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**TRANSPORTATION COMMISSION
AGENDA**

REMOTE PARTICIPATION ONLY

**WEDNESDAY, SEPTEMBER 29, 2021
6:00 PM**

CHAIR: CHERYL VIEGAS-WALKER

VICE CHAIR: ROSIE ARREOLA-FERNANDEZ

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

To participate on your computer via Zoom Meeting:

<https://us06web.zoom.us/j/82659788356?pwd=ZzhaNjdqWS8vNUg2RnYvY0tKMzE5QT09>

To participate via phone dial (720) 707-2699

Meeting ID: 826 5978 8356

Passcode: 914058

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion / Action of emergency items, if necessary.

III. PUBLIC COMMENTS

In compliance with the Governor's Orders N-29-20 and N-08-21, the meeting will continue to be held telephonically and electronically until September 30, 2021. If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Agenda and minutes are also available at: <http://www.imperialctc.org/meetings-&-agendas/commission/>. If any member of the public wishes to address the Commission, please submit written comments by 5 p.m. on Tuesday, September 28, 2021. Comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

(Executive Director recommends approval of consent calendar items)

- | | | | |
|----|--|-------------------|------------|
| A. | Approval of the ICTC Commission Draft Minutes: | July 28, 2021 | Pages 5-28 |
| B. | Receive and File: | | |
| | 1. ICTC Management Committee Minutes: | September 8, 2021 | |
| | 2. ICTC TAC Minutes | June 24, 2021 | |
| | 3. ICTC SSTAC Minutes | July 7, 2021 | |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

C. State of Good Repair Grant Program, FY 2021-22

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2021-22 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

D. Second Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243

Staff forwards this item to the Commission for their review and approval after the receipt of public comment, if any:

1. Approve the one-year extension plus another one-year extension option of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

V. REPORTS (Up to 5 minutes per staff report)

- A. ICTC Executive Director
 - Executive Director Report Page 30
- B. Southern California Association of Governments
 - See attached report Page 41
- C. California Department of Transportation – District 11
 - See attached report Page 50
- D. Commission / Committee Member Reports (if any)

VI. ACTION CALENDAR

A. Second Amendment to the Employment Agreement for the Position of Executive Director Page 59

ICTC Counsel and staff forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the Executive Director Agreement, Amendment #2
2. Authorize the Chairman to sign the Agreement

B. Appointment to the Southern California Regional Energy Network (SoCalREN) Advisory Committee Page 73

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Appoint one representative from Imperial County to serve on the Southern California Regional Energy Network (SoCalREN) Advisory Committee

C. Coordinated Public Transit – Human Services Transportation Plan Update – Adoption Page 76

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Adopt the Coordinated Public Transit – Human Services Transportation Plan for September 2021
 2. Direct Staff to forward the Coordinated Public Transit – Human Services Transportation Plan to Caltrans as required.
- D. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Contract Award – Atlas Technical Consultants, LLC (Atlas) Page 93

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Services to *Atlas* in the amount of \$300,648.20.
 2. Authorize the Chairperson to sign the agreement.
- E. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services Contract Award – Sierra Material Testing and Inspection (Sierra) Page 96

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services to *Sierra Material Testing and Inspection* in the amount of \$257,035.00.
2. Authorize the Chairperson to sign the agreement.

VII. MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, October 27, 2021, at 6:00 p.m.**, at the ICTC Offices located at 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243 and remotely via Zoom Meeting.

VIII. ADJOURNMENT

- A. Motion to adjourn

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes:
July 28, 2021
- B. Receive and File:
 - ICTC Management Committee Minutes:
September 8, 2021
 - ICTC TAC Minutes:
June 24, 2021
 - ICTC SSTAC Minutes:
July 7, 2021

IMPERIAL COUNTY TRANSPORTATION COMMISSION**DRAFT MINUTES FOR JULY 28, 2021****6:00 p.m.****VOTING MEMBERS PRESENT:**

City of Brawley	George Nava via zoom
City of Calipatria	Maria Nava-Froelich via zoom
City of Calexico	Absent
City of El Centro	Cheryl Viegas-Walker via zoom
City of Imperial	Robert Amparano via zoom
City of Holtville	Michael Goodsell via zoom
City of Westmorland	Ana Beltran via zoom
County of Imperial	Luis Plancarte via zoom
County of Imperial	Absent
Imperial Irrigation District	Absent

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Gustavo Dallarda

STAFF PRESENT: Mark Baza, David Aguirre, Cristi Lerma, Virginia Mendoza, Marlene Flores, Audrie Tapia

OTHERS PRESENT: All via zoom – David Salgado: SCAG; Rafael Reyes, Ann Fox, Ben Guerrero, Daniel Hernandez, Patrick Jenkins, Erwin Gojuangco: Caltrans; Eric Havens: Counsel

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, July 28, 2021, together with staff reports and related documents attached thereto and incorporated therein by reference.

Given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.

I. CALL TO ORDER AND ROLL CALL

Chair Viegas- Walker called the Commission meeting to order at 6:39 p.m. Roll call was taken, and a quorum was present.

II. CLOSED SESSION

A. Motion to convene to Closed Session (Amparano/Nava-Froelich) Motion carried

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)

Title: ICTC Executive Director

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

Agency Designated Representative: Eric Havens

Unrepresented employee: Executive Director

D. Announcement of Closed Session Action(s) – at 6:00 p.m.

The Commission met in closed session regarding conference with labor negotiators under Government Code section 54957.6. The Commission approved a merit increase of 2% for the Executive Director effective July 1, 2021, but no final action was taken. The final action regarding compensation will occur as part of a 2021 action calendar item regarding an amendment to the employment agreement for the position of executive director.

III. EMERGENCY ITEMS

There were none.

IV. PUBLIC COMMENTS

There were no public comments received.

V. CONSENT CALENDAR

- A. Approval of the ICTC Commission Draft Minutes: June 23, 2021
- B. Receive and File:
 - 1. ICTC Management Committee Draft Minutes: July 14, 2021
 - 2. ICTC TAC Minutes: May 27, 2021

A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Passed.

VI. REPORTS

- A. ICTC Executive Director
 - Mr. Baza provided updates from the report on page 19 of the agenda.
 - Mr. Baza shared that the FY 2021/2022 Overall Work Program and Budget Document was attached to the Executive Director report. The FY 2021/2022 OWP & Budget Document is also posted on the ICTC website at <http://www.imperialctc.org/owp-and-budget/>.
 - Mr. Baza informed the Commission the Imperial County Transportation Commission received a presentation regarding the U.S. Census Bureau 2021 – Imperial County Data Summit & Community data on July 14, 2021 at the Management Committee meeting. It was announced that many Cities had a double digit increase in response for the Imperial Valley cities, with more than a 4% increase compared to 2010. Further information of reports that have been produced in partnership with local community partners and funders can be found on <https://socialinnovation.ucr.edu/state-inland-empire-series>. Copies of Self-Response rates comparison ad Population Estimates are on our ICTC website at: <http://www.imperialctc.org/ictc-news-and-announcements/&/view/event/id/224/>.
 - Ms. Mendoza provided updates on the Regional Active Transportation Plan stating ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. The KTUA consultant team and ICTC staff recently hosted a series of outreach u events starting in July to receive input from the

community, a series of events are scheduled to be held in August. A dedicated project page has been developed for the project and can be found at <https://ictcatp-ktuagis.hub.arcgis.com/>. ICTC is also encouraging the community to participate in the online survey at <https://www.surveymonkey.com/r/ictcatp>

- Ms. Mendoza stated the Imperial County Draft Regional Climate Action Plan is posted on the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. A final draft Regional CAP has been presented to some city councils as an information item during the month of June 2021. The final draft Regional CAP was presented to the ICTC Technical Advisory Committee on May 27, 2021, and ICTC Management Committee on June 9, 2021. The plan has also been presented to the Coalition of Labor, Agriculture and Business (COLAB) on June 9, 2021; the Imperial Valley Vegetable Growers Association (IVVGA) on June 16, 2021; the Imperial County Farm Bureau on June 17, 2021. The Regional CAP was presented to the ICTC Commission on June 23, 2021.
- Mr. Baza stated ICTC staff is currently completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. Environmental phase has been completed. Design is underway and Right of Way Acquisition is underway is Summer 2021.
- Mr. Baza announced this would be his last year with the Imperial County Transportation Commission as for he is retiring.

B. Southern California Association of Governments (SCAG)

- SCAG held the SCAG TOOLBOX TUESDAY; Cal Adapts Local Climate Change Snapshot Tool on Tuesday July 27, 2021. The Local Climate Change Snapshot Tool can be used by local jurisdictions to develop climate change and resilience plans, projects, and programs. This training will provide an in-depth demonstration of the tool and its indicators, showcasing different features. More information can be found on at <https://scag.ca.gov/toolbox-tuesday-online-training-materials>.
- SCAGs Go Human Traffic Safety Peer Exchange is open to register for a free virtual series designed to bring together practitioners from the six county region to explore topics like equity, reimaging community safety, and community engagement.

C. California Department of Transportation (Caltrans)- District 11

- Ms. Dallarda provided updates from the report on page 89 of the agenda
 - o Mr. Dallarda stated the Clean California
 - o Major construction activities for the SR-86 Widening Project are cleared to start in August. Preparatory work for relocation of electrical service points along West Imperial Ave has begun. This includes trenching and installation of conduct.
 - o Caltrans District 11

D. Commission Member Reports

- There were none.

VII. ACTION CALENDER

A. Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Contract Award

Mr. Aguirre informed the committee the U.S. Department of Transportation awarded the Imperial County Transportation Commission Committee (ICTC) with a 2018 Better

Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project.

The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released April 5, 2021, four (4) firms responded to the RFP. An evaluation team comprised from representatives from Caltrans, General Services Administration (GSA), Imperial Irrigation District (IID) and ICTC participated in the evaluation of the proposals. The Evaluation team unanimously ranked Jacobs as the highest-ranking firm. ICTC proceeded to request a formal cost estimate to complete the required services. Jacobs submitted the proposed cost of \$2,956,457.81.

Jacobs has extensive experience working with similar type bridge improvement projects. The Jacobs team is well qualified and will be able to assist ICTC with the various management/resident engineering tasks. Jacobs will utilize the services of a DBE located in the Imperial Valley area to assist with various required services.

Funding for the construction management/resident engineering services was identified and approved in the ICTC FY 2021-22 OWP and budget. The funding source will be a combination of the awarded federal (BUILD), TCEP, and local funds.

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Construction Management/Resident Engineering Services to *Jacobs* in the amount of \$2,956,457.81.
2. Authorize the Chairperson to sign the agreement.

A motion was made by [Plancarte](#) and seconded by [Goodsell](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Passed.

- B. Calexico Intermodal Transportation Center (ITC) Architectural and Engineering Services – Change Order – Contract Amendment #2

Mr. Aguirre announced ICTC awarded the contract to Psomas, to assist with the development of the project improvement plans, specifications, contract documents and

some environmental documentation required to complete the preliminary engineering for the Calexico ITC Project.

The initial agreement was approved by the commission in the amount of \$557,884.63. A change order was previously approved in the amount of \$63,437.00 to complete numerous required environmental studies. The proposed changed order submitted by Psomas is \$62,288.48. ICTC reviewed the proposed scope and fee and found the proposed cost to be reasonable. The total revised contract would be \$683,610.11. The proposed change order – contract amendment fee has been budgeted in the ICTC FY 21-22 Budget.

1. Approve the contract amendment to the Architectural and Engineering Consultant Agreement for the Calexico Intermodal Transportation Center with Psomas in the amount of \$62,288.48 modifying the total contract value to \$683,610.11.
2. Authorize the Chairperson to sign the contract amendment.

A motion was made by [Plancarte](#) and seconded by [Nava-Froelich](#) to approve the consent calendar as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Yes
County of Imperial Kelley	Absent
City of Westmorland	Yes
Imperial Irrigation District	Absent

Motion Passed.

VIII. NEXT MEETING DATE AND PLACE

- A. ICTC will go dark in August. The next meeting will be on September 29, 2021, due to a conflict on September 22, 2021, with the League of California Cities Annual Conference.

IX. ADJOURNMENT

- A. Meeting Adjourned at 7:28 p.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF September 8, 2021
10:30 a.m.**

VOTING MEMBERS PRESENT:

City of Brawley	Tyler Salcido
City of Calexico	Miguel Figueroa
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Dennis Morita
County of Imperial	Tony Rouhotas
County of Imperial	Esperanza Colio-Warren
Imperial Irrigation District	Ismael Gomez
City of Westmorland	Absent
ICTC	Mark Baza

STAFF PRESENT: David Aguirre, Cristi Lerma

OTHERS PRESENT: Rebecca Terrazas-Baxter: County of Imperial; David Salgado: SCAG; Rafael Reyes, Hanh Dung Khuu, Daniel Hernandez, Beth Landrum: Caltrans; Cesar Sanchez: First Transit; Alexis Brown: City of Imperial; Laurel Rothschild, Lujana Medina: SoCalREN; Kathy Chambers: Moore & Associates

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, September 8, 2021, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Tyler Salcido called the meeting to order at 10:32 a.m., roll call was taken, and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Wells](#) seconded by [Morita](#) to approve the consent calendar as presented; Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Absent
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent

Imperial Irrigation District	Absent
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Motion carried unanimously.

- A. Approval of Management Committee Draft Minutes: July 14, 2021
- B. Received and Filed:
 - 1. ICTC Commission Draft Minutes: July 28, 2021
 - 2. ICTC TAC Minutes: June 24, 2021
 - 3. ICTC SSTAC Minutes: July 7, 2021
- C. State of Good Repair Grant Program, FY 2021-22
 - 1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2021-22 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

V. REPORTS

- A. ICTC Executive Director
 - Mr. Baza provided an update from the report on page 25 of the agenda.
- B. Southern California Association of Governments (SCAG)
 - Mr. Salgado provided updates from the report on page 38 of the agenda.
- C. Caltrans Department of Transportation – District 11
 - Caltrans staff provided updates from the report on page 46 of the agenda.
- D. Committee Member Reports
 - There were no updates.

VI. ACTION CALENDAR

- A. Appointment to the Southern California Regional Energy Network (SoCalREN) Advisory Committee

The SoCalREN Advisory Committee is currently made up of 15 local government representatives from different geographic regions of SoCalREN's diverse twelve-county territory. Imperial County is within the SoCalREN territory but does not currently have representation on the committee. All committee members are staff of either Council of Governments, cities, or counties with an interest in energy programs and opportunities. The Committee was formed to get input from local leaders to ensure SoCalREN is getting maximum benefit across all communities we serve. The Committee meets quarterly to provide advice, guidance, and support for SoCalREN's portfolio and reviews program performance, receives regulatory updates, and offers an opportunity for feedback and discussion on topics critical to the ongoing success of the SoCalREN.

Ms. Lujana Medina from the SoCalREN provided a presentation with more details pertaining to the program. It was the intent that a member of the Management Committee would appoint a representative from their agency to represent Imperial County on the SoCalREN Advisory Committee, after public comment if any. After further

discussion, the committee agreed to pursue an appointment from the Imperial Irrigation District, however further discussion with management would require that the appointment would be formally made to the commission later in September.

No action was taken at this time.

B. Coordinated Public Transit – Human Services Transportation Plan Update – Adoption

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Adopt the Coordinated Public Transit – Human Services Transportation Plan for September 2021
2. Direct Staff to forward the Coordinated Public Transit – Human Services Transportation Plan to Caltrans as required.

A motion was made by Morita seconded by Medina. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

C. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Contract Award – Atlas Technical Consultants, LLC (Atlas)

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Services to *Atlas* in the amount of \$300,648.20.
2. Authorize the Chairperson to sign the agreement.

