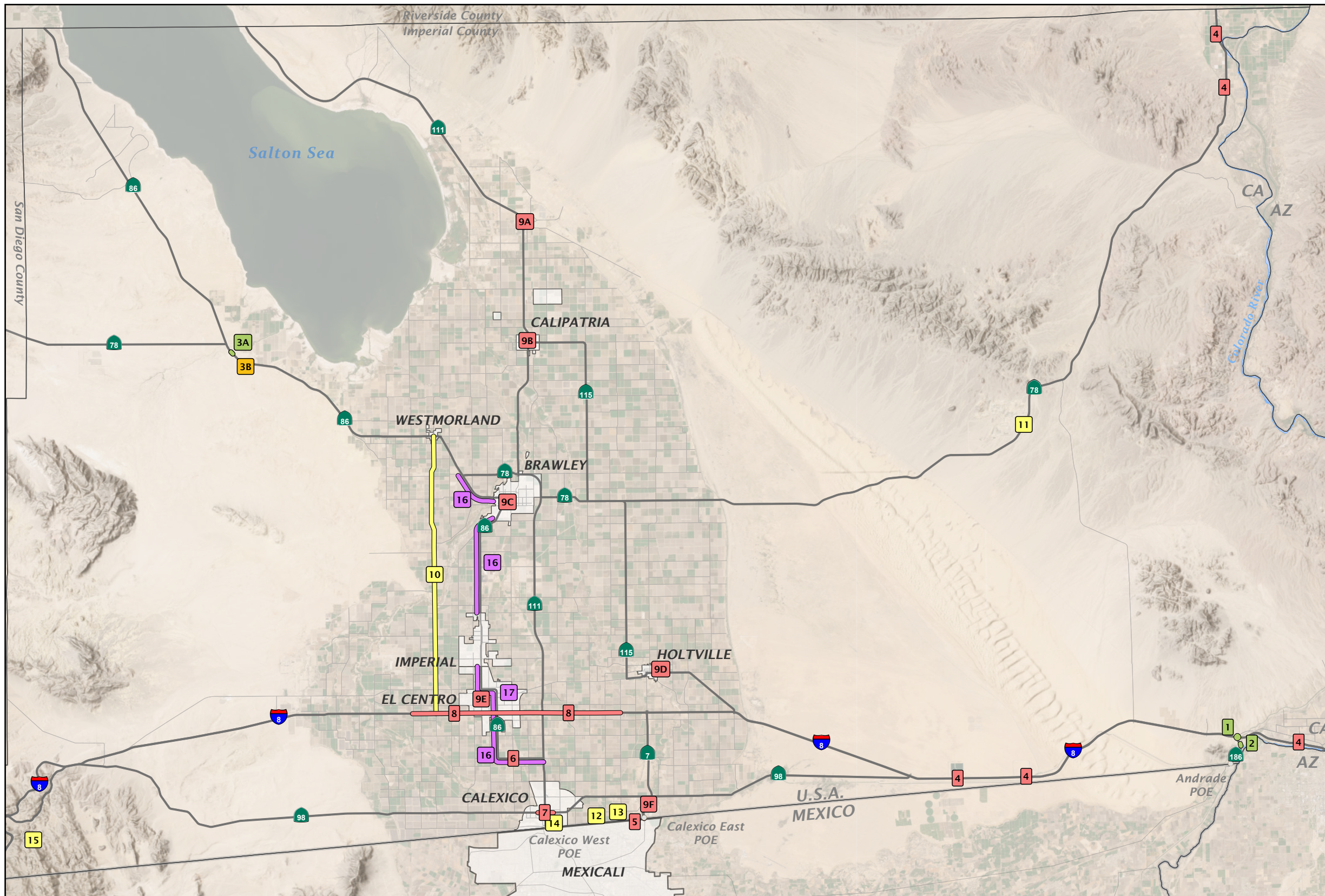
### Subscribe for Future Sustainable Transportation Planning Grant Updates

You will not receive future emails from us unless you sign up by clicking here:

**[\*Sustainable Transportation Planning Grants Mailing List\*](#)**

Caltrans | 1120 N Street | Sacramento, CA 95814 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)





## ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements\*  
Complete Dec 2023
2. SR-186 All-American Canal Bridge  
Complete Dec 2024
- 3A. SR-86 USBP Checkpoint Canopy\*  
Complete Fall 2023

## DESIGN

- 3B. SR-86 USBP Checkpoint Canopy\*  
Complete Fall 2023

## CONSTRUCTION

4. Bridge Rehab Projects on I-8 and SR-78  
Begin Construction March 2023, Complete Summer 2024 
5. Calexico East POE Bridge Widening  
Design/Build Begin Mar 2021, Complete June 2023
6. SR-86/Dogwood Road Intersection Improvements County Permit\*
7. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave  
Complete Summer 2024 
8. I-8 Roadside safety improvements  
Begin construction June 2023, Complete Spring 2024
- 9 A-F. Clean CA Projects - Bus Shelters, Median, Welcome Sign

## PLANNING

10. Forrester Road Improvements PSR
11. SR-78/Mesquite Mine
12. Feasibility Study - Truck Parking & Med/Heavy Duty ZEV Charging Station Site Assessment
13. Feasibility Study - Calexico East Land Port of Entry Joint Operations Systems
14. Calexico Travel Corridor Improvements
15. Feasibility Study - Desert Line

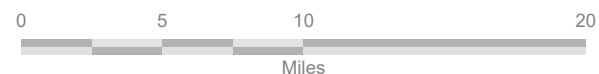
## RELINQUISHMENT

16. SR-86 Relinquishment to County of Imperial  
Date Estimate 2026
17. SR-86 Relinquishment to City of El Centro  
Date Estimate 2026

\* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



- █ Environmental
- █ Design
- █ Construction
- █ Planning
- █ Relinquishment



 : Project funded by Senate Bill 1

### Abbreviations:

GSA: General Services Administration

54: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699  
ct.public.information.d11@dot.ca.gov

Date: 06/19/2024



# VI. ACTION CALENDAR

## A. Rotation of the Chair and Voce-Chair positions

It is requested that the Management Committee take appropriate action in the consideration of the rotation and assignment of the two positions.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

December 20, 2024

ICTC Management Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave Suite 104  
El Centro, CA 92243

SUBJECT: Rotation of Chair and Vice-Chair Positions

Dear Committee Members:

The ICTC Management Committee has historically rotated the Chair and Vice Chair positions from amongst the member agencies. Both of these positions serve for a period of approximately one year. Attached is a review of Chair positions since 2004.

It is requested that the Management Committee take appropriate action in the consideration of the rotation and assignment of the two positions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

DAVID AGUIRRE  
Executive Director

Attachment

DA/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



**IVAG / ICTC CHAIR & VICE CHAIR positions (Management Committee)**

	<u>CHAIR</u>	<u>VICE CHAIR</u>
calendar year		
2024	Imperial	El Centro
2023	Calexico	Imperial
2022	Holtville	Calexico
2021	Brawley	Holtville
2020	El Centro	Brawley
2019	Holtville	El Centro
2018	Calexico	Holtville
2017	Calipatria	Calexico
2016	Imperial	Calipatria
2015	Brawley	Imperial
2014	Holtville	Brawley
2013	El Centro	Holtville
2012	County	Imperial
2011	Calipatria	County
2010	Calipatria	County
2009	Calexico	Calipatria
2008	Brawley	Calexico
2007	Holtville	Brawley
2006	County	Holtville
2005	El Centro	Calexico
2004	Calexico	Imperial

**Frequency of Positions**

Brawley	3 Brawley	3
Calipatria	3 Calipatria	2
Calexico	4 Calexico	4
El Centro	3 El Centro	3
Holtville	4 Holtville	4
Imperial	2 Imperial	4
Westmorland	1 Westmorland	1
County	2 County	2
IID	0 IID	0

# VI. ACTION CALENDAR

## B. Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Construction Services between ICTC and Hazard Construction Engineering, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
2. Issuance of Notice to Proceed to Hazard Construction Engineering, LLC. upon receipt and verification of required documentation.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

January 3, 2025

ICTC Management Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

**SUBJECT:** Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award

Dear Committee Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant in the amount of \$12,887,507 million for the Calexico Intermodal Transportation Center project (Calexico ITC). The Project involves the construction of a new intermodal transportation center in City of Calexico's downtown and will consolidate public and private transportation providers into one facility. The new facility will include a ticket booth, CCTV security cameras, security office, restrooms, approximately nine 40-foot bus parking bays, canopies over the bus waiting areas, benches, a section reserved for taxis and farm laborer buses and trailers, bicycle racks, lighting and landscaping throughout the facility, and pedestrian sidewalk and crossing improvements.

