



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **Thursday, July 25, 2019**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION : **ICTC Offices
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243**

Chairperson: City of El Centro

Vice-Chair: City of Calexico

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for June 27, 2019 *ACTION*
Requesting a motion to adopt
4. Regional Climate Action Plan *INFO*
Presented by: ICTC Staff
5. ICTC Updates / Announcements 15 minutes
Presented by ICTC Staff
 - a. Transit Planning Updates
 - b. Transportation Planning Updates
 - c. FFY 2018-19 Programmed Project Updates
 - d. SB1 2018 Local Partnership Program
 - e. LTA Updates
6. SCAG Updates / Announcements 10 minutes
Presented by SCAG staff
7. Cities and County Planning / Public Works Updates 10 minutes
All

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

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| 8. | Caltrans Updates / Announcements
<i>Presented by Caltrans Staff</i> | 15 minutes |
| 9. | General Discussion / New Business
<i>All</i> | 10 minutes |
| 10. | Adjournment | |

The next meeting of the ICTC TAC meeting is tentatively scheduled for August 22, 2019. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at marleneflores@imperialctc.org



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

June 27, 2019

Present:

Lily Falomir	City of Calexico
Victor Garcia	City of Brawley
Abraham Campos	City of El Centro
Javier Luna	City of El Centro
Isabel Alvarez	City of Imperial
Veronica Atondo	County of Imperial
Joel Hamby	City of Westmorland

Others:

Virginia Mendoza	ICTC
Marlene Flores	ICTC
Benjamin Guerrero	Caltrans
Erwin Gojuangco	Caltrans
Joseph Chua	Caltrans
Felix de Leon Jr.	City of El Centro
David Salgado	SCAG
Paola Jaramillo	The Holt Group

1. The meeting was called to order at 10:07 a.m. A quorum was present, and introductions were made. There were no public comments made.
2. A *motion* was made to adopt the minutes for April 4, 2019 (**Falomir/Atondo**) **Motion Carried.**
3. A *motion* was made to adopt the minutes for May 23, 2019 (**Falomir/Atondo**) **Motion Carried.**
4. **Project Implementation Process-** Ms. Mendoza provided a flowchart that illustrates the process of implementation federal funded projects. The flowchart was designed as tool for local agencies and county to highlight key processing and decision points from start to finish. Local agencies were able to provide their input on the process. ICTC will work on the Project Implementation Process for State funded projects. Ms. Atondo mentioned that the flowchart is a great tool for all agencies and county and if we can provide a copy or present the presentation on the next management meeting. Caltrans staff provided input to the process.

5. **ICTC Updates / Announcements**

(Presented by ICTC Staff)

a. **Transit Planning Updates**

- **IVT, IVT ACCESS, IVT RIDE and IVT MedTrans Public Transit Services**
A quick update was provided in regards to the proposals received for professional services to continue the fixed route bus system and three paratransit services currently in place for the next three to five years. Recommendations was taken to Commission on June 26, 2019, but there was no quorum.

b. **Transportation Planning Updates (By Virginia Mendoza):**

- **Regional Climate Action Plan-** Ms. Mendoza provided information on the Regional Climate Action Plan Kick-off meeting. ICTC had the kickoff meeting on June 10, 2019. Ms. Mendoza mentioned how ICTC will need input from all agencies for this project.
- **Traffic Circulation Plan-** Ms. Mendoza presented the traffic circulation plan to the City of Calexico Council on June 5, 2019 during their monthly council meeting. Ms. Mendoza provided a presentation in collaboration with KOA consultant. The Traffic Circulation Plan was taken to Commission on June 26th.

c. **FFY 2018-19 Programmed Project Updates (By Virginia Mendoza):**

- Update on State and Federal funding obligations. A complete list of programmed projects was provided as an attachment to the agenda. Each agency provided an update on the current status of each project.

d. **SB 1 2018 Local Partnership Program (LPP) (by Virginia Mendoza):**

- Mrs. Mendoza provided a list of all LPP projects that were approved by the California Transportation Commission (CTC) during the May 2019 allocation vote. The list provides agencies with programming dates. If there are any updates to the LPP projects, ICTC will contact each agency.

e. **LTA Updates (Virginia Mendoza):**

- 2018 LTA Bond. City of Holtville already process their first request.
- The City of Calexico and City of Brawley still have a balance on their respective 2012 LTA Bond accounts.

6. **SR 186 Speed Reduction** (Presented by Caltrans staff)

The Bureau of Reclamation (BOR) had a finding to upgrade the bridge rail at the All-American Check Bridge on SR-186. While the BOR works on the design of the improvements, the existing speed limit on SR-186 is 40 mph and will be reduced to 30 mph to facilitate the safe and orderly movement of vehicular traffic on the All-American Canal Check Bridge.

A Public Hearing for the speed reductions on the bridge was on Wednesday, June 26, 2019 in the Imperial County Public Works Office.

7. **SCAG Updates / Announcements:**

- SCAG updates on upcoming events.

8. **Cities and County Planning / Public Works Updates:**

- Local agencies gave an update on their local projects in progress.

9. **Caltrans Updates / Announcements (By Joseph Chua)**

- Caltrans provided updates on:
DBE Methodology Updates: Mr. Benjamin Guerrero provided information on how agencies and county need to use the updated Local Assistance Procedures Manual Exhibit 9 D template to calculate Disadvantaged Business Enterprise (DBE) goals.

Inactive Projects: As of June 13, 2019, the inactive and future inactive list was updated. Action is required by the ICTC, and all cities. The next deadline to submit Inactive and Future Inactive Invoices is August 20, 2019.

Trainings: New Invoice Training for Local Agencies at Caltrans District Office on Wednesday, July 17, 2019.

Mr. Guerrero mentioned that beginning October 1, 2019, project sponsors must use LAPM Form 5-A to invoice for federal-aid projects. Agencies will no longer be able to use Billing Summaries. You can find the form on the Local Assistance website.

Active Transportation Program Training- Two-day training will be held on August 19-20, 2019 at Sacramento State University.

10. General Discussion / New Business

- Ms. Mendoza provided a quick update on the SR-78 Glamis Feasibility Study. The project is moving forward and ICTC is leading the study along with Caltrans. Ms. Mendoza reminded everyone of the next TAC meeting on July 25, 2019.

11. Meeting adjourned at 11:18 a.m.