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TECHNICAL ADVISORY COMMITTEE

MINUTES

March 22, 2018

Present:

Gordon Gaste	City of Brawley
Guillermo Sillas	City of Brawley
Lily Falomir	City of Calexico
Javier Luna	City of El Centro
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Manuel Ortiz	County of Imperial
Joel Hamby	City of Westmorland

Others:

Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Joseph Chua	Caltrans
Beth Landrum	Caltrans

1. The meeting was called to order at 10:11 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for February 22, 2018 with one correction. **(Atondo/Hamby) Motion Carried.**
3. ICTC Updates / Announcements
(By Virginia Mendoza)
 - a. Transit Planning Updates:
 - There were none.
 - b. Transportation Planning Updates:
 - The RFP for the Calexico ITC is scheduled to be released on March 22, 2018.
 - The ICTC Board approved the resolution for the 2019 FTIP in February and it was submitted to SCAG to proceed with project analysis. FTIP approval is scheduled for December 2018.
 - The Regional Action Plan RFP will tentatively be released in May 2018.
 - The Request for Proposals (RFP) for the Calexico Traffic Management Study were due on March 14, 2018 and consultant selection is currently underway.

Consultant selection is anticipated to be completed by mid-April.

- c. FFY 2017-18 Programmed Project Updates
 - Request for authorization (RFA's) for Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) and Active Transportation Program (ATP) programmed in FY 2017/2018 are due to Caltrans in the month of April. For questions ask Ms. Mendoza, project manager.
 - d. LTA Updates:
 - The following lists the remaining funds for the LTA Bond as of February 28, 2018.
 - o The City of Calexico has submitted a \$1.9M requisition and a \$1M requisition that are currently under review by staff.
 - o The City of Brawley has stated that they are working on a Phase XI project that will conclude in September 2018, and that they will start submitting invoices in April 2018 for this project.
 - After the oversight committee met on March 13, 2018 to review the FY 2016-17 LTA audit, it was recommended that agencies update their 5-year expenditure plans and make sure all projects using LTA funds are on the list.
 - e. SB1 Updates:
 - Reminder that reporting for SB1 funds is pending for the cities of Calexico, Calipatria, Imperial and Westmorland. Please refer to the handout shared from the RTPA group.
4. SCAG Updates / Announcements: (By Ms. Mendoza)
 - The SCAG Regional Council and General Assembly is scheduled for May 3-4, 2018.
 5. Cities and County Planning / Public Works Updates:
 - There were various local agencies that gave an update on their local projects in progress.
 6. Caltrans Updates / Announcements

Mr. Chua provided a Local Assistance Handout and had the following updates:

 - The E76 request form has been updated. It will be available statewide in May and will be mandatory in October. Training in March or April will cover the new process, ATP and Timely Use of Funds.
 - The DBE Annual Submittal and ADA Annual Certification deadline is June 30, 2018.

Ms. Landrum had the following updates:

 - Caltrans anticipates the CTC will announce the 2019 (Cycle 4) call for projects in or around May 2018.
 - SCAG is currently finalizing contract negotiations for the Calexico Traffic Circulation Study. It is expected that a consultant will be on board by mid-April 2018. A ½ day workshop conducted by Caltrans and ICTC is scheduled for May 1, 2018 in the City of Calexico which will include stakeholders, business and community members.
 - Forrester Road PSR is developing a project development team.
 - Sustainability grants were due on February 23, 2018. The region submitted 4 applications: ICTC, Brawley, Calipatria and El Centro. Notice of award will be released in the summer and awarded in Fall 2018.
 7. General Discussion / New Business
 - ICTC General Assembly "save the date" is May 30th.
 8. Meeting adjourned at 11:07 a.m.