

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE  
MINUTES OF February 14, 2018 10:00 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Rosanna Bayon Moore
City of Calexico	David Dale
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin
County of Imperial	Joe Picazo for Tony Rouhutas
County of Imperial	John Gay

**STAFF PRESENT:** Mark Baza, Virginia Mendoza, Michelle Bastidas, Cristi Lerma

**OTHERS PRESENT:** Jim Minnick: County of Imperial; David Salgado: SCAG; Beth Landrum: Caltrans; Liz Zarate: City of El Centro

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, February 10, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Dale called the Committee meeting to order at 10:41 a.m. Roll call was taken. Introductions were made.

**II. EMERGENCY ITEMS**

A. There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. CONSENT ITEMS**

A motion was made by Wells seconded by Picazo to approve the consent calendar as presented. **Motion carried.** Items 4A through 4C were approved.

**V. REPORTS**

- A. ICTC Executive Director
  - A list of ICTC updates can be found on Page 32 of the agenda.
- B. Southern California Association of Governments (SCAG)
  - A list of SCAG updates can be found on Page 40 of the agenda.
- C. Caltrans Department of Transportation – District 11
  - A full report is on page 44 of the agenda.
- D. Committee Member Reports
  - There were none.

**VI. ACTION CALENDAR**

- A. Imperial County Transportation Commission (ICTC) resolution for Federal Fiscal Year (FFY) 2018/2019 – 2023/2024 Federal Transportation Improvement Program

Ms. Mendoza presented this item to the Committee.

ICTC Staff presented this item to the Technical Advisory Committee on January 25, 2018 and forwarded to the Management Committee and Commission for approval after public comments, if any:

1. Authorize the Chairman to sign the resolution that certifies funding has been identified for the projects in the FFY 2018/2019 – 2023/2024 FTIP and affirms our commitment to implement all projects in the program.

A motion was made by [Picazo](#) and seconded by [Wells](#), **Motion Carried unanimously.**

- B. Professional Maintenance Audit Reporting Services of the ICTC Transit Operations – IVT Maintenance Audit Findings Report

Mr. Baza presented this item to the Committee.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Accept/Approve the 2017 IVT Maintenance Audit Report dated December 2017

A motion was made by [Bayon Moore](#) and seconded by [Piedra](#), **Motion Carried unanimously.**

- C. FY 2017-2018 Overall Work Program, Regional Collaboration (RC) Budget Amendment

Mr. Baza presented this item to the Committee.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the FY 2017-18 Overall Work Program Regional Collaboration (RC) Budget Amendment for \$450,000

A motion was made by [Chatwin](#) seconded by [Picazo](#), **Motion carried** unanimously.

- D. Memorandum of Understanding (MOU) between the Imperial County Transportation Commission (ICTC) and Imperial Valley Economic Development Corporation (IVEDC) – California Advanced Services Fund (CASF) Southern Border Broadband Consortium (SBBC)

Mr. Baza presented this item to the Committee.

It was requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the Memorandum of Understanding between Imperial County Transportation Commission and Imperial Valley Economic Development Corporation (IVEDC) for the California Advanced Services Fund (CASF) Southern Border Broadband Consortium (SBBC)

A motion was made by [Piedra](#) seconded by [Picazo](#), **Motion carried** unanimously, *with the clarification that all amendments to the MOU will be brought to the Management Committee and the Commission for review and approval.*

#### **VII. NEXT MEETING DATE AND PLACE**

The next meeting of the **Management Committee** will be held on **March 14, 2018** at the **City of Brawley, Brawley, CA.**

#### **VIII. ADJOURNMENT**

- A. Meeting adjourned at 11:33 a.m.