

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF SEPTEMBER 20, 2017 10:00 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calexico	Armando Villa
City of Calipatria	Rom Medina (Chair)
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin
County of Imperial	Joe Picazo
County of Imperial	John Gay

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Aguirre, Guillermo Gonzalez, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Jesus Vargas: Caltrans; Derek Wong (telephone): Consultant

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, September 20, 2017 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Medina called the Committee meeting to order at 10:44 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

Mr. Picazo stated that the County of Imperial would like to obtain support for a cargo airport. He stated that the County will be conducting a study that will look at the possibility of acquiring more airspace. A presentation will be taking place at next month's meeting.

IV. CONSENT ITEMS

A motion was made by [Wells](#) seconded by [Picazo](#) to approve consent items 4A-B. **Motion carried** unanimously.

- A. Approved ICTC Management Committee Minutes for August 9, 2017
- B. Received and filed:
 - 1. ICTC Board Draft Minutes for August 23, 2017

V. REPORTS

- A. ICTC Executive Director
 - A list of ICTC updates can be found on Page 17 of the agenda.

- B. Southern California Association of Governments (SCAG)
 - A list of SCAG updates can be found on Page 33 of the agenda.
- C. Caltrans Department of Transportation – District 11
 - A full report is on page 40 of the agenda.
- D. Committee Member Reports
 - There were none.

VI. ACTION CALENDAR

- A. Tri-ennial Performance Audit of the Administration/Management of the Imperial County Transportation Commission – FY 2013-14, 2014-15, 2015-16

This item was presented by Ms. Williams and Mr. Derek Wong and referred to page 51 of the agenda.

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the FY 2013-14, 2014-15, 2015-16 Tri-ennial Performance Audit of the Imperial County Transportation Commission.
2. Direct staff to forward the FY 2013-14, 2014-15, 2015-16 Tri-ennial Performance Audit of the Imperial County Transportation Commission to Caltrans.

A motion was made by [Chatwin](#) seconded by [Bayon Moore](#), **Motion carried** unanimously.

- B. The Passenger Statistical Summary (PSS) Project for FY 2016-17 for Imperial Valley Transit (IVT)

This item was presented by Mr. Aguirre and referred to page 116 of the agenda.

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the Passenger Statistical Sampling Project for FY 2016-17.
2. Direct staff to forward the report for inclusion in the National Transit Database (NTD)

A motion was made by [Chatwin](#) seconded by [Wells](#), **Motion carried** unanimously.

VII. LTA ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – State Route 86 (Northbound) Border Patrol Checkpoint

This item was presented by Mr. Baza and referred to page 166 of the agenda.

It was requested that the ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any:

1. Approve the allocation for funding needed in the amount of \$1.3 Million for expansion of the SR 86 (Northbound) Border Patrol Checkpoint, from the LTA 5% Regional Highway Set-Aside from the Measure D allocations; and,
2. Authorize the Executive Director to execute the necessary agreements between Caltrans, the Imperial County Local Transportation Authority, and Customs and Border Protection.

A motion was made by [Bayon Moore](#) seconded by [Villa](#), **Motion carried** unanimously.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **October 11, 2017** at the **City of Westmorland**, Westmorland, CA.

IX. ADJOURNMENT

- A. Meeting adjourned at 12:17 p.m.