The project is also funded by several other grants including a \$1 million Regional Early Action Planning 2.0 (REAP), \$1 million Active Transportation Program Grant (ATP) and \$4.1 million Community Project Funding/Congressionally Directed Spending funds. The project also requires a small local contribution associated with Construction and Construction Management efforts. The project funds have been and will be utilized for Right of Way Acquisition, Construction Management and Construction efforts.

The procurement process consisted of a single request for bids. The Request for Bids (RFB) was released November 7, 2024. ICTC had a mandatory pre-bid conference on November 20, 2024, at which various contractors participated in the meeting. The project bid opening was conducted on December 23, 2024. ICTC received a total of three (3) bids: Hazard Construction Engineering, LLC., Pyramid Construction and Aggregates and Rove Engineering.

The following Bids were received:

Contractor	Bid Value
Hazard Construction Engineering, LLC	\$12,443,593.10
Pyramid Construction and Aggregates	\$13,285,376.34
Rove Engineering	\$13,925,618.50

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC's Engineers Opinion of Probable Cost was \$10,420,000 not considering any escalation cost factored in from the time of the preparation of the estimate to the actual bidding date. The project also had a Disadvantaged Business Enterprise (DBE) goal of 10%.

The ICTC Evaluation Committee review found Hazard's bid to include all required bid information and is deemed to be the lowest responsive and responsible bidder. An item of note, the second lowest bidder (Pyramid Construction and Aggregate, Inc.) submitted a responsive and responsible bid package. Hazard also met the proposed DBE goal for the project. It is therefore recommended that the management committee consider awarding the contract to Hazard Construction Engineering LLC in the amount of \$12,443,593.10.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Construction Services between ICTC and Hazard Construction Engineering, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
2. Issuance of Notice to Proceed to Hazard Construction Engineering, LLC. upon receipt and verification of required documentation.

Sincerely,



David Aguirre  
Executive Director

## VI. ACTION CALENDAR

- C. Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland

The ICTC Technical Advisory Committee met on December 19, 2024, and forwards this item to the Management Committee and Commission for their review and approval after public comments, if any:

1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC's REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.



1503 N. IMPERIAL AVE., SUITE 104  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4410

January 3, 2025

ICTC Management Committee  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

**SUBJECT:** Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland

Dear Committee Members:

**BACKGROUND**

In 2020, the State of California made \$250 million available to regions, cities, and counties for planning activities to accelerate housing production and facilitate implementation of the Regional Housing Needs Allocation (RHNA). The primary vehicle utilized to administer the program was the Regional Early Action Planning (REAP) program. In 2022, the State of California refunded the REAP program which created the REAP 2.0 program. The SCAG region received \$246M.in grant funds through the REAP 2.0 program, which is being administered by SCAG with suballocations made available to the SCAG region County Transportation Commissions (CTC).

In November 2023, SCAG approved ICTC’s application for the REAP 2.0 Subregional Partnership Program for Technical Assistance in the amount of **\$274,133**. In January 2024, SCAG issued a Stop-Work Order due to probable state budget reductions. The REAP program was put on hold for several months until June 2024 when the governor approved the State budget for 2024, restoring funding to the REAP 2.0 Program. In July 2024, SCAG issued a notice to REAP 2.0 Grant Recipients that the REAP 2.0 Program was restored and project activities could commence. Due to the budget delays for the program, the delivery deadline for eligible projects is extremely condensed.

**ICTC REAP 2.0 SRP**

At the September 26, 2024, Technical Advisory Committee (TAC) meeting, ICTC staff discussed opportunities for local agencies to leverage funding available through the REAP 2.0 SRP Program for Technical Assistance to support housing planning efforts, including updates to Housing Elements, multimodal corridor plans, and local housing planning processes. Local agencies were invited to submit letters of interest, and ICTC received a total of four (4) submittals. **Table 1** describes the projects submitted by the four agencies.

