



1405 N. IMPERIAL AVE., SUITE 1
 EL CENTRO, CA 92243-2875
 PHONE: (760) 592-4494
 FAX: (760) 592-4497

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

September 6, 2017

Present

Voting Attendees:

Ted Ceasar – Chair	Consumer
Michael L. Hack – Vice-Chair	Consumer
Gil Rebolgar	Area Agency on Aging
Sonia Silva	Access to Independence
Erica Martinez	ARC – Imperial Valley
Debora Garcia	Imperial County Public Authority / IHSS
Michelle Soto	California Children’s Services (CCS)
Kathleen Lang	California Health and Wellness
Norma Nava	IVC-DPS
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC

Non-Voting Attendees:

Guillermo Gonzalez	ICTC
Cristi Lerma	ICTC
Raul Martinez	Imperial County Public Health
Delia Lopez	Molina Healthcare
Peter Pacheco	Pioneers Memorial Healthcare
Mark McCumsey	Caltrans
Orlando Johnson	211 Imperial
Eric Estell	IVT/IVT Access/IVT Ride/IVT MedTrans
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Narcisa Silva	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Mr. Hack called the meeting to order at 10:01 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for May 3, 2017, (Lang, Ceasar) **Motion Carried.**
3. Discussion / Review of SSTAC’s Roles and Responsibilities

Mr. Aguirre described the charge of the SSTAC and referred to Public Utilities Code (PUC) 99238. Each transportation planning agency shall provide for the establishment of a social services transportation advisory council for each county, or counties operating under a joint powers agreement, which is not subject to the apportionment restriction established in Section 99232(c). The social service transportation advisory council has the following responsibilities:

- Participate in the identification of transit needs including unmet transit needs which

are “Reasonable to Meet”

- Annually review and recommend action by the ICTC through the Unmet Transit Needs Hearing process:
 - a. No Unmet Transit Needs
 - b. No Unmet Transit Needs which are “Reasonable to Meet”
 - c. There are Unmet Transit Needs which are “Reasonable to Meet”
- Advise RTPA on any major transit issues, including coordination and consolidation of specialized transportation services
- SSTAC’s Membership:
 - a. Participants in the Social Services Transportation Advisory Council (SSTAC) under Section A are users, purchasers or providers of transit services. Voting members serve three year terms and are appointed by the Commission. Alternates attend and vote as necessary in the absence of the Primary Appointee.
 - The SSTAC is made up of the following groups;
 - One potential transit users who is a representatives of the general public, senior
 - One potential transit users who is a representatives of the general public, disabled
 - Two social service providers for seniors
 - Two social service providers for disabled
 - One social service providers for persons of limited means
 - Two representatives from the local consolidated transportation service agency (CTSA)
 - The transportation planning agency may appoint additional members in accordance with the procedure prescribed in subdivision (b) of PUC 99238.
 - b. Section B refers to Non-Voting Technical Resource members such as:
 - Public Transit Providers, Private Transit Providers, Caltrans, Interested Parties and Advocates, and Others
- Officers, such as the Chairperson, Vice Chairperson and the Secretary are nominated for terms from voting membership for one year terms.
- The Consolidated Transportation Services Agency (CTSA) works to expand the availability and use of specialized transportation services; serves as an information resource and provides technical assistance for specialized transportation providers; provides public outreach to increase awareness of specialized transportation options.
- After reviewing SSTAC’s Charge, Mr. Aguirre gave an update regarding the focus for FY 2016-17
 - Develop an update to the Short Range Transit Plan
 - Complete the Regionwide Bus Stop Inventory
 - Final Replacement of Vehicles – IVT Blue, Green and Gold Lines
 - Implement the Revised ADA Certification Process
- Mr. Aguirre gave an update regarding the focus for FY 2017-18
 - An update to the Short Range Transit Plan
 - Complete the Regionwide Bus Stop Inventory
 - Initial Assessment of a Bus Operations and Maintenance Facility
 - Continued Extensive Outreach and Mobility Coordination and Training
 - Evaluation of IVT Ride Services
- Mr. Aguirre provided a monthly schedule of anticipated topics for discussion and events for FY 2017-18

- October 4, 2017 - Transit 101
 - Review of Transit Services
 - Imperial Valley Transit (IVT)
 - IVT Access
 - IVT Ride
 - IVT MedTrans
 - Review of specialized transportation options
 - Static display of transit vehicles
- November 1, 2017
 - Review of Agencies' Missions and Clientele; transportation provided; and, perceived transportation gaps
- December 6, 2017
 - Identification of Perceived Transportation Gaps
 - Review of Potential Transportation Solutions
 - Review of ICTC's Definition of "Reasonable to Meet" and "Unmet Transit Need"
 - Identification of Unmet Transit Needs
- January 3, 2016
 - Adoption of the SSTAC Master Unmet Needs List
 - Selection of Priorities for the FY 2017-18 Unmet Transit Needs Public Hearing Process
 - Development of the SSTAC Letter
 - SSTAC Representative to deliver the SSTAC Letter at the public hearing
- February 2018
 - Unmet Transit Needs Public Hearing process / date to be determined
- March 2018
 - Review and Response to the Unmet Transit Needs Public Hearing Panel "Findings" and panel recommendations / date to be determined
- For April 2018 to June 2018 – there will be updates on services
- For July 2018 and August 2018 – there is no meeting scheduled

