

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF July 13 2016  
10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	Armando Villa
City of El Centro	Terry Hagen for Ruben Duran
City of Holtville	Nick Wells
County of Imperial	Rosa Lopez for Ralph Cordova

**STAFF PRESENT:** Mark Baza, Kathi Williams, Virginia Mendoza, Michelle Bastidas, Cristi Lerma

**OTHERS PRESENT:** Liz Zarate: City of El Centro, David Salgado: SCAG

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 13, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chair Medina called the Committee meeting to order at 10:40 a.m. Roll call was taken. Introductions were made.

**II. EMERGENCY ITEMS**

A. There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by Wells seconded by Bayon Moore to approve consent items 4A-4B. **Motion carried** unanimously.

A. Approved ICTC Management Committee Minutes for June 8, 2016

B. Received and filed:

1. ICTC Board Draft Minutes for June 22, 2016

**V. REPORT**

A. ICTC Executive Director

ICTC staff had the following announcements:

- The IVT Ride El Centro Service Area operations began on July 1, 2016. Public Outreach workshops have been ongoing with the last round last week. To date, there are 337 seniors and disabled persons registered in El Centro.
- The IVT MedTrans service operations began on July 1, 2016.
- A complete list of ICTC updates can be found on Page 9 of the June agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements

- A complete list of SCAG updates can be found on Page 13 of the June agenda.

- C. Caltrans Department of Transportation – District 11
  - A Caltrans report can be found on page 15 of the June agenda for more information on project updates.
- D. Committee Member Reports
  - There were none.

## VI. ACTION CALENDAR

- A. San Diego State University /Imperial Valley College Transit Shuttle Analysis

A presentation was made by Mr. Calves.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the San Diego State University /Imperial Valley College Transit Shuttle Analysis

A motion was made by [Villa](#) and seconded by [Bayon Moore](#), **Motion Carried unanimously.**

- B. Draft ICTC Overall Work Program (OWP) and Budget, FY 2016-2017

Mr. Baza and Ms. Williams provided the Committee a detailed presentation of the proposed draft budget.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Approve the Draft ICTC Overall Work Program (OWP) and Budget for FY 2016-2017

A motion was made by [Bayon Moore](#) and seconded by [Villa](#), **Motion Carried unanimously.**

- C. STIP/RTIP Consultant Agreement, COH and Associates, FY 2016-17 & FY 2017-18

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the First Modification to the STIP/RTIP Consultant Agreement with the firm of *COH and Associates* for the not to exceed fee of \$60,000.00 effective July 1, 2016 through June 30, 2018.

A motion was made by [Wells](#) and seconded by [Bayon Moore](#), **Motion Carried unanimously.**

- D. IMPERIAL VALLEY TRANSIT (IVT) – Fixed Route Transit Services Operating Agreement, Fiscal Year 2017-2019, Modification #7

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the modification #7 to the operating agreement with First Transit Inc. for the continued operation of Imperial Valley Transit, effective July 1, 2016 with an annual not to exceed operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause:
  - a. For the period July 1, 2016 through June 30, 2017, the annual not to exceed subsidy is set at \$2,599,451.
  - b. For the period July 1, 2017 through June 30, 2018, the annual not to exceed subsidy is set at \$2,689,438.
  - c. For the period July 1, 2018 through June 30, 2019, the annual not to exceed subsidy is set at \$2,689,438.

A motion was made by [Bayon Moore](#) and seconded by [Wells](#), **Motion Carried unanimously.**

- E. IVT ACCESS – ADA Paratransit Service Operating Agreement, Fiscal Year 2017-2019, Modification #3

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign a modification #3 to the operating agreement with FIRST TRANSIT, INC. for the continued operation of IVT ACCESS contract effective July 1, 2016 with an annual not to exceed annual operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause:
  - a. For the period July 1, 2016 through June 30, 2017, the annual not to exceed subsidy is set at \$1,437,068.
  - b. For the period July 1, 2017 through June 30, 2018 the annual not to exceed subsidy is set at \$1,476,122.
  - c. For the period July 1, 2018 through June 30, 2019, the annual not to exceed subsidy is set at \$1,513,909.

A motion was made by [Bayon Moore](#) and seconded by [Hagen](#), **Motion Carried unanimously.**

- F. FY 2016-17 Revised Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairperson to sign the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and

El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2016 through June 30, 2017 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$138,710.32.

A motion was made by **Bayon Moore** and seconded by **Villa**, **Motion Carried unanimously.**

G. LTA Administrative Services Budget, FY 2016-17

It was requested that the ICTC Management Committee forward this item to the Authority for their review and approval after public comment, if any:

1. Approve the FY 2016-17 Administrative Services Budget for the Local Transportation Authority

A motion was made by **Wells** and seconded by **Bayon Moore**, **Motion Carried unanimously.**

**VII. NEXT MEETING DATE AND PLACE**

The next meeting of the **Management Committee** will be held on **September 14, 2016** at the **City of El Centro**, El Centro, CA.

**VIII. ADJOURNMENT**

- A. Meeting adjourned at 12:31 p.m.