

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF JULY 12, 2017
10:00 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina (Chair)
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
County of Imperial	Joe Picazo Jr. for Ralph Cordova

STAFF PRESENT: Mark Baza, Virginia Mendoza, Cristi Lerma**OTHERS PRESENT:** David Salgado: SCAG; Joseph Chua, Bing Luu and Beth Landrum: Caltrans; Liz Zarate, City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 12, 2017 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Medina called the Committee meeting to order at 10:51 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Wells](#) seconded by [Picazo](#) to approve consent items 4A-B. **Motion carried** unanimously.

- A. Approved ICTC Management Committee Minutes for June 14, 2017
- B. Received and filed:
 - 1. ICTC Board Draft Minutes for June 28, 2017

V. REPORTS

- A. ICTC Executive Director
 - Mr. Baza had the following updates:
 - The FY 2017-18 Overall Work Program and Budget was approved by the Commission at their last meeting on June 28, 2017.
 - At the ICTC Commission on June 28, 2017, Commissioner James Predmore (Holtville) was appointed at the ICTC representative on the SCAG Regional Council. Mr. Predmore attended his first meeting on the Regional Council on July 6, 2017.
 - ICTC, CBP and Caltrans have not been able to come to an agreement on an alternative for an interim expansion for the SR 86 Border Patrol Checkpoint. CBP did

include the project in their federal budget. All parties are expected to meet in July to discuss their options further.

- As part of the Port of Entry Expansion project, traffic will be rerouted from the existing roadways to SR-98 and Cesar Chavez Boulevard. The City of Calexico is finalizing their right of way acquisition for widening Cesar Chavez Boulevard; however, the city has faced a challenge and will need to amend the project's CEQA document that will result in a 3 to 4 month delay. Caltrans is currently scheduled for completion in March 2018 to coincide with GSA's Phase 1 completion of the Port expansion.
- ICTC is pursuing discretionary freight program funding for the bridge expansion, 3 new truck inspection lanes and Intelligent Transportation System (ITS) technologies for a total cost of \$35 million.
- ICTC is partnering with IVEDC for a Southern Border Broadband Consortium and the Brawley Transit Corridor Brownfield Assessment. ICTC will be the fiscal agent on both projects.
- Closed Session Calendar Items for the Commission Meeting on June 28, 2017 included the following:
 - o Executive Director Evaluation and Labor Negotiations
 - o Property negotiations / lease agreement for property located on Ross Road, currently leased to First Transit
 - o Property negotiations / lease agreement for property located on Adams Avenue, currently owned by Caltrans
 - o Property negotiations for property located on Main Street and Imperial Avenue, proposed new ICTC office space

Ms. Mendoza had the following updates:

- As a part of Senate Bill (SB) 1, the 2017 Active Transportation Program (ATP) Augmentation is funded from the approximately \$200 million allocated from the Road Maintenance and Rehabilitation Account to the ATP in fiscal years 2017-18 and 2018-19. The Road Maintenance and Rehabilitation Account funds are state funds. Therefore, projects funded in the 2017 ATP Augmentation do not need to be federal-aid eligible. The initial programming capacity for the 2017 ATP Augmentation program is in fiscal years 2017-18 and 2018-19. Some fiscal year 2019-20 and 2020-21 programming capacity may become available as previously programmed projects request advancement into fiscal years 2017-18 and 2018-19. The call for projects has opened on June 30, 2017 and applications are due by August 30, 2017. Project eligibility will be restricted to the following:
 - o Projects programmed in the adopted 2017 ATP that can be delivered earlier than currently programmed
 - o Projects that applied for funding in the 2017 ATP but were not selected for funding
 - o Under the Metropolitan Planning Organization (MPO) component, SCAG will accept New Planning Projects from agencies that have NOT been awarded ATP funds in prior cycles. For Imperial Valley, all agencies are eligible for this opportunity with the exception of: City of Westmorland, City of El Centro, and County of Imperial.
- ICTC staff will submit project programming changes to the Federal Transportation Improvement Program. Amendment 17-11 will be submitted to SCAG on July 11, 2017. The submittal will include programming for SR-98 and the mobility coordination program.
- The next IMBA meeting is scheduled for July 13, 2017 from noon to 2pm at the conference room of the Fairfield Inn & Suites in El Centro. The agenda will include border infrastructure updates, economic development updates and a presentation of the 2017 Imperial Valley Border Economic Impact Study.