4. Reappointment of Voting Positions

For category 1, a [motion](#) was made to appoint Ted Ceasar, potential transit user age 60 and over, as the voting member, term being from November 2017 to November 2020, and move Ms. McNeer as the alternate; For category 2, a [motion](#) was made to re-appoint Mike Hack, potential transit user with a disability, term being from November 2017 to November 2020; For category 6, a [motion](#) was made to re-appoint David Aguirre, CTSA, term being from November 2017 to November 2020 ([Lang/Ceasar](#)) **Motion Carried.**

5. Installation of Officers

A [motion](#) was made to appoint Ted Ceasar as the Chair; re-appoint Mike Hack as the Vice-Chair; and, re-appoint ICTC as the secretary of the SSTAC for 2017-18. ([Martinez/Lang](#))

6. CTSA Reports:

Mr. Aguirre had the following announcement(s):

- The Regional Bus Stop Inventory, Signage Replacement and Technology Assessment project will provide ICTC with a comprehensive bus stop inventory inclusive of an assessment of

supporting infrastructure, uniform bus stop signage and recommendations for technology based upgrades pertaining to real time route and schedule service information and kiosk upgrades. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies, and that can be used to acquire and prioritize funding for future infrastructure and facility/equipment improvements. This project is in process and should be finalized by the end of this calendar year.

- The City of El Centro has installed new buss tops at 4th/Brighton, Imperial Ave at Pizza Hut and on Imperial Ave at Wendy's. The City of Brawley is working to update bus stops also. ICTC staff is working with agencies to improve bus stops and amenities.
- The IVT Gold, Green and Blue lines have new buses.

Mr. Gonzalez and Ms. Williams had the following announcement(s):

- Mr. Gonzalez is continuing to work with social service agencies to assist clients with their transit needs including paratransit training and orientation of transit services.
- Mr. Gonzalez recently provided outreach services for IVT MedTrans with Mr. Sanchez to Doctors' offices in Imperial Valley. The MedTrans second bus has a revised departure time of 10 a.m. This adjusted time will assist patients with their scheduling conflicts.
- Since the ADA process has been modified, ICTC has interviewed about 110 passengers. The purpose of the interview is to screen the person's functionality of their disability.
- The FTA 5310 Mobility Management grant was approved and staff is waiting on a standard agreement that will allow ICTC to obtain an Office Assistant for the program for 3 years.

7. Transit Operator Reports

- Imperial Valley Transit: Updates were given by Mr. Sanchez for the month of August
 - o IVT: 62,263 passengers
 - o Blue Line: 1218 passengers
 - o Green Line: 861 passengers
 - o Gold Line: 1442 passengers
 - o Saturdays: 1,048 on average
 - o IVT Express: Morning, 6 trips at 48 average passengers per trip; Evening, 5 trips at 56 average passengers per trip
- IVT Access: Updates were given by Ms. Pacheco for the month of August
 - o On time performance was 95%
 - o Wheelchairs: 684
 - o Passenger Count: 3,301
 - o Weekdays: 3185 passengers
 - o Saturdays: 68 passengers
 - o Sundays: 48 passengers
 - o No-Shows: 85
 - o Late Cancellations: 22
 - o IVT Access is 3 times the regular fare to the general public but cannot displace a disabled person. For August IVT Access had 47 Non-ADA passengers use the service.
- IVT Ride – Updates were given by Ms. Silva for the month of August
 - i. City of Brawley
 - o 60 or older or disabled can use this service with an ID card
 - o Passenger per revenue hour: 2.15
 - o On time performance was 99%
 - o Wheelchairs: 219
 - o Passenger Count: 819 weekday, 15 Saturday
 - o 14 No-Shows
 - ii. City of Calexico
 - o 60 or older or disabled can use this service with an ID card
 - o On time performance was 98%
 - o Passenger per revenue hour: 2.45

- Wheelchairs: 326
- Passenger Count: weekday 1,470, Saturday 81 and Sunday 91
- 54 No-Shows

- iii. City of El Centro
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 98%
 - Passenger per revenue hour: 2.06
 - Wheelchairs: 391
 - Passenger Count: weekday 1,960, Saturday 57
 - 70 No-Shows

- iv. City of Imperial
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 97%
 - Passenger per revenue hour: 1.46
 - Passenger Count: weekday 323, Saturday 37
 - Wheelchairs: 14
 - 9 No-Shows

- v. West Shores
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 97%
 - Tuesdays/Thursdays service – 9 service days
 - Passenger per revenue hour: 1.58
 - Wheelchairs: 0
 - Passenger Count: 70
 - 0 No-Shows

- IVT MedTrans – Updates were given by Mr. Helio Sanchez for the month of August
 - 556 registered clients
 - Transportation services to San Diego County medical facilities
 - All buses are now equipped with Wi-Fi services
 - On time performance was 100%
 - Passenger per revenue hour: 1.58
 - Wheelchairs: 18
 - Late Cancellations: 0
 - No-Shows: 1
 - Passenger Count: 478

- 8. General Discussion
 - Mr. McCumsey stated that CalACT is scheduled for October 31 – November 3, 2018 in Monterey, CA.
 - Mr. Gonzalez stated that the SSTAC is a good opportunity for all agencies to see what other agencies are doing. He also stated that he is willing to go to social service agencies and make a presentation to staffs.

- 9. Adjournment
 - Meeting adjourned at 11:20 a.m.
 - Next meeting will be on October 4, 2017.