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TECHNICAL ADVISORY COMMITTEE

MINUTES

January 25, 2018

Present:

Gordon Gaste	City of Brawley
Steven Sullivan	City of Brawley
Lily Falomir	City of Calexico
Abraham Campos	City of El Centro
Adriana Nava	City of El Centro
Lisa Tylenda	City of Imperial
Isabel Alvarez	City of Imperial
Joel Hamby	City of Westmorland
Erika Garcia	The Holt Group representing City of Holtville / City of Calipatria

Others:

Virginia Mendoza	ICTC
David Aguirre	ICTC
Cristi Lerma	ICTC
David Salgado	SCAG
Beth Landrum	Caltrans

1. The meeting was called to order at 10:12 a.m. A quorum was present and introductions were made. There were no public comments made.
2. Rotation of Chair and Vice-Chair Positions

A motion was made by [Tylenda](#) and seconded by [Gaste](#) to nominate the City of Calexico as the Chair for 2018, **Motion Carried.**

A motion was made by [Hamby](#) and seconded by [Tylenda](#) to nominate the City of Calipatria as the Vice-Chair for 2018, **Motion Carried.**
3. A *motion* was made to adopt the minutes for October 26, 2017. ([Campos/Hamby](#)) **Motion Carried.**
4. Appointment of Public Works Representative to Imperial Valley Emergency Communications Authority (IVECA)

A motion was made by [Nava](#) and seconded by [Hamby](#) to nominate Abraham Campos to IVECA , **Motion Carried.**

5. Imperial County Transportation Commission (ICTC) Resolution for Federal Fiscal Year (FFY) 2018/2019 – 2023/2024 Federal Transportation Improvement Program (FTIP)

Ms. Mendoza stated that ICTC submitted its portion of the Federal Transportation Improvement Program (FTIP) for inclusion into the SCAG 2019 FTIP on January 9, 2018. The attached resolution establishes our commitment to implement all listed projects in the FTIP. A project list was also attached to the agenda for review. Ms. Mendoza requested agencies to review the list and notify her of any changes to projects if needed.

ICTC Staff presented this item to the Technical Advisory Committee for discussion and recommendation and requested this item be forwarded to the ICTC Management Committee and Commission after public comments, if any:

1. Authorize the Chairman to sign the resolution that certifies funding has been identified for the projects in the FFY 2018/2019 – 2023/2024 FTIP and affirms our commitment to implement all projects in the program.

A motion was made by [Hamby](#) and seconded by [Tylenda](#), **Motion Carried.**

6. ICTC Updates / Announcements

- Transit Planning Updates (By David Aguirre):
 - The Project Consultant team Kimley Horn and Associates has finished their review of the Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The consultant team and agency stakeholders are set to meet on January 31, 2018 to review and discuss the current status of the project. The items that will be reviewed include a Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. A goal of the project will be to purchase signage for all countwide bus stops and have agency staff install them. The report will prioritize deficiencies by ridership usage and ranked by both city and county.
- Transportation Planning Updates (By Virginia Mendoza):
 - Regional Mobility Hub Implementation Strategy project has developed a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. The focus of the plan was to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Mobility hubs can help maximize the capital investment in transit services and support the emphasis on smart growth and transit-oriented development. The Consultant has completed Mobility Hub Concept Designs for the intermodal facilities in the City of Brawley, Imperial Valley College and the City of El Centro. SANDAG project team is refining document design and using non-grant funding to carry out professional copyediting services on all public-facing documents. The final deliverables will be posted online in February 2018.
 - SCAG is assisting with the contract administration of the Regional Climate Action Plan and it currently in the final stages of scope of work development. The intent is to have a climate action plan for each agency. Ms. Mendoza requested feedback from TAC to ensure the plan was inclusive of all agencies

and to create a baseline to make agencies up to par for future funding opportunities.

- The Calexico ITC Design RFP will be released in March 2018.
- District 11 will be looking at the following projects to incorporate under the Caltrans SB1 Transportation Corridor Program. These projects are eligible under this program because they are federally significant corridors and they are on a statewide system.
 - o State Route 98 Phase 1 C widening for \$7 million
 - o Calexico East Bridge Expansion (design) for \$3 million
- LTA Updates (By Virginia Mendoza):
 - Ms. Mendoza stated that the City of Brawley and the City of Calexico are the two agencies pending to expend all their LTA Bond monies. Both agencies have provided staff with information on the projects and an expected date of completion. Both projects should be wrapped up by mid-2018. MS. Mendoza thanked both agencies for their efforts.
 - A presentation by Bond Counsel was presented to the LTA Board for a potential bonding opportunity. There are no commitments at this time.

7. SCAG Updates / Announcements: (By Mr. Salgado)

- Go Human Marketing material will be available to all agencies.

8. Cities and County Planning / Public Works Updates:

- There were various local agencies that gave an update on their local projects in process.

9. Caltrans Updates / Announcements

Ms. Landrum had the following updates and announcements:

- An SB1 grant administrator workshop is scheduled for today (January 25, 2018) at 1 p.m. at the ICTC Offices. All were encouraged to attend. The workshop can assist in attaining project ideas and is an opportunity to review grant guidelines. Agencies can also send Caltrans applications ahead of time for review and comment. There are \$40.8 million available for this round and the deadline to submit an application is February 21, 2018.
- SCAG is working to release a request for proposals soon for the Calexico West Port of Entry Traffic Management Study and have a consultant on board by April 2018.
- The I-8 CRCP project segments 1-3 have been completed and 4-5 are underway.
- One on One meetings are scheduled with Caltrans Local Assistance and local agencies.
- Caltrans Environmental will attend the TAC in February for Hazardous Waste / Air Quality Training.
- Caltrans anticipates the CTC to announce the 2019 ATP Cycle 4 Call for Projects in or around March 2018.
- A Caltrans report was also attached to the agenda.

10. General Discussion / New Business

- There were none.

11. Meeting adjourned at 11:17 a.m.