A motion was made by Salcido seconded by Colio-Warren. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent

City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

- D. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services Contract Award – Sierra Material Testing and Inspection (Sierra)

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval, after public comment if any.

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services to *Sierra Material Testing and Inspection* in the amount of \$257,035.00.
2. Authorize the Chairperson to sign the agreement.

A motion was made by Rouhotas seconded by Wells. Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent
Imperial Irrigation District	Yes

Motion carried.

- E. Motor Vehicle Network Contract Agreement, Imperial Valley Resource Management Agency

It was requested that the ICTC Management Committee forward this item to the IVRMA Board for review and approval after public comment, if any:

1. Approval to renew the Contract with the Motor Vehicle Network (MVN) for the period of 12 months at the monthly rate of \$900.00 and continue advertising, in English and Spanish, at the local Department of Motor Vehicles in the Cities of Brawley and El Centro.

A motion was made by Wells seconded by Morita. Roll call was taken:

Agency	Roll Call
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City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent

Motion carried.

F. Richard W. McManus Lease Agreement, Imperial Valley Resource Management Agency

It is requested that the ICTC Management Committee forward this item to the IVRMA Board for review and approval after public comment, if any:

1. Approve the 2-year with an additional 1-year option Lease Agreement with Richard W. McManus Living Trust (Landlord) at the location of, 300 S. Imperial Avenue, Suite 6, El Centro, California beginning November 1, 2021, through October 31, 2024, with a monthly installment of \$975.00 due on the first day of each month.
2. Authorize the Executive Director or his designee to sign the lease agreement.

A motion was made by [Medina](#) seconded by [Salcido](#). Roll call was taken:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Absent
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Rouhotas	Yes
County of Imperial Warren	Yes
City of Westmorland	Absent

Motion carried.

VII. The next meeting is scheduled for **October 13, 2021.**

VIII. **ADJOURNMENT**

- A. Meeting adjourned at 11:34 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

June 24, 2021

Present:

Guillermo Sillas	City of Brawley
Abraham Campos	City of El Centro
Veronica Atondo	County of Imperial
Jesus Villegas	City of Imperial
Lili Falomir	City of Calexico
Joel Hamby	City of Westmorland
Frank Fiorenza	IID
Francisco Barba	City of Holtville

Others:

Virginia Mendoza	ICTC
Mark Baza	ICTC
Marlene Flores	ICTC
David Aguirre	ICTC
Audrie Tapia	ICTC
David Salgado	SCAG
Catherine Gutierrez	City of El Centro
Felix De Leon	City of El Centro
Christian Rodriguez	City of El Centro
Manuel Cabrera	City of Brawley
Andy Miramontes	City of Brawley
Jim Minnik	County of Imperial
Alexis Araiza	Caltrans
Ryan Fallica	Caltrans
Rafael Reyes	Caltrans
Luis Garcia	IID
Sabrina Barber	IID
Alfredo Onelas	IID
Joel Lopez	IID

1. The meeting was called to order at 10:03 a.m. A quorum was present and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for May 27, 2021 (Falomir/Hamby) **Motion Carried.**

3. Caltrans Active Transportation Plan Presentation: Caltrans Active Transportation Plan (*Presented by Alexis Araiza, Transportation Planner*)

A presentation was made by Caltrans Staff regarding the Caltrans Active Transportation Plan. Caltrans District 11 is developing an active transportation plan to identify bicycle and pedestrian improvements on, across, or parallel to the State Highway System (SHS). The SHS, which is generally owned and operated by Caltrans, is made up of urban freeways and rural highways. SHS facilities are classified as State Routes (SR) or Interstates (I). Local highways, such as SR-52 and freeways such as I-8, along with the onramps, off-ramps, overpasses, and underpasses make up what is referred to as Caltrans Right of Way. Caltrans would also like to hear what you may have experienced such as challenges as a pedestrian or bicyclist while traveling in Caltrans Right of Way and where you would like to see bicycle and pedestrian improvements on the Survey Map at <https://survey.catplan.org/>. More information on Caltrans plans and projects can be found on <https://www.catplan.org/district-11>

4. Imperial Irrigation District Presentation: Customer Service Proposal (CSP) New Construction Application Process (*Presented by: Luis F. Garcia, Public Benefits Program Specialist*):

Luis Garcia provided a brief presentation regarding the Customer Service Proposal (CSP) New Construction Application Process on behalf of the Imperial Irrigation District. IID Energy Customer Development Projects start with a CSP application for new construction per established Regulations Governing the Sale and Use of Electric Energy. The IID application requests project information, including City, approved site plan drawings, electrical one-line drawings, and load panel calculations. Luis Garcia stated the CSP application will only be required if upgrading or installing a new electric main panel to accommodate the additional electrical load. More information regarding the CSP process can be found on <https://pluginnc.com/level-2-charging-station-program/>. Please reach out to Luis Garcia or Sabrina Barber for any further questions.

5. Caltrans Updates / Announcements (*Presented by: Rafael Reyes*):

- Caltrans provided general information on inactive projects. As of June 17, 2021, the INACTIVE and Future Inactive list was updated. Action is required by the Imperial County Transportation Commission (ICTC) and County of Imperial, as well as these two other cities: Brawley, Holtville.
- June 7, 2021, was the deadline to submit Inactive invoices. Agencies that did not invoice prior to June 7, 2021, must submit a justification on the Inactive Justification Form spreadsheet.
- Federal Fiscal Year (FFY) Request for Authorization Obligations is due by July 29, 2021. Funding Request for Authorization (RFA) during this fiscal year was due by January 29, 2021. Caltrans cannot accept RFA submittal after July 29, 2021

6. SCAG Updates / Announcements (*Presented by David Salgado*):

- **SCAG and UC Davis: COVID-19 Mobility Study Survey:** The Southern California Association of Governments (SCAG) partnered with the University of California, Davis to launch a survey to investigate the evolving nature of the impacts of the pandemic on transportation in the SCAG region. The survey seeks to understand both mobility the temporary and long lasting changed that the COVID-19 pandemic may have on mobility in their region, and how various policies might affect this new “normal” in terms of modified travel behaviors. Please take the opportunity to complete the survey once released.
- **SCAG Broadband Action Plan:** SCAG RC adopted a resolution that directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband

implementation, convene a working group, and further support broadband planning and data search.

7. Cities and County Planning / Public Works Updates:

- Local agencies gave an update on their local projects in progress.

8. ICTC Updates / Announcements

Presented by ICTC Staff

a. Transit Planning Updates

- David Aguirre provided a brief update on transit planning. ICTC is still operating under COVID-19 requirements those which include Free fares for Transit riders with the exception of Medtrans.

b. Transportation Planning Updates

1. FY 2020-21 Programmed Project Obligation Updates

- Virginia Mendoza shared the Regional Action Climate Plan will be presented at the TAC meeting # 2 that is scheduled to be held on June 30, 2021.

9. General Discussion / New Business

- Next TAC meeting will be on July 22, 2021, via Zoom

10. Meeting adjourned at 11:03 a.m.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

July 7, 2021

Present

Voting Attendees:

Dr. Kathleen Lang	California Health and Wellness (CH&W)
Mitzi Perez	ARC Imperial Valley
Michelle Soto	California Childrens' Services (CCS)
Karen Teran	Access to Independence
Sarah Enz	Area Agency on Aging (AAA)
Maricela Galarza	CTSA-ICTC
Gustavo Gomez	CTSA-ICTC
Audrie Tapia	CTSA-ICTC

Non-Voting Attendees:

Cesar Sanchez	IVT/IVTAccess/IVTRide/IVTMedtrans
Helio Sanchez	IVT
Jose Guillen	IVT MedTrans
Karla Pacheco	IVT Access
Karla Aguilar	IVT Ride
Liz Sanctucci	Caltrans
Kitty Gay	Imperial County Public Heath (ICPH)

1. Dr. Lang called the meeting to order at 10:01 a.m. **A quorum was present.** Introductions were made.
2. UTN 2021-22 Findings:

Ms. Galarza provided the following information:

- Reviewed the hearing process and the method of gathering feedback from the public
- Reviewed UTN Findings for the fiscal year 2021-22
- Highlighted that transportation services to El Centro Clinicas de Salud have begun on July 1st through the IVT Blue Line route.
- Additional documentation about the UTN Hearing process was included in the agenda for SSTAC members for future reference.

UTN Findings Letter:

Ms. Galarza presented SSTAC members with the UTN Findings SSTAC letter.

- No changes requested; the letter will be forward to Dr. Lang for signature.

3. General Discussion

- Dr. Lang asked if SSTAC will be meeting in person for future meetings.
 - Ms. Galarza stated that further conversation with Mr. Aguirre will be needed. The situation will be re-analyzed to see if in-person meetings will initiate in September.

4. Adjournment

- The meeting adjourned at 10:19 a.m. ([Lang](#)), **Motion Carried.**
- The next meeting will be held September 1, 2021, at the Imperial County Transportation Commission Office, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243.

IV. CONSENT CALENDAR

C. STATE OF GOOD REPAIR GRANT PROGRAM, FY 2021-22

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2021-22 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.



1503 N. IMPERIAL AVE., SUITE 104
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PHONE: (760) 592-4494
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September 24, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Avenue, Suite 104
El Centro, CA 92243

SUBJECT: State of Good Repair Grant Program, FY 2021-22

Dear Commission Members:

The State of Good Repair Program (SGR) provides funds for use on a variety of transit infrastructure repair and service improvement projects. These projects are primarily transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation and/or modernization of the existing vehicles or facilities and/or the design, acquisition, and construction of new vehicles or facilities that improve existing transit services. The program is administered by the State of California's Department of Transportation (Caltrans).

In previous years, ICTC has successfully applied for funding through this program for the anticipated replacement of transit operation vehicles. For the FY 2021-22 funding, ICTC is seeking funding in an amount of \$304,361.00 through this program to provide funding for the replacement of transit operation vehicles. No matching funds are required.

The application process requires the submittal of a resolution from the Commission authorizing the Executive Director to act on behalf of the Commission in order to submit our request for these funds in a timely manner.

The ICTC Management Committee met on September 8, 2021, and forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2021-22 financial assistance, provided by the State of California Department of Transportation under the State of Good Repair Grant Program.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', is placed over a light blue rectangular background.

David Aguirre
Program Manager

Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

RESOLUTION # _____**AUTHORIZATION FOR THE EXECUTION OF THE
REGIONAL ENTITIES APPROVING PROJECT LIST
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, the Imperial County Transportation Commission is an eligible recipient and may receive State Transit Assistance funding from the State of Good Repair Program (SGR) now or sometime in the future for transit capital projects; and

WHEREAS, the statutes related to state-funded transit capital projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

WHEREAS, the Imperial County Transportation Commission wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director and/or his designee;

WHEREAS, the Imperial County Transportation Commission approves the project list for the PUC 99313 apportionment.

WHEREAS, the Imperial County Transportation Commission concurs and approves the project list from the operators for the PUC 99314 apportionment.

NOW, THEREFORE, BE IT RESOLVED that the Imperial County Transportation Commission approves the region's State of Good Repair project list for **FY 21/22**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Imperial County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director and/or his designee be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on **September 29th, 2021**

BY: _____
Chairperson

ATTEST:

BY: _____
CRISTI LERMA
Secretary to the Commission

IV. CONSENT CALENDAR

IV. CONSENT CALENDAR

- D. Second Extension of the ICTC Lease and Sub-Lease Agreements for 1503 N Imperial Ave., Suite 104, El Centro, CA 92243



1503 N. IMPERIAL AVENUE, SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 24, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Second Extension of the ICTC Lease and Sublease Agreements – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243

Dear Commission Members:

On November 29, 2017, the Commission approved a lease for three years plus two (2) one-year options with Pico Group, LLC and the sublease with Southern California Association of Governments (SCAG) with same terms for the property at 1503 N. Imperial Ave., Suite 104 in El Centro.

ICTC is requesting approval of the second one-year extension, plus an additional one-year option be authorized for the existing lease and sub-lease agreements. There are no changes to the rent schedule therefore, the monthly amounts will remain the same as agreed in the original lease and sub-lease. The proposed agreement will expire on December 31, 2022, with a one-year extension option through December 31, 2023.

Attached are the original lease and sub-lease documents, and a draft amendment for the extension to the lease agreement.

ICTC staff forwards this item to the Commission for their review and approval after the receipt of public comment, if any:

1. Approve the second one-year extension plus another one-year extension option of the current lease and sub-lease agreements with Pico Group, LLC for the property on 1503 N. Imperial Ave., Suite 104 in El Centro; and authorize the Executive Director to execute the lease agreement.
2. Authorize the Executive Director to sign the sub-lease amendments between ICTC and SCAG with same terms as the original agreement.

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA
Executive Director

Attachments
MB/cl

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL



ADDENDUM

(C.A.R. Form ADM, Revised 12/15)



No. 3

The following terms and conditions are hereby incorporated in and made a part of the: [] Purchase Agreement, [] Residential Lease or Month-to-Month Rental Agreement, [] Transfer Disclosure Statement (Note: An amendment to the TDS may give the Buyer a right to rescind), [X] Other Commercial Lease dated November 9, 2017, on property known as 1503 N Imperial Ave # 104-106 El Centro, CA 92243-6301

in which Imperial County Transportation Commission is referred to as ("Buyer/Tenant") and PICO GROUP LLC is referred to as ("Seller/Landlord").

Original "Commercial Lease" agreement dated 11/19/17 has been extended from 12/31/21 through 12/31/22.

Tenant and landlord have agreed to allow tenant the option to exercise a additional, 1 year extension option through 12/31/23, with a monthly rent payment of \$7281.85.

All other terms and conditions to remain the same and in full force.

The foregoing terms and conditions are hereby agreed to, and the undersigned acknowledge receipt of a copy of this document.

Date

Date

Buyer/Tenant X Imperial County Transportation Commission

Seller/Landlord X PICO GROUP LLC

Buyer/Tenant

Seller/Landlord

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ADM REVISED 12/15 (PAGE 1 OF 1)

ADDENDUM (ADM PAGE 1 OF 1)



1 **THIRD AMENDMENT TO SUBLEASE AGREEMENT**

2 **Southern California Association of Governments**

3 This THIRD AMENDMENT TO SUBLEASE AGREEMENT (“Third Amendment”), made and
4 entered into effective this ____ day of _____, 2021, by and between the **IMPERIAL**
5 **COUNTY TRANSPORTATION COMMISSION** (“ICTC”), and **SOUTHERN CALIFORNIA**
6 **ASSOCIATION OF GOVERNMENTS** (“SUBTENANT”) (individually, “Party,” collectively,
7 “Parties”), shall be as follows:

8 **WITNESSETH**

9 **WHEREAS**, ICTC and SUBTENANT entered into that certain Sublease Agreement on
10 November 29, 2017 through Minute Order No. A(1) as first amended on December 13, 2017 through
11 Minute Order No. A(1) and second amended on October 28, 2020 through Minute Order No. 6(C)
12 (“Sublease”); and

13 **WHEREAS**, the First Amendment amended Section 4.1 as follows:

14 “The term of this Sublease shall be for a period of three (3) years concurrent with that of the
15 Master Lease, but may be extended for two (2) one (1) year option periods by mutual written agreement
16 of the Parties.” ; and

17 **WHEREAS**, the Second Amendment exercised the first of two (2) one (1) year extension option
18 periods; and

19 **WHEREAS**, the Sublease is set to expire on December 31, 2021; and

20 **WHEREAS**, section 17 of the Sublease provides that the Sublease may be amended and
21 modified upon the mutual written consent of both parties; and

22 **WHEREAS**, ICTC and SUBTENANT desire to extend the Sublease for an additional one (1)
23 year to expire on December 31, 2022 and to establish two (2) additional one (1) year extension option
24 periods; and

25 **WHEREAS**, the Parties agree to enter into this Third Amendment to Sublease Agreement.