TABLE 1		
Agency	Project Name	Total SRP Funds Requested
City of Brawley	Online Permitting System	\$200,000 to 360,000
City of Calexico	Housing Element Update	\$200,000
City of Imperial	Update to the Local Housing Planning Processes	\$40,000
City of Westmorland	Housing Element Update	\$175,000
<b>TOTAL SRP Funds Requested</b>		<b>\$775,000</b>

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC participated in several meetings with SCAG staff that included project eligibility and delivery discussions, ICTC recommends the projects listed in **TABLE 2** for implementation.

<b>TABLE 2</b>		
<b>Agency</b>	<b>Project Name</b>	<b>Total SRP Funds Requested</b>
City of Calexico	Housing Element Update	\$115,000
City of Imperial	Update to the Local Housing Planning Processes	\$40,000
City of Westmorland	Housing Element Update	\$115,000
<b>TOTAL SRP Funds</b>		<b>\$270,000</b>

To ensure the full allocation of funds to our region is utilized effectively, ICTC will provide partial funding for two of the three selected projects. The remaining funding required to fully implement these projects will need to be provided by the respective local agencies. Each of the local agencies has committed to funding any additional cost required for the project completion and delivery. The project submitted by the City of Brawley's did not meet the Technical Assistance Requirements and SCAG Guidelines. Therefore, the City of Brawley's project will not be considered for funding. The city of Brawley staff was notified of the project's ineligibility.

SCAG will procure and maintain the contractual relationship with the consultant, as well as manage invoices. The suballocated funds will be used exclusively for consultant work to complete the projects. Upon the approved recommendation by ICTC, SCAG will work directly with the City of Calexico, City of Imperial and the City of Westmorland to complete their project. The SRP funding will flow directly from SCAG to the cities. The cities will each be required to adopt a resolution accepting the funding in addition to authorizing the city to enter into a Memorandum of Understanding (MOU) with SCAG. SCAG has prepared a program Resolution and MOU for city review and adoption. Attached is the letter of interest from the cities of Calexico, Imperial, and Westmorland, which outlines their specific needs and expectations for the program as a reference.

The proposed cities must commit to implementing the final deliverables by the expenditure deadline of June 2026. This collaborative approach ensures that the region can fully utilize the resources available through REAP 2.0 SRP while supporting local agencies in delivering impactful projects.

ICTC Technical Advisory Committee met on December 19, 2024, and forwards to Management Committee and Commission for their review and approval after public comments, if any:

1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC's REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.

Sincerely,



DAVID AGUIRRE  
Executive Director

DA/mf

Attachment



# City of Calexico

608 HEBER AVENUE

• CALEXICO, CA 92231

• (760) 768-2110

October 11, 2024

David Aguirre, Executive Director  
Imperial County Transportation Commission  
1503 N. Imperial Ave., Suite 104  
El Centro, California 92243

**RE: REAP 2.0 Subregional Partnership Program  
Technical Assistance**

Dear Mr. Aguirre:

On behalf of the City of Calexico, I would like to submit this letter of interest for technical assistance under the above-mentioned program to complete the City of Calexico 6<sup>th</sup> Cycle Housing Element update and implement the programs established by said element.

If you have any questions or would like to discuss this matter further, please do not hesitate to contact the undersigned at (760) 768-2110.

Sincerely,

**CITY OF CALEXICO**

Juan A. Contreras  
Acting City Manager





October 9, 2024

**To:** ICTC (Imperial County Transportation Commission)

**Subject:** Letter of Interest – REAP 2.0 Technical Assistance Opportunity

Dear Katie Luna,

I am writing to express the City of Imperial's strong interest in the REAP 2.0 technical assistance opportunity. Our goal is to revamp the local housing planning processes by streamlining land use entitlements and building permit procedures to make them more accessible and transparent for our residents and developers.

Our primary objective is to create a set of visual, step-by-step guides that clearly outline the submission requirements for all parties involved in the planning and development process. This will include easy-to-understand graphics detailing each stage of land use entitlements, from CEQA compliance to building permit applications.

