

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF April 11, 2018 10:00 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Guillermo Sillas for Rosanna Bayon Moore
City of Calexico	David Dale
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Othon Mora for Stefan Chatwin
County of Imperial	Rosa Lopez for Tony Rouhotas

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Aguirre, Guillermo Gonzalez, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Beth Landrum: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, April 11, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Dale called the Committee meeting to order at 10:33 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by Wells seconded by Piedra to approve the consent calendar as presented. **Motion carried unanimously.** Items 4A through 4E were approved.

V. REPORTS

A. ICTC Executive Director

Mr. Baza had the following updates:

- Please “save the date” of May 30-31, 2018 for the Imperial Valley General Assembly and Economic Summit. Congressman Juan Vargas is confirmed to be the keynote speaker at ICTC’s General Assembly on the evening of May 31, 2018. The location of event and more information will be released as it is developed.
- Recruitment is underway for one Office Technician position for the Regional Mobility Management Program at ICTC. Applications were due on March 9, 2018. Staff will be reviewing applications and proceeding with the selection process.

Mr. Aguirre had the following updates:

- The city of Brawley, in conjunction with ICTC, obtained funding to complete citywide bus stop improvements. Improvements consisted of but were not limited to sidewalk, loading pad and bus shelter improvements. The project was awarded to Pyramid Construction for approximately \$1 million and construction activities began in February 2018. The City of Brawley has served as the project lead and has kept ICTC Staff abreast of the construction progress. As of late March, all concrete work has been completed and the contractor has recently received the bus shelter infrastructure. The contractor anticipates installing the bus shelter infrastructure beginning of April with anticipated completion by late April 2018.
- The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. ICTC and member agency staff will work to prioritize the list for implementation and pursuit of funding.

Ms. Williams had the following updates:

- Public workshops are scheduled on April 23rd and 24th for the 2018 Short Range Transit Plan. Flyers with specific information are being distributed.

Ms. Mendoza had the following updates:

- Agencies are encouraged to move forward with their state and federal funding obligations request for authorization (RFA's) for CMAQ, RSTP and ATP projects programmed in FY 2017/2018 and submit their RFA's by April 2018 Caltrans. DBE Certifications are due June 30, 2018 to Caltrans. Failure to submit will delay the processing of RFA's.
- A list of ICTC updates can be found on Page 168 of the agenda.

B. Southern California Association of Governments (SCAG)

Updates were provided by Mr. Salgado:

- Applications are due on April 27, 2018 for 2018 SCAG Scholarship Program.
- The SCAG General Assembly and Regional Council will be held on May 3-4, 2018 in Indian Wells. Futures Communities Forum will be held on May 2nd.
- SCAG Go Human Campaign is entering its 3rd year. If agencies would like to participate and partner with SCAG to promote Go Human, contact David Salgado.
- ATP draft guidelines have been released. All agencies are encouraged to apply for ATP funds. SCAG is committed to fund all projects not approved by the State. Staff is available to assist agencies with their submittals.
- SCAG Videoconferencing is fully connected at the Imperial office.
- A list of SCAG updates can be found on Page 184 of the agenda.

C. Caltrans Department of Transportation – District 11

The following updates were provided by Ms. Landrum:

- An update was given on Segment 4 of the CRCP project on I-8. The eastbound Location 1 lanes (on I-8 near SR-111) are expected to be completed in April 2018.
- An update was given on Segment 5 of the CRCP project on I-8. Segment 5 is located west of Ogilby Road overcrossing to the west of I-8/SR 186 separation. Westbound lanes are expected to be fully open by the end of April.
- A list was updated on April 3, 2018 regarding inactive projects. All inactive and future inactive projects should submit an invoice by April 20, 2018.
- The next SCLAMM meeting will be hosted by District 7 and will be on April 18, 2018 at 9 a.m. A "Save the Date" of September 13, 2018 for the next SCLAMM meeting at District 11.

- SCAG is currently finalizing contract negotiations for the Calexico Traffic Circulation Study. It is expected that a consultant will be on board by mid-April 2018. A ½ day workshop conducted by Caltrans and ICTC is scheduled for May 1, 2018 in the City of Calexico which will include stakeholders, business and community members.
- A list of Caltrans updates can be found on page 189 of the agenda.

