

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR MARCH 23, 2016**

6:00 p.m.

VOTING MEMBERS PRESENT:

City of Brawley	George A. Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Joong S. Kim
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Doug Cox
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
County of Imperial	Ryan Kelley

NON-VOTING MEMBERS PRESENT:

Caltrans District 11	Bill Figge for Laurie Berman
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STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Salgado, Michelle Bastidas, Cristi Lerma, Guillermo Gonzalez

OTHERS PRESENT: Eric Havens: ICTC Counsel; Sam Amen, Marcelo Peinado: Caltrans; Ryan Snyder: Consultant; Rye Baerg: SCAG; Tomas Oliva

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday March 24, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Vice-Chair Cox](#) called the Commission meeting to order at 6:37 p.m. Roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

Ms. Viegas-Walker requested to pull items C and D from the consent calendar for questions.

A motion was made by [Viegas-Walker](#) and seconded by [Kelley](#) to approve consent item A, **Motion carried with 2 abstentions** (Nava-Froelich, Kim).

A. Approved ICTC Board Draft Minutes:	February 24, 2016
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A motion was made by [Viegas-Walker](#) and seconded by [Terrazas](#) to approve consent item B, **Motion carried unanimously**.

B. Received and Filed:

1. ICTC Management Committee Draft Minutes:	March 9, 2016
2. ICTC TAC Draft Minutes:	February 24, 2016
3. ICTC SSTAC Minutes:	February 3, 2016

C. Specific Transit Operator Fiscal Reports FY 2014-15 for Med Express and West Shores Dial-A-Ride

Ms. Viegas-Walker asked what happens if the 10% farebox ratio is not met. Ms. Williams stated that the IVT system is achieving a 26% farebox alone. A system-wide farebox is used which is currently at 17.2% and above what is mandated.

1. Received and filed the Specific Transit Operator Fiscal Reports; Med Express and West Shores Dial-A-Ride for the Imperial County Transportation Commission for FY 2014-15

D. Specific Transit Operator Fiscal Reports FY 2014-15 for IMPERIAL VALLEY TRANSIT

1. Received and filed the Specific Transit Operator Fiscal Reports; IMPERIAL VALLEY TRANSIT for the Imperial County Transportation Commission for FY 2014-15

A motion was made by [Viegas-Walker](#) and seconded by [Nava-Froelich](#) to approve consent items C and D, **Motion carried with 1 abstention** (Kim).

V. REPORTS

A. ICTC Executive Director

Mr. Baza and staff had the following announcements:

- The ICTC Budget Workshop is scheduled for May 25, 2016 at 5 p.m. and will be held at the County Administration building in Conference Room C/D immediately before the Commission meeting. Light refreshments will be available.
- The Imperial Valley General Assembly and Economic Summit will be held on May 18-19, 2016. Location to be determined. A draft agenda was provided to the Commission. The fee will be \$75 for the general public.
- A complete list of ICTC updates can be found on Page 71 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Baerg had the following announcements:

- The SCAG General Assembly and Regional Conference will be on March 5-6, 2016 in La Quinta.
- Project proposals for ATP Cycle 3 are due June 15, 2016.

C. California Department of Transportation (Caltrans)

Mr. Figge had the following updates and announcements:

- The Mile Marker magazines were distributed to Commissioners.
- A full report of Caltrans updates can be found on page 90 of the agenda.

D. Commission Member Report

- There were various reports by Commission members of countywide issues and events happening in each of their respective cities/county.

VI. ACTION CALENDAR

- A. Applications for Federal Transit Administration (FTA) Section 5311 Program Funds FY 2015-16

ICTC Management Committee met on April 13, 2016 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Adopted the attached resolution authorizing the Executive Director to sign the FTA 5311 FY 2015-16 grant application and all supporting documentation, and, submit the application to Caltrans.

A motion was made by [Nava](#) and seconded by [Viegas-Walker](#), **Motion Carried unanimously.**

- B. Imperial County Safe Routes to School Regional Master Plan

A presentation was made by Mr. Baerg and Mr. Snyder.

ICTC Management Committee met on April 13, 2016 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Reviewed and adopted the Imperial County Safe Routes to School Regional Master Plan

A motion was made by [Kelley](#) and seconded by [Kim](#), **Motion Carried unanimously.**

VII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, April 27, 2016 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

VIII. ADJOURNMENT

- A. Meeting adjourned at 7:28 p.m. Motion by [Ritchie](#), seconded by [Kelley](#), **Motion Carried.**