



**1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

TRANSPORTATION COMMISSION AGENDA

**LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243**

**WEDNESDAY, JANUARY 22, 2025
6:00 PM**

CHAIR: COUNTY OF IMPERIAL

VICE CHAIR: ROBERT AMPARANO

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the Commission's website: www.imperialctc.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2 and the Federal Transit Administration Title VI, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a Commission meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To Join Zoom Meeting click on the following link:

<https://us06web.zoom.us/j/84643818122?pwd=jn97EyXZNLaJmM3LsD1cvh6Ci0bBJQ.1>

To Join by phone dial (669) 444-9171

Meeting ID: 846 4381 8122

Passcode: 031608

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion / Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerna@imperialctc.org. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Commission; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment Code of Conduct: No profanity or obscenity, yelling or screaming, no slander or defamatory statements, no personal threats, or attacks, no hateful or demeaning language based on hate of a person's race, religion, sexual orientation, ethnicity, gender, or disability, respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: November 13, 2024
- B. Receive and file:
1. ICTC TAC Minutes: November 21, 2024
 2. ICTC SSTAC Minutes: December 04, 2024
- C. Proposed increase to Compensatory Stipend to Commissioners

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.

V. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
- Executive Director Report
- B. Southern California Association of Governments
- See attached report
- C. California Department of Transportation – District 11
- See attached report
- D. Commission / Committee Member Reports (if any)

VI. ACTION CALENDAR

- A. Rotation of the Chair and Vice-Chair positions

It is requested that the Commission take appropriate action in consideration of the rotation and assignment of the two positions.

- B. Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Construction Services between ICTC and Hazard Construction Engineering, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
2. Issuance of Notice to Proceed to Hazard Construction Engineering, LLC. upon receipt and verification of required documentation.

- C. Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC's REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.

VII. CLOSED SESSION CALENDAR

- A. Motion to Adjourn to Closed Session

- B. CONFERENCE WITH REAL PROPERTY, Government Code §54956.8
Property: 2204-2208 La Brucherie Rd., El Centro, CA, Assessor's Parcel Number #064-450-076.
Agency negotiator: David Aguirre. Negotiating parties: Sandra Joy Hoskins et al.
Instructions to negotiators will concern price and terms of payment.
- C. Announcement of Closed Session Action(s)

VIII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** is scheduled for **Wednesday, February 26, 2025, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting for the public and non-voting members.

IX. ADJOURNMENT

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

- A. ICTC Commission Minutes: November 13, 2024

- B. Receive and file:
 - 1. ICTC TAC Minutes: November 21, 2024
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**TECHNICAL ADVISORY COMMITTEE
 MINUTES**

November 21, 2024

Present:

Ana Gutierrez	City of Brawley
Juan Manuel Cabrera	City of Brawley
Hector Salcedo	City of El Centro
Jesus Villegas	City of Imperial
Fernando L. Williams	City of Imperial
Veronica Atondo	County of Imperial
Adolfo Garcia	County of Imperial
Manuel Ortiz	IID

Others:

David Aguirre	ICTC
Marlene Flores	ICTC
Cesar Beltran	ICTC
Marco Coronel	County of Imperial
Ismael Garcia	ICAPCD
Frank Safaie	Caltrans
Rob Owen	Caltrans
Alejandro Rangel	Caltrans
David Salgado	SCAG

The meeting was called to order at 10:08 a.m. A quorum was present, and introductions were made. There were no public comments made.

1. A *motion* was made to adopt the minutes for October 24, 2024 ([Gutierrez/Garcia](#)), **Motion Carried.**
2. **Caltrans Updates/ Announcements**
Presented by Caltrans Staff

Alejandro Lopez introduced Frank Safaie as the new area engineer for the Cities of Brawley, Calexico, El Centro, Holtville and Imperial.

- **Unique Entity Identifier (UEI) Renewal!**
 For every Local Agency, the Unique Entity Identifier (UEI) expires annually and on different dates. An Agency must reverify on the SAM.gov website 4-6 weeks before a UEI expires. No Requests for Authorization will be processed if a UEI is flagged as invalid. (If Caltrans cannot verify a UEI, the

Local Agency might have opted-out of public view; if so, please send Caltrans a snapshot of the UEI from SAM.gov as verification.) The City of Holtville must renew a UEI registration. City staff could check SAM.gov for instructions. Agencies confirming a UEI, please click this UEI Smart Sheet link below, and enter information in the yellow columns –

<https://app.smartsheet.com/b/publish?EQBCT=339b738857f44033b2e7d9a95742c38d>

- **November 27, 2024 – Deadline for California Transportation Commission (CTC) Requests**

Please see the link below to review the schedule of deadlines and prepare requests for California Transportation Commission (CTC) approval during the January 30-31, 2025, CTC meeting –

<https://dot.ca.gov/-/media/dot-media/programs/financialprogramming/documents/2025-external-preparation-schedule.pdf>

When possible, do not wait to submit requests, Caltrans District 11 must receive all documents at least two months prior to the desired CTC meeting date.

Wednesday, **November 27, 2024**, is the final deadline (for January 30-31, 2025, CTC meeting).

For assistance, please call the Caltrans Local Area Engineer, Alejandro Lopez-Rangel: 858-229-1721.

- **U.S. Department of Transportation (USDOT) Grant Opportunities**

The USDOT website provides a DOT Discretionary Grants Dashboard, which is a great tool that your local agency can use to find grant opportunities in various areas such as: Strengthening Mobility and Revolutionizing Transportation (SMART), Rural Opportunities to Use Transportation for Economic Success (ROUTES), and Federal Transit Administration (FTA) grant programs, just to name a few. In the link provided below, you can filter for your agency specifics to narrow down grant opportunities. Directions, deadlines, and links to apply are here –

<https://www.transportation.gov/grants>

- **Fiscal Year 2025-26 Sustainable Transportation Planning Grant Call For Applications.**

On behalf of the California Department of Transportation (Caltrans), we are pleased to release the Fiscal Year 2025-26 Sustainable Transportation Planning Grant Application Guide and Call for Applications. Applications are due by 5:00 PM on Wednesday, January 22, 2025. The grant awards will be announced next summer 2025.

This year's grant program includes a third cycle of Climate Adaptation Planning grants to award the remaining budget of approximately \$3.7 million. These grants will support local and regional identification of transportation-related climate vulnerabilities through the development of climate adaptation plans, as well as project-level adaptation planning to identify adaptation projects and strategies for transportation infrastructure. Through this grant program, we look forward to supporting climate change adaptation efforts and studies statewide.

- **Implementation of the 2024 Caltrans Construction Contract Standards.**

This memorandum establishes the implementation date for the California Department of Transportation (Caltrans) Construction Contract Standards 2024 Edition (2024 Standards). The 2024 Standards include the Standard Specifications, Standard Plans, Standard Special Provisions, and Standard Bid Items. The 2024 Standards must be used on all projects submitted to the Division of Engineering Services-Office Engineer (PPM&OE) on or after October 21, 2024, and on all on-system projects advertised, awarded, and administered by others with complete encroachment permit application package submitted to a Caltrans district on or after October 21, 2024. The 2024 Standards will be updated in April 2025, and as needed for special postings. Refer to the

Implementation of Integrated Construction Contract Standards memo for details. The 2024 Standards will be published in electronic format only and accessible in the following link:
<https://dot.ca.gov/programs/design/ccs-standard-plans-and-standard-specifications>

The 2023 Standards will not be supported after October 18, 2024.

3. **SCAG Updates/ Announcements**

Presented by SCAG Staff

Additional to the SCAG report, Mr. Salgado talked about Funding opportunities with Deadline on December 13, 2024. Please see the link below for more information:
<https://scag.ca.gov/sustainability-program-awards>

4. **ICT Updates/ Announcements**

Presented by ICTC Staff.

- **Electronic Fare Payments:**

ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC is working on securing the grant funds to implement this project. **More information to come in the coming months.**

- Mr. Aguirre stated that the Stuff-a-Bus annual campaign is going on until November 23rd, 2024.

- **Calexico Intermodal Transportation Center (ITC):**

A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition is underway. ICTC has already acquired 2 of the required 3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim.

It is anticipated that the project will start construction in January 2025. The final set of contract documents are being prepared in anticipation of the construction bidding phase. ICTC is also working on integrating CPFCDs funding into its existing FTA RAISE Agreement. The project is scheduled to go out to bid beginning on November 7, 2024.

- **Bus Stop Improvement Project:**

Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant

and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the overall project design. **The 65% percent improvement plans have been completed and will be distributed to participating agencies.**

Ms. Flores shared an update about the ATP Cycle 7.