D. Committee Member Reports

- Mr. Dale stated that the CTC approved \$4.5 million allocated for Cesar Chavez.

VI. ACTION CALENDAR

A. Agreement for Professional Services for the 2018 Environmental Engineering Services—EPA Brownfield Assessments

Mr. Baza stated that ICTC, in partnership with IVEDC submitted a grant to the EPA and was awarded a federal grant for \$300,000 under the Brownfields Assessment Program. The MOU was approved by the Commission in January 2018 and an RFP was released in February. Ten proposals were received, three firms were interviewed and the committee ultimately selected SCS Engineering.

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any:

1. Authorize the Chairman to sign the agreement with the firm of SCS Engineers for the 2018 Environmental Engineering Services—EPA Brownfield Assessments Project, for a not to exceed fee set at \$257,980.

A motion was made by [Piedra](#) seconded by [Medina](#), **Motion carried** unanimously.

B. Unmet Transit Needs Public Hearing Process - Fiscal Year 2018-2019

Mr. Aguirre stated that on February 22, 2018 the Unmet Transit Needs Panel conducted a public hearing and on March 22, 2018 the panel reconvened to consider the verbal and written testimony and staff recommendations. After discussion of the analysis, the panel developed the “Findings” regarding public transit services for FY 2018-19. Three items were deemed “reasonable to meet.” Both documents were attached to the agenda. Mr. Aguirre stated that there was another request made at the hearing that staff considered, was a request for an IVT Ride service to provide access to the nutrition site in Heber during the summer months only. This request will require communication and planning with the City of El Centro and further direction by the Commission.

After further discussion, it was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any:

1. Adopt the FY 2018-19 “Findings” and the prioritized Unmet Transit Needs List as presented or amended, after a review of the SSTAC response.
2. Direct staff to contact the City of El Centro for concurrence with the extension of an IVT RIDE El Centro vehicle to Heber for nutrition service for four months annually, and return to the Commission for further direction.
3. Authorize the Chairman to sign the attached resolution.
4. Direct staff to forward the FY 2018-19 “Findings”, and all other public hearing documentation and resolution to the State Department of Transportation.

A motion was made by [Piedra](#) seconded by [Lopez](#), **Motion carried** unanimously.

C. Senate Bill 1 Ballot Measures in June 2018 and November 2018

Mr. Baza stated that Proposition 69 will be on the June 2018 ballot, if approved it would add additional protections for taxpayers preventing the State Legislature from diverting or raiding any new transportation revenues for non-transportation improvement purposes. He stated that there is also a proposed ballot measure aimed for the November 2018 ballot that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the future.

Mr. Baza stated that this item is presented for consideration to support Proposition 69 on the June 2018 ballot, and oppose the proposed ballot measure in November 2018 that would repeal the new transportation revenues provided by SB 1.

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any:

1. Approve the attached resolution that would support Proposition 69 on the June 2018 that will add additional protections for taxpayers by preventing the State Legislature from diverting or raiding any new tax transportation revenues for non-transportation purposes; and,
2. Oppose the proposed ballot measure aimed for the November 2018 ballot (Attorney General #17-0033) that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the future.

A motion was made by [Medina](#) seconded by [Mora](#), **Motion carried** unanimously.

VII. INFORMATION CALENDAR

A. FY 2017/2018 Work Program Update

Mr. Baza gave an overview of ICTC's FY 2017-18 Work Program regarding Capitol Projects, Transit Planning Projects, Regional Planning Studies/Projects, FTIP Programming and other projects and transit operations.

B. Mobility Coordination Project Update - Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services

Mr. Gonzalez gave an update of the Regional Mobility Program's coordination and training activities for the 3rd quarter of FY 2017-18.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **May 9, 2018** at the **City of Calipatria**, Calipatria, CA.

IX. ADJOURNMENT

A. Meeting adjourned at 11:34 a.m. ([Wells/Piedra](#)), **Motion Carried**.