26 **NOW THEREFORE**, and in consideration of the promises and payments herein set forth, the
27 parties have and hereby agree as follows:

1 1. The second of two (2) one (1) year extension option periods is hereby exercised and the
2 Sublease is extended for an additional one (1) year to expire on December 31, 2022.

3 2. Section 4.1 is amended to read as follows:

4 "The term of this Sublease shall be for a period of five (5) years concurrent with that of
5 the Master Lease, but may be extended for two (2) one (1) year option periods by mutual
6 written agreement of the Parties." ; and

7 3. All other terms and conditions of the Sublease are and will remain in full force and effect.

8 **IN WITNESS WHEREOF**, the Parties hereto have caused this Third Amendment to be
9 executed the day and year first above written.

10 **IMPERIAL COUNTY TRANSPORTATION SUBTENANT**
11 **COMMISSION**

13
14 By: _____
15 MARK BAZA
Executive Director

13
14 By: _____
15 ERIKA BUSTAMANTE
Acting CFO

16 Date: _____

16 Date: _____

17 **ATTEST:**

18
19 By: _____
20 CRISTI LERMA
Secretary to the Commission

21 **APPROVED AS TO FORM:**
22 ADAM G. CROOK
23 County Counsel

24
25 By: _____
26 Eric Havens
Assistant County Counsel

V. REPORTS

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF
GOVERNMENTS
- C. CALTRANS - DISTRICT 11
- D. COMMISSION MEMBER REPORTS (IF ANY)



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
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Memorandum

Date: September 14, 2021
To: ICTC Commission Members
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the ICTC Commission Meeting on September 29, 2021.

- 1) **Senate Bill (SB) 619 (Laird D) – Organic waste: reduction regulations: local jurisdiction compliance.** Current law requires the State Air Resources Board to complete, approve, and implement a comprehensive strategy to reduce emissions of short-lived climate pollutants in the state to achieve, among other things, a reduction in the statewide emissions of methane by 40%. Current law requires the methane emissions reduction goals to include specified targets to reduce the landfill disposal of organics. Current law requires the Department of Resources Recycling and Recovery, in consultation with the state board, to adopt regulations to achieve those targets for reducing organic waste in landfills, and authorizes those regulations to require local jurisdictions to impose requirements on generators or other relevant entities within their jurisdiction, to authorize local jurisdictions to impose penalties on generators for noncompliance, and to include penalties to be imposed by the department for noncompliance. This bill would authorize a local jurisdiction facing continuing violations that commence during the 2022 calendar year of those regulations to submit to the department no later than March 1, 2022, a notification of intent to comply, as prescribed.
- 2) **Regional Active Transportation Plan:** Imperial County Transportation Commission is undertaking a Regional Active Transportation Plan (ATP) to improve access, mobility, and safety for non-motorized modes of travel, including walking, bicycling, and riding trans it. The Regional ATP is grant funded by the Southern California Association of Governments (SCAG). ICTC staff kicked off this project in April 2021 and has conducted two (2) Technical Advisory Committee meetings with City, County, SCAG, and Caltrans staff to start data gathering and early outreach efforts. A dedicated project page has been developed for the project: <https://ictcatp-ktuagis.hub.arcgis.com/>

The KTUA consultant team and ICTC staff recently completed a total of 10 Community Outreach Events during the month of July and August to receive input from the community:

- **July:** Brawley Public Library, El Centro Aquatic Center, and Sunbeam Lake
- **August:** Salton Sea Public Library, Calipatria Public Library, Holtville Public Library, City of Imperial Library and Movie Pool Event, Westmorland Pool Day, Calexico Public Library, Imperial Valley College Student Welcome Event.

To date we have received over 200 surveys, primarily from the outreach events. We are also encouraging the community to participate in the online survey that will be available until November 2021:

Survey link in English: <https://www.surveymonkey.com/r/ictcatp>

Survey link in Spanish: <https://www.surveymonkey.com/r/ictcatp?lang=es>

The 4th Project Technical Advisory Committee (TAC) meeting was held on September 8, 2021 to discuss the summer outreach and next steps. The ICTC and Consultant team will review the next steps of deliverables which include draft recommendations, prioritization of projects and planning for four (4) public workshops during the months of October and November 2021.

- 3) **Imperial Mexicali Binational Alliance Meeting:** *An IMBA meeting was held on September 9, 2021 at 9:30am. The meeting was in-person and via zoom at CETYS University in the City of Mexicali at Sala Gulfstream. The meeting included presentations from CETYS University, AB 617 presentation by the Imperial County Air Pollution Control District, Tree Planting Program presentation by the Mexicali Economic Development Commission, and Border Infrastructure and Economic Development updates.*
- 4) **Calexico East Port of Entry Bridge Widening Project:** *The Project proposes to widen the bridge over the All-American Canal at the U.S./Mexico border approximately 0.7 miles south of State Route (SR) 7. The project proposes to widen the existing structure by adding four-lanes: Two New Northbound Auto Lanes and Two New Northbound Commercial Vehicle Lanes. In May 2018, Caltrans and ICTC received \$3,000,000 from the California Transportation Commission and the Trade Corridor Enhancement Program (TCEP) to complete the Project Approval and Environmental Document (PA/ED) for the project. In June 2018, Caltrans completed a Project Initiation Document (PID). In Fall of 2018, the PA/ED phase was initiated by Caltrans, technical studies for the National Environment Policy Act (NEPA) document under Caltrans as the NEPA lead are in progress and is scheduled for completion in May 2020. In December 2018, was awarded \$20 million under the U.S. Department of Transportation's BUILD discretionary grant program to complete the Design-Build construction phase. *ICTC staff completed the procurement process and award action was taken on March 24, 2021. Design phase is underway. ICTC has recently advertised a Request for Proposals for Construction Management services to provide engineering support on behalf of ICTC through design and construction. Proposals were due on May 21, 2021. After review and selection process, the ICTC Board approved the award to Jacobs company.**
- 5) **State Route 86 (Northbound) Border Patrol Checkpoint:** *State Route 86 (Northbound) Border Patrol Checkpoint: In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. Following our ICTC Board meeting in late September 2020, ICTC has initiated a traffic study as required by Caltrans. Design work has been delayed due to Border Patrol's concern related to their ability to provide additional funding necessary to meet their operational requirements. Discussions have been on-going through to this week of March 15, 2021. On Wednesday, March 17th ICTC received confirmation from Border Patrol Headquarters in Washington D.C. that they wish to proceed with the original Canopy Design that is similar to Interstate 8 Pine Valley Checkpoint.*

*As discussed and confirmed with Border Patrol, ICTC will only provide the remaining funds we had available (February 2021) of approximately \$1 million to complete the traffic study, 100% design plans, and construction of the canopy, lighting related to the canopy, and traffic related improvements required by Caltrans. Border Patrol has committed paying for all other construction related costs and Border Patrol will lead the construction contract. *Border Patrol, Caltrans and ICTC are having weekly meetings toward completing design plans and Caltrans Permits with a goal to begin construction in Fall 2021 with construction completed in approximately six months after construction begins.**

- 6) **Calexico Intermodal Transportation Center (ITC):** *A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in*

the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase has been completed. Design and Right of Way Acquisition is underway and is expected to be completed in December 2021. ICTC is exploring funding opportunities for \$12.5 million needed for construction.*

- 7) **I-8 / Imperial Avenue Interchange Reconstruction:** Caltrans and construction team have been meeting with City of El Centro and ICTC to discuss details of construction phases and the public information campaign for both the Interchange Project and the Imperial Avenue Extension South Project. Stage 1 of construction began on Monday, May 6, 2020. During the extended closure, motorists on eastbound I-8 will be detoured along 4th Street/State Route 86 (SR-86) located east of Imperial Avenue. On July 23rd closure of the I-8 was needed to demolish and remove the existing bridge. Crews have completed the demolition of the existing bridge at the I-8/Imperial Avenue Interchange. There were no reported incidents and detoured traffic was flowing with no major delays. Over the next month, the community will see crews performing general earthwork operations. There will be construction equipment, noise (including OSHA required backup alarms), dust and some minor traffic control. Stage 2 work on the northern portion of I-8 is anticipated to take four to six months to complete and could begin as early as December. During Stage 2, all I-8/Imperial Avenue on- and off- ramps will be fully closed. *The bridge deck pour was completed the night of August 25, 2021. The interchange is expected to open to traffic by the end of 2021 with project completion in 2022.*
- 8) **State Route 98 Widening from Ollie to Rockwood:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. Widening was completed in October 2019. Caltrans has completed the design and right of way phase for SR-98 Widening between Rockwood Avenue and Ollie Avenue. On June 24, 2020, CTC authorized construction funding. The total project cost is estimated at \$7 million using a combination of 2016 Earmark Repurposing, Demonstration, Traffic Congestion Relief, ICTC and local funds. *The construction start date was delayed to due to environmental impacts and other utility projects in progress within the project area. Construction of the project has begun on August 6, 2021.*
- 9) **US Census 2020:** The Imperial County Transportation Commission received a presentation from the U.S. Census Bureau regarding the [U.S. Census Bureau 2021 – Imperial County Data Summit & Community data](#) on July 14, 2021 at the Management Committee meeting. It was announced that many cities had a double digit increase in response for Imperial Valley cities, with more than a 4% increase compared to 2010.

The Census Bureau held their first kickoff workshop on July 14, 2021, hosted by the Census Legacies table, the U.S. Census Bureau, and the center for Social Innovation at UC Riverside. The purpose of the workshop was to empower community members through a series of live demonstrations and training on how to easily access the U.S Census data and tools directly on their official websites. The event was also an opportunity to establish a partnership with local U.S Census Bureau representatives that can answer questions, provide resources, as well as hear community feedback and ideas. The next event with a total of five workshops is set to be on held on July 30, 2021, at 4:00 p.m. The goal is to promote Regional Equity, targeting the input of the youth department.

For more information, please contact Guadalupe Camacho at Guadalupe.n.camacho@2020census.gov or Karla Lopez del Rio at KarlaLo@ucr.edu. Further information of the reports that have been produced in partnership with local community partners and funders can be found on <https://socialinnovation.ucr.edu/state-inland-empire-series>. Copies of the Self Response rates comparison and Population Estimates are on our ICTC website at: <http://www.imperialctc.org/ictc-news-and-announcements/&/view/event/id/224/>

- 10) **Potential Bus Stop in Calipatria:** ICTC has evaluated all of its fixed route service routes to attempt to provide service to the east side of Calipatria. Staff conducted time trials as well utilized several types of buses to verify buses would not have issues with other existing stops within proposed routes. Potential stops for the area include a stop along Commercial Avenue and potentially another stop near Alexandria Street. Staff is proposing to utilize its IVC Express route to potentially service the area. ICTC and City staff have begun coordination to implement final location and infrastructure associated with the potential bus stop(s).

- 11) **Imperial County Regional Climate Action Plan:** After the kick-off meeting on June 28, 2019, ICTC established Project Management Procedures and Communication Protocols with the Consultant as well as reviewing the Scope of Work and Schedule. The consultant is working on the draft Climate Action Plan (CAP) and finalizing the inventory, forecasts, and targets; anticipating a Final Draft of the CAP by Mid-March, 2021. ICTC member agencies' will have the opportunity to review the Final Draft CAP with a goal of having comments back by March 31, 2021. As we move forward with public comments, ICTC will post the CAP on their website with the intent to get feedback and comments from the public. The Draft Regional CAP is posted in the ICTC website at <http://www.imperialctc.org/regional-climate-action-plan/>. The public review period took place April 6, 2021 to May 10, 2021. A final draft CAP has been presented to some city councils as an information item during the month of June 2021. The final draft Regional CAP was presented to the ICTC Technical Advisory Committee on May 27, 2021 and ICTC Management Committee on June 9, 2021. The Plan has also been presented to the Coalition of Labor, Agriculture and Business (COLAB) on June 9, 2021; the Imperial Valley Vegetable Growers Association (IVVGA) on June 16, 2021; and the Imperial County Farm Bureau on June 17, 2021. The Regional CAP was presented to the ICTC Commission on June 23, 2021.
- 12) **Imperial Valley Transit (IVT) FREE FARES PROGRAM:** On August 7, 2020, the Imperial County Transportation Commission (ICTC) announced the implementation of a **Free Fares Program** for various Imperial Valley Transit (IVT) services. Eligible services include IVT Fixed Route, IVT Circulators (Blue, Green and Gold Lines), IVT ACCESS and IVT RIDE (EL Centro, Imperial, Heber, Brawley, Calexico, Westshores). All passengers are eligible to benefit from the Free Fares Program. The fares are subsidized by a State of California grant and fare contributions to IVT RIDE passengers by the County of Imperial's Area Agency for the Aging (AAA). *The Free Fares Program will remain in effect while the grant funds are available. All regular service eligibility requirements and restrictions remain in effect.*
- 13) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. Phase 2A was awarded in the amount of \$191million and will include six additional northbound privately-owned vehicle (POV) inspection lanes, permanent southbound POV inspection, expanded secondary inspection and adding a pre-primary canopy, new administration building, and employee parking structure. *Funding for phase 2B is in the President's Budget Proposal in the amount of \$99.7million. Work for phase 2B will include demolition of the old port building and construction of the new pedestrian building. The total estimated cost for phases 2A plus 2B are \$276million. According to GSA Phase 2A is anticipated to be completed Spring 2023.*
- 14) **State and Federal Local funding Obligations:** Projects programmed in programmed in Federal Fiscal Year (FFY) 2019/2020 were fully obligated according to Caltrans Local Assistance. Beginning October 1, 2020, agencies can move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant program (STBG) programmed in FFY 2020/2021. Other state funding also included in the Federal Transportation Improvement Program (FTIP) include the Active Transportation Program (ATP). *See complete project list attached.*
- 15) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases. ICTC is making a request for*

allocation from the California Transportation Commission (CTC) for the \$7.5 million for design and construction at their June 23, 2021 meeting.

- 16) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the FY 20/21. This list of projects for all cities and the county can also be found on the ICTC website at: <http://www.imperialctc.org/senate-bill-1/>

Below are the projected annual revenues for FY 2020/2021. All Imperial County cities and the county are required to submit their list of projects in order to be eligible for funding distribution.

Agency	RMRA Amount FY 2020-2021
Brawley	\$469,831
Calexico	\$725,242
Calipatria	\$132,423
El Centro	\$794,848
Holtville	\$116,508
Imperial	\$342,513
Westmorland	\$42,296
County of Imperial	\$8,185,798
TOTAL	\$10,809,459*

**Estimate source is from the California League of Cities dated May 15, 2020*
<http://californiacityfinance.com/LSR2005.pdf>

- 17) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted.

A final report was completed in the fall of 2020. The report can be found at:
<https://sandag.org/index.asp?classid=19&projectid=535&fuseaction=projects.detail>

- 18) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. The Imperial County received \$1,632 of Local Partnership Formulaic Program (LPFP) funds in Cycle 1 (\$1,076) and Cycle 2 (\$556) for a total of \$1,632.

