

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR December 12, 2018**

6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calexico	Lewis Pacheco
City of Holtville	Jim Predmore
City of Imperial	Robert Amparano (Vice Chair)
County of Imperial	Luis Plancarte (Chairman)
County of Imperial	Ryan Kelley
City of Westmorland	Larry Ritchie

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Ann Fox

STAFF PRESENT: Mark Baza, Kathi Williams, David Aguirre, Michelle Bastidas, Marlene Flores, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG, Guillermo Calves: AECOM, Cesar Sanchez: First Transit, Mary Helen Dolente

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, December 12, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Plancarte](#) called the Commission meeting to order at 6:00 p.m. Roll call was taken and a quorum was not present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

Ms. Dolente, member of the public and resident of the City of Holtville provided public comment about the ongoing issues members of her neighbor on Orchard Road are having with high speed semi-trailer tractors. She expressed her gratitude to all agencies involved that are assisting in the requests made, specifically County of Imperial Public Works for reducing the speed limit from 55 to 45 mph. She stated that her next goal is to restrict commercial trucks from passing through Orchard Road by making the road a classified residential road.

IV. CONSENT CALENDAR

A motion was made by [Nava](#) and seconded by [Pacheco](#) to approve the consent calendar as presented. **Motion Carried** unanimously.

V. REPORTS

- A. ICTC Executive Director
 - A full Executive Director's Report is on page 15 of the agenda.

- B. Southern California Association of Governments (SCAG)
 - A full SCAG report is on page 25 of the agenda.

- C. California Department of Transportation (Caltrans)
A full Caltrans report is on page 28 of the agenda.
- D. Commission Member Reports
 - Mr. Predmore stated that he was appointed to SCAG's RHNA sub-committee.
 - Mr. Ritchie thanked ICTC staff for assisting Westmorland staff with the Measure D program.

VI. INFORMATION CALENDAR

- A. FY 2018 Better Utilizing Investment to Leverage Development (BUILD) Grants Discretionary

Federal Grant Amount: \$20,000,000.00

Grant Recipient: Imperial County Transportation Commission

Project Location: Calexico, CA

Description: This project will widen the existing bridge along the US-Mexico border to accommodate two additional northbound commercial truck lanes (from 2 to 4 lanes) and two northbound passenger vehicle lanes (from 4 to 6 lanes). The project also includes improvements to the bicycle and pedestrian facilities at the border crossing.

- B. Review and consideration of the Local Transportation Authority Letterhead

Mr. Baza presented the Commission with 3 options of LTA letterhead. There was consensus to allow LTA staff to make the decision.

VII. ACTION CALENDAR

- A. Short Range Transit Plan (SRTP) for the Imperial County Transportation Commission – FY 2018-19

- 1. Approved the Short Range Transit Plan for FY 2018-19

A motion was made by [Nava](#) seconded by [Ritchie](#), **Motion Carried unanimously.**

- B. On Call Engineering, Architecture and Professional Support Services – Recommendation of Contract Awards

- 1. Approved the award of the On Call Engineering, Architecture and Professional Support Services contract to The Altum Group, The Holt Group, NV5, CivilPros and Chen Ryan for a not to exceed amount of \$10,000.00, effective January 1, 2019.
- 2. Authorized the Chairperson to sign the consultant agreement.

A motion was made by [Nava](#) seconded by [Kelley](#), **Motion Carried unanimously.**

- C. Imperial Valley Transit (IVT) Branded Services Ticket/Fare Media/Bus Passes Vendor Sales Program

- 1. Approved the IVT Ticket Sales Vendor Program Guidelines and Agreement with a 1% commission available for vendors.
- 2. Authorized the Executive Director or his designee to initiate the program including signing the agreement with vendors, and completing administrative arrangements.
- 3. Directed staff to review the program and return after one year for direction on continuation.

A motion was made by [Nava](#) seconded by [Predmore](#), **Motion Carried unanimously.**

D. Unmet Transit Needs Public Hearing - for Fiscal Year 2019-20

1. Appointed the Unmet Transit Needs Hearing Panel:
 - a) Luis Plancarte, Ryan Kelley, George Nava, Lewis Pacheco, Robert Amparano
 - b) Alternates: Larry Ritchie, James Predmore
2. Selected a Public Hearing date of February 21, 2019, at 3 p.m. at the City of El Centro Council Chambers.
3. Directed staff to conduct the administrative arrangements.

Direction was given, no action taken.

E. Surface Transportation Block Grant Program and Congestion Mitigation and Air Quality Program 2018 Call for Projects – FY 2019/2020 to FY 2021/2022

1. Approved and adopt the Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) 2018 Call for Projects Guidelines;
2. Directed staff to open a competitive call for projects for member agencies for estimated STBG and CMAQ funds, effective December 17, 2018 through March 1, 2019;
3. Directed staff to convene an evaluation committee to score and rank the projects; and,
4. Directed staff to return with a list of recommended projects for approval by the Commission.

A motion was made by [Nava](#) seconded by [Pacheco](#), **Motion Carried unanimously.**

F. 2018 Active Transportation Program Regional Guidelines

1. Approved the following methodology for assigning points of the 2018 Active Transportation Program Regional Guidelines:
 - a. 10 points for projects that have been identified in an adopted local and/or regional plan; and
 - b. Zero points for projects that have not been identified in an adopted local and/or regional plan.

A motion was made by [Nava](#) seconded by [Ritchie](#), **Motion Carried unanimously.**

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, January 23, 2019 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

IX. ADJOURNMENT

- A. Meeting adjourned at 7:49 p.m.