

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR SEPTEMBER 25, 2019
6:00 p.m.**

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Lewis Pacheco
City of El Centro	Cheryl Viegas-Walker
City of Holtville	James Predmore
City of Imperial	Robert Amparano (Chair)
City of Westmorland	Larry Ritchie
County of Imperial	Luis Plancarte
County of Imperial	Ryan Kelley

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Ann Fox

STAFF PRESENT: Mark Baza, Kathi Williams, David Aguirre, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Jesus Chi Vargas, Beth Landrum, Erwin Gojuangco: Caltrans; Rosanna Bayon Moore: City of Brawley; Glenna Barrett, Tim Kelley: IVEDC; Carmen Vargas: Ramirez & Co., Inc.; Don Hunt: Norton Rose Fulbright

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, September 25, 2019 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Amparano](#) called the Commission meeting to order at 6:33 p.m. Roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

Mr. Baza presented Ms. Kathi Williams with a retirement award and thanked her for her 28 years of service to the County of Imperial and ICTC.

IV. CONSENT CALENDAR

A motion was made by [Viegas-Walker](#) and seconded by [Pacheco](#) to approve the consent calendar as presented; **Motion carried unanimously.**

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| A. | Approval of the ICTC Commission Draft Minutes: | July 24, 2019 |
| B. | Receive and File: | |
| | 1. ICTC Management Committee Draft Minutes: | September 11, 2019 |
| | 2. ICTC TAC Minutes: | July 25, 2019 |
| C. | Review and amendment for the IVT MedTrans; Non-emergency Transportation to Medical Facilities in San Diego - Operating Agreement, FY 2018-19 | |

The ICTC Management Committee met on September 11, 2019 and forwarded this item to the Commission for review and approval, after the receipt of public comment:

1. Authorized a FY 2018-19-year end payment to FIRST TRANSIT Inc. for the IVT MedTrans service, in an amount of \$4,903.79 from the transit services account (7416001) fund balance.

V. INFORMATION / DISCUSSION CALENDAR

A. Update on the Southern Border Broadband Consortium (SBBC)

Ms. Glenna Barrett provided an update to the Commissioners regarding the Southern Border Broadband Consortium. The goals for the third year of the program are to continue to work with local stakeholders to identify, prioritize and advance digital access projects; facilitate and promote broadband education and conduct community and business surveys; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; form a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC in January 2020, and; work with Spectrum to install five Wi-Fi towers in Imperial County.

B. Update on the Brawley Transit Corridor Brownfield Assessment

Mr. Sean Wilcock regrettably did not provide an update at this meeting. Mr. Baza stated that he'd try to make it to the October meeting.

C. Refunding/Savings Considerations for the LTA's 2012 Sales Tax Revenue Bonds

Ms. Carmen Vargas and Mr. Don Hunt provided the Commission with the potential refunding / savings consideration for participants of the 2012 sales tax revenue bonds. Due to the decrease in interests' rates there would be significant net savings for all agencies. Mr. Baza stated that this would not add years to the current agreement, however if all agencies agreed, an amendment to the pledge agreement would be needed. This has already been presented to the City Managers and if any or all participating agencies consider it, the amended pledge agreement will be taken to the LTA Board for their review and consideration in November.

VI. REPORTS

A. ICTC Executive Director

- A full list of updates and announcements can be found on page 30 of the agenda.

B. Southern California Association of Governments (SCAG)

- A full list of updates and announcements can be found on page 38 of the agenda.

C. California Department of Transportation (Caltrans)

- A full list of updates and announcements can be found on page 44 of the agenda.

D. Commission Member Reports

- Commissioners had various announcements regarding events occurring in their jurisdictions.

VII. ACTION CALENDER

A. ICTC Overall Work Program (OWP) and Budget FY 2019-2020, Amendment #1

The ICTC Management Committee met on September 11, 2019 and forwarded this item to the Commission for review and approval, after the receipt of public comment:

1. Approved the FY 2019-20 Overall Work Program and Transit Finance Plan Budget Amendment #1

A motion was made by [Nava](#) and seconded by [Walker](#); **Motion carried unanimously.**

B. ICTC Safety and Emergency Preparedness Plan (SEPP)

The ICTC Management Committee met on September 11, 2019 and forwarded this item to the Commission for review and approval, after the receipt of public comment:

1. Adopted the ICTC Safety and Emergency Preparedness Plan (SEPP)

A motion was made by [Nava](#) and seconded by [Walker](#); **Motion carried unanimously.**

C. State Route 78/Glamis Multiuse Grade Separated Crossing Feasibility Study – Award Recommendation

The ICTC Management Committee met on September 11, 2019 and forwarded this item to the Commission for review and approval, after the receipt of public comment:

1. Approved the award of Consultant Agreement for the State Route 78/Glamis Multiuse Grade Separated Crossing to Kleinfelder in the amount of \$271,098.76.
2. Authorized the Chairperson to sign the consultant agreement.

A motion was made by [Nava](#) and seconded by [Walker](#); **Motion carried unanimously.**

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **October 23, 2019 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

IX. ADJOURNMENT

- A. Meeting adjourned at 8:12 p.m.