Ms. Flores stated that a total of 7 projects were submitted to the CTC for the Local Partnership Program. Local agencies will be working directly with CTC staff in submitting the projects for programming in the upcoming CTC meetings. The goal is to take the projects to CTC by March of 2025.

Ms. Flores shared information regarding Reap 2.0 Subregional Partnership Program, ICTC was awarded a total of \$274, 133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC is currently working with SCAG in finalizing the scope of work, MOU, and ICTC is finalizing the potential project selection.

5. Cities and County Planning / Public Works Updates:

Updates were given by the agencies.

6. General Discussion / New Business

No new business was discussed.

The next TAC meeting will be on December 19, 2024, at 10:00 a.m., via Zoom for the public and in person at the ICTC offices.

The meeting adjourned at 10:44 a.m.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES November 06, 2024

Present

Voting Attendees:

Cristina Leal	ARC- Imperial Valley
Gustavo Gomez	CTSA-ICTC
Kathleen Lang	Community Health Net
Andrew Sanchez	Imperial Valley College
Raul Cordova	IC Work Training Center
Sarah M. Enz	Imperial County Area Agency on Aging (AAA)

Non-Voting Attendees:

Cesar Sanchez	IVT
Helio Sanchez	IVT
Jose Guillen	IVT Medtrans
Karla Pacheco	IVT Access
Michelle Soto	Children's Services (zoom)
Esperanza Avila	ICTC
Priscilla Baca	ICTC

1. Ms. Enz called the meeting to order at 10:02 a.m. **A quorum was present.**
2. Introductions were made.
 - Hybrid meeting.
3. Minutes were adopted for April 03, 2024, May 01, 2024, & September 04, 2024, and October 2, 2024- **(Lang, Sanchez), Motion Carried.**
4. Agency Presentation
Ms. Enz had the following Information:
 - Imperial County Area Agency on Aging (AAA) Provides Home Delivered Meals to homebound older adults,
 - In-home Respite Care that provides care for frail and impaired elderly,
 - Congregate Meals in a nutrition group setting to help with the physical and social well-being of seniors.

- Friendship Line California helps with both a crisis intervention hotline and a warmline for a non-emergency support call.
- Long Term Care Ombudsman (LTCOP) investigates and resolves complaints made by, or on behalf of, individual residents in long-term facilities.
- Information & Assistance -Confidentiality answers questions while providing information, assistance, or referral to local state and federal services and benefits available to older adults 60+.

Imperial Valley College

Presented by Dr. Sanchez

- Community college in the region serves all residents of the Imperial Valley. The majority of students are aged 18 to 24, but the college also accommodates students from all age groups. Additionally, IVC is working to increase the enrollment of adult students, who are currently not taking full advantage of higher education opportunities.
- IVC Has over 7,000 students, including full-time and part-time students.
- Dr. Sanchez appreciates the opportunity to be on SSTAC.

Medical Population

Presented by Dr. Kathleen Lang

- Imperial Valley has 182,000 residents, 97 thousand are on medical more than half the population.
- On January 1, 2024, California Health and Wellness was replaced by the Community Health Plan of Imperial Valley as the new medical provider. The Community Health Plan of Imperial Valley has delegated its services to HealthNet. Dr. Lang is serving on behalf of the Community Health Plan of Imperial Valley for its medical membership.
- Dr. Lang ensures that regulations are met, as well as all services, including benefits, Social Security, and social determinants such as housing, transportation, and respite care, offering a comprehensive menu of services, they also offer Medicare to the community.
- Kaiser Permanente has a presence in Imperial Valley, having received a special contract from the state to operate in every county. In Imperial County, there are 16 Kaiser members who live in the Coachella Valley. These members have prior affiliations with Kaiser, which is why they continue to choose this healthcare provider.

5. Reappointing of Voting Positions:

- Mr. Gomez asked the members if they would like to name an alternate.
- Ms. Enz said she would nominate Monica De Leon as her alternate.
- Dr. Sanchez nominated Saria as his alternate.
- Christina Leal nominated Jaime as her alternate.
- Members' terms end every 3 years. Mr. Gomez asked members if they could confirm their terms on 11/24/2024. For ICTC, Priscilla Baca will serve as an alternate.
- Dr. Lang and Ms. Enz nominated Mike Hack for Vice Chair.
- Ms. Enz nominated Dr. Lang for Chair, and Dr. Sanchez seconded that motion.

6. CTSA Reports:

Ms. Baca had the following updates:

- Ms. Baca conducted outreach activities with Jose Guillen. They attended a senior event in El Centro, participated in the Calexico inauguration event, and were present at an IVC event. Additionally, they distributed brochures in Westmorland, Calipatria, and Brawley, as well as handing out brochures in Calexico. Ms. Baca also mentioned that she went on ride-along.

Mr. Gomez had the following updates:

- Starting in November, the promotion "Stuff a Bus," will begin and ICTC will be promoting it through radio spots. The Imperial County Transportation Commission (ICTC) is currently involved in several transit projects. ICTC is expecting to receive the 65% design plans for the Countywide Bus Improvement Project this week. Additionally, three new bus stops will be added in El Centro, along with shelters and benches. It's important to note that this is still in the design phase, with construction scheduled to start next year. Another ongoing initiative is the Comprehensive Operational Analysis (COA), which involves a deep dive into transit routes. This process involves reaching out to clients and agencies for feedback. The RFP for construction of the Calexico ITC is out and construction is expected to start in February 2025, lasting approximately one year. We hope to have the Calexico ITC operational by 2026. Additionally, ICTC was awarded another grant to develop intermodal transportation at the Calexico East Port of Entry. We are currently in discussions with the property owner to acquire the necessary land. With this grant, we were able to obtain four additional EV vans, which will be used for fixed routes. We are also planning a route for the East Port of Entry, with the intention of connecting it to the Calexico ITC.
- Furthermore, ICTC plans to transition the IVT RIDE service to microtransit and are in the process of acquiring the software required. ICTC plans to conduct extensive outreach for IVT RIDE and will be communicating with AAA and other agencies to arrange a presentation. We can also provide a presentation at our next SSTAC meeting on how to use the app. Additionally, we are working on implementing a card payment system for our fixed routes in collaboration with CAL-ITP, who will assist with state-side procurement. We will be defining the project scope, and we hope to get started within the next six months.

7. Transit Operator FY 2024-25 Reports:

Imperial Valley Transit.

Mr. Sanchez presented the report on the service:

- Continuing to keep all routes on time.
- Stuff a bus/ Veterans Day

IVT Access

Ms. Pacheco presented the report on the service:

- Continuing to transport students to IVC.
- Working with Alegria patients and students

IVT Ride

Mr. Guillen presented the report on all IVT Ride services:

- Services are running the same. No new updates.
- They have been receiving more application
- West Shore clients have been going up

IVT MedTrans:

Mr. Guillen presented the report on the service:

- Continuing to do more outreach on MedTrans
- Ridership has been going up
- Transport SDSU students to San Diego

8. General Discussion

None.

9. Adjournment

- The meeting adjourned at 11:09 a.m.
- The next meeting will be held on Wednesday, December 4, 2024, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

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C. Proposed increase to Compensatory Stipend to Commissioners

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.



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January 17, 2025

ICTC Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Proposed increase to Compensatory Stipend to Commissioners

Dear Commission Members:

At its June 27, 2018, meeting, the Commission approved a Compensatory Stipend for Commissioners at \$75 per meeting. The resolution included a provision for a stipend review every three years. As it has been six years since the initial approval, staff recommend an increase to \$100 per meeting.

Given ICTC's expanding role in improving transportation within Imperial County, it is crucial to ensure Commissioners are fairly compensated for their valuable contributions.

The original and amended resolutions are attached for your review.

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Chairman to sign an amended Resolution of the Imperial County Transportation Commission increasing the Compensatory Stipend for Commissioners to \$100 per meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

DAVID AGUIRRE
Executive Director

DA/cl

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
ESTABLISHING A COMPENSATORY STIPEND FOR COMMISSIONERS**

RESOLUTION NO. 062718-6A

WHEREAS, Public Utilities Code section 132801 and By-Laws Articles 3 and 4 of the Imperial County Transportation Commission (“ICTC”) provide that the ICTC governing board is composed of 10 voting members and 1 nonvoting member (“Commissioners”) and regularly meets on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, CA 92243; and

WHEREAS, ICTC Commissioners are charged with review of increasingly complex reports and other documents in preparation for attendance at regular monthly meetings to carry out the statutory requirements for regional transportation planning and programming activities in accordance with the short-range and long-range transportation plans; and

WHEREAS, ICTC By-Laws contain no provision for any stipend or other form of remuneration to compensate Commissioners for their diligent preparation and attendance at regular monthly meetings; and

WHEREAS, Public Utilities Code subsection 130108(a) provides that each member of a county transportation commission may be compensated at a rate not exceeding one hundred dollars (\$100) for any day attending to the business of the commission, but not to exceed four hundred dollars (\$400) in any month; and

WHEREAS, a statutory stipend of seventy-five dollars (\$75) per regular meeting would be a fitting symbolic expression of appreciation for Commissioners’ continued dedication to the region; and

WHEREAS, the ICTC governing board is desirous of establishing said compensatory stipend for Commissioners allowed pursuant to Public Utilities Code subsection 130108(a).


