



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

**DATE:** Thursday, February 28, 2019  
**TIME:** 10:00 a.m. – 12:00 p.m.  
**LOCATION :** ICTC Offices  
1503 N. Imperial Ave., Suite 104  
El Centro, CA 92243

Chairperson: City of El Centro

Vice-Chair: City of Calexico

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of the minutes for January 24, 2019 *Requesting a motion to adopt* *ACTION*
3. ICTC Updates / Announcements 15 minutes  
*Presented by ICTC Staff*
  - a. Transit Planning Updates
  - b. Transportation Planning Updates
  - c. FFY 2018-19 Programmed Project Updates
  - d. SB1 2018 Local Partnership Program
  - e. LTA Updates  
- CMAQ & STBG Call for Projects
4. SCAG Updates / Announcements 10 minutes  
*Presented by SCAG staff*
5. Cities and County Planning / Public Works Updates 10 minutes  
*All*
6. Caltrans Updates / Announcements 15 minutes  
*Presented by Caltrans Staff*

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

7. General Discussion / New Business 10 minutes  
*All*
8. Adjournment

The next meeting of the ICTC TAC meeting is scheduled for March 28, 2019. For questions you may call Marlene Flores at (760) 592-4494 or contact by email at [marleneflores@imperialctc.org](mailto:marleneflores@imperialctc.org)



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## Memorandum

**Date:** February 12, 2019  
**To:** ICTC Management Committee Meeting  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the Management Committee Meeting on January 20, 2019

- 1) **Unmet Transit Needs Hearing, FY 2019-20:** ICTC will be conducting its annual Unmet Transit Needs Public Hearing on February 21, 2019 at 3:00 p.m. The hearing aims to obtain public feedback regarding transit services. Commissioners Luis Plancarte, Ryan Kelley, George Nava, Lewis Pacheco, Robert Amparano are anticipated to attend and participate as the Hearing Panel. A subsequent meeting will be held to review any feedback received during the Public Hearing.
- 2) **SCAG Sustainability Awards 2019:** *ICTC submitted the Short Range Transit Plan project under the Environmental Justice category of the program. SCAG is committed to highlighting excellence in sustainable planning efforts and development projects in the SCAG Region. These plans and projects are integral to carrying out the goals and policies of the 2016 RTP/SCS. Each year, SCAG honors projects that best exemplify the core principles of sustainability with awards at the Annual Regional Conference & General Assembly.*
- 3) **Imperial Valley Transit 30 Year Anniversary:** Imperial Valley Transit (IVT) will be celebrating its 30th Year Anniversary in November 2019. During IVT's 20th Year Anniversary, IVT installed a custom 20 Year Anniversary Bus Wrap and provided free bus trips on different bus routes to passengers throughout the month of November. ICTC would like to implement a similar event in 2019 to celebrate IVT's 30th Year Anniversary.
- 4) **Federal Triennial Review:** The Federal Transit Administration (FTA) is conducting a Triennial Review of the Imperial County Transportation Commission in early 2019. The review determines whether a grant recipient and its subrecipients are administering its FTA-funded programs in accordance with 49 U.S.C. Chapter 53, Federal transit law provisions. It assesses the recipient's management practices and program implementation to ensure that the programs are administered in accordance with FTA requirements and are meeting program objectives. Grant subrecipients that may be included in this cycle include the Cities of Brawley, El Centro and Imperial for the transfer terminal projects.
- 5) **LTA Audit for FY 2017-18:** The Pun Group consultant team visited the ICTC offices the last week of October. They have scheduled visits for Calipatria and El Centro on Dec 3<sup>rd</sup> & 4<sup>th</sup>, Imperial on Dec 5<sup>th</sup> & 6<sup>th</sup>, Westmorland and the County of Imperial on Dec 11<sup>th</sup> & 12<sup>th</sup>, Calexico on 13<sup>th</sup> & 14<sup>th</sup>, Holtville on Dec 18<sup>th</sup> & 19<sup>th</sup> and Brawley on Jan 7<sup>th</sup> & 8<sup>th</sup>. *Draft audit documents have been circulated to member agencies for review. A tentative meeting is scheduled with the Local Taxpayer Supervising Committee during the morning of February 21, 2019.*

- 6) **SR-186 Bridge Replacement over the All American Canal:** Caltrans has led a feasibility study for the replacement of the SR-186 Bridge over the All American Canal. The stakeholders that have been involved in this effort include the U.S. Bureau of Reclamation (BOR), the Imperial Irrigation District (IID), Caltrans and ICTC. As a follow-up, BOR is moving forward with their commitment to issue a media release regarding the future public closure of the bridge carrying SR-186 over the All-American Canal. The BOR anticipates issuing the media release in 1-3 weeks requesting for Caltrans to provide a new public crossing by 2025 to ensure public access is maintained.
  