List of projects for Imperial County:

Local Partnership Program (LPP) Programing for FY19/20						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Brawley	2020 Legion Street Improvements	\$ 209,000	\$ 209,000	\$ 418,000	2019-2020	1/30/2020
Calexico	Scaroni Road Improvements	\$ 305,000	\$ 550,000	\$ 855,000	2019-2020	5/16/2019
Calipatria	Calipatria Date Street Sidewalk Improvement Project	\$ 41,000	\$ 41,000	\$ 82,000	2019-2020	5/16/2019
County	Overlay of Picacho Road from Winterhaven Road to Quechan Drive	\$ 523,000	\$ 523,000	\$ 1,046,000	2019-2020	5/16/2019
Imperial	Aten/Clark Road Improvements	\$ 154,000	\$ 327,000	\$ 481,000	2019-2020	5/16/2019

Local Partnership Program (LPP) Programing for FY20/21						
Agency	Project Name	LPP Formulaic Funds	Local Match	Total Cost	Project Implementation Fiscal Year	Proposed CTC Programming Date
Holtville	Orchard Road/Cedar Avenue	\$ 60,000	\$ 60,000	\$ 120,000	2020-2021	Jun-20
El Centro	Dogwood Road from Villa Road to Commercial Avenue	\$ 339,000	\$ 339,000	\$ 678,000	2020-2021	Jun-20

The following is the link to the 2019 Local Partnership Program guidelines:

http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf

19) **Partnerships with IVEDC:**

- a) **Southern Border Broadband Consortium (SBBC):** For FY 2020/2021, SBBC continues to work with local stakeholders to identify, prioritize and advance broadband infrastructure and improvement projects; facilitate and promote broadband education community wide using survey data; work with the Boys and Girls Club of IV and the Workforce Development Board to create Digital Literacy Centers throughout Imperial County; and develop a preferred scenario for 98% deployment in Imperial County and present to the California Advanced Service Fund and the CPUC. Recent updates to SBBC’s role in the region include a partnership with local healthcare organizations including ECRMC, Pioneers Hospital and Alliance Healthcare to identify telemedicine broadband needs and funding opportunities in Imperial County; working with the California Emerging Technology Fund and the Inland Empire Regional Broadband Consortium as part of a SCAG project to identify transportation broadband strategies to reduce VMT and greenhouse emissions; and working with local internet services providers including AT&T to assist successful applications for funding opportunities with the CPUC in locations such as north County, central Imperial and the Imperial Business Park by end of July 2020. SBBC completed the objectives of the 2017-2020 CPUC CASF Consortia Grant cycle, which ended in June 2020. SBBC applied for a second grant cycle in summer of 2020 and was approved in the Fall for a start date of December 1, 2020. This cycle will have bi-annual reporting, every 6 months, starting this upcoming May 31, 2021 through the end of the cycle, November 31, 2023. The 2020-2023 grant cycle is currently underway. We are getting ready for the first report of the cycle, due at the end of May. SBBC is also working on the final reporting for the previous cycle and subsequent payment from CPUC with the help of CPA, Roger Tubach and our contacts at CASF.

As of September 02, 2021 a total of \$109,369.48 have been submitted and approved for reimbursement. The remaining grant balance is \$340,630.52 out of the original \$450,000 grant award.

b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment is focused along the transit circulator route within the 13-mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC is the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) of ICTC and IVEDC. SCS Engineers Tasks include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

- (1) The Finnell Property has 3 parcels. Phase 1 and Phase 2 reports have been finalized and 3 underground storage tanks have been excavated and disposed of. Currently assisting the property owner in identifying grant dollars to apply to the site cleanup that is being required after uncovering significant contamination.
- (2) The Chai Property has 2 parcels. It received DTSC approval on March 28, 2019. Phase 1 report completion occurred on October 15, 2019 and no further action is required. Completed and closed out.
- (3) The Lesicka Property has 2 parcels. It received DTSC approval on August 29, 2019 and Phase 1 and Phase 2 reports have been finalized and no further action is required. Completed and closed out.
- (4) The Dek Property has 1 parcel. It received DTSC approval on April 22, 2020. Phase 1 was improperly completed by a previous engineering firm. 95% of the re-development was completed when the contractor discovered concerning amounts of underground contamination on site. We stepped in and completed a phase 2 and we are currently assessing the situation while collecting additional soil samples and pending laboratory results. With our guidance on where to relocate the project's retention basin they were able to complete construction and open the business in early 2021. Completed and closed out.
- (5) The Pioneers Property has 3 parcels. It received DTSC approval on May 11, 2020. Phase 1's were completed on all parcels. 1 parcel which is the site of a former Chevron station closed on 1975 will require a phase 2. The Field Sampling Plan is currently under review for approval with the EPA staff. Approvals of this nature have been significantly stalled due to COVID. We expect resolution by mid May.
- (6) The Gibson property received DTSC approval on April 28, 2021. This is a former fueling station and will likely have a recommended Phase 2 site assessment.
- (7) We are working on a new potential site being considered for redevelopment by a company who wishes to develop a manufacturing facility on the north end of the City of Brawley. We are currently negotiating with the land owner and the developer for inclusion into the brownfield program.

As of September 02, 2021, there is a remaining grant balance of \$112,339. Of the \$112,339, \$106,074 is the remaining contract balance for SCS Engineers.



**2020-2021
CAL CITIES OFFICERS**

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**Executive Director
and CEO**

Carolyn M. Coleman

September 6, 2021

The Honorable Nancy Skinner
Chair, Senate Budget and Fiscal Review Committee
State Capitol, Room 5094
Sacramento, CA 95814

The Honorable Philip Ting
Chair, Assembly Budget Committee
State Capitol, Room 6026
Sacramento, CA 95814

**RE: SB 170 (Skinner) Budget Bill Jr.
Notice of SUPPORT (As Amended 09/07/21)**

Dear Budget Chairs Skinner and Ting,

The League of California Cities (Cal Cities) is pleased to express our **support** for SB 170. SB 170 makes numerous helpful and much needed appropriations to improve California cities climate resiliency and disaster preparedness. Of the many noteworthy appropriations, we appreciate the inclusion and funding of the following items:

- Sec. 10: \$50 million for urban greening and urban forestry projects;
- Sec. 15: \$10 million for regional climate assistance, and \$115 million for the Transformative Climate Communities program through the Strategic Growth Council;
- Sec. 16: \$25 million to the Governor's Office of Planning and Research through the Integrated Climate Adaptation and Resiliency Program (ICARP) for climate resiliency planning and implementation grants;
- Sec. 45: \$100 million to CalFire, including for priority urban forestry projects;
- Sec 54: \$25 million in fiscal year 2022-23, and \$75 million in fiscal year 2023-24, to the Governor's Office of Planning and Research for projects that mitigate the impacts of extreme heat or the urban heat island effect;
- Sec. 92: \$40 million in various grants to further the creation of a circular economy by funding recycling and organic waste infrastructure projects; and
- Sec. 93: \$130 million from the Greenhouse Gas Reduction Fund for waste reduction and management; including \$60 million for local jurisdictions to implement the CalRecycle SB 1383 (Lara, 2016) organic waste diversion regulations, and \$70 million for organic waste infrastructure.

Cal Cities is pleased to see the inclusion of grant funding for both organic waste infrastructure and local jurisdiction implementation of the SB 1383 regulations.



We greatly appreciate the hard work that you, along with Senator Laird, have done to secure funding for SB 1383 regulation implementation and are grateful for this down payment from the state. We look forward to continuing future discussions about additional funding to help California cities implement this important greenhouse gas emissions reducing program.

For these reasons, Cal Cities **supports** SB 170. If you have any questions, do not hesitate to contact me at (916) 658-8218.

Sincerely,

A handwritten signature in blue ink that reads "Derek Dolfie".

Derek Dolfie
Legislative Affairs, Lobbyist

cc: The Honorable John Laird
The Honorable Ben Allen
The Honorable Luz Rivas
Members, Senate Budget and Fiscal Review Committee
Members, Assembly Budget Committee
Joanne Roy, Consultant, Senate Budget and Fiscal Review Committee
Shy Forbes, Consultant for Resources and Environmental Protection, Assembly Budget Committee
Emilye Reeb, Consultant, Senate Republican Caucus
Kirstin Kolpitcke, Consultant, Assembly Republican Caucus

FFY21-22 Federal Funded Project Obligation List

Updated on 9/23/2021

Federal funding Obligations: *The following is a list of projects that must submit a Request for Authorization to Caltrans Local Assistance. Projects must obligate (E-76) federal funds in FFY 2021/2022. (Starting October 1, 2021 thru September 30, 2022)*

Agency	Project ID	Project Name	Funding Type	Programming Phase	Federal Amount in FY 2021/22 (in 000's)	Obligation Status
Brawley	IMP190701	Pedestrian and street improvements (paving of dirt road) on Legion Street between State Route 86 and Western Avenue	CMAQ	CON	\$797	Need to Obligate on FFY21/22 (EPSP)
Brawley	IMP190702	Construct street improvements (paving of dirt road) along Western Avenue from Legion Street to Wildcat Drive	CMAQ	CON	\$784	
Brawley	IMP190709	Street improvement (repavement) along K Street from Highway 86 to to 8th St.	STBG	CON	\$370	
Calexico	IMP191001	Weakley Street between Scaroni Blvd. and Portico Blvd. (unpaved street)	CMAQ	CON	\$291	Need to Obligate on FFY 21/22 (EPSP)
El Centro	IMP190710	Imperial Avenue Extension Phase II	STBG	CON	\$2,200	E-76
County	IMP190713	Improvements on Main Street Such as widening of existing road t add bike lane, sidewalks, shoulder, curb and gutter from Highway 111 to Memphis Ave. in Niland	CMAQ	CON	\$165	E-76 (early obligation in FY20/21)
County	IMP170101	The project consist in providing improvements such as sidewalks, driveways, in-fill paving to accommodate a bike lane along Rio Vista Street from San Diego Avenue to Holt Avenue in the community of	CMAQ	CON	\$792	
					\$5,399	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Authorization
CMAQ- Congestion Mitigation Air Quality
STBG- Surface Transportation Block Grant

FY21-22 State Funded Project Obligation List

Updated on 9/23/2021

State Funded Allocations: <i>The following is a list of projects that must submit a Request for Allocation to Caltrans Local Assistance for State approval during FY 2021/2022 (Starting July 1, 2021 thru June 30, 2022)</i>						
Agency	Project ID	Project Name	Funding Type	Programming Phase	State Amount in FY 2021/22 (in 000's)	Obligation Status
County	IMP190716	Sidewalk improvements on Heffernan Avenue from 14th street to 11th street.	ATP	R/W	\$511	RFA was submitted for May 2021 CTT meeting action
County	IMP190715	Aten Road Bicycle Path Improvements from Dogwood Road to Imperial Valley College in Imperial County.	ATP	CON	\$215	Extension was requested for allocation no later than 6/30/2022
					\$726	

CON- Construction
PE- Design
R/W- Right of Way
RFA- Request for Allocation
ATP- Active Transportation Program
LPP- Local Partnership Program

Memorandum

Date: September 29, 2021
To: ICTC Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government's (SCAG) Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission's Management Committee meeting for the month of September 2021.

- 1. 12th Annual Southern California Economic Summit: From Inclusive Recovery to Inclusive Growth! *Save the Date December 2nd, 2021.*** On Thursday, Dec. 2, SCAG will be hosting the 12th annual Southern California Economic Summit. Unfortunately, due to health and safety concerns regarding COVID-19 the summit will be held virtually again this year. This summit will come at a time when the regional economy is still recovering from a time of unprecedented crisis. Save the date to join civic and business leaders from across Southern California for this vital conversation on how we can further our economic recovery and build strength and resilience in a post-COVID world. *The event will be free for elected officials and city managers in the region. Additional information and a link to register will be available soon.*
- 2. SCAG Communities of Concern (CoC) Policy Committee Appointment:** As part of the 2020 SCAG General Assembly the SCAG bylaws were amended to allow the 7 County Regional Council (RC) representatives an opportunity to appoint one local elected official from SCAG member jurisdictions to a SCAG Policy Committee. SCAG RC member and Imperial County Supervisor Luis Plancarte recently appointed Brawley City Council Member Ramon Castro to be the Imperial County CoC representative. Councilmember Castro will serve on a Policy Committee beginning in October. The appointment is a two-year term, and we look forward to increased engagement and participation from Imperial County representatives.
- 3. SCAG Regional Data Platform (RDP):** The Regional Data Platform will standardize regionally significant datasets, provide opportunities for local partners to update their data in real-time, and draw insights from local trends. More specifically, it will be an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions. The platform will also feature a data-driven collaboration hub for local jurisdictions to

engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies and development impact assessments.

Moving beyond just technology, this platform will help government engage with data in a simpler way, allowing the interpretation of information into actionable insights and knowledge, and provide a digital venue for local agencies to engage with their residents using data as a medium.

Process wise, SCAG will enable users to improve the platform through data revision and insight sharing, empower local partners to use the platform for their own initiatives (thereby spotlighting best practices), and ultimately foster continuous experimentation at the local level by helping jurisdictions

understand how their plans could impact the region's most significant challenges – transportation, jobs, housing, and sustainability.

- **Housing Element Parcel Tool (HELPR):** The HELPR tool is a readily available mapping and data tool available to SCAG member agencies and partners. The tool drills down on parcel specific data and demographics which will support the development of housing plans and general plan updates.
 - **Local Information Services Team (LIST):** SCAG has created the “Local Information Services Team” to support the roll out of the Regional Data Platform (RDP) and other housing and data support needs.
4. **SCAG and UC Davis: COVID-19 Mobility Study Survey:** To better understand the impact of the COVID-19 pandemic on mobility in the six-county region, SCAG partnered with University of California, Davis to launch a survey to investigate the evolving nature of the impacts of the pandemic on transportation in the SCAG region. The survey is part of an on-going investigation on the impacts of the COVID-19 pandemic on transportation and society, to understand how people are adjusting to the pandemic and to learn more about their attitudes towards future travel choices. The survey seeks to understand both the temporary and long-lasting changes that the COVID-19 pandemic may have on mobility in their region, and how various policies might affect this new “normal” in terms of modified travel behaviors and resulting impacts on equity and on the environment. SCAG will be conducting another round of surveys to further advise the study. Please take the opportunity to complete the survey once released. Please contact SCAG RAO David Salgado with any questions.
 5. **SCAG Broadband Action Plan:** At the February 4th SCAG Regional Council (RC) Meeting, the SCAG RC adopted a resolution which directs SCAG staff to develop a “Broadband Action Plan.” The development of an action plan would provide a model resolution and policy paper for local jurisdictions, pursue funding opportunities and partnerships to assist local jurisdictions with broadband implementation, convene a working group, and further support broadband planning and data research. These efforts would also be developed to compliment SCAG’s ongoing efforts to support an Inclusive Economic Recovery and efforts supporting Racial Equity and Social Justice.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

- 6. SCAG Aerial Imagery Project 2020-21 Update:** The flyovers have been completed and an introductory meeting was held with the vendor, EagleView. The meeting was offered to member jurisdictions and stakeholders to introduce some of the new products provided as a part of the project, which includes high resolution imagery, ortho imagery and other products. SCAG is working with the county to finalize an MOU prior to requesting local contributions for supporting the program.

SOCAL GREENPRINT PUBLIC HEARING HELD

On Aug. 24, SCAG hosted a public hearing on the [SoCal Greenprint](#), a web-based tool that will compile more than 100 existing data sources into interactive maps to help stakeholders visualize how to better integrate nature into future growth and development. The public hearing was held at the direction of the Regional Council, which voted at the July 1 meeting to pause the implementation of the SoCal Green print for at least 30 days and hold a public hearing.