**WHEREFORE, THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
RESOLVES AS FOLLOWS:**

1. The above recitals are true and correct.
2. A compensatory stipend for Commissioners in an amount of seventy-five dollars (\$75) per regular meeting held on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, is hereby instituted and established to take effect as of July 1, 2018.
3. The ICTC Executive Director is authorized to order staff to incorporate said stipend into the FY 2018-19 budget and begin releasing warrants to Commissioners, payable quarterly based on documented attendance at regular monthly Commission meetings, as of the effective date of this resolution.
4. The stipend amount shall be reviewed every three (3) years at the time of the annual budget adoption.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this 27th day of June, 2018.


Chairman

ATTEST:


Cristi Lerma
Secretary of the Commission

**RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
ESTABLISHING COMPENSATORY STIPEND FOR COMMISSIONERS**

RESOLUTION NO. 012225-4C

WHEREAS, Public Utilities Code section 132801 and By-Laws Articles 3 and 4 of the Imperial County Transportation Commission (“ICTC”) provide that the ICTC governing board is composed of 10 voting members and 1 nonvoting member (“Commissioners”) and regularly meets on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, CA 92243; and

WHEREAS, ICTC Commissioners are charged with review of increasingly complex reports and other documents in preparation for attendance at regular monthly meetings to carry out the statutory requirements for regional transportation planning and programming activities in accordance with the short-range and long-range transportation plans; and

WHEREAS, ICTC By-Laws contain no provision for any stipend or other form of remuneration to compensate Commissioners for their diligent preparation and attendance at regular monthly meetings; and

WHEREAS, Public Utilities Code subsection 130108(a) provides that each member of a county transportation commission may be compensated at a rate not exceeding one hundred dollars (\$100) for any day attending to the business of the commission, but not to exceed four hundred dollars (\$400) in any month; and

WHEREAS, a statutory stipend of one hundred dollars (\$100) per regular meeting would be a fitting symbolic expression of appreciation for Commissioners’ continued dedication to the region; and

WHEREAS, the ICTC governing board is desirous of establishing said compensatory stipend for Commissioners allowed pursuant to Public Utilities Code subsection 130108(a).

**WHEREFORE, THE IMPERIAL COUNTY TRANSPORTATION COMMISSION
RESOLVES AS FOLLOWS:**

1. The above recitals are true and correct.
2. A compensatory stipend for Commissioners in an amount of one hundred dollars (\$100) per regular meeting held on the fourth Wednesday of every month at 6:00 p.m. in the Imperial County Board Chambers at 940 Main Street, El Centro, is hereby instituted and established to take effect as of January 1, 2025.
3. The ICTC Executive Director is authorized to order staff to incorporate said stipend into the FY 2025-26 budget and begin releasing warrants to Commissioners, payable quarterly based on documented attendance at regular monthly Commission meetings, as of the effective date of this resolution.
4. The stipend amount shall be reviewed every three (3) years at the time of the annual budget adoption.

PASSED AND ADOPTED by the Imperial County Transportation Commission, County of Imperial, State of California, this 22nd day of January, 2025 by the following roll call vote:

Chairperson

ATTEST:

Cristi Lerma
Secretary of the Commission

V. REPORTS

REPORTS

- A. ICTC/LTA/IVRMA EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALIFORNIA DEPARTMENT OF TRANSPORTATION-DISTRICT 11
- D. COMMITTEE MEMBER REPORTS



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Memorandum

Date: January 13, 2025
To: ICTC Commission
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission on January 22, 2025.

- 1) **CMAQ and STBG Call for Projects:** ICTC in accordance with SCAG guidelines will be implementing a call for projects for the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG). SCAG is anticipated to approve its CMAQ and STBG at its February 2025 Regional Council Meeting. The funding years associated with this call for projects is FFY 2026-27 and FFY 2027-28. ICTC will be updating its program guidelines to incorporate SCAG guideline provisions and is anticipating beginning its call for projects in March 2025. SCAG's anticipated project submittal deadline is May 16, 2025. More information will be shared with all committees and formal guidelines will be adopted by the Commission.
- 2) **Imperial Valley Resource Management Agency receives a Household Hazardous Waste (HHW) program award:** *The HHW program provides Imperial Valley residents with the opportunity to dispose of HHW properly and free of charge. The IVRMA was notified in December that it was awarded the HHW grant for FY 2025/2026 and FY 2026/2027 in the amount of \$100,000. This is the first time that IVRMA has secured this grant. The award will allow IVRMA to continue to provide HHW services to its residents. More information regarding the HHW program, including residential drop-off locations, can be found on the website at <https://www.ivrma.org/programs/household-hazardous-waste-program>.*
- 3) **Calexico East Port of Entry Intermodal Transportation Center:** *ICTC was recently awarded \$12.6 million by the California State Transportation Agency (CalSTA) through its Transit Intercity Rail Capital Program (TIRCP) to acquire, design and construct a transit facility at the Calexico East Port of Entry (POE). The goal of the Calexico East POE Intermodal Transportation Center is to create a transformative transportation hub that integrates various modes of transportation including public transit buses. The facility is anticipated to offer amenities such as shade, seating, bicycle parking, signage, and travel guidance, addressing the current lack of amenities and transportation options for pedestrians crossing the border at the Calexico East POE. Additionally, this project will bring four new zero emission vehicles to provide public transit services to the area. The project will have several phases with an estimated completion date in 2030. ICTC is working with Caltrans Staff on project award document completion. More information to come in the coming months.*
- 4) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to private bus companies, taxis and farm labor buses. ICTC previously received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. The environmental and design phase has been completed. Right of Way Acquisition is underway. ICTC has already acquired 2 of the required

3 properties for the project. The City of Calexico Council approved the commencement of the eminent domain process for two of the required properties. ICTC was recently awarded multiple grants to complete the required construction efforts for the project. ICTC received grant awards from the Regional Early Action Planning (REAP) 2.0, Active Transportation Program (ATP) and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Programs. Due to the anticipated State budget deficit, REAP 2.0 funding may be impacted. SCAG is working to ensure that the REAP 2.0 funding is not negatively impacted. ICTC is working with SCAG to identify possible alternative funding sources in the interim.

It is anticipated that the project will start construction in February 2025. The project is currently in the construction phase and bids were received in the month of December 2024. The proposed contract award is included in the January 2025 Commission Agenda.

- 5) **Imperial Mexicali Binational Alliance (IMBA):** *The IMBA Strategic Planning and regular meetings were held on January 9, 2025, in the City of Mexicali at the CDEM Offices. The rotation of Chair and Vice-Chair was done during Strategic Planning. Our 2025 Chair is Abel Graciano representing the Mexicali side and Vice-Chair is David Aguirre from ICTC representing the Imperial County Region. The next IMBA is scheduled to be held in Imperial County on March 13, 2025.*
- 6) **Electronic Fare Payments:** ICTC is currently pursuing the implementation of an electronic fare payment system to its fixed route transit services. The system would allow all of its fixed route buses to take card payments in addition to its existing cash payment system. ICTC is working on securing the grant funds to implement this project. **More information to come in the coming months.**
- 7) **Reap 2.0 – Subregional Partnership Program:** ICTC was awarded a total of \$274,133 in funding from the Reap 2.0 Subregional Partnership Program to provide technical support to our local agencies with housing planning and to facilitate housing production. ICTC has notified each of our member agencies about the funding availability. Several cities have expressed interest in the funding and staff is working with each of the agencies to further evaluate their proposed projects. *Potential projects have been identified and ICTC is working on next steps with the proposed agencies and SCAG. This item is included in the January 2025 Commission Agenda.*
- 8) **Calexico Microtransit Service – Calexico On Demand:** ICTC submitted a grant application for the Clean Mobility Options (CMO) program in October of 2020. The grant application was submitted to provide a clean energy microtransit service in the city of Calexico. In early 2021, ICTC was notified of its grant award of \$1 Million to fund the pilot microtransit service. The microtransit service currently operates as an on-demand service available to provide trips to the general public within the boundaries of the city of Calexico. The award required that ICTC fund and operate the service for a minimum of 4 years. ICTC partnered with Via Transportation, an experienced transportation operator to operate the service. ICTC and Via began the development of the project including service criteria, marketing information, and operational criteria. ICTC obtained approval from the CMO program to commence the service. ICTC kicked off the service on January 9th, 2023. Further information about the service can be viewed on the website: <https://city.ridewithvia.com/calexico-ondemand>. ICTC was awarded an additional \$500,000 to be utilized for operations of the service and additional service hours through the CMO program in late 2023. *ICTC was recently awarded a grant from the Low Carbon Transit Operations Program in the amount of \$520k to continue funding operations for the service. ICTC was also able to secure an additional grant through the CMO program to continue funding the service. ICTC also received an additional funding commitment to further continue the service beyond the current grant funding received.*
- 9) **Active Transportation Program, Cycle 7:** The California Transportation Commission (CTC) has released the Active Transportation Program (ATP) guidelines as of March 22, 2024. Approximately \$568 Million funding will be available for fiscal years 2025/26 through 2028/29 statewide. Applications were due to the CTC by June 17, 2024. Imperial County applicants were asked to submit a copy of their applications to the Imperial County Transportation Commission (ICTC). For a copy of the adopted ATP guidelines please refer to Active Transportation Program Guidelines directly at: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle7>.