- 7) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. *Currently design is underway. A draft of 35% plans were completed and submitted for review on October 12, 2018. Input from all stakeholders is still pending to proceed with 60% design.*
  
- 8) **Imperial Mexicali Binational Alliance Meeting:** A Strategic Planning Meeting by the IMBA Memorandum of Understanding Signees was held on Thursday, October 11, 2018 and members discussed the 2018 accomplishments and established 2019 goals and objectives. A December meeting had to be cancelled due to unforeseen circumstances by our proposed host, Constellation Brewery. *An IMBA meeting was held on Thursday, January 10, 2019 at the ICTC office in El Centro. The next IMBA meeting is planned for March 14, 2019 in the City of Mexicali.*
  
- 9) **2018 Trade Corridor Enhancement Program:** The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), provides approximately \$300 million annually for infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement. ICTC in partnership with Caltrans and the San Diego Association of Governments (SANDAG) were successful in receiving TCEP funds for Advanced Technology Corridors at the California-Mexico Ports of Entry (POE). The goal project is to implement Intelligent Transportation System (ITS) strategies that will improve border travel delays. Some of the ITS strategies will include Bluetooth and Wi-Fi readers to help track vehicle delays, as well as implement changeable message signs on State Routes to inform border travelers of POE delays. Caltrans will serve as the implementing agency of this project and has an estimated completion date of early 2020. *Caltrans has initiated the environmental phase and preliminary design of the project. TCEP funds will be used in collaboration with the BUILD grant award for the design and construction phases.*
  
- 10) **State Legislation for Transportation Funding – SB 1 Road Maintenance and Rehabilitation Account (RMRA):** \$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues of RMRA for the Cities and the County of Imperial for FY 2018/2019. *This list of projects for all cities and the county can also be found on the ICTC website at:*  
<http://www.imperialctc.org/senate-bill-1/>

The following is a list of projects funded by SB1 for FY 2018-2019.

| <b>Agency</b>   | <b>Project</b>   |
|-----------------|--|
| Brawley         | Rehabilitation of Legion Street from Highway 86 to Evelyn Street           |
| Brawley         | Street Rehabilitation – Phase 11   |
| Calexico        | Cesar Chavez Boulevard Improvement   |
| Calexico        | De Las Flores Street Improvement   |
| Calexico        | Second Street Bridge   |
| Calipatria      | Freeman Street Rehabilitation between Brown and Commercial Avenues         |
| El Centro       | 2018 Streets Overlay and Rehabilitation Project                            |
| Holtville       | Citywide Pavement Rehabilitation Project                                   |
| Imperial        | Storm Drain Installation – Northwest Quadrant of City – Continuing         |
| Imperial County | Includes a total of 70 road improvement projects. List can be found on the |

|               |  |
|---------------|--|
|               | <a href="#">ICTC website here.</a>                                     |
| Westmorland   | North H Street Improvements  |
| Westmorland   | Street Rehabilitation Program – Phase 2                                |
| Caltrans/ICTC | Calexico East Port of Entry Truck Crossing Improvements                |
| Caltrans      | State Route 111 from State Route 98 to Ross Avenue near Calexico       |
| Caltrans      | State Route 98 from Rockwood Avenue to east of Cole Road near Calexico |
| Caltrans      | Bridges on Interstate 8 and State Route 86, 98, 11 and 186             |
| Caltrans      | State Route 86 from I Street to Brandt Road near Brawley               |
| Caltrans      | State Route 86 south of B Street to Martin Road near Westmorland       |

