

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MINUTES FOR JUNE 26, 2019  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

|                    |                         |
|--------------------|-------------------------|
| City of Brawley    | George Nava             |
| City of Calexico   | Lewis Pacheco           |
| City of El Centro  | Cheryl Viegas-Walker    |
| City of Imperial   | Robert Amparano (Chair) |
| County of Imperial | Luis Plancarte          |

**NON-VOTING MEMBERS PRESENT:**      Caltrans District 11                      Ann Fox

**STAFF PRESENT:**      Mark Baza, Kathi Williams, David Aguirre, Cristi Lerma, Michelle Bastidas,  
Virginia

**OTHERS PRESENT:** David Salgado: SCAG, Eric Havens: County Counsel, Jesus Vargas: Caltrans, Cesar Sanchez: First Transit, William Roller: I.V. Press.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, June 26, 2019 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Chair Amparano](#) called the Commission meeting to order at 6:12 p.m. Roll call was taken and a quorum was not present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT CALENDAR**

**All consent items were not approved due to lack of quorum.**

- |    |   |               |
|----|---|---------------|
| A. | Approval of the ICTC Commission Draft Minutes:  | May 22, 2019  |
| B. | Receive and File:   |               |
|    | 1. ICTC Management Committee Draft Minutes:   | June 12, 2019 |
|    | 2. ICTC TAC Minutes:  | May 23, 2019  |
|    | 3. ICTC SSTAC Minutes:  | May 1, 2019   |
| C. | FY 2019-20 Fourth Revision to Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5  |               |
|    | 1. Authorize the Chairperson to sign the Fourth Extension to the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT <b>Turquoise #10</b> ) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area |               |

(YCAT **Blue #5**) effective July 1, 2019 through June 30, 2020 and provide a not to exceed subsidy to the Quechan Tribe and YCIPTA in an amount of \$158,262.71.

- D. Contract Extension for the **IMPERIAL VALLEY TRANSIT (IVT)**; Fixed Route Bus System - Operating Agreement, FY 2019-20
1. Authorize the Chairman to sign a one-year extension to the operating agreement with **FIRST TRANSIT, INC.** for the operation of the IVT fixed route bus system, for the period July 1, 2019 through June 30, 2020:
    - a. The cost for IVT shall be based upon the pricing as provided in the original contract option year pricing sheet dated April 2011, adjusted for the FY 2019-20 year at fixed costs of \$73,300.08 monthly and variable hourly costs at \$75.81 per hour for an average of 2,830 hours monthly, farebox established at 17%,
    - b. The cost for IVT Blue and Green Lines line shall be based upon the pricing as provided in the original contract option year pricing sheet dated April 2011, adjusted for the FY 2019-20 year at fixed costs of \$13,889.84 monthly and variable hourly costs at \$75.81 per hour for an average of 524 hours monthly, farebox established at 4%,
    - c. The cost for IVT Gold Line shall be based upon the pricing as provided in the original contract option year pricing sheet dated April 2011, adjusted for the FY 2019-20 year at fixed costs of \$0.00 monthly and variable hourly costs at \$75.81 per hour for an average of 272 hours monthly, farebox established at 4%,
    - d. With an annual not to exceed up to 5% marketing allowance and an annual fuel escalator clause.
- E. Contract Extension for the IVT **ACCESS**; ADA Paratransit Services - Operating Agreement, FY 2019-20

The ICTC Management Committee met on June 12, 2019 and forwards this item to the Commission for review and approval, after the receipt of public comment:

1. Authorize the Chairman to sign a one-year extension to the operating agreement with **FIRST TRANSIT, INC.** for the operation of the IVT **ACCESS** Paratransit Service, for the period July 1, 2019 through June 30, 2020:
    - a. The cost shall be based upon the pricing as provided in the original contract option year pricing sheet dated April 2011, adjusted for the FY 2019-20 year at fixed costs of \$40,408.58 monthly and variable hourly costs at \$71.16 per hour for an average of 1,130 hours monthly, farebox established at 10%, with an annual not to exceed up to 5% marketing allowance and an annual fuel escalator clause.
- F. Contract Extension for the Coordination of Public Dial-a-Ride Paratransit Services – IVT **RIDE** El Centro Agreement FY 2019-20
1. Authorize the Chairman to sign an extension to the operating agreement with **FIRST TRANSIT, INC.** for the operation of the IVT **RIDE** Paratransit Service for the period July 1, 2019 through June 30, 2020 with an annual not to exceed operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause:
    - a. El Centro Service Area - For the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$617,943.
    - b. Heber Service Area - For the period July 1, 2019 through June 30, 2020, the

annual not to exceed subsidy is set at \$68,432.