The public hearing included an introduction by SCAG President Clint Lorimore and an overview presentation from SCAG staff. Over 75 stakeholders participated in the public hearing and 33 stakeholders provided verbal comments. SCAG also received 36 written comments before the 6:00 p.m. deadline. A video of the public hearing, the presentation, and written comments are all available for review on the [Public Hearing & Comments webpage](#) on the SCAG website. The written comments and feedback received during the public hearing will be summarized for the Regional Council, as will input received from other outreach activities and survey findings on the SoCal Greenprint's [proposed data layer list](#).

In addition to the public hearing held on August 24, another public hearing will be held in the future to provide an opportunity to share comments and feedback directly with the Regional Council.

SCAG RECEIVES STATE BUDGET EARMARK FOR IERS IMPLEMENTATION

At its July 1 meeting, the Regional Council adopted the [Inclusive Economic Recovery Strategy](#) (IERS). Through the May budget revise and AB 129, SCAG was awarded \$3.5 million in one-time grant funding to implement several core recommendations in the IERS that is centered around work products in five areas: 1) Supporting expansion of the number of, and access to, middle wage jobs; 2) Strengthening supply chains and access to contracting opportunities; 3) Construction apprenticeships and training; 4) Providing regional data; and 5) Addressing human capital needs. The grant funding is being implemented through an agreement with the California Workforce Development Board and work is slated to begin in early 2022.

MEET-AND-GREET WITH NEWLY ELECTED ASSEMBLYMEMBER ISAAC BRYAN

On Aug. 12, SCAG's executive board officers, including President Clint Lorimore, 2nd Vice President Carmen Ramirez, and Immediate Past President Rex Richardson, who were joined by Legislative/Communications and Membership Committee Chair Alan Wapner and Regional Council members Alex Fisch and Mark Henderson, met with Assemblymember Isaac Bryan (D-Baldwin Hills) who was recently elected to represent California's 54th Assembly District. Assemblymember Bryan previously served as an advisor to Senator Sydney Kamlager (D-Los Angeles) and Mayor Eric Garcetti. Assemblymember Bryan spoke with our board officers and Regional Council members about his commitment to solving the state's housing crisis. He also expressed that he shares other priorities with SCAG, such as good environmental good stewardship and increasing broadband access. As a newly elected Assemblymember, he expressed a desire to maintain dialogue and leverage SCAG's resources and knowledge to guide policy solutions.

GO HUMAN UPDATE

COMMUNITY STREETS MINI-GRANTS PROGRAM FUNDS 31 COMMUNITY-LED PROJECTS

In June, SCAG awarded over \$275,000 through the *Go Human* campaign to community organizations and non-profits to implement 31 targeted traffic safety engagement projects across the region as part of its Community Streets Mini-Grants Program. This third funding round awarded more resources than the previous two rounds combined (over \$41,000 was awarded to 14 projects in 2018 and over \$210,000 to 28 projects in 2020). Awardees have initiated engagement

strategies to increase safety of pedestrians, provide education on proper helmet fittings, implement temporary safety demonstrations, facilitate leadership training for youth and other community members, and implement digital outreach efforts, among many other creative, community-led strategies. Engagement strategies will continue through September 2021. Please visit the [Go Human blog](#) for more information about the awardees.

SUMMER TRAFFIC SAFETY PEER EXCHANGE SERIES COMES TO A CLOSE

In August, SCAG's *Go Human* campaign wrapped up its summer 12-part [Traffic Safety Peer Exchange](#) series. The virtual sessions kicked off in June and brought together more than 300 partners and practitioners from public agencies, non-profits, community-based organizations, and others throughout the region to share their experiences and insight on addressing the region's most pressing traffic safety issues. The June sessions addressed high-injury networks, safety funding, and community engagement while the July and August sessions addressed traffic safety issues confronting rural, suburban, and urban communities. The sessions featured speakers from community-based organizations such as [The Center for Community Action and Environmental Justice](#) and the [Central Coast Alliance for a Sustainable Economy](#), government organizations such as [Riverside University Health System](#) and the [City of Ventura](#), and state and elected officials such as California Transportation Commissioner Michele Martinez and City of Redlands Councilmember Denise Davis. A full listing of speakers, session recordings, and materials are available to view and share on the [Go Human Traffic Safety Peer Exchange webpage](#).

'ACTIVATE ARTESIA' SAFETY DEMONSTRATION PROJECT HELD IN LONG BEACH

On Aug. 21, in partnership with the City of Long Beach, SCAG's *Go Human* campaign hosted **Activate Artesia Blvd @ the Uptown Jazz Festival**. The event featured a *Go Human* demonstration project highlighting proposed safety improvements including curb extensions, high visibility crosswalks, and a parklet on Artesia Blvd. The project highlighted upcoming improvements as part of the Artesia Grand Boulevard project led by Long Beach Public Works. The event also featured many local vendors and interactive programming including a health equity fair led by the Black Health Equity Collaborative, the "Hoop Bus" promoting local parks and recreation, music and entertainment by the Urban Society, pop-ups from local restaurants, and a Kids Zone sponsored by the YMCA. The event drew more than 250 participants and 75 survey responses.

FHWA-SUPPORTED TRANSPORTATION SAFETY MODELING WORK

At the July 2021 Modeling Taskforce meeting, SCAG shared details from its recent work developing predictive models for safety planning and target setting. SCAG initiated this work last fall after securing support from the Federal Highway Administration (FHWA) through their Safety Data and Technical Assistance Program. The two distinct suites of models include safety target setting models that predict fatalities, serious injuries, and non-motorized fatalities and serious injuries at the county level. The work also resulted in the development of community models that predict traffic crashes at the traffic analysis zone level. The safety models will support SCAG's work going forward as the agency establishes safety targets to comply with federal legislative requirements. The models will help the region estimate how much investment in safety may be needed to meet future safety targets given growth and other regional changes. The safety models can also support assessments of the safety impacts of large-scale projects and the comparisons of alternative growth scenarios (i.e., scenario planning). SCAG staff anticipate wrapping up this work in September, after receiving final feedback from Caltrans as well as the Office of Traffic Safety.

STATEWIDE GUIDANCE ON HIGH INJURY NETWORKS

In July and August, SCAG held Listening Sessions and shared presentations with stakeholders regarding highlights from a new draft of the "Recommendations for Statewide Guidance on High Injury Networks" report. Since November 2020, a statewide team pulled from California's Strategic Highway Safety Plan (SHSP) Bicycle and Pedestrian Challenge Teams, which was led by SCAG staff, have been working on recommendations for high injury network (HIN) statewide guidance.

Much of the work involved drafting a report that reviewed existing HINs across California, assessed case studies, discussed challenges, and provided resulting recommendations for statewide and jurisdictional guidance. SCAG staff are currently in the process of integrating stakeholder feedback and anticipate sharing the final report with the SHSP Steering Committee and Caltrans in September. The ultimate goal is to have the guidance institutionalized in the “California Manual for Setting Speed Limits” so jurisdictions with HINs can have more authority over setting speeds at the local level.

SB 743 LOCAL IMPLEMENTATION ASSISTANCE

SCAG has been collaborating with several local agencies throughout the region in the development of locally focused implementation plans in support of SB 743-related vehicle miles traveled (VMT) assessment and mitigation requirements. SB 743 changed the focus of California Environmental Quality Act (CEQA) transportation impact analysis from motor vehicle delay, as measured by “level of service” (LOS), to VMT reduction. Local implementing agencies are now required to assess and, if necessary, mitigate the level of new VMT that would be generated by new development projects as part of the CEQA process. SCAG is currently working with the Los Angeles Department of Transportation (LADOT), San Bernardino County Transportation Authority (SBCTA), and City of Banning on SB 743 implementation programs specific to their jurisdictions. Three of the four current projects are supported by the SCAG Sustainable Communities Grant program: LADOT (Phase 1), SBCTA, and City of Banning. The fourth of these projects, LADOT (Phase 2), is being funded through a Caltrans Sustainable Transportation Planning grant. Two additional SCAG-supported SB 743 local implementation assistance projects, for the City of Temecula and Western Riverside Council of Governments, have been completed.

SCAG TEAM TO PROVIDE TECHNICAL ASSISTANCE WITH SB 379 SAFETY ELEMENT UPDATES

From February to June 2021, SCAG’s Local Information Services Team (LIST) provided Housing Element technical assistance to more than 70 local jurisdictions and stakeholders in the SCAG region. Responding to jurisdictions’ requests for further technical assistance, a team of technical staff is prepared to provide one-on-one technical and information services. Currently, the LIST members are focusing on assisting local jurisdictions with Safety Element updates, specifically the component under SB 379 that requires cities and counties to include climate adaptation and resilience strategies into their next Safety Element update. LIST members are providing technical assistance services on SCAG’s available climate adaptation data and tools, such as toolkits from the Regional Climate Adaptation Framework, environmentally-sensitive layers within HELPR 2.0, and the recently published “[SB 379 Compliance Curriculum for Local Jurisdictions.](#)” To learn more or request technical assistance, please contact list@scag.ca.gov.

SCAG RECEIVES APA AWARD FOR CLIMATE ADAPTATION PLANNING TOOLS

On July 17, the American Planning Association’s Sustainable Communities Division (APA-SCD) awarded SCAG their 2021 Award for Excellence in Sustainability: Policy, Law, or Tool for its work on the [Southern California Regional Climate Adaptation Framework](#) (CAF). The APA-SCD Award for Excellence in Sustainability honors projects, policies, plans, individuals, and organizations whose work is dedicated to supporting sustainable, resilience, and equitable communities. The Southern California Regional Climate Adaptation Framework consists of a collection of adaptation planning tools and resources ready for use by jurisdictions to help individuals, communities, and natural systems cope with the unavoidable consequences of a changing climate. The video from APA-SCD featuring SCAG’s work can be [viewed here](#).

Regional Data Platform Fact Sheet

Background

The SCAG region is complex and growing, facing unprecedented challenges like climate change, a housing crisis, and rising inequity. As the largest Metropolitan Planning Organization in the country, SCAG recognizes that addressing these big challenges must happen collectively and from the ground up under a common vision to move the region forward.

The well-being of the region is intimately tied to the ability of local jurisdictions to plan for their own futures, and share those plans with SCAG in the form of land use and other data. In other words, Connect SoCal - the region's long range vision plan for 2020-2045- cannot be realized unless Local General Plans are actively updated and driving change at the local level.

However, a significant portion of local jurisdictions in the region are struggling to update their General Plans on a regular basis because they lack in-house resources, technology, and skillsets. A 2018 region-wide survey found that:

- 70% of local agencies lacked technical staff to analyze data
- 43% had no in-house GIS support
- 84% shared data through email or other means of direct communication, putting personal information at a security risk

The Regional Data Platform (RDP) aims to change this. The RDP is a "rising tide that lifts all boats"- leveling the playing field by enabling

all member agencies, regardless of size and technological maturity, with modern planning tools, technology, standardized data, and best practices to support robust and timely General Plan updates.

What is the Regional Data Platform?

SCAG's RDP is a revolutionary system for collaborative data sharing and planning, designed to facilitate better planning at all levels; from cities and counties of all sizes all the way up to the region as a whole.

The RDP is a signature element of SCAG's Future Communities Initiative - a work program adopted to accelerate SCAG's leadership in technology and big/open data to promote a smarter and more connected region. As one of SCAG's largest and most transformative projects to-date, the RDP focuses on using data to help solve our common challenges.

What does it intend to achieve?

1. To enable stronger local planning by providing modern planning tools and best practices to assist with General Plan updates
2. To streamline the process of collecting and integrating data from member agencies to SCAG to enhance regional planning
3. To facilitate transparency and collaboration, locally and regionally, to drive more democratic and sustainable planning

What are the key components?

1. A Collaboration Hub

Discover data and resources, request technical assistance, engage with others

2. Planning & Engagement Tools

Focused tools for specific workflows, like Housing Element updates

Out-of-the box tools like Business Analyst, ArcGIS Urban, and ArcGIS Hub to support a multitude of common planning and engagement workflows

3. Data Sharing (Local Input)

Easily contribute, review, update and manage data shared with SCAG

Who can use it?

Local Jurisdiction Planners

- Access authoritative, standardized data for planning curated and maintained by SCAG
- Analyze, design, and publish plans for General Plan Updates
- Engage the community using easy to configure tools and templates
- Engage with other planners across SoCal to share best practices and highlight your work

Consultants

- Access RDP data and tools on behalf of local jurisdictions to assist with planning
- Contribute data to SCAG on behalf of local jurisdictions via Local Input tools

Developers & Other Data Stakeholders

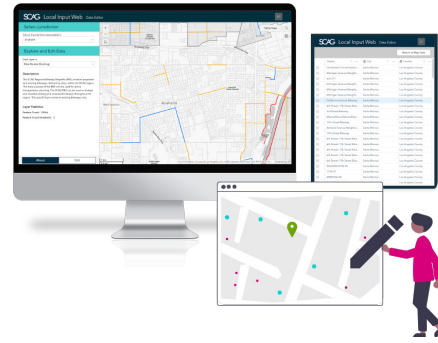
- Access data, APIs, and other resources through the Regional Hub

Local Government Leadership

- Monitor and report progress toward goals
- Support policy and decisions backed by data and analysis

The Public, Partners, Other Stakeholders

- Learn about your city through open data and web apps like the SoCal Atlas



*The RDP supports...
Regionally aware local planning
And **locally informed** regional planning
...for a more cohesive, sustainable region*

Benefits to Local Jurisdictions

- Access standardized regional datasets, information, and resources for planning via the Regional Hub
- Access to web-based tools and templates to support specific planning workflows, like Housing Element updates
- Access to out-of-the box Esri tools like ArcGIS Urban, Hub, Pro, and Business Analyst to support a wide range of common planning and resident workflows
- Complimentary software licenses for the above tools, provided by SCAG, to allow jurisdictions of any size and technology footprint the ability to participate in the RDP
- Ability to easily request one-on-one technical assistance from SCAG's LIST program
- A more streamlined experience for contributing, validating, and updating local jurisdiction data shared with SCAG
- The ability to engage and collaborate with other member agencies across the region
- Shared data, resources, and best practices as part of a growing community of planners across Southern California

Software Licenses

As part of the RDP, SCAG is providing all member agencies with a suite of Esri licenses to support planning activities and build technological capacity in the region. Licenses are available for assignment to **one** designated staff member per jurisdiction.

The suite includes:



ArcGIS Online



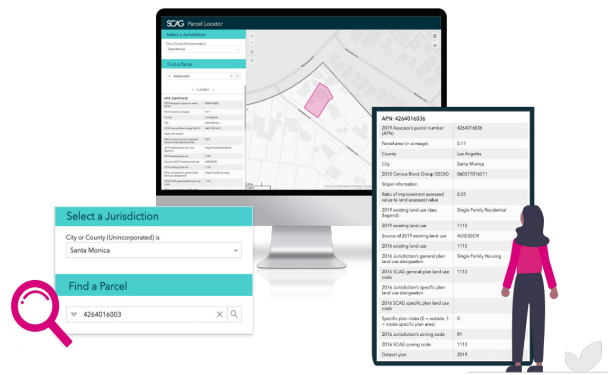
ArcGIS Pro



ArcGIS Urban



Business Analyst Web



Summer 2021

- RDP software licenses available
[Register HERE](#) for your complimentary licenses
- Housing Element Parcel Tool ([HELPR](#)) available
- Collaborative tool testing with pilot jurisdictions

Timeline

We are excited to announce that the first phase of the RDP is nearing completion, with system launch planned for Fall 2021. In the meantime, here's a look at what is available to you now, and what is coming soon.

