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TECHNICAL ADVISORY COMMITTEE

MINUTES

April 27, 2017

Present:

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
Isabel Alvarez	City of Imperial
John Gay	County of Imperial

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
David Salgado	SCAG
Gustavo Gomez	The Holt Group
Joseph Chua	Caltrans
Roberto Martinez	Vexer Engineering

1. The meeting was called to order by Chair Gaste at 10:08 a.m. A quorum was present and introductions were made.
2. A *motion* was made to adopt the minutes for March 23, 2017, (Falomir/Alvarez) **Motion Carried.**
3. ICTC Updates / Announcements
 - Transit Planning Updates (By David Aguirre):
 - Mr. Aguirre stated that the TDA Article 3 Bike and Peds projects were approved by the Commission at their April meeting.
 - The Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project contract was approved in April.
 - Transportation Planning Updates (By Virginia Mendoza):
 - An agency RFA status was requested for FY 2016-17 RSTP and CMAQ projects. The table below indicates agency responses under status for each project. Agencies are encouraged to submit their RFA's to Caltrans Local Assistance by April/May 2017.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>Request for Authorization (RFA) for Design expected to be submitted in April.</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>Request for Authorization (RFA) for Design expected to be submitted end of March.</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>Obligation issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Re-submitted RFA at the end of December 2016, waiting for obligation</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route Improvements	\$524	<i>Obligation completed, it's been awarded for design</i>
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>Obligation for ROW issued 12-27-16, RFA for CON will be submitted May 2017</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON was submitted on January 24, 2017, E76 received</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA expected to be submitted end of April</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City Limits	\$2,335	<i>RFA submitted in April</i>
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted in May</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA expected to be submitted in May</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from Holt Avenue to Heil Avenue in Seeley	\$237	<i>RFA expected to be submitted in May</i>
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA was submitted on April 20, 2017</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>RFA expected to be submitted end of May</i>
		Total	\$9,978	

- Please “Save the Date” of May 17-18, 2017 for the Imperial Valley General Assembly and Economic Summit. We have confirmed three speakers: Laurie Berman, Caltrans District 11 Director; Vince Mammano, CA Division Administrator, FHWA and Bill Higgins, CalCOG Executive Director.
- CTC Commissioners attended a Town Hall Meeting in the City of Calexico on April 12, 2017 at the Carmen Durazo Cultural Arts Center. Presentations were provided by the following: City of El Centro staff; Laurie Berman, Caltrans; Mike Jones, SCAG; and Mark Baza. The last part of the Town Hall Meeting consisted of Q and A with Commissioners and local agency staffs. The following day, April 13th ICTC hosted a tour of the Calexico East Port of Entry and CHP truck inspection facility for CTC Commissioners, CTC staff and Caltrans.
- The Federal Highways Administration (FHWA) passed the Consolidated Appropriations Act, 2016 which allows State to repurpose any earmark that was designated on or before September 2005. FHWA approved the Earmark Repurposing projects on April 13, 2017. The following is a list of Earmark Repurposing projects Imperial County in the amount of \$6 million:

Sponsoring Agency	Demo Description	Demo Amount (\$)
City of Brawley	Rio Vista Avenue between Allen Street and Cattle Call Drive, in the City of Brawley, Imperial County.	\$86,554.81
City of Holtville	Pavement Improvements. 6th Street between Holt Ave and Melon Avenue in the City of Holtville, Imperial County.	\$18,185.95
ICTC/Caltrans	Road Widening on SR98, from Rockwood Ave to Ollie Ave in the City of Calexico, Imperial County	\$3,594,849.51
Imperial County	Street paving, drainage and ADA sidewalk improvements on Heber Avenue from Highway 86 to Correll Road and south of Highway 86 to Fawcett Road	\$1,017,400
Imperial County/IV Desert Museum	Conservation easement, access improvements and parking facilities at the Desert museum, Imperial County	\$719,920.75
San Diego State University – IV Campus	Parking lot paving and ADA access improvements on CA-78 in the City of Brawley, Imperial County.	\$719,920.75
	TOTAL	\$6,156,831.77

➤ LTA Updates (By Virginia Mendoza):

- Ms. Mendoza requested that all agencies submit their project requests for the LTA Bond and provide a status report. She stated that the County of Imperial and the City of Calipatria have spent all their funds. The City of Brawley has a balance as of February 28, 2017 of \$1.98 million; Calexico \$6 million; and, Imperial \$265,134. Agencies are highly encouraged to submit invoices.