Below are the projected annual revenues beyond FY 2018/2019. *According to CTC staff, all Imperial County cities and the county have completed their project submittals for FY 2018/2019 and are eligible for funding distribution.*

| Agency             | RMRA Amount<br>FY 2018-2019 |
|--------------------|-----------------------------|
| Brawley            | \$447,168                   |
| Calexico           | \$679,536                   |
| Calipatria         | \$127,950                   |
| El Centro          | \$757,701                   |
| Holtville          | \$103,871                   |
| Imperial           | \$309,836                   |
| Westmorland        | \$38,227                    |
| County of Imperial | \$7,748,702                 |
| <b>TOTAL</b>       | <b>\$10,212,991*</b>        |

*\*City estimate source is from California League of Cities - <http://www.californiacityfinance.com/LSR1801.pdf>*

- 11) **Rio Vista and Pioneers Memorial Hospital Bus Stops:** ICTC has engaged in several discussions with the City of Brawley Staff regarding the potential relocation of the existing bus stops along Rio Vista Avenue/SR78 and at Pioneers Memorial Hospital. Caltrans is currently completing improvements to SR 78 and will be providing on street concrete bus pads with an approximate value of \$80,000.
- 12) **Imperial Valley Regional Authority (IVRA):** In December 2018, staff met with Assemblymember Eduardo Garcia and his staff to discuss legislation that would amend ICTC’s authority to include non-transportation programs. Staff is working with City/County Managers and Legislative staff to prepare and submit initial legislative language to expand ICTC’s authority in early 2019. The draft legislation was presented at the Commission meeting on January 23, 2019. *Staff and City/County Managers will continue working on the proposed IVRA.*
- 13) **2018 ICTC Bus Stop Bench and Shelter Inventory:** 2018 ICTC Bus Stop Bench and Shelter Inventory: The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information have been finalized. The consultant and staff are working towards finalizing the Technology Memorandum which will provide ICTC with possible technology solutions for the fixed route bus system. *Staff anticipates providing a presentation of project materials at the March 2019 commission meeting.*
- 14) **SCAG’s Sustainability Grant Program – Imperial County Regional Climate Action Plan:** ICTC was awarded a SCAG Sustainable Planning Grant to develop a Regional Climate Action Plan. ICTC staff will work

in collaboration with SCAG staff to develop and release a request for proposal to select a consultant that will develop the Regional Climate Action Plan. ICTC will serve as the day to day project manager and SCAG staff will serve as the administrative project manager. The goal of the project is to develop a regional framework for addressing Green House Gas (GHG) emissions for a Regional Climate Action Plan that allows each local agency to customize and fit into the context of the community each jurisdiction serves, that can be used at the local level in the development of jurisdiction – specific Climate Action Plans (CAPs). *ICTC and SCAG are in the process of completing the consultant selection process and anticipate issuing a notice to proceed in March 2019.*

- 15) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC’s long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico’s private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans’ departments. The ICTC Board adopted the agreement with Psomas on September 26, 2018. *Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC.*
- 16) **Calexico West Port of Entry Traffic Circulation Plan:** Caltrans authorized a special planning grant to perform a traffic management study to assist the City of Calexico and the Imperial Valley region to analyze and propose traffic management strategies and alternatives to serve traffic flow for the Calexico West Port of Entry expansion. SCAG, Caltrans and ICTC have led the Traffic Circulation Plan in partnership with the City of Calexico, Customs and Border Protection and General Services Administration. The Request for Proposals (RFP) was completed and the consultant selected was KOA. A series of public stakeholder meetings were held to develop the Plan in preparation for the north and southbound port of entry openings in July and September 2018. In November 2018, the consultant team conducted traffic counts and field observations to analyze the traffic after the north and southbound traffic shifts have been in operation and will be presenting draft recommendations for traffic management in preparation for the opening of Cesar Chavez Blvd. *The draft Traffic Circulation Plan is currently under review by the project stakeholder group. A technical workgroup meeting is scheduled in the Carmen Durazo Cultural Arts Building on March 5, 2019, to discuss the Draft Plan.*
- 17) **State Route 98 and Cesar Chavez Blvd.:** As part of the POE Expansion project, SR-98 and Cesar Chavez Boulevard are being widened and improved to serve the expansion to the west. *Caltrans’ SR-98 work between VV Williams and Ollie Avenue was completed in March 2018. Caltrans is working on a second segment on SR-98 between Rockwood Avenue and Ollie Avenue is in the design and right-of-way phase. ICTC and Caltrans submitted a grant application through SB 1 Trade Corridor Enhancement Program. The CTC approved \$3.4 million from the SB 1 Trade Corridor Enhancement Program to complete construction. Cesar Chavez Blvd is under construction by the City of Calexico and is scheduled for completion in May 2019.*
- 18) **Calexico East Port of Entry Bridge Expansion over the All American Canal Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The proposed elements of the Calexico East Expansion include: bridge expansion, commercial vehicle primary inspection booths and road construction is estimated at \$65 million. ICTC is pursuing discretionary freight program funding for the bridge expansion for an estimated total cost of \$28 million. Pending the possible funds for the bridge expansion, ICTC will pursue a donation authority request to U.S. Customs and Border Protection. In October 2017, ICTC staff coordinated with Caltrans to submit an application for grant funding under the State’s Freight funding available under SB-1 and the State’s share of the 2015 federal transportation bill (FAST Act), response for this grant program in May 2018. The CTC approved our request for \$3 million to complete the project approval and environmental process for the bridge expansion. On October 23, 2018, Caltrans and ICTC hosted a kick-off meeting with IID, GSA and Bureau of Reclamation at the ICTC Offices. An environmental staff meeting between project stakeholders was held on November 26, 2018.