The City of Imperial has initiated similar efforts in the past, developing step-by-step processes for Development Review Committee (DRC) meetings, site plan reviews, variance procedures, and Conditional Use Permit (CUP) processes. However, due to limited staff resources, we have been unable to complete these initiatives. Additionally, we face challenges related to annexations and zone changes that must be addressed to ensure a cohesive planning framework.

To make this effort more comprehensive, we aim to engage a consultant to review the City's General Plan and Zoning Ordinance to ensure that the streamlined processes align with our established goals and objectives. This will allow us to identify areas needing improvement and ensure that all efforts comply, ultimately boosting housing production more effectively.

We anticipate involving various stakeholders, including our Development Review Committee and local utility providers. We believe their collaboration will be crucial in ensuring that the new processes reflect the needs of all involved parties. We aim to complete this project within a four-month timeframe.

Based on our preliminary estimates, we expect the cost of hiring a consultant for this project to be around \$40,000. The consultant will provide general guidance to streamline these processes, review the General Plan and Zoning Ordinance, and develop



a social media strategy to communicate these changes to our community effectively. This comprehensive approach will help identify areas of improvement and guide us in enhancing housing production.

This initiative aligns with the goals of REAP 2.0 and will greatly enhance the housing development framework in the City of Imperial. We look forward to collaborating with ICTC to bring this project to fruition.

Thank you for considering our letter of interest. We are excited about the potential impact of this project and are eager to move forward with the next steps.

Sincerely,

Othon Mora, MCM, CBO  
Community Development Director



## **CITY OF WESTMORLAND**

355 South Center Street • Post Office Box 699

Westmorland, California 92281

Tel: (760) 344-3411 • Fax (760) 344-5307

[westcityusa@roadrunner.com](mailto:westcityusa@roadrunner.com)

October 8, 2024

Imperial County Transportation Commission

Mr. David Aguirre

Executive Director

1405 N. Imperial Ave., Ste. 1

El Centro, CA 92243

**SUBJECT: Regional Early Action Planning (REAP) 2.0**

Dear Mr. Aguirre:

The City of Westmorland is hereby submitting this letter to serve as a formal communication and nomination of the application to access Regional Early Action Planning (REAP) 2.0 funding in the amount of \$175,000.

The following is the nominated REAP project:

City of Westmorland – The City of Westmorland is working with State Housing and Community Development to adopt our 6<sup>th</sup> Cycle Housing Element. We anticipate final approval by HCD in January 2025.

The City of Westmorland's REAP project is to secure a planning firm to work in cooperation with City administration with the goal of meeting various requirements identified in the Housing Element. The REAP project would hire a planning consultant firm to:

- Conduct community engagement, actively seek community input and engage the public, including organizations that represent lower-income and special needs households, by making information regularly available.
- Modifying the City's Zoning Code to comply with Health and Safety Code Sections, broaden the definition of "family" and to ease the planning and development restrictions for multifamily, low income housing, and infill development.
- Amend the City's General Plan, and Municipal Code to revise the ADU ordinance to ensure compliance with State law, identify incentives for construction of ADUs including but not limited to flexible zoning requirements, development standards, or processing and fee incentives, reduced parking requirements, pre-approved building plans, fee waivers, and create informative programs.
- To encourage housing developments and developers to construct housing designated and available for farm workers, low income and/or seniors, the City will prepare environmental clearance, site planning and specifications to allow for higher density housing in infill areas.
- The REAP consultant will coordinate with developers in order to continue supporting or pursuing additional funding for affordable multi-family housing developments in the city.

The City anticipates that it will require \$175,000, and one full year, to complete the Scope of Work outlined above. The REAP project has many planning components which require training and education to work with public, businesses, non-profits and staff to update the City's planning needs and Housing goals. The City of Westmorland does not have planning staff nor do they have the expertise needed to meet our planning and housing development needs. The REAP grant will help the City improve inclusivity and meet Housing needs.

Thank you for your assistance with this matter. Should there be any questions, please do not hesitate to call Laura Fischer at 760-334-3411 or 760-791-0949. Additionally, you can email Ms. Fischer at [lfischer@cityofwestmorland.net](mailto:lfischer@cityofwestmorland.net).

Sincerely,



Judith Rivera,  
Mayor