In addition, only applicants that submit applications to the statewide ATP will be eligible for Regional ATP funds.

Imperial County anticipates approximately \$1.1 million in ATP Cycle 7 Regional Funds will be available for all applicants that are not successful in the statewide call. There might also be additional funding available for quick build type projects. ICTC staff have developed an ATP factsheet for reference to both funding opportunities. Also, the Regional Active Transportation Plan adopted by ICTC is a valuable resource for agencies seeking funding through ATP Cycle 7. The document outlines priorities for each jurisdiction within Imperial County and was developed with significant input from the public. This input likely reflects the needs and preferences of the local community, making it a valuable tool for agencies seeking to align their grant proposals with the region's priorities. The ATP document is on the ICTC website at https://www.imperialctc.org/assets/documents/transportation-plans-and-studies/ICTC-ATP_Final-Document_2022.02.28_Reduced-Size.pdf

ICTC received correspondence indicating five (5) applications for the Imperial County Region. Applications were submitted by the City of El Centro, Imperial County Office of Education, Heber Public Utility District, City of Calipatria and City of Holtville.

As a result of the State of California's budget deficit the ATP program overall funding was reduced significantly. Funding was anticipated to be \$568 Million overall but was ultimately reduced to approximately \$168 Million. Also, because of the budget deficit and associated cuts, the anticipated Imperial County Regional Share was reduced to approximately \$300k. The CTC has released the scoring for all submitted projects. The Imperial County Region was not awarded a statewide award; however, statewide applications will be eligible for regional share consideration. Of the five Imperial County projects, the highest scoring project was submitted by the Imperial County Office of Education. It is anticipated the recommendation for the award will be presented to all ICTC committees in late January and February 2025. Formal project nomination is anticipated to take place in February 2025.

- 10) **2024 Local Partnership Program, Cycle 5:** The Road Repair and Accountability Act of 2017 (Senate Bill 1) created the Local Partnership Program (LPP) as a program to reward and incentivize local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements. The program is implemented by the California Transportation Commission (CTC). The CTC adopted the 2024 LPP Program Cycle 5 Guidelines on August 15-16, 2024. As a result of the adoption of the Cycle 5 Guidelines the Call for Projects has opened. The LPP Grant funds require a one-to-one match. The Imperial County Region's estimated allocation amount for FY 2025/26 is \$524million and \$520 million for FY2026/27 for a total of \$1,044 million. There is also a competitive program that is administered by the CTC. Guidelines for the program can be found at <https://catc.ca.gov/-/media/ctc-media/documents/programs/senate-bill-1/2-bi-4-12-draft-2024-lpp-competitive-guidelines-red-line-v8.pdf>

In the past call for projects, ICTC staff proposed options to TAC members for the distribution of the LPP funds. The distribution calculations proposed were Option 1- Population and Maintained Mileage Based Distribution and Option 2- Using a Flat Distribution in addition to Population and Maintained Mileage Distributions. The proposed distribution is similar to the Local Transportation Authority (LTA) formula distribution.

On August 22, 2024, the TAC committee members reviewed and ultimately recommend Option 2 to be forwarded to the Commission for approval and to authorize ICTC to open the Call for Projects for the Local Partnership Formulaic Program Cycle 5. On August 28, 2024, the Commission approved TACs recommendation. *The Competitive Call for Projects for the CTC opened on August 16, 2024, with a deadline of November 20, 2024, for submittal to the CTC. All agencies with the exception of the city of Westmorland were able to submit a project to the CTC for consideration. The projects are currently being reviewed by the CTC for final implementation. Project Allocations will take place in the coming months as needed by the cities/county.*

- 11) **Bus Stop Improvement Project:** Staff are working on developing a bus stop improvement project across multiple cities throughout the county. The project consists of installing various bus shelters and potentially other amenities. ICTC will be coordinating with the various cities to complete the development. ICTC released the Request for Proposals for design services for the project. ICTC is looking to begin design services soon and have construction take place within FY23-24/FY24-25. The contract was awarded at the April Commission meeting. ICTC has already participated in a kickoff meeting with the consultant and all of the effected agencies. The project design is ongoing and is anticipated to be completed in the next few months. ICTC obtained additional funding to incorporate additional bus stop locations. The new location designs are being incorporated into the

overall project design. **The 65% percent improvement plans have been completed and were distributed to participating agencies. ICTC has received agency comments, and the comments have been forwarded to the consultant for incorporation into the project improvement plans.**

- 12) **Imperial County EV Charging Infrastructure Feasibility Study:** ICTC recently submitted a grant application under the Carbon Reduction Program (CRP) to prepare a Countywide EV Charging Infrastructure Feasibility Study. The project will aim to identify strategic locations within the county for EV Charging Infrastructure. Caltrans is currently developing a similar project for locations along State facilities. **Staff is currently working on the development of the Scope of Work for the project to proceed to the issuance of a Request for Proposals. Staff reviewed the proposed SOW with the ICTC TAC to obtain additional feedback. Staff is anticipating releasing the RFP in the coming weeks.**

- 13) **ICTC/IVT Operations and Maintenance Facility:** ICTC staff has engaged with the proposed property owner’s representative about ICTC’s interest in the property. ICTC has also communicated with the city of El Centro regarding action items that would need to take place to facilitate the goal of the project. ICTC has also communicated with grant agencies and our Zero Emission Bus Plan engineering consultant to develop a preliminary site plan of the proposed improvements. Next steps include executing a Letter of Intent with the property owner, continuing coordination with the city of El Centro, and to begin conducting the required environmental studies like a Phase 1 Site Assessment. ICTC will also continue to work on grant opportunities to fund the acquisition of the property. *A preliminary site plan has been prepared and was shared with the commission. ICTC was recently informed that it had received a funding commitment for the completion of the design/environmental phases of the project. ICTC is working towards completing a phase 1 site assessment for the proposed site. ICTC has obtained NEPA clearance from the FTA for the acquisition of the project. Further processes will be required to obtain clearance from the FTA.*

- 14) **Community Project Funding/Congressionally Directed Spending (CPFCDs):** ICTC recently received an award of 4.1 million dollars to be utilized towards the Calexico Intermodal Transportation Center Project. The project has already received awards from the RAISE, ATP and REAP 2.0 programs. We would like to thank our local, State and Federal Partners and Congressman Raul Ruiz for their continued support of the project, ICTC and the Imperial County. ICTC would also like to congratulate the cities of Imperial and El Centro, the County of Imperial and the Imperial Irrigation District on their awards. ICTC will continue to work with all the awardees to ensure that their projects are programmed to enable the use of the project funding. *IID has completed its project with the assistance of the city of Holtville.*

- 15) **Surface Transportation Block Grant Program (STBG), Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality Program (CMAQ) 2024 Call for Projects – FFY 2023-2024 to FFY 2025/2026:** The STBG, CRP and CMAQ Call for Projects began on November 9, 2023. Applications were due on Friday, January 26, 2024, at the ICTC office. All agencies were provided with guideline documentation and were encouraged to submit potential projects.

