

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF JUNE 8, 2016
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	Nick Fenley
City of El Centro	Ruben Duran
City of Holtville	Nick Wells
County of Imperial	Armando Villa
County of Imperial	Bill Brunet

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, Michelle Bastidas, Cristi Lerma

OTHERS PRESENT: Liz Zarate: City of El Centro, David Salgado: SCAG, Jacob Armstrong, Sam Amen: Caltrans

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, June 8, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Vice-Chair Medina called the Committee meeting to order at 10:42 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by Bayon Moore seconded by Fenley to approve consent items 4A-4B. **Motion carried** unanimously.

- A. Approved ICTC Management Committee Minutes for May 11, 2016
- B. Received and filed:
 - 1. ICTC Board Draft Minutes for May 25, 2016

V. REPORT

- A. ICTC Executive Director
ICTC staff had the following announcements:
 - The IVT Ride El Centro Service Area operations are scheduled to begin on July 1, 2016. Public Outreach workshops were held in May on the 25th and the 27th. Additional Public Outreach workshops in June are scheduled for:
 - o Wednesday, June 15, 9:00 a.m. to 12:00 p.m. at Day Out - El Centro
 - o Thursday, June 16, 9:00 a.m. to 12:00 p.m. at Desert Villas Apts. 1755 W. Main St., Nutrition Site in El Centro

- Wednesday, June 22, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers
- Friday, June 24, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers

Public Outreach Workshops in July are scheduled for:

- Thursday, July 7, 9:00 a.m. to 12:00 p.m. (location to be determined)
- Friday, June 8, 9:00 a.m. to 12:00 p.m. (location to be determined)
- The IVT MedTrans service operations are scheduled to begin on July 1, 2016. A new brand and logo has been developed and new vehicles are being delivered. ICTC staff have been in contact with existing passengers and various social service and medical care providers. Passengers are able to call and make reservations starting June 1, 2016 for July 1 service. The IVT MedTrans will replace the Med-Express.
- On April 15, 2016 ICTC launched a demonstration project of free public WiFi aboard all sixteen (16) of the 40ft Gilligs on IVT regular fixed, Express and Direct routes. Passengers now have access to view the IVT bus route and schedule information, as well as, have an opportunity to visit the internet while they “*Ride with Us*”.
- The following agencies are pending RFA approval for the FY 2015-2016 Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP): City of Brawley, City of Calipatria, City of El Centro, City of Holtville for Cedar Avenue project only, County of Imperial and City of Westmorland.
- A complete list of ICTC updates can be found on Page 9 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements

- The 27th Annual Demographic Workshop will take place on June 13, 2016 at USC. To register, go to the SCAG website.
- 2017 ATP Call for Applications are due June 15, 2016. SCAG staff is available to assist local agencies with questions.
- SCAG will be hosting a GIS training in August in Imperial County, covering advanced geoprocessing and editing techniques.
- A complete list of SCAG updates can be found on Page 17 of the agenda

C. Caltrans Department of Transportation – District 11

- A Caltrans report can be found on page 19 of the agenda for more information on project updates, etc. at:

http://www.imperialctc.org/media/module/content_item/ICTC_MC_Agenda_060816_draft_rev.pdf

D. Committee Member Reports

- There were none.

VI. ACTION CALENDAR

A. Continuing Resolution for the FY 2015-16 Overall Work Program (OWP) and Budget

The Overall Work Program and Budget for FY 2016-17 is under development but not ready to submit for approval at this time. It is anticipated that the budget will be submitted for approval on July 27, 2016.

The continuing resolution was presented for the interim period of time in order to meet commitments with vendors, contractors and payroll for the interim period of time.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the continuing resolution in order to pay expenditures, including payroll of the ICTC prior to the adoption of the Overall Work Program and Budget for Fiscal Year 2016-17, at the levels set by the Overall Work Program and Budget for Fiscal Year 2015-16 (adopted on June 24, 2015).

A motion was made by [Bayon Moore](#) and seconded by [Duran](#), **Motion Carried unanimously.**

B. Draft Investment Policy for the Local Transportation Authority

At the Management Committee meeting on May 11, 2016 staff presented the opportunity to invest the reserve funds for the LTA 2012 Bond Series with the firm Arbitrage Management Group. The Committee's recommendation was to consult with Bond Counsel to develop an investment policy before going any further. Staff met with Bond Counsel and has developed a Draft Investment Policy for your review and recommendations.

It was requested that the ICTC Management Committee forward this item to the Authority for their review and approval after public comment, if any:

1. Review and Approve the Draft Investment Policy

A motion was made by [Bayon Moore](#) and seconded by [Fenley](#), **Motion Carried unanimously.**

VII. INFORMATION/DISCUSSION

A. Presentation of the Draft Overall Work Program and Budget for FY 2016-17

Mr. Baza and Ms. Williams provided the Committee a detailed presentation of the proposed draft budget. This will be on the Action Calendar at the July 13, 2016 Management Committee meeting.

IX. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **July 12, 2016** at the **City of Calipatria**, Calipatria CA.

X. ADJOURNMENT

A. Meeting adjourned at 11:51 a.m.