- The 2019 Federal Transportation Improvement Program (FTIP) Guidelines have been prepared to facilitate the work of the County Transportation Commissions (CTCs) (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura Counties), transit operators, and the State of California Department of Transportation Caltrans) in development of county Transportation Improvement Programs (TIPs) for inclusion in the Southern California Association of Governments (SCAG) 2019 FTIP. These Guidelines assist in the development of the county TIPs that fulfill the legal, administrative and technical requirements prescribed by the law and which minimizes duplicate efforts by the CTCs, Caltrans, SCAG and/or other agencies.
- SCAG staff has released the draft guidelines for the 2019 FTIP. SCAG staff will receive input from ICTC and other member agencies on the draft guidelines prior to submitting them to the CTC on September 29, 2017. In addition, SCAG will open Amendment 3 of the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) to update or include new projects to meet the 2019 FTIP adoption. More information regarding RTP/SCS Amendment 3 will be provided by SCAG.
- Ms. Mendoza highlighted FY 2016-2017 Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), and Active Transportation Program (ATP) projects that are pending request for authorization (RFA) by agency.
- CTC staff will be conducting SB 1 Program workshops throughout the state. ICTC staff plans to participate in the workshops and provide pertinent information with Imperial County member agencies. The following is a list of the upcoming events:
 - o July 11, 2017 – Local Partnership Workshop
 - o July 17, 2017 – Trade Corridors Enhancement Program Workshop
 - o July 17, 2017 – State Transportation Improvement Program Workshop
 - o July 18, 2017 – Local Streets and Roads Program Workshop
 - o August 16-17, 2017 – CTC Meeting in Oakland
- A complete list of ICTC updates can be found on Page 17 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements:

- On June 26, 2017, the California Transportation Commission (CTC) is expected to approve the 2017 ATP Augmentation Guidelines to provide direction on the allocation and programming of fiscal year (FY) 17-18, FY 18-19 funds, for a total of \$200 million. The guidelines maintain the program's traditional funding structure of awarding grants through three competitive components: Statewide Component, Small Urban & Rural Component and Metropolitan Planning Organization (MPO) Component. SCAG's share of the MPO Component is \$40 million. The majority of new awards across all three components will be directed to the augmentation of the 2017 ATP, either through advancement of projects previously recommended for funding or to support projects that were submitted and scored, but not funded, as part of the 2017 ATP. SCAG will also reissue the regional 2017 supplemental call for projects for planning and non-infrastructure projects to fund new project proposals that are aimed at building local capacity for future ATP funding cycles. A minimum of five (5) percent, or \$2 million, will be awarded for planning and non-infrastructure projects. The supplemental call for projects will be released today, July 6, 2017, as the Sustainability Planning Grants: 2017 Active Transportation Call for Proposals. An informational workshop for potential applicants will be hosted at SCAG on July 20, 2017 and will be available in webinar format. Questions can be directed to Stephen Patchan, Senior Planner, Active Transportation & Special Programs, (213) 236-1936, patchan@scag.ca.gov.
- A second round of "GO-Human" advertising will be released throughout the SCAG region in May 2017. The "GO-Human" Campaign is an ATP Cycle 1 Grant funded

program designed and developed to be utilized by all stakeholders and partners in the region to bring heightened awareness to pedestrian and bicycle safety as well as driver safety through a robust marketing and advertising campaign. ICTC has collaborated to include “Go-Human” advertising on their transit buses in order to promote safe walking and bicycling.

- SCAG President Margaret Finlay held a leadership retreat for Executive Administration on June 8-9.
- A complete list of SCAG updates can be found on Page 26 of the agenda.

C. Caltrans Department of Transportation – District 11

Ms. Landrum had the following updates:

- The I-8/Dogwood Road Landscape Project will be completed in fall 2017.
- Construction for the SR-98/Cesar Chavez Widening Project has begun with a completion date of spring 2018.

Mr. Luu had the following updates:

- The Southern California Local Assistance Management Meeting (SCLAMM) will be held on September 15, 2017 at Caltrans District 12 in Santa Ana, CA.
- To assist recipients meet their DBE Goals for FTA projects, Caltrans is offering a webinar on Tuesday July 18th.
- The deadline to submit RFA’s for FY 2016-17 projects is July 7, 2017.
- A full report is on page 32 of the agenda.

D. Committee Member Reports

- There were none.

VI. ACTION CALENDAR

A. California Transit Security Grant Program FY 2016-17

Ms. Mendoza presented this item. She stated funds from this grant program from FY 2016-17 would be utilized to provide Advanced Vehicle Location (AVL) systems for the IVT 40 foot bus fleet.

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2016-17 financial assistance, provided by the Governor’s Office of Homeland Security under the California Transit Security Grant Program.

A motion was made by [Picazo](#) seconded by [Bayon Moore](#), **Motion carried** unanimously.

B. Authorization for the Examination of Sales or Transaction Use Tax Records

Mr. Baza stated that ICTC is pursuing an agreement with MuniServices, LLC to provide reporting services for FY 2017-18 for ICTC’s sales or transactions and use tax records. MuniServices, LLC will provide ICTC with the following quarterly analysis reports: sales tax cash performance; multi-year sales tax forecast; economic overview; and an executive two-page summary. No payment is due from the Commission to the Contractor for any of the reports or services including but not limited to the annual meeting service.

The Committee requested more information from staff. They would like to see a sample report. The item was continued until next month.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **August 9, 2017** at the **City of Holtville**, Holtville, CA and 10:30 a.m.

VIII. ADJOURNMENT

A. Meeting adjourned at 12:01 p.m.