In December 2018, ICTC was awarded a discretionary grant under U.S. Department of Transportation’s Better Utilizing Investments to Leverage Development (BUILD) grant in the amount \$20 million. The funds will be utilized to complete design and construction costs of the widening of the bridge over the All-American Canal of the Calexico East Port of Entry. *ICTC staff is working with U.S. Department of Transportation to complete the grant agreement. ICTC is submitting a request for advance construction and tapered match to advance the project along and meet the obligation deadline of September 2020.*

- 19) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use of Regional Set-Aside Local Transportation Authority (LTA) funds for the project. Caltrans has served as the project lead; the first phase was recently completed in November 2017. Phase 1 included bench, bus shelter and ADA access improvements. Phase 2 was recently completed in mid-June 2018 and consisted of curb and sidewalks improvements from Parkyns Ave to Heber Ave. *Phase 3 will also have curb and sidewalk improvements and is located between Heffernan to Parkyns Ave. ICTC participated in a Heber Community Outreach event together with County Public Works and led by Supervisor Plancarte. The County of Imperial discussed sidewalk pavement projects, and ICTC gave transit updates and a status of the SR-86 improvements. The Phase 3 construction improvements have been completed and project is nearing completion and closeout. A ribbon cutting will be scheduled soon.*
- 20) **State Legislation for Transportation Funding – SB 1 2018 Local Partnership Program (LPP):** The 2018 Local Partnership Program is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 is \$538,000. For FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019. *Currently, ICTC staff is working with the local agencies to submit project forms accordingly. Deadline to submit to ICTC is Friday, February 15, 2019 at end of day. All eligible projects will be forwarded to CTC for a March 2019 allocation vote.*

The following is the link to the 2019 Local Partnership Program guidelines:

[http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended\\_LPP%20Guidelines.pdf](http://catc.ca.gov/programs/sb1/lpp/docs/062719+Amended_LPP%20Guidelines.pdf)

- 21) **State and Federal funding Obligations:** *Beginning October 1, 2018, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) and Active Transportation Program (ATP) programmed in FY 2018/2019.*

| FY2018/2019 Project List |  |              |       |                             |             |                  |   |
|--------------------------|--|--------------|-------|-----------------------------|-------------|------------------|---|
| Agency                   | Project Name   | Funding Type | Phase | Federal Amount in FY2018/19 | Local Match | Total Phase Cost | Status  |
| Brawley                  | Paving of dirt road Wildcat Dr. from S. Western Ave. to S. First St.           | CMAQ         | CON   | \$708,000                   | \$92,000    | \$800,000        | Completed for design. Will submit by May-June |
| Calipatria               | Roadway and pedestrian improvements on N. Brown from E. Alamo St. to Delta St. | CMAQ & RSTP  | CON   | \$958,000                   | \$125,000   | \$1,083,000      | Out to bid Mid-Feb                            |
| El Centro                | Imperial Ave. Extension South  | RSTP         | CON   | \$653,000                   | \$3,197,000 | \$3,850,000      | CON-FTIP Amendment                            |