Available Now

- RDP Software Licenses - [register here](#)
- Housing Element Parcel Tool ([HELPR](#)) for Housing Element Updates

Fall 2021

- **Launch the Regional Data Platform!**
- Regional Hub, all web-apps and planning tools will be available to the entire region at this time
- Training resources to support use and adoption of the RDP
- Data sharing (Local Input) capabilities will only be available to a subset of pilot jurisdictions for additional performance testing

Spring 2022

- Phased rollout of Local Input capabilities to the rest of the region to support SCAG's upcoming RTP/SCS cycle

Key Contacts

Javier Aguilar: aguilar@scag.ca.gov

Tom Vo: vo@scag.ca.gov

Fall 2021

- **Launch the RDP!**

Spring 2022

- Phased rollout of Local Input

California Department of Transportation



To: ICTC Commission

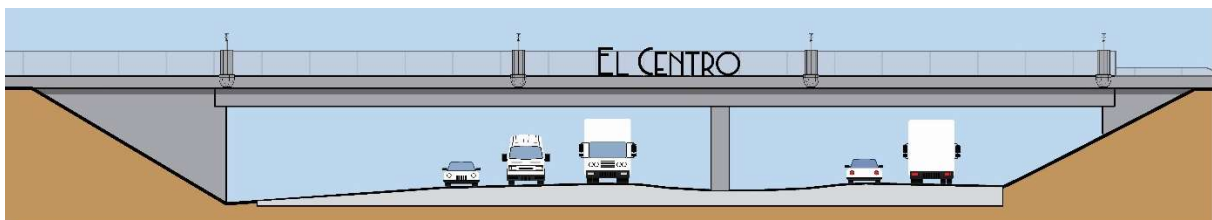
Date: September 2021

From: GUSTAVO DALLARDA
Caltrans District 11 Director

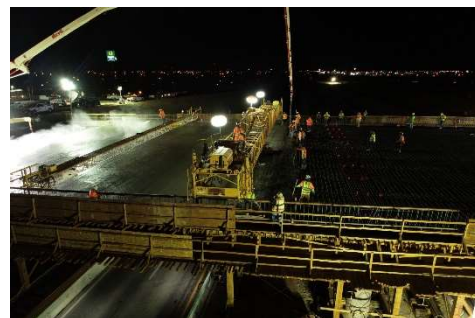
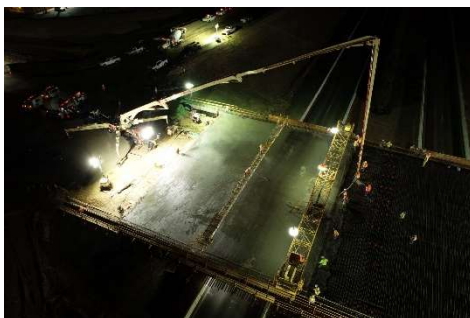
Subject: **DISTRICT DIRECTOR'S REPORT**

CONSTRUCTION

1. **I-8/Imperial Avenue Interchange:** The project includes installing two ramps that will provide direct access to southbound Imperial Avenue which will provide connectivity to southern El Centro. Work will take place weekdays over regular and extended day shifts for the next two months. Westbound I-8/Imperial Avenue ramps are expected to be reopened late fall 2021. The El Centro City community identifier is being fabricated and is estimated to be installed in November.



The bridge deck pour was completed in late August and concludes the major concrete work. The project is expected to open to traffic in late 2021 or early 2022, with plant establishment/close out work continuing through 2023.



Project Website: <https://dot.ca.gov/caltrans-near-me/district-11/current-projects/i8-imp-interchange>

2. **SR-98 Widening Project:** As part of the Calexico West POE Expansion project, SR-98 and Cesar Chavez Boulevard were widened and improved to serve the expansion to the west. SR-98 work between VV Williams and Ollie Avenue was completed in March 2018, and the Cesar Chavez Blvd. widening was completed in October 2019 by the City of Calexico. Construction for the SR-98 widening between Rockwood Avenue and Ollie Avenue began in mid-August. The project is expected to be substantially completed and open to traffic in late 2022. The total project cost is estimated at \$8.2 million.
3. **SR-111 Niland Geyser/Mud Pot:** The SR-111 Niland Geyser/Mud Pot is active. The caldera has moved and is now 15 feet from the SR-111 edge of travel way. Water from the Mud Pot continues free-flowing through the subsurface drainage installed in 2019. The original temporary detour road was opened to traffic in August of 2020. Due to the Mud Pot's unpredictable change in direction, a revised detour was required. The revised detour was completed on April 30, 2021. The detour will remain in place as the mud pot moves beyond the original freeway.

<https://www.youtube.com/watch?v=Ek1buV2HA68>

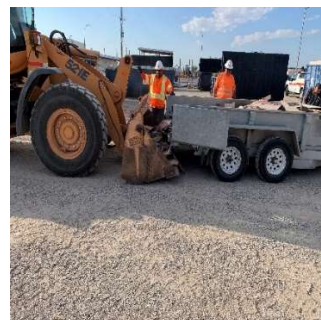
PROJECT DELIVERY

1. **SR-186 All-American Canal Bridge:** This project proposes to construct a new bridge over the All-American Canal (AAC). The new bridge will improve safety and better facilitate international and interregional movement of people, goods and services. A 2019 feasibility study proposed 8 alternatives including a no-build option. The following stakeholders have been identified, Fort Yuma Quechan Indian Tribe, US BIA, US BOR, IID, International Boundary and Water Commission, County of Imperial, Union Pacific Railroad and US GSA. *Project Milestones: Project Approval/Environmental Clearance 9/2023. The Anticipated funding fiscal year for construction is 2025/26.*

MAINTENANCE AND TRAFFIC OPERATIONS

All Imperial County Crews – Litter control 1st and 3rd Thursday of the month.

1. El Centro Travelway Crew – Sweeping-I-8/SR-111, mowing-SR-115, lateral support SR-111, drainage inspection SR-98, Rest Area maintenance/repairs.



2. Midway Travelway Crew – Drainage inspection I-8, brush control-SR-7/98, mowing-I-8, sweeping-I-8/SR-7.
3. El Centro Functional/Landscape – Sign/landscape maintenance, sign installation orders at various locations, chemical control-SR-86.
4. Brawley Travelway Crew – Guardrail repair-SR-86, drainage inspection SR-86, brush control-SR-78. Coastal cleanup event, disposal of unwanted items from public on September 18th.



5. **SR-86/Customs & Border Protection Checkpoint Expansion:** ICTC received confirmation from Customs & Border Protection (CBP) HQ that they will move forward with the original canopy design similar to the I-8 Pine Valley checkpoint. Caltrans has received the 65% plans for circulation from ICTC and their consultant, AECOM. The environmental studies are being prepared by AECOM and will soon be sent for review. Caltrans will assist ICTC in coordinating upcoming meetings.

An environmental document as well all other appropriate studies will be needed to finalize the project. A series of permits will be required for existing traffic control at the checkpoint, for the inspection operations and equipment within the facility, and for a temporary checkpoint while the project is in construction. A new Freeway Maintenance Agreement will be required for the portion of the existing canopy that is within Caltrans ROW.

PLANNING AND LOCAL ASSISTANCE

1. **District 11 Active Transportation Plan:** Caltrans District 11 is still soliciting input from the public and partners outreach efforts for the Caltrans Active Transportation Plan (CAT Plan). The surveys will close at the end of October followed by an evaluation and creation of a needs list. QR code decals have been placed on sidewalks throughout San Diego and Imperial County. Scanning the code with a smart phone will take the user to the on-line survey. The District 11 CAT Plan is scheduled for completion in summer 2022. For more information please visit: <https://www.catplan.org/district-11>



2. **Project Study Report: Forrester Road Improvements** Traffic increases on Forrester Road (I-8 to the City of Westmorland) have led to longer travel times and limited passing opportunities. Caltrans and ICTC are preparing a PSR that is spearheaded by a Technical Working Group (TWG) that includes the County of Imperial, the Imperial Irrigation District (IID), and the cities of El Centro, Westmorland, Imperial, and Brawley. The TWG met in late July and proposed improvements that include shoulder widening, passing lanes, intersection improvements, a bypass to the city of Westmorland and a 4-lane expressway.

3. **Local Assistance:**

October 7, 2021 – “Clean California” Local Grant Program Workshop (online)

The California Department of Transportation (Caltrans) will administer approximately \$296 million as part of a two-year program to improve and beautify rights-of-way, tribal lands, parks, pathways, and transit centers to restore pride in public spaces. Applicants must be local, regional or tribal governments or public transit agencies. Nonprofit organizations may be sub-applicants.

A call for projects is anticipated in December 2021 with the application deadline expected in February 2022.

<https://cleancalifornia.dot.ca.gov/local-grants>

Attached is an announcement for *the last online workshop from 10 to noon Thursday, October 7, 2021*, that is a repeat of one on September 1, 2021, a recording of which is available through this link –

<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:13d71ccf-013a-4bac-a603-496a18f54533>

Quality Assurance Program (QAP) – Renewal for 2022

As a reminder, Quality Assurance Program (QAP) approval expires in January 2022 for the City of Imperial. Updated QAP packages must be submitted to the Local Area Engineer, Benjamin Guerrero. Otherwise, no Construction funding authorization requests will be processed.

California Transportation Commission (CTC) Allocation Requests

Please review the attached schedule of deadlines to send requests for California Transportation Commission (CTC) allocation at the *December 8-9 CTC meeting*. Caltrans District 11 must receive all documents at least two months prior to the preferred CTC meeting date. *Friday, October 18, 2021 is the deadline for the December 8-9, 2021 CTC meeting.*

RELINQUISHMENTS

1. **SR-86** from *SR-111 to Countryside Dr, West Ralph Rd to Calle Estrella, and east of Brandt Rd to SR-78*. Relinquishment to County of Imperial, estimated completion 2026. (#11 on Status Map)
2. **SR-86** from *Countryside Rd to Treshill Rd*. Relinquishment to City of El Centro, estimated completion 2026. (#12 on Status Map)
3. **SR-111** from *2nd St to SR-98*. Relinquishment to City of Calexico, estimated completion 2024. (#13 on Status Map)



CLEAN CALIFORNIA

LOCAL GRANT PROGRAM GUIDELINES WORKSHOPS

Stakeholders are invited to participate in the second of two workshops to develop guidelines for the Clean California Local Grant Program. Draft Guidelines are accessible [HERE](#).

The Clean California Local Grant Program will provide approximately \$296 million in funds to communities to beautify and improve streets and roads, tribal lands, parks, pathways and transit centers to restore pride in public spaces.

WORKSHOP #2
OCTOBER 7TH
10:00 A.M. - NOON
REGISTER [HERE](#)

Join our mailing list [HERE](#)

Questions? CleanCA.LocalGrant@dot.ca.gov

**2021 PREPARATION SCHEDULE
CALIFORNIA TRANSPORTATION COMMISSION (CTC) MEETINGS
AGENDA ITEM(S) DUE DATES**

Prepared by:

OFFICE OF CTC LIAISON

DIVISION OF FINANCIAL PROGRAMMING

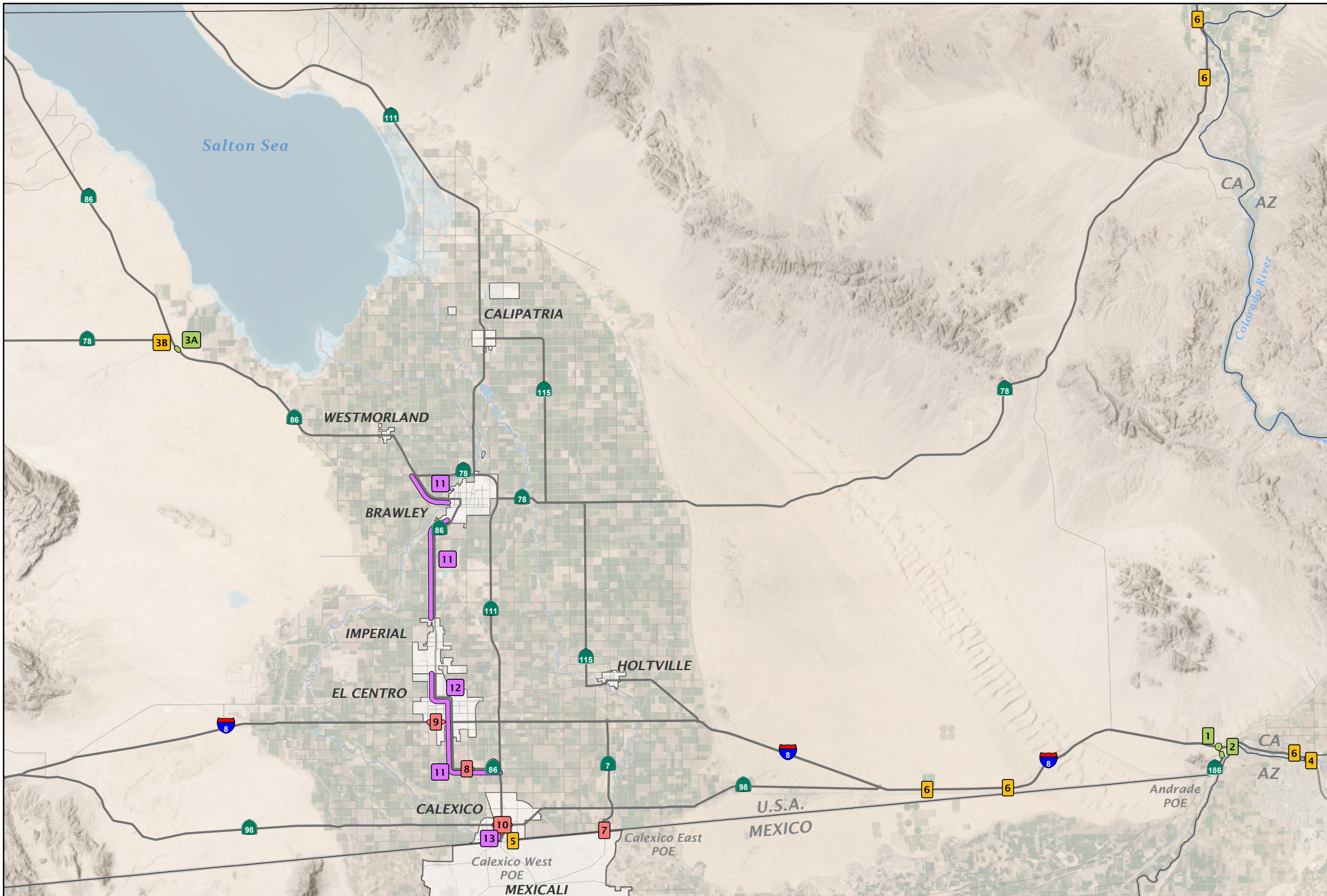
CALIFORNIA DEPARTMENT OF TRANSPORTATION

As of:

August 2020

<p align="center">2021 California Transportation Commission (CTC) Meeting Schedule</p>	<p align="center">Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</p>	<p align="center">District Submits Off System and On System Requests to HQ Divisions</p>	<p align="center">HQ Divisions Submit Final Off System and On System Requests to Budgets</p>	<p align="center">Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</p>	<p align="center">Final Book Items Due from HQ Divisions to Office of CTC Liaison</p>
<p align="center">Date and Location:</p>	<p align="center">10:00 AM District and CTC</p>	<p align="center">10:00 AM HQ Divisions</p>	<p align="center">5:00 PM Email to Budgets</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>	<p align="center">10:00 AM Email to CTC Liaison OCTCL Email: CTCLiaison@dot.ca.gov</p>
Jan 27-28 - Stockton	Mon, Nov 30, 20	Mon, Dec 7, 20	Mon, Dec 14, '20	Fri, Dec 18, '20	Mon, Dec 21, '20
Mar 24-25 - San Diego	Mon, Jan 25, 21	Mon, Feb 1, 21	Mon, Feb 8, '21	Wed, Feb 17, '21	Thu, Feb 18, '21
May 12-13 - San Francisco	Mon, Mar 15, 21	Mon, Mar 22, 21	Mon, Mar 29, '21	Wed, Apr 7, '21	Thu, Apr 8, '21
June 23-24 - Sacramento	Mon, Apr 26, 21	Mon, May 3, 21	Mon, May 10, '21	Wed, May 19, '21	Thu, May 20, '21
Aug 18-19 - Los Angeles	Mon, Jun 21, 21	Mon, Jun 28, 21	Tue, Jul 6, '21	Wed, Jul 14, '21	Thu, Jul 15, '21
Oct 13-14 - Baskerfield	Mon, Aug 16, 21	Mon, Aug 23, 21	Mon, Aug 30, '21	Wed, Sep 8, '21	Thu, Sep 9, '21
Dec 8-9 - Riverside	Mon, Oct 11, 21	Mon, Oct 18, 21	Mon, Oct 25, '21	Wed, Nov 3, '21	Thu, Nov 4, '21