Program	Applicants	Total Value Requested by All Applicants
CMAQ	City of Imperial	\$388,000
STBG	City of Imperial, City of Brawley and City of El Centro	\$2,416,000
CRP	ICTC – City of Imperial	\$1,083,000

Due to the number of projects submitted, ICTC was able to evaluate all projects internally without utilizing the normal process which involves all cities participating in the scoring and ranking process. ICTC recommended projects to SCAG as part of the final submittal process. SCAG recently approved the list of projects anticipated to receiving funding. The project list is as follows:

Program	Applicants	Total Value Requested by All Applicants
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CMAQ	City of Imperial – Aten Blvd Sidewalk Installation Phases 1 through 3	\$388,000
STBG	City of Imperial – P Street Rehab	\$519,000
STBG	City of El Centro – S. Imperial Avenue Utility Relocations	\$520,000
STBG	City of Brawley – Western Avenue Improvements	\$599,000
CRP	ICTC – EV Charger Study	\$150,000
CRP	City of Imperial – EV Charger Installation Phases 1 and 2	\$622,000

ICTC staff will be working with local agency staff and programming all approved projects in the Federal Transportation Improvement Program (FTIP). **Several projects have already started development for use of the grant funds.**

16) **Calexico East Port of Entry Bridge Widening Project:** The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes widening the existing structure by adding four lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, ICTC was awarded \$20 million under the U.S. Department of Transportation’s BUILD discretionary grant program to complete the Design-Build construction phase. ICTC subsequently received TCEP in the amount of \$7.4 Million for construction efforts. The design portion of the project is complete. The project construction is underway, and construction was anticipated to be completed at the beginning of 2023 but suffered delays due to the issuance of the presidential permit. Approximately 87% of construction efforts have been completed. The project was temporarily placed on hold for 6 months due to the issuance of the presidential permit to relocate the border fence. The Presidential Permit was received on July 7, 2023. On November 15, 2023, GSA, ICTC, and regional partners celebrated the completion of Stage 1 of the project with a Ribbon Cutting celebration. ICTC Executive Director David Aguirre led the ceremony. Speakers included ICTC Chair Mike Goodsell, CBP Calexico Port Director Roque Caza, GSA Pacific Rim Region Public Buildings Service Deputy Regional Commissioner Amanda Sweeney, FHWA Senior Project Engineer Tay Dam, Caltrans District 11’s South County and Trade Corridor Director Nikki Tiongco, CTC Commissioner Clarissa Reyes Falcon, and Head Counsel of the Mexican Consulate in Calexico Tarcisio Montes de Oca. The event concluded with the anticipated Ribbon Cutting followed by media opportunities. For additional information regarding this project visit the ICTC website at: <https://www.imperialctc.org/projects/calexico-east-port-of-entry-bridge-expansion>. Stage 3 of the project, which consisted of the completion of improvements to the passenger vehicle lanes, is now complete. Stage 4 of the project is now complete, which consisted of retrofitting activities and roadway striping. The final project improvements, which consisted of the reinstallation of new bolts under the existing bridge section was completed in early August 2024. *The project construction efforts are now complete, and the project is now in closeout phase.*

17) **IVT Ride Potential Service Modifications:** IVT Ride is a dial-a-ride service that is available to seniors (55 years of age or older) and persons with disabilities in the communities of Calexico, Heber, El Centro, Imperial and Brawley. The service primarily operates in an intracity capacity with the exception of the communities of El Centro, Imperial and Heber and the Westshores service which travels to the city of Brawley or the Coachella Valley. The Westshores service is also available to the general public. Due to continuing declining ridership on all IVT Ride services, staff are exploring the possibility of modifying the service to provide trips to the general public but still provide priority to the senior population. The possible modification would enable the service to capture additional passengers and implement a microtransit like service in various communities. The possible modification would also require financial investment in technology and the development of a passenger web and mobile application. Staff anticipate bringing the further evaluated concept to the Management Committee and Commission in the coming months. Staff are also pursuing funding opportunities to facilitate the possible

transition of the service. *Staff provided the Commission with a presentation on August 28, 2024, with further details. There was consensus to proceed with the software development and hardware acquisition. This item received approval to proceed to further development by the commission. ICTC has received state funding to complete the software and hardware upgrades for the project. ICTC Staff are currently working on developing a plan to conduct outreach (inclusive of in-person presentations and surveys) to the public about the possible service modifications.*

- 18) **Transit Comprehensive Operational Analysis:** Staff was able to secure grant funding to complete a Transit Comprehensive Operational Analysis (COA). The COA is a comprehensive evaluation of ICTC's existing transit services while also presenting evaluation findings and recommendations to further improvement of ICTC's existing public transit system. ICTC intends to evaluate all ICTC operated services in addition to incorporating an assessment of the feasibility of intercity passenger rail. Staff recently released the Request for Proposals to the public and are anticipated to work towards a contract award in October 2024. **The analysis is anticipated to take a year to complete.**
- 19) **EV Charger Installation Project:** Staff are working on developing an EV charger installation project across multiple cities throughout the county. ICTC will be coordinating with the various cities to complete the development. *It is anticipated that the project will be completed within FY24-25/25-26.*
- 20) **Forrester Road Project Study Report (PSR):** Caltrans District 11 has been working on a project report on behalf of ICTC. The PSR will analyze safety and operation improvements along Forrester Road between I-8 and SR86/SR78. Other improvements include the Westmorland bypass. A meeting to discuss the draft PSR took place at the ICTC offices on Wednesday, March 29, 2023, at 9 a.m. Further updates to the PSR are anticipated along with additional meetings to discuss the updated PSR. **The updated PSR was recently completed, and the PSR was presented to the management committee and commission in September 2024.**
- 21) **State Route 86 (Northbound) Border Patrol Checkpoint:** State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017; staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. On Wednesday, March 17, 2021, ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.

As discussed, and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1.3 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol is committed to paying for all other construction-related costs and Border Patrol will lead the construction contract. Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans. CBP will be working with Caltrans to obtain environmental clearance once funding for construction is obtained. The improvement plans have been prepared in final draft form and have been submitted to Caltrans for review. Caltrans has provided review comments on the project improvement plans. ICTC will work with the design engineer to complete the required updates. Environmental studies and Caltrans submittal are pending submittal by CBP. ICTC's consultant is working on finalizing the remaining documents. CBP will proceed with developing environmental documents and pursue funding for the construction of the facility.

- 22) **Regional Active Transportation Program:** ICTC staff has been working with staff from the Southern California Association of Governments (SCAG) in the development of the Active Transportation Program (ATP) guidelines. The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program (TAP), the Highway Safety Improvement Program (HSIP), State Highway Account, and Safe Routes to Schools (SR2S). The approved California Transportation Commission 2023 ATP (Cycle 6) program guidelines divide the

funds into state and regional shares. State funds are available through a competitive application process. Applicants that are unsuccessful at the state level are considered for regional funds. Regional ATP funds are administered by the Metropolitan Planning Organizations (MPO). SCAG is Imperial County’s MPO. Per SCAG’s 2023 ATP Regional Guidelines, county transportation commissions may assign up to 20 points to each statewide project application deemed consistent and meeting eligibility requirements. ICTC staff has completed the adoption process of the scoring methodology. ICTC staff received state scoring of ATP applications from Imperial County and presented staff recommendations to TAC members on December 15, 2022. Projects are underway at various stages by the agencies. Staff recommendations were approved at the January Commission meeting. See the table below for further information.

