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TECHNICAL ADVISORY COMMITTEE

MINUTES

July 25, 2019

Present:

Lily Falomir	City of Calexico
Denise Marin	City of Calipatria
Guillermo Sillas	City of Brawley
Gordon Gaste	City of Brawley
Abraham Campos	City of El Centro
Isabel Alvarez	City of Imperial
Veronica Atondo	County of Imperial

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
Joseph Chua	Caltrans
Felix de Leon Jr.	City of El Centro
Angel Hernandez	City of El Centro
Christian Rodriguez	City of El Centro
Catherine Gutierrez	City of El Centro
David Salgado	SCAG

1. The meeting was called to order at 10:09 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for June 27, 2019 (**Falomir/Atondo**) **Motion Carried.**
3. **Regional Climate Action Plan-** TAC members received a Memo on the Overview of Climate Action Planning and its benefits. A brief review among TAC members was done. ICTC received feedback from all agencies. It was suggested, if ICTC can provide samples of other Climate Action Plans done and what kind of information it has. It was suggested if we could provide a sample of a robust Climate Action Plan as well as a small Climate Action Plan.
4. **ICTC Updates / Announcements**
(Presented by ICTC Staff)
 - a. **Transit Planning Updates-** No updates were provided.
 - b. **Transportation Planning Updates (By Virginia Mendoza):**

- **Traffic Circulation Plan-** Ms. Mendoza mentioned how the Traffic Circulation was taken to Commission in June and it was presented to the board for approval.
 - **SR-78/Glamis Multiuse Grade Separated Crossing Feasibility Study-** Ms. Mendoza provided an update on the current status of this project. Hopefully by September/October we will have a Consultant on board. Interviews will be in August.
 - **Assembly Bill 335-** The Governor signed the Bill on June 26, 2019. AB 335 will become effective in January 2020. This bill will allow ICTC to include non-transportation programs. The transition will be effective in January 2020.
 - **State Route 86 (Northbound) Border Patrol Checkpoint:** The project is still in process with 65% design.
- c. **FFY 2018-19 Programmed Project Updates (By Virginia Mendoza):**
- Update on State and Federal funding obligations. A complete list of programmed projects was provided as an attachment to the agenda. Each agency provided an update on the current status of each project.
- d. **SB 1 2018 Local Partnership Program (LPP) (by Virginia Mendoza):**
- A list of all LPP projects was provided to all agencies. The list provides agencies with programming dates. If there are any updates to the LPP projects, ICTC will contact each agency.
- e. **LTA Updates (Virginia Mendoza):**
- 2018 LTA Bond. The City of Calexico and City of Holtville invoices have been processed.
 - City of Brawley still have a balance on their respective 2012 LTA Bond accounts.
5. **SCAG Updates / Announcements:**
- SCAG GO-Human Marketing Materials: If any agencies are interested in having materials provided for promotion of safe walking and biking and driver awareness, please contact David Salgado.
 - RHNA 101 Webinar: Monday July 29th, 2019, 10:00 a.m. to 11:00 a.m. The webinar will cover the basics of the RNHA process and opportunity to ask questions via web text.
 - SCAG Safety Workshop- The workshop will feature expert panels and highlight successful strategies for improving traffic safety, centering on the essential elements of building safer streets. The workshop will be on August 7th, from 10:00 a.m. to 3:00 p.m. at the El Centro Caltrans Office.
6. **Cities and County Planning / Public Works Updates:**
- Local agencies gave an update on their local projects in progress.
7. **Caltrans Updates / Announcements (By Joseph Chua)**
- Caltrans provided updates on:
 - Inactive Projects: As of July 11, 2019, the inactive and future inactive list was updated. Action is required by the ICTC, and all cities. The next deadline to submit Inactive and Future Inactive Invoices is August 20, 2019.
 - Active Transportation Program Training- Two-day training will be held on August 19-20, 2019 at Sacramento State University.
 - DBE Annual Submittal & ADA Annual Certification forms: both the local Agency Disadvantage Business Enterprise (DBE) Annual Submittal Form (exhibit 9-B) and Local Agency Americans with Disabilities Act (ADA) Annual Certification Form (exhibit 9-C) were due on June 28, 2019, for the next Federal Fiscal Year.
 - Reporting Procedure: Local agencies notify their prime contractors of this reporting requirement. Local agencies notify their prime contractors of this reporting requirement.

Prime contractors, as well as each subcontractor, report this information to their respective local agency Resident Engineer who certifies that the information is correct and complete.

Local agency Resident Engineers send the reports to their respective Caltrans District Local Assistance Engineer (DLAE) who verifies that the information is complete.

8. **General Discussion / New Business**

- Mr. Abraham Campos provided information on Planet Bids and how the process has been much smoother now with the new program. Ms. Mendoza mentioned that TAC will go dark during the month of August. The next TAC meeting will be on September 26, 2019.

9. Meeting adjourned at 11:30 a.m.