* No Scheduled Meeting in: February, April, July, September and November



ENVIRONMENTAL

1. SR-186/I-8 Quechan Interchange Improvements*
Complete June 2022
2. SR-186 All-American Canal Bridge
Complete Mar 2023
- 3A. SR-86 USBP Checkpoint Canopy*
Complete July 2022

DESIGN

- 3B. SR-86 USBP Checkpoint Canopy*
Complete July 2022
4. I-8 Colorado River Viaduct
Complete April 2021; Begin Construction September 2022
5. SR-111 Pavement Rehabilitation, Border to SR-98
Complete Nov 2020. Begin Construction late July 2021
6. Bridge Rehab Projects on I-8 and SR-78
Ready to List Spring 2022

CONSTRUCTION

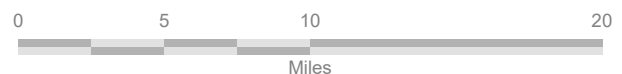
7. Calexico East POE Bridge Widening
Design/Build Begin Mar 2021; Complete June 2023
8. SR-86/Dogwood Road Intersection Improvements County Per
Complete Oct 2022
9. I-8/Imperial Ave Interchange Improvements
Open to Traffic May 2022; Complete May 2023
10. SR-98 Widening Phase 1C Ollie Ave to Rockwood Ave
Complete Dec 2022

RELINQUISHMENT

11. SR-86 Relinquishment to County of Imperial
Date Estimate 2026
12. SR-86 Relinquishment to City of El Centro
Date Estimate 2026
13. SR-111 Relinquishment from 2nd St to SR-98 to City of Calexico
Date Estimate 2024

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



:Project funded by Senate Bill 1

Abbreviations:

GSA: General Services Administration

POE: Port of Entry

Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Questions can be directed to (619) 688-6699
ct.public.information.d11@dot.ca.gov

Date: 09/21/2021



VI. ACTION CALENDAR

- A. Second Amendment to the Employment Agreement for the Position of Executive Director
 - 1. Approve the Executive Director Agreement, Amendment #2
 - 2. Authorize the Chairman to sign the Agreement



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 8, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Second Amendment to the Employment Agreement for the Position of Executive Director

Dear Commission Members:

On July 28, 2021, the Commission met in closed session to discuss the employment agreement for FY 2021/2022 for the Executive Director. The Commission approved a merit increase of 2% for the Executive Director effective July 1, 2021, but no final action was taken. Attached as backup for your review is the employment agreement approved on July 24, 2019, and the first amendment approved on July 22, 2020. Finally, also attached for your review and approval is the second amendment to the employment agreement.

Therefore, following ICTC Counsel review, staff forwards this item to the Commission for their review and approval after public comment, if any:

1. Approve the Executive Director Agreement, Amendment #2
2. Authorize the Chairman to sign the Agreement

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA
Executive Director

MB/cl
Attachments

**EMPLOYMENT AGREEMENT
IMPERIAL COUNTY TRANSPORTATION COMMISSION
EXECUTIVE DIRECTOR**

THIS EMPLOYMENT AGREEMENT is made and entered into this July 24, 2019 by and between the Imperial County Transportation Commission (“ICTC”), a public entity, and Mark Baza (“Baza”), an individual.

W I T N E S S E T H:

WHEREAS, ICTC was established under and is governed by Division 12.8, commencing with Section 132800, of the California Public Utilities Code and other statutes relating to transportation commissions; and

WHEREAS, the Executive Director is the chief executive officer of ICTC and serves at the pleasure of the Board of Commissioners (“Board”) of ICTC; and

WHEREAS, the Board finds that Baza possesses the knowledge, skills and experience to act as the Executive Director of ICTC; and

WHEREAS, Baza has agreed to continue to act as ICTC Executive Director.

NOW, THEREFORE, it is agreed as follows:

Section 1. Services.

Baza agrees to perform the following services as Executive Director of ICTC:

- A. The Executive Director serves as the chief executive officer of ICTC and takes direction from the Board. The Executive Director manages the daily operations of ICTC, implements and monitors Board policy, and coordinates the activities of the ICTC on behalf of the Board. Baza shall have full executive authority to perform all duties, services, and actions necessary or advisable to carry out the policies of ICTC and the needs of ICTC and the Board. Baza shall diligently attend to the business of ICTC, including attendance at meetings and proper supervision of those individuals who report directly to the Executive Director. Baza shall provide the services in accordance with all applicable laws, regulations, ICTC Bylaws, and other policies adopted by the Board.
- B. The Executive Director shall perform all the duties described on the job description attached hereto as **Exhibit “A”** and incorporated herein.

Section 2. Compensation.

- A. In consideration of the performance of Executive Director, ICTC agrees to pay Baza as detailed below effective the first full pay period following July 1, 2019. Baza shall continue to receive payments in the same amount as he currently receives under his current contract with ICTC until payments under this contract begin.
1. A salary of one hundred fifty six thousand dollars (\$156,000) annually. This position is an FLSA exempt, managerial, position that is not entitled to overtime pay.
 2. Additionally, ICTC shall pay to the Executive Director a monthly car allowance of eight hundred dollars (\$800).
 3. ICTC shall pay all holidays, sick leave, vacation and administrative leave as that paid to ICTC employees as defined in the Personnel Policy and Procedures for ICTC. Baza shall receive all benefits normally provided to ICTC employees except for health.
 4. In the event of termination of this Agreement by the Board, Baza may receive severance pay as detailed in Section 5 of this Agreement.
- B. Reimbursement: ICTC shall reimburse all reasonable and necessary travel and educational expenses for attending seminars and conferences representing ICTC as its Executive Director at meetings shall be reimbursed by ICTC.
- C. Status with ICERS: The Board and Baza will retain retirement membership services under the 1937 Retirement Act through the Imperial County Employees' Retirement System (ICERS). Baza and Board will make contributions consistent with the requirements of ICERS for employers and employees.
- D. Except as provided under Paragraph A, ICTC shall not be responsible to pay Baza any compensation, out-of-pocket expenses, fees, or other remuneration.

Section 3. Review.

On an annual basis the Board shall identify a focused set of priority objectives for the organization and Baza. The Board will review the performance of the Executive Director annually. At the Board's option, a merit increase in salary of up to five percent (5%) may be considered upon each annual review.

- A. Prior to the Evaluation. Prior to the beginning of each performance evaluation cycle, Baza shall prepare a summary of the current year priority objectives, goals and accomplishments for review by the Board.
- B. Contents of the Evaluation. Employee shall be evaluated on effective management and the progress made on the Board's annual priorities, among other factors determined by the Board.
- D. Amendments and Changes to Evaluation Process. The Board may amend or change the evaluation process as needed provided that such changes will take place at the beginning of the next evaluation period.

Section 4. Term.

This Agreement shall commence July 1, 2019, and remain in effect for one (1) year.

Section 5. Termination.

- A. Either party may terminate this Agreement, without cause and without notice.
- B. Severance Pay. In the event the Board terminates Baza prior to the expiration of the employment agreement, Baza shall be entitled to severance pay as set forth below.
 - 1. If there are six (6) or more months remaining in the employment Agreement, Baza shall be entitled to an amount equal to six (6) months salary.
 - 2. If there are less than six (6) months remaining in the employment Agreement, Baza shall be entitled to an amount equal to the exact number of months remaining in the Agreement. For example, if Board terminates Baza with only two and one-half (2.5) months remaining in this Agreement, Baza shall receive two and one-half (2.5) months of severance pay.
 - 3. In the event Baza receives any severance pay, the amount shall be paid to Baza in monthly installments and shall not be paid in one lump sum. Such monthly installments shall be equivalent to the amount of Baza's regular monthly salary until the severance amount owed is exhausted.
 - 4. There shall be no severance pay if Baza elects to terminate his contract with Board.

- C. Upon termination of this Agreement, Baza shall immediately turn over to ICTC any and all copies of studies, reports, or analyses, whether or not completed, prepared by him in connection with this Agreement. Such materials shall become the permanent property of ICTC.
- D. Termination for Cause. In the event Baza is terminated For Cause, Baza will not be entitled to severance pay. However, ICTC shall pay Baza all wages owed through the date of termination For Cause as well as any accrued but unused vacation time in accordance with applicable local, state and federal law. Accrued but unused sick leave and administrative leave benefits are not paid upon termination For Cause. The precondition of termination For Cause is met if one or more of the following defined instances exists:
1. Baza is convicted of a felony or a crime involving moral turpitude;
 2. Baza makes an intentional and material act of dishonesty, misappropriation, embezzlement, intentional fraud, or similar conduct while acting within the scope of employment;
 3. Baza's willful or grossly negligent conduct results in material damage to ICTC property;
 4. Baza makes threats of violence or acts of violence in the workplace;
 5. Baza engages in conduct found to constitute illegal harassment, discrimination or retaliation of another employee, consultant, member representative or staff, client, customer, or independent contractor;
 6. Baza is unable to perform the essential functions of his position with or without reasonable accommodations due to a disability in conformity with applicable local, state and federal law;
 7. Baza's gross negligence or intentional and willful refusal to follow the reasonable and lawful directions of the Board that Baza fails to cure within fifteen (15) business days of receiving written notice from the Board;
 8. Baza's material non-performance or breach of this Agreement, violation of ICTC policy, or any other statutory duty owed by Baza to ICTC that Baza does not cure within fifteen (15) business days after Baza's receipt of written notice thereof from the Board (provided such violation is capable of cure).

Section 6. Representations

- A. Baza represents and warrants that the subject services shall be performed exclusively by him.
- B. Baza represents and warrants that all reports, analyses, grant applications or other

documents developed under this Agreement shall become the exclusive property of ICTC.

Section 7. Indemnification

- A. Except as provided below, ICTC shall indemnify and hold harmless Baza from any and all claims, liabilities, losses, damages, and expenses, including reasonable attorneys' fees, as a result of acts that Baza performed in the course and within the scope of his employment.
- B. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorneys, fees, are incurred as a result of Baza's acts which are intentional, grossly negligent, or undertaken outside of the course and scope of employment. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorney's fees, are incurred as a result of Baza's failure to promptly notify ICTC of any claim made or litigation filed against him; or he has settled or compromised the claim or litigation as to him without the ICTC's prior written consent.
- C. Baza shall, as a condition precedent to receipt of such indemnification, cooperate with ICTC and its legal counsel in the defense of any related action, claim or proceeding. ICTC will otherwise defend Baza with its own legal counsel and shall include the payment of his reasonable attorneys' fees only in the event ICTC requires Baza to retain separate counsel. Should Baza retain separate counsel not suitable to ICTC or upon his own initiative without being required to do so by ICTC, ICTC shall have no obligation to pay Baza's attorneys fees or costs.

Section 8. Insurance.

- A. At Baza's sole cost and expense, he shall obtain, and keep in force at all times during this Agreement, a policy of automobile liability insurance for any automobile that he may use in connection with his duties, or traveling to conferences or meetings, with coverage that is acceptable to the Board.
- B. ICTC shall maintain Workers' Compensation coverage and any other insurance that is required under California law, for all employees, including Baza.

Section 9. Licenses and Permits.

Baza represents and warrants that he possesses all required licenses to perform all aspects of this Agreement, such as a valid Driver's License.

Section 10. Modification.

No modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless it is in writing and signed by both parties.

Section 11. Severance.

In the event that any provision is adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding, and in full force and effect.

Section 12. Non-Assignment.

Baza shall not assign, transfer or subcontract this Agreement nor his rights or duties under this Agreement, without the prior written consent of the Board. Any attempt by him to assign or otherwise transfer any interest in this Agreement without obtaining the prior written consent of the Board is void.

Section 13. Force Majeure.

Baza shall not be held responsible for delays in performing services as a result of acts beyond his control and without his fault or negligence, including, but not limited to, acts of God or public enemies, acts of state or local governments or public agencies, utility or telecommunication delays or failures, accidents not resulting from his negligence, fire, flood, storms, epidemics, strikes, lockouts, industrial disturbances, war, rebellion or civil strife.

Section 14. Notices.

All notices and communications deemed by either party to be necessary or desirable are to be in writing and given to the other party by personal delivery or sent through the U.S. mail, first class with prepaid postage, addressed as follows:

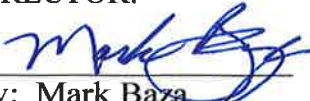
To ICTC: Chair of the Board of Commissioners
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

To Executive Director: Mark Baza
8645 Highwood Dr.
San Diego, CA 92119

Notice shall be deemed to have been delivered upon receipt by the party. Addresses

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

EXECUTIVE
DIRECTOR:


By: Mark Baza

IMPERIAL COUNTY
TRANSPORTATION COMMISSION:


By: Robert Amparano, Chairman

Approved as to Form:

Katherine Turner
County Counsel


By: Eric Havens
Deputy County Counsel

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT
FOR ICTC EXECUTIVE DIRECTOR

Mark Baza

THIS FIRST AMENDMENT TO AGREEMENT FOR SERVICES (“Amendment”), made and entered into effective July 22, 2020, is by and between the **IMPERIAL COUNTY TRANSPORTATION COMMISSION** (“ICTC”) and **MARK BAZA**, an individual (“BAZA”) (individually, “Party;” collectively, “Parties”).

W I T N E S S E T H

WHEREAS, ICTC and BAZA entered into that certain Employment Agreement on July 24, 2019 (“Agreement”), through Minute Order No. 8A, incorporated by this reference as though fully set forth herein; and

WHEREAS, the term of the Agreement expired on July 1, 2020, the Parties continued to perform, and now the Parties mutually wish to extend the Agreement for another year to continue through June 30, 2021; and

WHEREAS, the Parties wish to update the Compensation effective July 1, 2020; and

WHEREAS, Section 10 of the Agreement provides that no modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless it is in writing and signed by both parties.

NOW, THEREFORE, in consideration of their mutual covenants, ICTC and BAZA have and hereby agree to the following:

1. Section 2.) paragraph A.) of the Agreement shall be amended to read as follows:

“A. In consideration of the performance of Executive Director, ICTC agrees to pay Baza an annual salary of $((\$156,000 * 0.04 = \$6,240) + \$156,000) = \$162,240$ effective the first full pay period following July 1, 2020.”

2. Section 4 of the Agreement shall be amended to read as follows:

“This Agreement shall commence July 1, 2019, and remain in effect for two (2) years.”

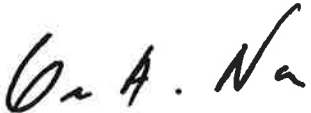
3. All other terms and conditions of the Agreement are and will remain in full force and effect.

There are no other modifications, express or implied except as herein provided.