|                 |   |         |     |             |           |             |  |
|-----------------|---|---------|-----|-------------|-----------|-------------|--|
| Imperial County | Heber Ave. from Hwy 86 to Correll Rd. and S. of Hwy 86 to Fawcett Rd.           | EARMARK | CON | \$1,017,000 | \$0       | \$1,017,000 | ROW Certification. Submit by Mid-March         |
| Imperial County | Conservation easement, access improvements, parking facilities at Desert Museum | EARMARK | CON | \$720,000   | \$0       | \$720,000   | PS&E completed. Will submit by end of March    |
| Imperial County | Rio Vista St. in Community of Seeley  | CMAQ    | CON | \$145,000   | \$19,000  | \$162,000   | Working with consultant. They advertise twice. |
| Imperial County | Sidewalk improvements on Rio Vista St. in Seeley                                | CMAQ    | CON | \$1,189,000 | \$178,000 | \$1,365,000 | Early June to submit                           |
| ICTC & Caltrans | Calexico Est POE Truck Crossing Improvement                                     | SB1 TCE | ENG | \$3,000,000 | \$0       | \$3,000,000 | SB-1 \$\$\$ has been obligated                 |
| ICOE            | Project Ride, Walk, Learn   | ATP     | CON | \$224,000   | \$0       | \$224,000   | Obligate by March/April                        |
| Westmorland     | Paving of dirt roads H St. & 8 <sup>th</sup> St. segments                       | CMAQ    | CON | \$350,000   | \$45,000  | \$395,000   | Award packet submitted                         |

**Regional Total FY2018/2019 \$12,616,000**

22) **Imperial Transit Park Project:** ICTC obtained funding to complete a bus stop facility in the city of Imperial. The project improvements will include the installation of concrete bus pads, sidewalks, curb returns, pavement, landscaping, a parking lot, bus shelters and various other amenities. The project was awarded to Pyramid Construction for approximately \$1.8 million and construction activities are expected to begin in late August 2018. The city of Imperial had the project groundbreaking ceremony on August 9, 2018. The project has an anticipated construction period of 120 calendar day and is currently underway. *Completion is scheduled for March 2019.*

23) **Partnerships with IVEDC:**

a) Southern Border Broadband Consortium (SBBC): ICTC in partnership with IVEDC received a California Advanced Services Regional Consortia Grant award of \$450,000 from their Rural and Regional Consortia program. The grant covers a 3-year period. ICTC is fiscal agent and developed an MOU which defines roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. *Since the projects approval, IVEDC staff Sean Wilcock designed a new logo for SBBC to assist the clarity in larger marketing materials. An update was presented to the Commission at the August 2018 meeting. Currently, the project is in year two of the contract. In year two/quarter two, Ms. Barrett began working with other consortiums on the Caltrans Strategic Corridors Plan. SBBC submitted corridors that would*



*need better broadband sources in Imperial and San Diego Counties. A new staff was hired during this time; Mr. Rene Pollard has been attending meetings with Ms. Barrett since September. An Area Agency on Aging (AAA) Board Meeting was attended in October, along with another AAA event in Bombay Beach; and SBBC is planning to attend more AAA events to assist seniors attain internet access in their homes. The SBBC staff designed a USB with both their logo and AAA's logo to hand out to seniors when they complete the "internet needs questionnaire" and has worked as a great incentive. Quarter two will concluded with a quarterly meeting on February 8th at the Caltrans District 11 offices. Staff continues to reach out to schools and is scheduled to attend the Calipatria School District Resource Fair this Spring.*