Regional ATP Projects		
Agency	Project Name	Total ATP Funds Requested
City of Calipatria	Bonita Place Pedestrian Safety Project	\$997,000
City of El Centro	Pedestrian Improvement Project – various locations on Main Street	\$1,200,000
ICTC	Pedestrian Improvements for the Calexico Intermodal Transportation Center	\$1,073,000
TOTAL Regional ATP funds		\$3,270,000

- 23) **Orchard Road & SR115 Traffic Concept Report:** During the Commission meeting of September 2022, the Commission asked ICTC staff to follow up on the SR 115 Transportation Concept Report (TCR). ICTC staff has conducted meetings with Caltrans and County Public Works staff during the week of October 17th. ICTC staff, in partnership with County and Caltrans staff are continuing discussions for short term options to deter trucks from using Orchard Road. The parties are also expected to discuss long-term options as well. More information will be shared as discussions continue.
- 24) **San Diego & Imperial Counties Sustainable Freight Strategy:** San Diego Association of Governments (SANDAG) and ICTC received a Caltrans Sustainable Transportation Planning Grant for a Sustainable Freight Implementation Strategy for both counties. The goal with the strategy is to help transition the freight sector in San Diego and Imperial Counties to sustainable technologies, operations, infrastructure over the next 30 years. The strategy will systematically implement multimodal freight projects and policies, seek to pilot innovation technologies, create a workforce development toolkit, and identify potential funding sources for implementation. The area of study includes communities adjacent to major freight infrastructure in San Diego and Imperial Counties. Environmental justice areas, as defined by AB617, will be a particular focus and include the Portside Environmental Justice Communities, the International Border Community, and Calexico-El Centro-Heber corridor. This plan kicked off in February 2022 and is expected to be completed March 2024. Public engagement has been instrumental in the creation of this strategy. Participants of Imperial County have included County Public Works department, Work Force Development, Comité Civico del Valle, Imperial Valley Economic Development Corporation, among others. Strategy outcomes were presented to SANDAG and ICTC groups as well as community organizations such as IMBA and AB617.
- 25) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP).
- 26) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** According to the California League of Cities, overall local streets and roads allocations to cities and counties from the Highway Users Tax Account (HUTA) and the Road Maintenance and Rehabilitation Account (RMRA) are projected to climb 14.8% in the current fiscal year, 2021-22, above last year, reflecting a rebound from peak impacts of the pandemic in 2020. For the budget year 2022-23, allocations are projected to grow 10.8% over the current year. This presumes that if the scheduled July 1 cost-of-living fuel tax increase is suspended, the

Legislature will backfill any revenue impacts to local governments as leaders have pledged. The estimates are based on new statewide tax revenue estimates released by the California Department of Finance with the Governor's 2022-23 Proposed Budget. The county estimates were prepared in collaboration with the California State Association of Counties.

For RMRA remittance advice by cities visit: https://www.sco.ca.gov/ard_payments_rmra_cities.html

For RMRA remittance advice by counties visit: https://www.sco.ca.gov/ard_payments_rmra_counties.html

27) Funding Opportunities:

- **LPP Cycle 5 Call-for-Projects:** LPP Cycle 5 is expected to include about \$72M/per year made up of Federal and State funding. The funding/programming years include the 25/26 and 26/27 fiscal years.
 - Schedule and major milestones can be found at: <https://catc.ca.gov/-/media/ctc-media/documents/programs/senate-bill-1/2-bi-4-12-draft-2024-lpp-competitive-guidelines-red-line-v8.pdf>
- For a complete list of California specific grant opportunities go to <https://www.grants.ca.gov/>.
 - [Fiscal Year \(FY\) 2023 through FY 2026 Bridge Investment Program, Planning and Bridge Project Grants](#)
- For a complete list of federal transportation grant opportunities go to <https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>.

28) Meetings/trainings attended on behalf of ICTC Executive Director and staff:

- December 9, 2024 – Quarterly meeting Ops, Safety, Dispatch, and Maintenance (attended by Gustavo Gomez and Priscilla Baca)
- December 11, 2024 – ICTC Commission Meeting in the ICTC office and Zoom
- December 3, 2024- Knightscope monthly calls. (attended by Marlene Flores and Espy Avila)
- December 19, 2024 – TAC Meeting at the ICTC Office and Zoom.
- December 20, 2024 – CTC CEO Meetings at Metro Office in Los Angeles
- January 02, 2025 – SSTAC Meeting at the ICTC office
- January 6, 2025 – SCAG & ICTC CMAQ/STBG Guidelines and Applications Meeting (attended by Marlene Flores)
- January 7, 2025 – County Board of Supervisors Meeting in El Centro
- January 8, 2025 – CTC CEOs /SCAG admin meeting via zoom
- January 8, 2025 – ICTC Management Committee at the ICTC offices
- January 8, 2025 – AB617 El Centro-Heber-Calexico CSC Meeting via zoom (attended by Gustavo Gomez)
- January 9, 2025 – Imperial Mexicali Binational Alliance and Strategic Planning Meetings in the City of Mexicali
- January 9, 2025 – Calexico West Traffic Issues meeting at Calexico City Hall
- January 10, 2025 – Commissioner Orientation Meeting
- January 13, 2025 – ICTC Staff Meeting
- January 13, 2025 – AAA Transportation Committee Meeting in El Centro (attended by Gustavo Gomez)
- January 14, 2025 – Calipatria City Council Meeting
- January 17, 2025 – Mobility 21 Joint Board and Advisory Board Meeting via zoom meeting
- January 17, 2025 – CTC CEOs / SCAG Meeting via zoom meeting



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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Memorandum

Date: January 8, 2025
To: ICTC Committee and Management Meeting
From: David Salgado, Government Affairs Officer (GAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission (ICTC) Management Committee and Regular Commission meeting for the month of JANUARY 2025.

1. December Regional Council Features '2024 Southern California Economic Update'

SCAG's December Regional Council meeting included a presentation of the "2024 Southern California Economic Update," featuring SCAG's annual economic reporting, presentations from SCAG's Economic Roundtable, and in-depth discussion about the state of the economy among Regional Council members.

SCAG Regional Council President and San Bernardino County Supervisor Curt Hagman delivered the opening remarks to the presentation. Kate Gordon, chief executive officer of California Forward, moderated the event, with members of the [SCAG Economic Roundtable](#) presenting reports on the overall regional economy, each of SCAG's six counties, and additional presentations on regional sustainability and economic equity. A round of questions from members of the Regional Council followed the presentations.

SCAG also published the "[2024 Southern California Economic Update](#)" in conjunction with the event. SCAG publishes this annual economic update with analysis covering the entire region and specific insight into the economies of Los Angeles, Orange, Ventura, San Bernardino, Riverside, and Imperial counties. The "2024 Southern California Economic Update" reviews the past year and highlights economic trends to watch for in the coming year to assist Southern California policymakers in planning for the next 30 years. To read more about the update and download the full report, visit [SCAG News](#).

SCAG looks forward to continuing the conversation at our next event as we keep working toward implementation of the [Connect SoCal 2024](#) Regional Transportation Plan/Sustainable Communities Strategy. Please mark your calendars for the upcoming [2025 Regional Conference and General Assembly](#) on May 1-2, 2025, in Palm Desert.



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2. SCAG Toolbox Tuesday

January 14, 2025 - 1:00pm - 2:30pm

Join SCAG for a pair of Toolbox Tuesday sessions introducing the SCAG Transportation Safety Predictive Modeling and Analysis Platform, demonstrating how the platform can support local and regional traffic safety planning and data-focused investment decision-making. The platform is based on the CRASH traffic safety data platform developed by the Citian consultant team, who will conduct the demonstrations for these Toolbox Tuesday sessions.

3. 2025 Regional Conference & General Assembly

May 1-2, 2025 - JW Marriott Desert Springs Resort & Spa, Palm Desert, Ca

SCAG will host the 60th annual Regional Conference and General Assembly on May 1-2, 2025, at the JW Marriott Desert Springs Resort & Spa in Palm Desert. Celebrating its diamond anniversary, the 2025 conference is a unique opportunity to gather with other local and regional leaders to collaborate on fundamental issues such as mobility, housing and communities, the environment, and the economy. Subscribe to updates from SCAG for information about registration as we get closer to the event. Please be on the look out for notices regarding selecting your cities representative to the 2025 Regional Conference and General Assembly and contact SCAG GAO David Salgado with any questions.

4. SCAG Hosts First ‘Freight Industry Forum’ to Prepare for the 2028 Summer Olympic and Paralympic Games

On Nov. 20, SCAG hosted the first Freight Industry Forum to gather a diverse set of participants—including the Games Mobility Executive partners, SCAG regional partners, industry stakeholders, and other agency representatives—to discuss the upcoming 2028 Summer Olympic and Paralympic Games. The meeting included overviews of logistics planning for the LA28 Games and lessons learned from past Olympic Games in Paris and London. Industry stakeholders want to ensure that LA28 Games events locations and routes are well understood and that communication is clear before and during the events.

SCAG's Freight Industry Forum will continue to advise during the preparation leading up to the LA28 Games, with the next meeting anticipated for this winter.

5. 2024 Sustainable Communities Program – Active Transportation and Safety Award List Approved

On Dec. 5, the Regional Council approved the 2024 Sustainable Communities Program (SCP) – Active Transportation and Safety Project List and Contingency Project List. The 2024 SCP – Active Transportation and Safety awards include active transportation-related plans and quick-build projects that support the implementation of mobility policies included in the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy. Projects will be funded through the state’s Active



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

Transportation Program (ATP) Cycle 7 regional funds, a federal Safe Streets and Roads for All grant, and SCAG matching state funds (to address the ATP Cycle 7 budget cuts). A total of 40 applications were evaluated, with 13 projects selected for funding. Unfortunately, no project applications were submitted for Imperial County. SCAG Staff held numerous presentations and met directly with potential applicants in Imperial County. More information about the 2024 SCP – Active Transportation and Safety Project List and Contingency Project List can be found on SCAG News.

