# IMPERIAL COUNTY TRANSPORTATION COMMISSION MINUTES For May 23, 2018

6:00 p.m.

<b>VOTING MEMBERS PRESENT:</b> C	ity of Brawley	George Nava	
Ci	ity of Calipatria	Maria Nava-Froelich	
C	ity of El Centro	Cheryl Viejas-Walker	
Ci	ity of Holtville	Jim Predmore	
Ci	ity of Westmorland	Larry Ritchie	
NON-VOTING MEMBERS PRESENT:	Caltrans District 11	Jesus "Chi" Vargas	

**STAFF PRESENT:** Mark Baza, Kathi Williams, Cristi Lerma, Michelle Bastidas

OTHERS PRESENT: Eric Havens: ICTC Counsel; David Salgado: SCAG; Eric Estell: First Transit

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, May 23, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

#### I. CALL TO ORDER AND ROLL CALL

Former Chair Nava-Froelich called the Commission meeting to order at 6:12 p.m. Roll call was taken and a quorum was not present.

- II. EMERGENCY ITEMS There were none.
- **III. PUBLIC COMMENTS** There were none.

## IV. CONSENT CALENDAR

A.	Appr	oval of the ICTC Commission Draft Minutes:	April 25, 2018
B.	Rece		
	1.	ICTC Management Committee Draft Minutes:	May 9, 2018
	2.	ICTC TAC Minutes:	April 26, 2018
	3.	ICTC SSTAC Minutes:	April 4, 2018
	4.	ICTC SSTAC Draft Minutes:	May 2, 2018

There was not a quorum and the consent calendar was not adopted. All items will be brought forth to the June meeting.

### V. REPORTS

A. ICTC Executive Director

Mr. Baza and staff had the following announcements:

- Mr. Baza asked the Commission to register for the Imperial Valley General Assembly and Economic Summit for May 31, 2018. Congressman Juan Vargas is confirmed to be the keynote speaker at the ICTC's General Assembly on the evening of May 31<sup>st</sup>. The keynote speakers for the Economic Summit are Michael Bracken, Development Management Group and Iddo Benzeevi, Highland Fairview.

- The cities of Calipatria, Calexico and Holtville are pursuing a new series of LTA bonding to assist in the completion of projects. The cities will take action to proceed by mid-June2018. The LTA Board will take final action to proceed on June 27, 2018.
- Currently design is underway by the consultant for the SR-86 (Northbound) Border Patrol Checkpoint project. The Consultant has completed 15% of the conceptual design. The consultant team and project stakeholders met on May 8, 2018. All stakeholders provided good input to the consultant team towards development of 35% design plans. Drafts of 35% plans are scheduled for completion in late June 2018.
- B. Southern California Association of Governments (SCAG) Mr. Salgado had the following announcements:
  - SCAG Go Human Campaign is entering its 3<sup>rd</sup> year. If agencies would like to participate and partner with SCAG to promote Go Human, contact David Salgado. A one-page form must be completed to request materials.
  - ATP Cycle 4 Call for Projects was released on May 16, 2018. Applications are due by July 31, 2018. SCAG is committed to ensure the region is successful and can assist you upon request. All agencies are encouraged to apply for ATP funds. An informal workshop will be held at the Imperial office on May 30<sup>th</sup>.
- C. California Department of Transportation (Caltrans)

Mr. Vargas provided Caltrans updates.

- The CRCP project on I-8 is expected to be fully complete in 2019, one full year ahead of schedule.
- An Imperial County Active Transportation Plan is underway. The County of Imperial, Caltrans and the consultant, KOA, met in March to discuss the final scope of work details and initiate work on the contract. The plan will cover 6 areas of the county: Heber, Ocotillo, Niland, Salton Sea, Seeley and Winterhaven/Bard.
- The 2019 ATP (Cycle 4) call for projects is tentatively scheduled for May16, 2018. Caltrans District 11will be available for training and assistance on developing ATP applications.
- The deadline to submit the DBE and ADA annual forms to Caltrans is June30, 2018.
- A Highway Safety Improvement Program (HSIP) webinar will be available on May 16, 2018.
- The next SCLAMM meeting will be held at District 11 on September 13, 2018. To register contact Alma Sanchez at <u>alma.sanchez@dot.ca.gov</u>.
- D. Commission Member Reports
  - Mr. Nava expressed appreciation for SCAG, specifically Mr. Salgado for their effort at the SCAG General Assembly.
  - Ms. Nava-Froelich stated that the City will be fundraising for their 4<sup>th</sup> of July festivities.
  - Mr. Predmore stated that the city will be participating in a LTA bond effort that will assist the city in a citywide street and rehabilitation project. The city will be having a Farmer's Market on June 8<sup>th</sup>.
  - Mr. Ritchie stated that the voters of Westmorland authorized Measure C. Measure C will allowing funding to build a new gymnasium. He also stated that a new traffic center project is underway. The city will also be getting a swimming pool with construction tentatively beginning on July 1, 2018.
  - Ms. Viegas-Walker stated that the city of El Centro was nominated for 2 awards:
    - 8<sup>th</sup> Street ATP project through the ASCE
    - I-8 Dogwood Interchange Reconfiguration Project through the California Transportation Foundation

## VI. ACTION CALENDAR

A. Resolution to Reimburse Certain Expenditures from the Proceeds of one or more Taxexempt Bond Financings

ICTC staff forwards this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the Resolution of the Imperial County Transportation Commission declaring its intention to reimburse certain expenditures from the proceeds of one or more tax-exempt bond financings, as required by United States Department of Treasury regulations section 1.50-2; and authorizing certain other actions in connection with the costs associated with the proposed new transit operations facility and office building

A quorum was not present and this item was forwarded to the June agenda.

#### VII. INFORMATION CALENDER

A. IVT/ICTC Bus Maintenance/Operations and Administration Facility Property Evaluation of Multiple Locations

This item was presented by Mr. Baza as an informational item and no action was needed. A staff report was also provided as a part of the backup. An overview of the properties discussed is below. The properties that are in bold are those that the consultant will be doing a preliminary evaluation of.

- 1. Previous Bar Lumber Location Located along north side of Ross Avenue, east of 4<sup>th</sup> Street and west of the railroad tracks.
- 2. Empty Lot Located along north side of Pico Avenue (behind existing ICTC Office) between Imperial Avenue and 12<sup>th</sup> Street.
- 3. Empty Lots Located along south side of Wake Avenue between 6<sup>th</sup> Street and 4<sup>th</sup> Street.
- 4. Empty Lot Located along the north side of Cruickshank Drive between La Brucherie Avenue and Waterman Avenue.
- 5. Empty Lots Located along the east side of Waterman Avenue between Bradshaw and Lincoln Avenues.
- 6. Previous Shopping Center Located along the north side of Scott Avenue between Waterman Avenue and Frontage Road.
- 7. Empty Lots Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
- 8. Empty Lots Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
- 9. Empty Lots Located along the east side of Fairfield Drive between Aurora Drive and Dogwood Drive

#### VIII. CLOSED SESSION

A. Motion to adjourn to closed session.

A quorum was not present, therefore it was recommended by counsel to postpone this item to the June meeting.

B. PUBLIC EMPLOYEE PERFORMANCE EVALAUTION (Government Code §54957)

Title: Executive Director

## IX. NEXT MEETING DATE AND PLACE

A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, June 27, 2018** at 6:00 p.m., at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

# X. ADJOURNMENT

A. Meeting adjourned at 7:01 p.m.