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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

January 4, 2017

Present

Voting Attendees:

Letty Zuno – Chair	Access to Independence
Michael L. Hack – Vice-Chair	Consumer
Ted Ceasar	Consumer
Sofia Gonzalez	Area Agency on Aging
Mitzi Perez	ARC – Imperial Valley
Angie Pena	Work Training Center
Lorena Arambula	San Diego Regional Center
Angie Pena	Work Training Center
Kathleen Lang	California Health and Wellness
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC

Non-Voting Attendees:

Raul Martinez	Imperial County Public Health
Guillermo Gonzalez	ICTC
Cristi Lerma	ICTC
Kitty Gay	Imperial County Public Health
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Narcisa Silva	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Ms. Zuno called the meeting to order at 10:02 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for December 7, 2016, with one correction. **(Lang/Hack) Motion carried.**
3. CTSA Reports:

Mr. Aguirre had the following announcement(s):

- FTA Section 5310 Program Call for Projects was released on January 9, 2017, for capital and operation assistance. Training will be held at Riverside County Transportation Commission on January 11, 2017 from 1 p.m. to 4 p.m. for those that are interested in attending. This year grants will be required to be submitted online. If you will be applying and need assistance please contact Mr. Aguirre or Mr. Gonzalez for assistance and coordination so that your agency will achieve grant approval.

Mr. Gonzalez had the following announcement(s):

- An ADA certification and eligibility study was conducted in 2014 and it was adopted by the Commission. The ADA study identified six findings, one being that the client should perform

a self-assessment prior to obtaining an application. The assessment would allow the client to identify if the ADA Paratransit service meets his/her needs. Beginning on January 1, 2017, staff will be implementing this recommendation. If the client decides to pursue the service, they will need to come into the office to acquire an application and set up a follow-up interview. Transportation will be provided to the interview if needed. Ms. Williams provided some history regarding the ADA service. She stated that the new process will allow screening out individuals that can use the fixed route service. Mr. Ceasar inquired if this is for new people only. Ms. Williams stated that current certified individuals will be grandfathered. Ms. Lang inquired what the current application volume is. Mr. Gonzalez stated 25-30 per month. Ms. Vizcarra asked regarding the appeals process if a client is deemed not eligible. Ms. Williams stated that if a client is not eligible for the service the denial letter will include the appeals process and if an appeal is made, the American's with Disabilities Act Advisory Committee (ADDAC) which is an "Ad hoc" will be formed to review the appeal regarding service eligibility determination.

Ms. Williams had the following announcement(s):

- Charles Brockwell is no longer with First Transit. Cesar Sanchez will be the Acting General Manager for the next 6 days.
 - The Unmet Transit Needs (UTN) Hearing is scheduled for February 9, 2017 at 3 p.m. at the City of El Centro Council Chambers.
 - A Regional Bus Stop Inventory, Signage Replacement and Technology Assessment RFP will be released Friday, January 6, 2017. The requested services will provide ICTC with a comprehensive bus stop inventory that will include all 148 bus stops countywide, with a final product completed by September 2017.
4. FY 2017-18 Master Needs List
- There was discussion regarding a request from Area Agency on Aging to add to the Master Needs List an intercity IVT Ride bus from Heber to El Centro. Various members of SSTAC asked Ms. Gonzalez to demonstrate where the need is and to return to the Council with the request at that time. Currently on the Master Needs List is, "provide intracity IVT Ride services in the community of Heber during the summer months." No changes were made.
5. FY 2017-18 UTN Letter to the Hearing Panel
- Ms. Williams stated that the letter should be finalized in February.
6. Transit Operator Reports
- Imperial Valley Transit: Updates were given by Mr. Sanchez for the month of December
 - o Gold Line: 51 average passengers per day
 - o Saturdays: 1000 average passengers per Saturday
 - o Sundays: 492 average passengers per Sunday
 - o On December 23rd 1700 passengers rode for free as part of the Happy Holidays free day.
 - o On December 26th IVT had limited service and still had 1000 passengers on that day.
 - IVT Access: Updates were given by Ms. Pacheco for the month of December
 - o On time performance was 96%
 - o No Shows: 151
 - o Wheelchairs: 702
 - o Passenger Count: 2,376
 - o Weekdays: 103 passengers per week day
 - o Saturdays: 17 per Saturday
 - o Sundays: 9 per Sunday
 - o Late Cancellations: 14
 - o No-Shows: 151
 - o On December 23rd nine passengers rode for free as part of the Happy Holidays free day.
 - IVT Ride – Updates were given by Ms. Montemayor for the month of December
 - i. City of Brawley
 - o 60 or older or disabled can use this service with an ID card

- Passenger per revenue hour: 2.1
- On time performance was 99%
- Wheelchairs: 200
- Passenger Count: 793 weekday 34 average per day, Saturday 6 average per day
- 30 No-Shows

- ii. City of Calexico
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 98%
 - Passenger per revenue hour: 2.61
 - Wheelchairs: 419
 - Passenger Count: 1,670; weekday; 69 average per day, Saturday 15 average per Saturday and Sunday 23 average per Sunday
 - 35 No-Shows

- iii. City of El Centro
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 96%
 - Passenger per revenue hour: 2.2
 - Wheelchairs: 482
 - Passenger Count: 2,118; weekday; 93 average per day Saturday 14 average per Saturday

- iv. City of Imperial
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 97%
 - Passenger per revenue hour: 1.8
 - Passenger Count: 389; 16 average per week day; 6 average per Saturday
 - Wheelchairs: 30
 - 5 No-Shows

- v. West Shores
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 100%
 - Tuesdays/Thursdays service – 9 service days
 - Passenger per revenue hour: 1.13
 - Wheelchairs: 0
 - Passenger Count: 57, average 6 per day

- IVT MedTrans – Updates were given by Mr. Helio Sanchez for the month of December
 - 401 registered clients
 - Transportation services to San Diego County medical facilities
 - All buses are now equipped with Wi-Fi services
 - On time performance was 100%
 - Passenger per revenue hour: 1.37
 - Wheelchairs: 11
 - Late Cancellations: 0
 - No-Shows: 2
 - Passenger Count: 390
 - Primary: 236
 - Personal Care Attendant (PCA): 144

7. General Discussion

- There was none.

8. Adjournment

- Meeting adjourned at 11:10 p.m.
- Next meeting will be on February 1, 2017.