

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF December 13, 2017  
10:00 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Gordon Gaste for Rosanna Bayon Moore
City of Calexico	David Dale
City of Calipatria	Rom Medina (Chair)
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells

**STAFF PRESENT:** Mark Baza, Kathi Williams, Michelle Bastidas, David Aguirre, Cristi Lerma**OTHERS PRESENT:** Jesus Vargas: Caltrans; Paula Graf and Jurg Heuberger: LAFCO; Liz Zarate: City of El Centro; Luis Wong: ICOE

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, December 13, 2017 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Medina called the Committee meeting to order at 10:41 a.m. Roll call was taken. Introductions were made.

**II. EMERGENCY ITEMS**

A. There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by Wells seconded by Piedra to approve the consent calendar as presented, with an abstention from Calexico. However after review of the voting members present, the motion could not be carried. The motion was amended to approve consent items 4C and 4D only. **Motion carried** unanimously. Items 4A and 4B will be brought at the next scheduled meeting for approval due to a lack

C. FY 2017-18 Appointment of the Social Services Transportation Advisory Council (SSTAC)

1. Appoint the Social Services Transportation Advisory Council (SSTAC) for FY 2017-18 for the positions and terms per the enclosure.

D. California Transit Security Grant Program FY 2016-17

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2016-17 financial assistance, provided by the Governor's Office of Homeland Security under the California Transit Security Grant Program.

**V. REPORTS**

- A. ICTC Executive Director
  - A list of ICTC updates can be found on Page 33 of the agenda.
- B. Southern California Association of Governments (SCAG)
  - There were no SCAG updates.
- C. Caltrans Department of Transportation – District 11
  - A full report is on page 39 of the agenda.
- D. Committee Member Reports
  - There were none.

**VI. INFORMATION / DISCUSSION CALENDAR**

- A. Brief Update for Future Bonding Opportunities

Mr. Baza provided the committee a brief presentation regarding the possibility of future bonding opportunities. Mr. Baza reviewed the 2012 LTA Sales Tax Revenue Bond and participating agencies. He also stated that the majority of the proceeds have been spent. The potential future bond effort would be to look to issue bonds in the early months of 2018. They LTA would have a total of up to \$54.3 million of proceeds to distribute to participating agencies. Assuming debt service coverage of 130% and wrapping the 2018 bond debt service around that of the 2012 bonds, participants are able to capture proceeds for additional projects. City of Holtville and the City of El Centro could be new participants. The committee agreed to more information at the next meeting in January.

**VII. ACTION CALENDAR**

- A. Unmet Transit Needs Public Hearing for Fiscal Year 2018-19

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Appoint the Unmet Transit Needs Hearing Panel: two members from the County, three City representatives with two City alternates.
2. Select a Public Hearing date of February 1 or February 22, 2018 and the set the time of the hearing.
3. Direct staff to conduct the administrative arrangements.
4. Adopt the definition of “Unmet Transit Needs” and “Reasonable to Meet” as published and utilized by the Executive Committee of the Southern California Association of Governments (SCAG) in 1981 and the Imperial Valley Association of Governments (IVAG) in 1992.
5. Authorize the Executive Director or his designee to sign the allocation disbursement instructions.
6. Authorize ICTC staff to process the TDA claims in accordance with regulations.

A motion was made by [Piedra](#) seconded by [Wells](#), **Motion carried** unanimously.

- B. Goals and Objectives for the FY 2017-18 Short Range Transit Plan (SRTP)

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Reaffirm the Goals from the 2011 Short Range Transit Plan, as the guiding principles for the development of the 2017 Short Range Transit Plan.

A motion was made by [Wells](#) seconded by [Piedra](#), **Motion carried** unanimously.

- C. Short Range Transit Plan (SRTP) for the Imperial County Transportation Commission – FY 2017-18

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approved the award of the Consultant Agreement for the FY 2017-18 Short Range Transit Plan for the Imperial County Transportation Commission, to AECOM for the fee of \$147,985.

A motion was made by [Piedra](#) seconded by [Wells](#), **Motion carried** unanimously.

#### **VIII. NEXT MEETING DATE AND PLACE**

The next meeting of the **Management Committee** will be held on **January 10, 2018** at the **City of Westmorland**, Westmorland, CA.

#### **IX. ADJOURNMENT**

- A. Meeting adjourned at 11:20 a.m.