

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF May 9, 2018
10:00 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calexico	David Dale
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Aguirre, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Beth Landrum, Jesus “Chi” Vargas: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, May 9, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Dale called the Committee meeting to order at 10:35 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Medina](#) seconded by [Chatwin](#) to approve the consent calendar as presented. **Motion carried unanimously.** Items 4A and 4B were approved.

V. REPORTS

- A. ICTC Executive Director
Mr. Baza had the following updates:
- ICTC will have a budget workshop for FY 2018-19 on May 23, 2018 at 4 p.m., before the Commission meeting.
 - The Imperial Valley General Assembly and Economic Summit will be on May 31, 2018 at the Old Eucalyptus Schoolhouse in El Centro. Congressman Juan Vargas is confirmed to be the keynote speaker at ICTC’s General Assembly.
 - The cities of Calipatria, Calexico and Holtville are pursuing a new series of LTA bonding to assist in the completion of projects. The cities will take action to proceed by mid-June2018. The LTA Board will take final action to proceed on June 27, 2018.

- The City of Calexico received CTC approval for allocation of Border Infrastructure Program funds for State Route 98 and Cesar Chavez Blvd. on March 21, 2018; the City also received federal approval of earmark funds on April 12, 2018, the project is scheduled to begin construction in early summer 2018. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018. Caltrans is working on a second segment on SR-98 between Rockwood Avenue and Ollie Avenue is in the design and right-of-way phase. ICTC and Caltrans submitted a grant application through SB 1 Trade Corridor Enhancement Program. The project is recommended by CTC staff to receive \$3.4 million from the SB 1 Trade Corridor Enhancement Program to complete construction.
- In October 2017, ICTC staff coordinated with Caltrans to submit an application for grant funding under the State's Freight funding available under SB-1 and the State's share of the 2015 federal transportation bill (FAST Act) for Calexico East Commercial Vehicle Port of Entry Expansion Project, response for this grant program is anticipated by late May 2018. The CTC has ranked our request for \$3 million to complete the project approval and environmental proceed for the bridge expansion. It is expected that the awards be approved at the next CTC meeting.
- An SB 1 media event is scheduled for May 23, 2018 in the City of Calexico.

Mr. Aguirre had the following updates:

- The City of Brawley, in conjunction with ICTC, obtained funding to complete citywide bus stop improvements. Improvements consisted of but were not limited to sidewalk, loading pad and bus shelter improvements. The City of Brawley has served as the project lead and has kept ICTC staff informed of the construction progress. The contractor has completed construction and installation of the bus shelter infrastructure. Final grant closeout is expected in June 2018.
- The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). The shelter has been installed in an existing parking lot on the east side of SR-111.
- The ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project consisted of a Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. ICTC and member agency staff met to prioritize the list for implementation. Currently under development are ideas for real time technology at the bus stops.

Ms. Mendoza had the following updates:

- The Imperial Mexicali Binational Alliance (IMBA) Meeting will meet on May 10, 2018 at the Cultural Arts Center in the City of Calexico. On the agenda are the following items: Calexico POE Phase I Improvements by GSA and Aduanas; Border Delay Study by SANDAG, Air Quality Coordination Update; New River Improvements by the City of Calexico.
- The project kick-off meeting for the Calexico West Port of Entry Traffic Management Study took place on April 19, 2018 in the City of Calexico. In attendance at the Kick-off meeting was staff from SCAG, ICTC, Caltrans, KOA, and the City of Calexico. A technical stakeholder meeting was held on May 1, 2018 in Calexico. The next technical stakeholder meeting is scheduled for June 6, 2018, location to be determined. Detour plans will be implemented as these efforts develop to assist with traffic control. Caltrans has been a huge support on this effort.
- Federal funding obligations request for authorization (RFA's) for CMAQ, RSTP and ATP projects programmed in FY 2017/2018 update. Pending agencies are Calexico and El Centro

Ms. Williams had the following updates:

- Public workshops for the 2018 Short Range Transit Plan (SRTP) were held on April 23rd and 24th in the communities of Calexico, Niland, Brawley and El Centro. The public workshop concepts can be reviewed on the ICTC website at <http://www.imperialctc.org/short-range-transit-plan/>. The consultant team is currently reviewing and analyzing all the data. Following review will be public comment period and adoption by the Commission.
- A list of ICTC updates can be found on Page 19 of the agenda.

