

IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR May 22, 2019
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Lewis Pacheco
City of El Centro	Cheryl Viegas-Walker
City of Holtville	James Predmore
City of Imperial	Robert Amparano (Chair)
City of Westmorland	Larry Ritchie
County of Imperial	Luis Plancarte
County of Imperial	Ryan Kelley

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Cory Binns

STAFF PRESENT: Mark Baza, Kathi Williams, David Aguirre, Maricela Galarza, Gustavo Gomez, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG, Eric Havens: County Counsel, Jesus Vargas: Caltrans, Cesar Sanchez: First Transit, William Roller: I.V. Press.

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, May 22, 2019 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Amparano](#) called the Commission meeting to order at 6:08 p.m. Roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

Item C was pulled from the consent calendar. Ms. Viegas-Walker had questions regarding the sole source procurement.

Item E was pulled from the agenda until contract is discussed further with legal.

A motion was made by [Viegas-Walker](#) and seconded by [Predmore](#) to approve the consent items A, B and D. **Motion Carried** unanimously.

A.	Approved of the ICTC Commission Draft Minutes:	April 24, 2019
B.	Received and Filed:	

1.	ICTC Management Committee Draft Minutes:	May 15, 2019
2.	ICTC TAC Minutes:	April 4, 2019
3.	ICTC SSTAC Minutes:	April 3, 2019

- C. Extension of the Transit Drug and Alcohol Auditor Agreement, LPM and Associates, FY 2019-20 through FY 2020-21

Ms. Williams explained that the consultant is selected through a sole source procurement because the FTA has strict guidelines about the nature of the Drug and Alcohol Audit. This audit is a part of the FTA Triennial Audit.

1. Authorized the ICTC Chairperson to sign the two-year extension to the agreement for transit drug and alcohol auditing and reporting services with the firm of LPM and Associates for the not to exceed annual fee of \$12,000 effective November 1, 2019 through November 30, 2021

A motion was made by **Viegas-Walker** and seconded by **Nava-Froelich**, **Motion Carried** unanimously.

- D. Request to Authorize travel for an ICTC Commission Member to attend the CalCOG Board Meeting on May 29, 2019

1. Approved travel for Commissioner Cheryl Viegas-Walker to attend the CALCOG Board Meeting on May 29, 2019 for an estimated expenditure amount of \$250.00

- E. Legal Services Agreement – County of Imperial – Imperial County Transportation Commission (ICTC) FY 2019-20to FY 2020-21

Item pulled.

1. Authorize the Chairperson to sign the agreement for the continuation of legal services between the County of Imperial and the Imperial County Transportation Commission for an annual fee not to exceed \$20,000, effective July 1, 2019 through June 30, 2021.
2. Direct staff to forward the agreement to the County of Imperial.

V. REPORTS

- A. ICTC Executive Director
- A full list of updates and announcements can be found on page 35 of the agenda.
- B. Southern California Association of Governments (SCAG)
- A full list of updates and announcements can be found on page 52 of the agenda.
- C. California Department of Transportation (Caltrans)
- A full list of updates and announcements can be found on page 58 of the agenda.
- D. Commission Member Reports
- Commissioners had various announcements regarding events occurring in their jurisdiction.

VI. ACTION CALENDER

- A. 2019 Public Transit Fare Analysis – Award Recommendation
The Management Committee met on May 15, 2019 and forwarded this item to the Commission for review and approval after public comment, if any. Mr. Aguirre presented this item to the Commission

1. Approved the award of the Agreement for the 2019 Public Transit Fare Analysis to AECOM in the amount of \$149,379.
2. Authorized the Chairperson to sign the agreement.

A motion was made by **Predmore** and seconded by **Nava-Froelich**, **Motion Carried** unanimously.

VII. INFORMATION CALENDAR

- A. Mobility Coordination Project Update - Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services

Mr. Gomez provided the Commission with examples of the Mobility Coordination Activities of the 3rd quarter for FY 2018-19. For a complete list, go to page 99 of the agenda.

VII. CLOSED SESSION

- A. A motion was made by **Nava** seconded by **Nava-Froelich**, to proceed into **Closed Session**.
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957) Title: ICTC Executive Director
- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)
Agency Designated Representative: Eric Havens
Unrepresented Employee: Executive Director
- D. The Board met in Closed Session, direction was given under (Government Code §54957 and §54957.6) and no actions were taken.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, June 26, 2019 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

IX. ADJOURNMENT

- A. Meeting adjourned at 7:02 p.m.