6. SCAG Attends Organizational Session in Sacramento

On Dec. 2, SCAG’s Legislative Team and Executive Director Kome Ajise traveled to Sacramento to represent SCAG while the California State Legislature conducted its “Organizational Session” and swearing-in ceremony.

Of the assemblymembers and senators sworn in, 33 are brand new to the legislature. The next year will be important for building relationships and providing education on the needs of our region.

During this trip, the team met with Senator Catherine Blakespear (D-Encinitas), who is leading the charge to prioritize state funding for the LOSSAN line, Assemblymember Sharon Quirk-Silva (D-Fullerton), who played a central role in protecting the REAP program, and Assemblymember Lori Wilson (D-Fairfield), chair of the Assembly Transportation Committee.

7. ‘Big 4’ State Metropolitan Planning Organizations Gather for SB 375 Discussion

On Nov. 17-18, the California Association of Councils of Government hosted a meeting for executive directors of the state’s “Big Four” metropolitan planning organizations (MPOs) and key members of leadership teams to discuss shared goals for Senate Bill (SB) 375 reform and priorities for the upcoming legislative sessions.

The group also met with executive officers from the California Air Resources Board (CARB), California Transportation Commission, and Caltrans to discuss next steps in working together on SB 375 implementation and potential reform.

MPO representatives emphasized our commitment to climate goals and improving the process without abandoning SB 375 and discussed technical challenges with the current SB 375 process, including modeling, data, and metrics. MPO representatives also expressed concern over the growing cost of these activities and a desire to simplify plan submittal processes to put more funding toward implementation.

The meeting concluded constructively, with an agreement to continue discussions and a commitment from CARB to follow up on next steps regarding a pause in Sustainable Community Strategy guidelines.



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Following the meetings, SCAG staff had additional conversations with CARB staff on the process for addressing outstanding technical issues regarding CARB’s approval of SCAG’s greenhouse gas (GHG) assessment for the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy. Based on these conversations, SCAG will be preparing additional analysis on the plan’s work-from-home assumptions and electric vehicle strategies to further support that the plan would meet GHG targets if implemented.

VI. ACTION CALENDAR

VI. ACTION CALENDAR

A. Rotation of the Chair and Vice-Chair positions

It is requested that the Commission take appropriate action in consideration of the rotation and assignment of the two positions.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

January 17, 2025

ICTC Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Rotation of Chair and Vice-Chair Positions

Dear Commission Members:

The ICTC Commission has historically rotated the Chair and Vice Chair positions from amongst the member agencies. Both positions serve for a period of approximately one year. Attached is a review of Chair positions since 2004.

It is requested that the Commission take any appropriate action in the consideration of the rotation and assignment of the two positions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is written over a light blue horizontal line.

DAVID AGUIRRE
Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IVAG / ICTC CHAIR AND VICE CHAIRS

	CHAIR	VICE CHAIR
calendar year		
2024	County	Imperial
2023	Holtville	County
6-22 to 12-22	Calipatria	Holtville
1-22 to 5-22	Calexico	Calipatria
2021	El Centro	Calexico
2020	Brawley	El Centro
2019	Imperial	Brawley
2018	County	Imperial
2017	Calipatria	County
2016	Holtville	Imperial
2015	IID	Holtville
2014	Westmorland	IID
2013	County	Westmorland
2012	El Centro	County
2011	Holtville	El Centro
2010	Brawley	Calipatria
2009	Imperial	Holtville
2008	Calexico	Imperial
2007	Calipatria	Calexico
2006	Brawley	Calipatria
2005	Westmorland	Brawley
2004	Imperial	Westmorland

Previous number of appointments from 2004 to the present			
Brawley	3	Brawley	2
Calipatria	3	Calipatria	1
Calexico	1	Calexico	2
El Centro	2	El Centro	2
Holtville	3	Holtville	3
Imperial	3	Imperial	3
Westmorland	2	Westmorland	2
County	2	County	3
IID	1	IID	1



VI. ACTION CALENDAR

B. Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Authorize the Executive Director to sign the Agreement for Construction Services between ICTC and Hazard Construction Engineering, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
2. Issuance of Notice to Proceed to Hazard Construction Engineering, LLC. upon receipt and verification of required documentation.



1503 N. IMPERIAL AVE., SUITE 104
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PHONE: (760) 592-4494
FAX: (760) 592-4410

January 17, 2025

ICTC Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico Intermodal Transportation Center Project (Calexico ITC) – Construction Contract Award

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant in the amount of \$12,887,507 million for the Calexico Intermodal Transportation Center project (Calexico ITC). The Project involves the construction of a new intermodal transportation center in City of Calexico's downtown and will consolidate public and private transportation providers into one facility. The new facility will include a ticket booth, CCTV security cameras, security office, restrooms, approximately nine 40-foot bus parking bays, canopies over the bus waiting areas, benches, a section reserved for taxis and farm laborer buses and trailers, bicycle racks, lighting and landscaping throughout the facility, and pedestrian sidewalk and crossing improvements.

The project is also funded by several other grants including a \$1 million Regional Early Action Planning 2.0 (REAP), \$1 million Active Transportation Program Grant (ATP) and \$4.1 million Community Project Funding/Congressionally Directed Spending funds. The project also requires a small local matching contribution (approximately \$200k) associated with Construction and Construction Management efforts. The project funding has been and will be utilized for Right of Way Acquisition, Construction Management and Construction efforts.

The procurement process consisted of a single advertisement for bids. The Advertisement for Bids (AFB) was released November 7, 2024. ICTC had a mandatory pre-bid conference on November 20, 2024, at which various contractors participated in the meeting. The project bid opening was conducted on December 23, 2024. ICTC received a total of three (3) bids: Hazard Construction Engr, LLC., Pyramid Construction and Aggregates, Inc. and Rove Engineering, Inc.

The following Bids were received:

Contractor	Bid Value
Hazard Construction Engineering, LLC	\$12,443,593.10
Pyramid Construction and Aggregates	\$13,285,376.34
Rove Engineering	\$13,925,618.50

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

ICTC's Engineers Opinion of Probable Cost was \$10,420,000 not considering any escalation cost factored in from the time of the preparation of the estimate to the actual bidding date. The project also had a Disadvantaged Business Enterprise (DBE) goal of 10%.

The ICTC Evaluation Committee review found Hazard Construction Engr, LLC's bid to include all required bid information and is deemed to be the lowest responsive and responsible bidder. An item of note, the second lowest bidder (Pyramid Construction and Aggregate, Inc.) submitted a responsive and responsible bid package. Hazard also met the proposed DBE goal for the project. It is therefore recommended that the commission consider awarding the contract to Hazard Construction Engr, LLC in the amount of \$12,443,593.10.

The ICTC Management Committee forwards this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Executive Director to sign the Agreement and all for Construction Services between ICTC and Hazard Construction Engr, LLC. for the Contract Price of \$12,443,593.10 effective January 22, 2025.
2. Issuance of Notice to Proceed to Hazard Construction Engr, LLC. upon receipt and verification of required documentation.

Sincerely,



David Aguirre
Executive Director

VI. ACTION CALENDAR

- C. Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland

The ICTC Management Committee forwards this item to the Commission for their review and approval after any public comment, if any:

1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC's REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.



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EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

January 17, 2025

ICTC Chairperson
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Allocation of funding from the SCAG REAP 2.0 Subregional Partnership Program (SRP) to the Cities of Calexico, Imperial and Westmorland

Dear Commission Members:

BACKGROUND

In 2020, the State of California made \$250 million available to regions, cities, and counties for planning activities to accelerate housing production and facilitate implementation of the Regional Housing Needs Allocation (RHNA). The primary vehicle utilized to administer the program was the Regional Early Action Planning (REAP) program. In 2022, the State of California refunded the REAP program which created the REAP 2.0 program. The SCAG region received \$246M.in grant funds through the REAP 2.0 program, which is being administered by SCAG with suballocations made available to the SCAG region County Transportation Commissions (CTC).

In November 2023, SCAG approved ICTC’s application for the REAP 2.0 Subregional Partnership Program for Technical Assistance in the amount of **\$274,133**. In January 2024, SCAG issued a Stop-Work Order due to probable state budget reductions. The REAP program was put on hold for several months until June 2024 when the governor approved the State budget for 2024, restoring funding to the REAP 2.0 Program. In July 2024, SCAG issued a notice to REAP 2.0 Grant Recipients that the REAP 2.0 Program was restored and project activities could commence. Due to the budget delays for the program, the delivery deadline for eligible projects is extremely condensed.