- G. Contract Extension for the Coordination of Public Dial-a-Ride Paratransit Services –IVT RIDE Brawley-Calexico-Imperial-West Shores Agreement FY 2019-20
1. Authorize the Chairman to sign an extension to the operating agreement with FIRST TRANSIT, INC. for the operation of the IVT RIDE Paratransit Service for the period July 1, 2019 through June 30, 2020 with an annual not to exceed operating subsidy, with an annual not to exceed up to 5% marketing allowance, with an annual fuel escalator clause:
    - a. Brawley Service Area - For the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$291,437.
    - b. Calexico Service Area - For the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$409,961.
    - c. Imperial Service Area - For the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$198,733.
    - d. West Shores Service Area - For the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$75,875.
- H. Contract Extension for the IVT MedTrans; non-emergency transportation to medical facilities in San Diego - Operating Agreement, FY 2019-20
1. Authorize the Chairman to sign a one year extension to the operating agreement with FIRST TRANSIT, INC. for the operation of the IVT MedTrans Paratransit Service, for the period July 1, 2019 through June 30, 2020, the annual not to exceed subsidy is set at \$434,829, with an annual not to exceed up to 5% marketing allowance and an annual fuel escalator clause.

## V. REPORTS

- A. ICTC Executive Director
- A full list of updates and announcements can be found on page 82 of the agenda.
- B. Southern California Association of Governments (SCAG)
- A full list of updates and announcements can be found on page 92 of the agenda.
- C. California Department of Transportation (Caltrans)
- A full list of updates and announcements can be found on page 94 of the agenda.
- D. Commission Member Reports
- Commissioners had various announcements regarding events occurring in their jurisdiction.

## VI. ACTION CALENDER

**All action items were not approved due to lack of quorum.**

- A. Calexico West Port of Entry Traffic Circulation Plan

The ICTC Management Committee met on June 12, 2019 and forwards this item to the Commission for review and approval, after the receipt of public comment:

1. Approve the Calexico West Port of Entry Traffic Circulation Plan.

- B. Draft ICTC Overall Work Program (OWP) and Budget, FY 2019-20
  - 1. Adopt the Draft ICTC Overall Work Program (OWP) and Budget for FY 2019-2020.
- C. 2nd Competitive Bid for the IVT RIDE– Public Outreach and Marketing Services – FY 2020-2022
  - 1. Authorize the Chairman to sign the IVT RIDE Public Outreach and Marketing Consultant Agreement with the firm of NSD Investments Inc. DBA Spectrum Advertising for the not to exceed fee of \$149,500, effective July 1, 2019 through June 30, 2022.
- D. 2nd Competitive Bid for the IVT MedTrans Paratransit– Public Outreach and Marketing Services – FY 2020-2022
  - 1. Authorize the Chairman to sign the IVT MedTrans Public Outreach and Marketing Consultant Agreement with the firm of Franklin Lee Enterprises L.L.C. dba CONVEYOR GROUP, for the not to exceed fee of \$149,820, effective July 1, 2019 through June 30, 2022.

## VII. CLOSED SESSION

**The Commission did not meet in closed session due to a to lack of quorum.**

- A. Motion to Adjourn to Closed Session
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957  
Title: ICTC Executive Director
- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)  
Agency Designated Representative: Eric Havens  
Unrepresented Employee: Executive Director
- D. Announcement of Closed Session Action(s)

## VIII. NEXT MEETING DATE AND PLACE

- A. A SPECIAL meeting of the **Imperial County Transportation Commission** will be held on **Friday, June 28, 2019 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA. All Commissioners present confirmed their attendance.

## IX. ADJOURNMENT

- A. Meeting adjourned at 7:47 p.m.