

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
MINUTES OF MARCH 13, 2019 10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	David Dale
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin

STAFF PRESENT: David Aguirre, Virginia Mendoza, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Beth Landrum, Shawn Rizzuto: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 13, 2019 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Wells called the Committee meeting to order at 10:41 a.m. Roll call was taken and a quorum was present at that time.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

- A. Approved Management Committee Minutes for February 20, 2019
A motion was made by [Medina](#) seconded by [Piedra](#). **Motion carried**, with one abstention from Brawley.
- B. Receive and File:
1. ICTC SSTAC Minutes for February 6, 2019
- C. Passenger Statistical Summary Project for FY 2019-20 for Imperial Valley Transit (IVT)
1. Authorize the Chairman to sign the Passenger Statistical Sampling Project Agreement with the firm of *Rea and Parker Research Inc.* for the not to exceed fee of \$99,500.00 for FY 2019-20.
 2. Direct staff to include this project budget in the FY 2019-20 ICTC OWP Budget and Transit Finance Plan.

A motion was made by [Chatwin](#) seconded by [Bayon Moore](#). **Motion carried unanimously.**

V. REPORTS**A. ICTC Executive Director**

Ms. Lerma had the following updates:

- In December 2018, staff met with Assemblymember Eduardo Garcia and his staff to discuss legislation that would amend ICTC's authority to include non-transportation programs. Draft legislation is starting to go through committees in Sacramento. The goal of the draft is to primarily give ICTC authority to address or carry out non-transportation programs. If we are successful the legislation will become effective in January 2020.
- Please save the date of May 30, 2019 for the Imperial Valley Economic Summit and General Assembly. It will be held at the Old Eucalyptus Schoolhouse. This year our tentative keynote speakers will be Michael Bracken of Development Management Group; Sunne Wright McPeak of California Emerging Technology Fund; and, Bill Higgins of California Association of Council of Governments. More information will be forthcoming.

Mr. Aguirre had the following updates:

- The ICTC conducted its annual Unmet Transit Needs Public Hearing on February 21, 2019. The hearing aims to obtain public feedback regarding transit services. Commissioners George Nava and Lewis Pacheco attended and participated as the Hearing Panel. A subsequent meeting will take place on March 28, 2019 at 3:00 p.m. at the City of El Centro Council Chambers.
- The Federal Transit Administration (FTA) is conducting a Triennial Review of the Imperial County Transportation Commission in early 2019. The review determines whether a grant recipient and its subrecipients are administering its FTA-funded programs in accordance with 49 U.S.C. Chapter 53, Federal transit law provisions. It assesses the recipient's management practices and program implementation to ensure that the programs are administered in accordance with FTA requirements and are meeting program objectives. Grant subrecipients that may be included in this cycle include the Cities of Brawley, El Centro and Imperial for the transfer terminal projects.

Ms. Mendoza had the following updates:

- The next IMBA meeting is scheduled for March 14, 2019 at the CDEM office in the City of Mexicali.
- Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) Call for Projects were due to ICTC on March 1, 2019. On March 11, 2019, ICTC staff delivered a complete packet of applications and score sheets to each agency. Each agency should read and score all applications according to the STBG & CMAQ Scoring Criteria set forth in the Program Guidelines, and complete a *Scoring Sheet* for each application prior to the Scoring and Ranking meeting. On Thursday, March 28th, 2019 representatives from all ICTC member agencies will meet at the ICTC office and submit the scores for all CMAQ and STBG projects. Regular TAC meeting scheduled for this month has been cancelled in lieu of the Scoring and Ranking meeting.
- A complete list of ICTC updates can be found on Page 71 of the agenda.

B. Southern California Association of Governments (SCAG)

- The complete report can be found on Page 81 of the agenda.

C. Caltrans Department of Transportation – District 11

- A full report is located on page 86 of the agenda.

D. Committee Member Reports

- Mr. Chatwin stated A Ribbon Cutting Ceremony for the Imperial Transit Park project will be held on April 2, 2019 at 9 a.m.

VI. INFORMATION CALENDAR

A. Mud Pot North of Niland on SR-111

Mr. Rizzuto gave a presentation regarding the Mud Pot North of Niland on SR-111. He discussed the planned alternatives should the mud pot travel too close to SR-111. For a copy of the presentations please call the ICTC offices.

B. IVT MedTrans Public Outreach and Marketing – TV Commercial

Mr. Aguirre gave an introduction regarding the IVT MedTrans TV Commercial. The commercial was played for committee members and was received with a positive response.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **April 10, 2019** at the **City of Westmorland**, Westmorland, CA.

IX. ADJOURNMENT

A. Meeting adjourned at 11:44 a.m.