ICTC REAP 2.0 SRP

At the September 26, 2024, Technical Advisory Committee (TAC) meeting, ICTC staff discussed opportunities for local agencies to leverage funding available through the REAP 2.0 SRP Program for Technical Assistance to support housing planning efforts, including updates to Housing Elements, multimodal corridor plans, and local housing planning processes. Local agencies were invited to submit letters of interest, and ICTC received a total of four (4) submittals. **Table 1** describes the projects submitted by the four agencies.

TABLE 1		
Agency	Project Name	Total SRP Funds Requested
City of Brawley	Online Permitting System	\$200,000 to 360,000
City of Calexico	Housing Element Update	\$200,000
City of Imperial	Update to the Local Housing Planning Processes	\$40,000
City of Westmorland	Housing Element Update	\$175,000
TOTAL SRP Funds Requested		\$775,000

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

ICTC participated in several meetings with SCAG staff that included project eligibility and delivery discussions, ICTC recommends the projects listed in **TABLE 2** for implementation.

TABLE 2		
Agency	Project Name	Total SRP Funds Requested
City of Calexico	Housing Element Update	\$115,000
City of Imperial	Update to the Local Housing Planning Processes	\$40,000
City of Westmorland	Housing Element Update	\$115,000
TOTAL SRP Funds		\$270,000

To ensure the full allocation of funds to our region is utilized effectively, ICTC will provide partial funding for two of the three selected projects. The remaining funding required to fully implement these projects will need to be provided by the respective local agencies. Each of the local agencies has committed to funding any additional cost required for the project completion and delivery. The project submitted by the City of Brawley’s did not meet the Technical Assistance Requirements and SCAG Guidelines. Therefore, the City of Brawley’s project will not be considered for funding. The city of Brawley staff was notified of the project’s ineligibility.

SCAG will procure and maintain the contractual relationship with the consultant, as well as manage invoices. The suballocated funds will be used exclusively for consultant work to complete the projects. Upon the approved recommendation by ICTC, SCAG will work directly with the City of Calexico, City of Imperial and the City of Westmorland to complete their project. The SRP funding will flow directly from SCAG to the cities. The cities will each be required to adopt a resolution accepting the funding in addition to authorizing the city to enter into a Memorandum of Understanding (MOU) with SCAG. SCAG has prepared a program Resolution and MOU for city review and adoption. Attached is the letter of interest from the cities of Calexico, Imperial, and Westmorland, which outlines their specific needs and expectations for the program as a reference.

The proposed cities must commit to implementing the final deliverables by the expenditure deadline of June 2026. This collaborative approach ensures that the region can fully utilize the resources available through REAP 2.0 SRP while supporting local agencies in delivering impactful projects.

ICTC Technical Advisory Committee met on December 19, 2024, and forwarded to the Management Committee and Commission for their review and approval after public comments, if any:

1. Approve the recommendation to award the cities of Calexico, Imperial and Westmorland ICTC’s REAP 2.0 SRP funding allocation in accordance with Table 2 as noted above.

Sincerely,



DAVID AGUIRRE
Executive Director

DA/mf

Attachment



City of Calexico

608 HEBER AVENUE

• CALEXICO, CA 92231

• (760) 768-2110

October 11, 2024

David Aguirre, Executive Director
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, California 92243

**RE: REAP 2.0 Subregional Partnership Program
Technical Assistance**

Dear Mr. Aguirre:

On behalf of the City of Calexico, I would like to submit this letter of interest for technical assistance under the above-mentioned program to complete the City of Calexico 6th Cycle Housing Element update and implement the programs established by said element.

If you have any questions or would like to discuss this matter further, please do not hesitate to contact the undersigned at (760) 768-2110.

Sincerely,

CITY OF CALEXICO

Juan A. Contreras
Acting City Manager



October 9, 2024

To: ICTC (Imperial County Transportation Commission)

Subject: Letter of Interest – REAP 2.0 Technical Assistance Opportunity

Dear Katie Luna,

I am writing to express the City of Imperial's strong interest in the REAP 2.0 technical assistance opportunity. Our goal is to revamp the local housing planning processes by streamlining land use entitlements and building permit procedures to make them more accessible and transparent for our residents and developers.

Our primary objective is to create a set of visual, step-by-step guides that clearly outline the submission requirements for all parties involved in the planning and development process. This will include easy-to-understand graphics detailing each stage of land use entitlements, from CEQA compliance to building permit applications.

The City of Imperial has initiated similar efforts in the past, developing step-by-step processes for Development Review Committee (DRC) meetings, site plan reviews, variance procedures, and Conditional Use Permit (CUP) processes. However, due to limited staff resources, we have been unable to complete these initiatives. Additionally, we face challenges related to annexations and zone changes that must be addressed to ensure a cohesive planning framework.

To make this effort more comprehensive, we aim to engage a consultant to review the City's General Plan and Zoning Ordinance to ensure that the streamlined processes align with our established goals and objectives. This will allow us to identify areas needing improvement and ensure that all efforts comply, ultimately boosting housing production more effectively.

We anticipate involving various stakeholders, including our Development Review Committee and local utility providers. We believe their collaboration will be crucial in ensuring that the new processes reflect the needs of all involved parties. We aim to complete this project within a four-month timeframe.

Based on our preliminary estimates, we expect the cost of hiring a consultant for this project to be around \$40,000. The consultant will provide general guidance to streamline these processes, review the General Plan and Zoning Ordinance, and develop



a social media strategy to communicate these changes to our community effectively. This comprehensive approach will help identify areas of improvement and guide us in enhancing housing production.

This initiative aligns with the goals of REAP 2.0 and will greatly enhance the housing development framework in the City of Imperial. We look forward to collaborating with ICTC to bring this project to fruition.

Thank you for considering our letter of interest. We are excited about the potential impact of this project and are eager to move forward with the next steps.

Sincerely,

Othon Mora, MCM, CBO
Community Development Director



CITY OF WESTMORLAND

355 South Center Street • Post Office Box 699

Westmorland, California 92281

Tel: (760) 344-3411 • Fax (760) 344-5307

westcityusa@roadrunner.com

October 8, 2024

Imperial County Transportation Commission

Mr. David Aguirre

Executive Director

1405 N. Imperial Ave., Ste. 1

El Centro, CA 92243

SUBJECT: Regional Early Action Planning (REAP) 2.0

Dear Mr. Aguirre:

The City of Westmorland is hereby submitting this letter to serve as a formal communication and nomination of the application to access Regional Early Action Planning (REAP) 2.0 funding in the amount of \$175,000.

The following is the nominated REAP project:

City of Westmorland – The City of Westmorland is working with State Housing and Community Development to adopt our 6th Cycle Housing Element. We anticipate final approval by HCD in January 2025.

The City of Westmorland's REAP project is to secure a planning firm to work in cooperation with City administration with the goal of meeting various requirements identified in the Housing Element. The REAP project would hire a planning consultant firm to:

- Conduct community engagement, actively seek community input and engage the public, including organizations that represent lower-income and special needs households, by making information regularly available.
- Modifying the City's Zoning Code to comply with Health and Safety Code Sections, broaden the definition of "family" and to ease the planning and development restrictions for multifamily, low income housing, and infill development.
- Amend the City's General Plan, and Municipal Code to revise the ADU ordinance to ensure compliance with State law, identify incentives for construction of ADUs including but not limited to flexible zoning requirements, development standards, or processing and fee incentives, reduced parking requirements, pre-approved building plans, fee waivers, and create informative programs.
- To encourage housing developments and developers to construct housing designated and available for farm workers, low income and/or seniors, the City will prepare environmental clearance, site planning and specifications to allow for higher density housing in infill areas.
- The REAP consultant will coordinate with developers in order to continue supporting or pursuing additional funding for affordable multi-family housing developments in the city.

The City anticipates that it will require \$175,000, and one full year, to complete the Scope of Work outlined above. The REAP project has many planning components which require training and education to work with public, businesses, non-profits and staff to update the City's planning needs and Housing goals. The City of Westmorland does not have planning staff nor do they have the expertise needed to meet our planning and housing development needs. The REAP grant will help the City improve inclusivity and meet Housing needs.

Thank you for your assistance with this matter. Should there be any questions, please do not hesitate to call Laura Fischer at 760-334-3411 or 760-791-0949. Additionally, you can email Ms. Fischer at lfischer@cityofwestmorland.net.

Sincerely,



Judith Rivera,
Mayor