1 **IN WITNESS WHEREOF**, the Parties have executed this Amendment on the day and year first
2 above written.

3 **IMPERIAL COUNTY**
4 **TRANSPORTATION COMMISSION**

EXECUTIVE DIRECTOR

5 
6 _____
7 By: GEORGE NAVA, Chairperson
8 Imperial County Transportation Commission



By: MARK BAZA

9 **ATTEST:**

10 
11 _____
12 By: CRISTI LERMA
13 Secretary to the Commission

14 **APPROVED AS TO FORM:**
15 ADAM G. CROOK
16 COUNTY COUNSEL

17 
18 _____
19 By: Eric Havens
20 Assistant County Counsel

SECOND AMENDMENT TO EMPLOYMENT AGREEMENT
FOR ICTC EXECUTIVE DIRECTOR

Mark Baza

THIS SECOND AMENDMENT TO AGREEMENT FOR SERVICES (“Amendment”), made and entered into effective _____, 2021, is by and between the **IMPERIAL COUNTY TRANSPORTATION COMMISSION** (“ICTC”) and **MARK BAZA**, an individual (“BAZA”) (individually, “Party;” collectively, “Parties”).

WITNESSETH

WHEREAS, ICTC and BAZA entered into that certain Employment Agreement on July 24, 2019 through Minute Order No. 8A, as amended on July 22, 2020 through Minute Order No. 7A (“Agreement”), incorporated by this reference as though fully set forth herein; and

WHEREAS, the term of the Agreement expired on July 1, 2021, the Parties continued to perform, and now the Parties mutually wish to extend the Agreement for another five (5) months to continue through November 30, 2021; and

WHEREAS, the Parties wish to update the Compensation effective July 1, 2021; and

WHEREAS, Section 10 of the Agreement provides that no modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless it is in writing and signed by both parties.

NOW, THEREFORE, in consideration of their mutual covenants, ICTC and BAZA have and hereby agree to the following:

1. Section 2.) paragraph A.) of the Agreement shall be amended to read as follows:

“A. In consideration of the performance of Executive Director, ICTC agrees to pay Baza a monthly salary of $((\$162,240 * 0.02 = \$3,245) + \$162,240) = \$165,485 / 12 = \mathbf{\$13,790}$ for a total not to exceed amount of $\$13,790 * 5 = \mathbf{\$68,950}$ effective the first full pay period following July 1, 2021.”

2. Section 4 of the Agreement shall be amended to read as follows:

“This Agreement shall commence July 1, 2019, and remain in effect for two (2) years and five (5) months.”

1 3. All other terms and conditions of the Agreement are and will remain in full force and effect.
2 There are no other modifications, express or implied except as herein provided.

3 **IN WITNESS WHEREOF**, the Parties have executed this Amendment on the day and year first
4 above written.

5 **IMPERIAL COUNTY**
6 **TRANSPORTATION COMMISSION**

EXECUTIVE DIRECTOR

7
8
9 _____
By: CHERYL VIEGAS-WALKER, Chairperson
Imperial County Transportation Commission



By: MARK BAZA

10
11 **ATTEST:**

12
13 _____
By: CRISTI LERMA
Secretary to the Commission

14
15 **APPROVED AS TO FORM:**
16 ADAM G. CROOK
17 COUNTY COUNSEL

18
19 _____
By: Eric Havens
Assistant County Counsel

VI. ACTION CALENDAR

- B. Appointment to the Southern California Regional Energy Network (SoCalREN) Advisory Committee
 - 1. Appoint one representative from Imperial County to serve on the Southern California Regional Energy Network (SoCalREN) Advisory Committee



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 27, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Appointment to the Southern California Regional Energy Network (SoCalREN) Advisory Committee

Dear Commission Members:

The Southern California Regional Energy Network (SoCalREN) brings together a wide variety of services with one common goal: achieving unprecedented levels of energy savings throughout Southern California. Authorized in 2012 by the California Public Utilities Commission (CPUC), the SoCalREN provides services to residents, businesses, and public agencies throughout the areas served by Southern California Edison (SCE) and/or SoCalGas. More information can be found on their website at <https://socalren.org/>.

The SoCalREN Advisory Committee is currently made up of 15 local government representatives from different geographic regions of SoCalREN's diverse twelve-county territory. Imperial County is within the SoCalREN territory but does not currently have representation on the committee. All committee members are staff of either Council of Governments, cities, or counties with an interest in energy programs and opportunities. The Committee was formed to get input from local leaders to ensure SoCalREN is getting maximum benefit across all communities we serve. The Committee meets quarterly to provide advice, guidance, and support for SoCalREN's portfolio and reviews program performance, receives regulatory updates, and offers an opportunity for feedback and discussion on topics critical to the ongoing success of the SoCalREN.

Ms. Lujana Medina from the SoCalREN provided a presentation to the Management Committee with more details pertaining to the program. The intent was that a member of the Management Committee would appoint a representative from their agency to represent Imperial County on the SoCalREN Advisory Committee. After further discussion, the committee agreed to pursue an appointment from the Imperial Irrigation District, however further discussion with management would require that the appointment would be formally made to the commission later in September.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The ICTC Management Committee met on September 8, 2021, and forwards this item to the Commission for review and approval after public comment, if any:

1. Appoint Sabrina Barber, Energy Regulatory & Strategic Marketing Manager, Imperial Irrigation District (IID) to serve on the Southern California Regional Energy Network (SoCalREN) Advisory Committee representing Imperial County.

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza". The signature is written in a cursive, flowing style.

MARK BAZA
Executive Director

MB/cl

VI. ACTION CALENDAR

VI. ACTION CALENDAR

- C. Coordinated Public Transit – Human Services Transportation Plan Update – Adoption
 - 1. Adopt the Coordinated Public Transit – Human Services Transportation Plan for September 2021
 - 2. Direct Staff to forward the Coordinated Public Transit – Human Services Transportation Plan to Caltrans as required.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 24, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave Suite 104
El Centro, CA 92243

SUBJECT: Coordinated Public Transit – Human Services Transportation Plan Update – Adoption

Dear Commission Members:

In accordance with the provisions of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), recipients under the Federal Transit Administration (FTA) Sections 5310 amongst other federal programs. Public transit agencies must comply with all federal coordinated planning requirements to be eligible for available funds. The reauthorization stipulates that project selected for funding under these specified programs must be derived from a locally coordinated, public transit-human services transportation plan (Coordinated Plan).

The update to the Coordinated Plan includes a reassessment of all available public and private transportation services in Imperial County, a reassessment of public and social services transportation needs, development of strategies and/or activities to address gaps in service, identification of coordination actions to eliminate or reduce duplication in services where they exist, and a prioritization of implementation strategies. The plan also provides numerous findings and recommendations for project implementation.

In September 2020, ICTC hired the consultant team from *Moore and Associates* to develop a Coordinated Plan for the Imperial County. The team from *Moore and Associates* conducted multiple public workshops throughout the Imperial County, conducted rider surveys and digital surveys to obtain public feedback. The project generated extensive feedback despite the limitations imposed by the pandemic.

The Draft Plan inclusive of the findings and recommendations will also be presented to the Social Services Transportation Advisory Council.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The ICTC Management Committee met on September 8, 2021, and forward this item to the Commission for review and approval after public comment, if any:

1. Adopt the Coordinated Public Transit – Human Services Transportation Plan for September 2021
2. Direct Staff to forward the Coordinated Public Transit – Human Services Transportation Plan to Caltrans as required.

Sincerely,



David Aguirre
Program Manager

MB/da/cl

Attachment

IMPERIAL COUNTY TRANSPORTATION COMMISSION

Coordinated Public Transit-Human Services Transportation Plan

ICTC Management Committee
September 8, 2021



PROJECT GOALS

- Identify and quantify transportation needs of seniors, persons with disabilities, and low-income individuals residing in Imperial County
- Assess status of recommendations presented within the 2014 Coordinated Plan
- Support ICTC's efforts to prioritize transportation services for funding and implementation

PUBLIC ENGAGEMENT

- Presentations to SSTAC
- Stakeholder survey
- Stakeholder roundtable
- Community survey
- Pop-up events at transit centers

MOBILITY NEEDS AND BARRIERS

- Public transportation continues to play an important role in the overall mobility of Imperial County residents.
- Increase in the incidence of “aging in place.”
- Continued need for affordable mobility options linking outlying communities with activity centers in the more urbanized portions of Imperial County.
- Need for increased marketing/public education specific to transportation services.
- Desire for increased travel training services specific to seniors, low-income individuals, and persons with disabilities.
- Need for more affordable transportation options to the Mexican border.
- Persons residing in Bombay Beach and Ocotillo want more frequent public transportation service, while those residing in Salton City and Jacumba would like lifeline service.

MOBILITY NEEDS AND BARRIERS

- Desire for more public transportation options to Yuma and Winterhaven.
- Increased service frequency should be a priority.
- Reduce the distance between bus stops.
- Introduce online (transit) fare/ticket sales.
- Pursue funding for pedestrian and ADA improvements.
- Address language and technology barriers.
- Improve readability of transit service informational materials.

RECOMMENDED STRATEGIES: FOUR CATEGORIES

- Operations
- Capital
- Marketing/Outreach
- Technology

OPERATIONS

- Focus service on the more populated areas
- Provide service linking outlying areas with urbanized portions of the county
- Expand weekday evening bus service
- Expand weekend bus service
- Introduce low-cost (bus-to-bus) transfers
- Provide taxi/Uber/Lyft ride subsidy on weekday evenings and/or weekend hours
- Increase (bus) service frequency on weekdays

CAPITAL

- Continue to make bus stop improvements
- Fund additional pedestrian improvements
- Increase funding to social service organizations to support vehicle purchases

MARKETING/OUTREACH

- Prepare and implement Marketing Plan
- Increase availability of transit service information at bus stops

TECHNOLOGY

- Expand fare purchase options
- Implement real-time bus arrival technology

RECOMMENDED PRIORITIES: HIGH

- Focus service in more populated portions
- Link outlying communities with population/activity centers
- Expand weekday evening service
- Expand weekend service

RECOMMENDED PRIORITIES: MEDIUM

- Increase social service funding for vehicle purchases
- Increase service information at bus stops
- Expand fare purchase options
- Increase service frequency on weekdays
- Implement Marketing Plan
- Implement real-time bus arrival technology

RECOMMENDED PRIORITIES: LOW

- Provide bus-to-bus transfers
- Provide taxi/Uber/Lyft ride subsidy
- Introduce more bus stop improvements
- Fund additional pedestrian improvements

DISCUSSION/QUESTIONS

VI. ACTION CALENDAR

- D. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Contract Award – Atlas Technical Consultants, LLC (Atlas)
1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Services to Atlas in the amount of \$300,648.20.
 2. Authorize the Chairperson to sign the agreement.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 24, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Contract Award – Atlas Technical Consultants, LLC (Atlas)

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes including an eight-foot shoulder.
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is funded by a \$20 million BUILD award, \$3 million Trade Corridor Enhancement Program (TCEP) Cycle 1 award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds will be utilized to complete environmental, design, construction management/resident engineering, material testing and construction costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released June 23, 2021. Two (2) firms responded to the RFP although multiple firms initially expressed interest. An evaluation team comprised from representatives from SCAG, Imperial Valley College Facilities Department, and ICTC participated in the evaluation of the proposals. A qualification-based evaluation approach was utilized for the evaluation of the proposals. For this type of procurement, the highest-ranking firm was selected to perform Acceptance Testing while the second highest ranking firm was selected to perform Independent Assurance Program services.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The evaluation team unanimously ranked Atlas as the highest-ranking firm and Sierra Material Testing and Inspection the second highest ranking firm. ICTC proceeded to request formal cost estimates to complete the required services.

Atlas submitted the proposed cost of \$300,648.20. Atlas has extensive experience completing similar types of material testing services. The Atlas team is well qualified and will be able to assist ICTC with the required material testing tasks. Atlas will utilize the services of a DBE firm to assist with various required services.

Funding for the material testing services was identified and approved in the ICTC FY 2021-22 OWP and budget. The funding source will be a combination of the awarded federal (BUILD), TCEP and local funds.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

The ICTC Management Committee met on September 8, 2021, and forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Acceptance Testing Services to *Atlas* in the amount of \$300,648.20.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



David Aguirre
Program Manager

MB/da

Attachments

VI. ACTION CALENDAR

- E. Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services Contract Award – Sierra Material Testing and Inspection (Sierra)
1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services to Sierra Material Testing and Inspection in the amount of \$257,035.00.
 2. Authorize the Chairperson to sign the agreement.



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

September 24, 2021

Cheryl Viegas-Walker, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services Contract Award – Sierra Material Testing and Inspection (Sierra)

Dear Commission Members:

The U.S. Department of Transportation awarded the Imperial County Transportation Commission (ICTC) with a 2018 Better Utilizing Investment to Leverage Development (BUILD) grant in the amount of \$20 million for the Calexico East Port of Entry Bridge Expansion project. The Project will widen the existing Calexico East Port of Entry (POE) Bridge over the All-American Canal at the USA/Mexico Border to facilitate traffic flow to the existing U.S. federal primary inspection booths, and to reduce delays, idling times, and improve air quality emissions.

- The Project will widen the Bridge on its east side to minimize traffic impacts during construction and reduce construction costs.
- The project will add four northbound lanes: two commercial vehicle lanes and two passenger vehicle lanes including an eight-foot shoulder.
- The existing northbound pedestrian walkway will be shifted to the west to facilitate the addition of the two new northbound passenger vehicle lanes.
- The Project will also add new concrete barriers and minor modifications to existing landscaping, drainage, signage, and lighting.

The project is funded by a \$20 million BUILD award, \$3 million Trade Corridor Enhancement Program (TCEP) Cycle 1 award, \$7.5 million TCEP Cycle 2 award, and Local Transportation Authority 5% Regional Highway Set-Aside funds in the amount of \$1,844,000. The project funds will be utilized to complete environmental, design, construction management/resident engineering, material testing and construction costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry.

The procurement process consisted of a single phased Request for Proposals (RFP) approach. The RFP was released June 23, 2021. Two (2) firms responded to the RFP although multiple firms initially expressed interest. An evaluation team comprised from representatives from SCAG, Imperial Valley College Facilities Department, and ICTC participated in the evaluation of the proposals. A qualification-based evaluation approach was utilized for the evaluation of the proposals. For this type of procurement, the highest ranking firm was selected to perform Acceptance Testing while the second highest ranking firm was selected to perform Independent Assurance Program services.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The evaluation team unanimously ranked Atlas as the highest-ranking firm and Sierra Material Testing and Inspection the second highest ranking firm. ICTC proceeded to request formal cost estimates to complete the required services.

Sierra submitted the proposed cost of \$257,035.00. Sierra has extensive experience completing similar types of material testing services. The Sierra team is well qualified and will be able to assist ICTC with the required material testing tasks. Sierra will utilize the services of a local DBE firm to assist with various required services.

Funding for the material testing services was identified and approved in the ICTC FY 2021-22 OWP and budget. The funding source will be a combination of the awarded federal (BUILD), TCEP and local funds.

The original procurement documents; RFP and consultant response proposals; and all contract exhibits referenced in the contract document are available for review at the ICTC administrative offices by request.

The ICTC Management Committee met on September 8, 2021, and forward this item to the Commission for their review and approval after public comment, if any:

1. Approve the award of the Agreement for the Calexico East Port of Entry Bridge Expansion Project – Material Testing – Independent Assurance Program Services to *Sierra Material Testing and Inspection* in the amount of \$257,035.00.
2. Authorize the Chairperson to sign the agreement.

Sincerely,



David Aguirre
Program Manager

MB/da

Attachments