B. Southern California Association of Governments (SCAG)

Updates were provided by Mr. Salgado:

- Mr. Salgado thanked all who attended the SCAG General Assembly. He stated that there were over 900 participants this year.
- SCAG Go Human Campaign is entering its 3rd year. If agencies would like to participate and partner with SCAG to promote Go Human, contact David Salgado. A one-page form must be completed to request materials.
- ATP Cycle 4 Call for Projects was released on May 16, 2018. Applications are due by July 31, 2018. SCAG is committed to ensure the region is successful and can assist you upon request. All agencies are encouraged to apply for ATP funds.
- The 29th Annual SCAG Demographic Workshop will be held on June 11, 2018 at the University of California. Any electeds interested will be able to attend at no cost.
- A list of SCAG updates can be found on Page 36 of the agenda.

C. Caltrans Department of Transportation – District 11

The following updates were provided by Ms. Landrum:

- The CRCP project on I-8 is expected to be fully complete in 2019, one full year ahead of schedule.
- The I-8/Dogwood Interchange Reconfiguration Project was selected as a top three finalist for a California Transportation Foundation Award. The winner will be announced in May.
- The Calexico Traffic Circulation Study is under way. A ½ day workshop conducted by Caltrans and ICTC was held May 1, 2018 in the City of Calexico. This effort will have a two-phase approach. Phase one will address access for Calexico West POE opening day traffic conditions. Phase two will provide further analysis and recommendations for potential traffic shifts for the 60-90 period beyond opening day conditions. Under a separate contract, the Public Participation Plan is being developed. This additional effort is funded by Caltrans.
- A list of Caltrans updates can be found on page 39 of the agenda.

D. Committee Member Reports

- Mr. Chatwin stated that the City of Imperial is moving forward with the Imperial Transit Park.

VI. INFORMATION CALENDAR

A. IVT/ICTC Bus Maintenance/Operations and Administration Facility Property Evaluation of Multiple Locations

This item was presented by Mr. Aguirre as an informational item and no action was taken. A staff report was provided and is attached on page 53 of the May agenda. An over view of the properties discussed is below.

1. Previous Bar Lumber Location – Located along north side of Ross Avenue, east of 4th Street and west of the railroad tracks.
2. Empty Lot – Located along north side of Pico Avenue (behind existing ICTC Office) between Imperial Avenue and 12th Street.
3. Empty Lots – Located along south side of Wake Avenue between 6th Street and 4th Street.
4. Empty Lot – Located along the north side of Cruickshank Drive between LaBrucherie Avenue and Waterman Avenue.
5. Empty Lots – Located along the east side of Waterman Avenue between Bradshaw and Lincoln Avenues.
6. Previous Shopping Center – Located along the north side of Scott Avenue between Waterman Avenue and Frontage Road.
7. Empty Lots – Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
8. Empty Lots – Located along the west side of Dogwood Avenue between Ross Avenue and Aurora Drive.
9. Empty Lots – Located along the east side of Fairfield Drive between Aurora Drive and Dogwood Drive

Ms. Piedra suggested that a ranking and rating matrix be available for Commissioners that includes availability, cost, including zoning and permitting. Mr. Aguirre stated that staff will be meeting with City Public Works staff to review sites. Ms. Bayon Moore stated that we should also consider what the future will be for bus routes.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **June 13, 2018** at the **City of El Centro**, El Centro, CA.

VIII. ADJOURNMENT

- A. Meeting adjourned at 11:52 a.m. ([Wells/Medina](#)), **Motion Carried.**