4. El Centro Transfer Terminal – Prohibition of Smoking Signage

Mr. Aguirre stated that due to recent complaints from passengers regarding smoking at the El Centro Transfer Terminal, the City of El Centro is working on installing signage at the terminal. This is per City local ordinance prohibiting smoking in public areas. Staff was directed to further address this issue regionally, therefore requested input from the TAC regarding this issue. No comments were provided.

5. SCAG Updates / Announcements: (By Mr. Salgado)

- A second round of “GO-Human” advertising will be released throughout the SCAG region in May 2017. The “GO-Human” Campaign is an ATP Cycle 1 Grant funded program designed and developed to be utilized by all stakeholders and partners in the region to bring heightened awareness to pedestrian and bicycle safety as well as driver safety through a robust marketing and advertising campaign. ICTC has collaborated to include “Go-Human” advertising on their transit buses in order to promote safe walking and bicycling. Please feel free to contact David Salgado to participate.
- The Imperial Valley Velo Club will have the 2017 Bike to Work Day on May 18th. SCAG is providing some “GO-Human” materials to promote bicycle and pedestrian safety throughout the day’s activities, which will include informational stations throughout El Centro for those biking to work to astop and receive free gifts.
- The 2017 SCAG Regional Conference and General Assembly will be on May 4th and 5th, 2017.

6. Cities and County Planning / Public Works Updates:

- City of Brawley: Mr. Gaste announced that Guillermo Sillas is the new Public Works Director for the City of Brawley.

7. Caltrans Updates / Announcements

Mr. Chua had the following updates and announcements:

- Effective March 30, 2017, Caltrans is once again authorized to participate in the National Environmental Protection Act (NEPA) Assignment Program. This reauthorization ends the three month period of suspension that began on January 1, 2017. Caltrans has performed federal responsibilities for environmental decisions and approvals under NEPA on all Federal-aid projects in California since 2007.
- The deadline for the California Federal Lands Access Program (CA FLAP) 2017 Call for Projects has been extended through May 12, 2017. The goal of the CA FLAP is to improve transportation facilities that provide access to, are adjacent to, or are located within federal lands.
- The Consolidated Appropriations Act of 2016 allowed repurposing of certain funds originally earmarked for specific projects more than ten years ago. FHWA approved most requests from California, and all processing was completed by April 7, 2017. For the six approved projects in Imperial County, Requests for Federal Authorization may now be submitted to the District Office. A Final Approved List of Repurposed Earmarks can be found at the link provided below: <http://www.dot.ca.gov/hq/LocaiPrograms/earmark>
- The City of Imperial has one project flagged for inactivity in submitting a project invoice. Please submit an invoice to the District by May 19, 2017, if not sent already. In addition, Imperial County, as well as the cities of Brawley and Calipatria, have projects that will soon be flagged for inactivity. Please submit invoices to the District before August 21, 2017. A complete list of inactive projects can be found at the link provided below. <http://www.dot.ca.gov/hq/LocaiPrograms/Inactiveprojects.htm>
- Managers of the Highway Bridge Program in Local Assistance at Caltrans-HQ will be delivering free training at Caltrans District Office in San Diego on Tuesday, June 20, 2017. The tentative class time would be 10:00 AM - 3:00 PM, including a one-hour lunch break. As soon as possible, please advise with the number of representatives from your respective agencies who are interested and available then. To enroll, email Debora Ledesma-Ribera at Debora.Ledesma-Ribera@dot.ca.gov or Joseph Chua at Joseph.Chua@dot.ca.gov.
- Environmental Department will be conducting a training regarding SB 6at the next TAC meeting.
- Mr. Chua stated that Caltrans has received award packages where the bid is much higher than the engineers estimate, usually due to a gap in time. Caltrans usually gives 5% increase due to

inflation. Ms. Mendoza asked for clarification regarding what would be the most appropriate time and acceptable percentage of increase that won't necessarily raise flags to FHWA. Also what can ICTC do to help this process. Mr. Chua stated that if an award comes in at 25% or more, his recommendation would be to re-bid the project. Mr. Gay suggested that a process be set up where Caltrans and ICTC are emailed and informed of these situations before they are submitted to District 11, Local Assistance. Mr. Chua agreed that this process will allow Caltrans to informally notify an agency if it should be re-bid.

8. General Discussion / New Business

- Ms. Mendoza stated that she will be following up via email about the following topics and updates that were discussed today:
 - o Repurposed Earmarks
 - o General Assembly and Economic Summit
 - o Potential trainings at future TAC meetings
 - o The potential for identifying the framework of a clear communication process specifically regarding the award phase of projects.
 - o Create a sub-list of contacts
- Next TAC meeting will be on May 25, 2017.

9. Meeting adjourned at 11:01 a.m.