- b) **The Brawley Transit Corridor Brownfield Assessment:** ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency's Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13 mile Imperial Valley Transit's (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. SCS Engineers have initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA. The Steering Committee consisting of agency partners and stakeholders met on August 22, 2018. The draft QAPP is nearing completion. The first community outreach meeting was held on October 11, 2018. The consultant and IVEDC presented an overview of the project and the opportunities available for property owners to consider participating and requesting Phase 1 or 2 Brownfield Assessments. *Currently we are processing 4 Property Eligibility applications with the Dept. of Toxic Substance Control (DTSC) which will be later submitted to the Environment Protect Agency for final approval. All 4 of these properties are seeking to redevelop or sell properties for redevelopment within the project's subject area. These properties will be processed for Phase 1 and potentially Phase 2 Environmental Site Assessments to clear them of contamination concern or evaluate them for site cleanup planning if necessary.*
- 24) **California HERO Program:** The California Hero Program was launched in April 2014 in Imperial County with ICTC as the administering agency. *A copy of the program activity report up to January 2019 is attached for your review.*
- 25) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). *The shelter has been installed in an existing parking lot on the east side of SR-111.*
- 26) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. *\$275 million for Phase 2 has been identified in the President's budget for FY 2018/2019 and is pending Congressional approval.*
- 27) **I-8 / Imperial Avenue Interchange Reconstruction:** ICTC staff submitted the 2018 State Transportation Improvement Plan to the CTC on December 15, 2017. Caltrans is working to complete the right-of-way acquisition, utility relocation and final design. As presented to the CTC, the current schedule to begin construction is in FY 2019/2020. Mr. Baza presented the STIP recommendations to the CTC at the STIP Hearing on January 25, 2018. The 2018 STIP was adopted by CTC at the March 2018 meeting. *ICTC staff will work with Caltrans and City of El Centro staff to coordinate a meeting to discuss the project schedule of the interchange and the Imperial Avenue Extension South projects.*
- 28) **Westshores Transit Opportunities:** Westshores Transit Opportunities: As part of the Short Range Transit Plan, ICTC has explored connection opportunities with Sunline Transit who serves the Coachella Valley region. ICTC and Sunline Transit have discussed pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. ICTC and Sunline Transit continue to have regular dialogue about the

potential opportunities most recently engaging in discussions in January 2019. *Staff is currently working on a concept to expand IVT Ride Westshores to the north.*

29) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders was conducted. A final report is scheduled to be completed in the summer of 2019.

30) **Meetings attended on behalf of ICTC:**

- January 10, 2019 – Imperial Mexicali Binational Alliance (IMBA) Meeting at the ICTC offices
- January 15, 2019 – CALCOG CDAC Meeting in Sacramento
- January 18, 2019 – WTS January program in San Diego
- January 22-23, 2019 – Human Resources Training in San Diego (attended in San Diego)
- January 23, 2019 – ICTC Commission Meeting in El Centro
- January 24, 2019 ICTC Technical Advisory Committee Meeting at the ICTC offices
- January 24-25, 2019 – California Academy for Regional Leaders (CARL) in Stockton, CA (attended by staff)
- January 25, 2019 – SANDAG Borders Committee in San Diego
- January 28-31, 2019 – Disadvantaged Business Enterprise (DBE) Training in Tucson, AZ (attended by staff)
- January 31, 2019 – 14<sup>th</sup> Annual Senior Appreciation Day in Imperial (attended by staff)
- February 4-6, 2019 – Mobility 21 Sacramento Legislative Trip
- February 5-7, 2019 – Fare Policy Training in Nashville, TN (attended by staff)
- February 6, 2019 – ICTC Social Services Transportation Advisory Council (SSTAC) at the ICTC offices
- January 7, 2019 – SCAG Regional Council Meeting in Los Angeles
- February 12-14, 2019 – Public Agency Risk Management Association (PARMA) 45<sup>th</sup> Conference in Anaheim, CA (attended by staff)
- February 12-14, 2019 – The Transit Bus Summit in Las Vegas, NV



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**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

**January 24, 2019**

**Present:**

|                  |                     |
|------------------|---------------------|
| Gordon Gaste     | City of Brawley     |
| Guillermo Sillas | City of Brawley     |
| Rom Medina       | City of Calipatria  |
| Lily Falomir     | City of Calexico    |
| Javier Luna      | City of El Centro   |
| Abraham Campos   | City of El Centro   |
| Kariza Preciado  | City of Holtville   |
| Alex Chavez      | City of Holtville   |
| Isabel Alvarez   | City of Imperial    |
| Veronica Atondo  | County of Imperial  |
| Joel Hamby       | City of Westmorland |

**Others:**

|                     |                |
|---------------------|----------------|
| Mark Baza           | ICTC           |
| Cristi Lerma        | ICTC           |
| Marlene Flores      | ICTC           |
| David Salgado       | SCAG           |
| Francisco Olmedo    | ICDPW          |
| George Galvan       | The Holt Group |
| Anh-Vu Pham         | Caltrans       |
| Karemy Valdez       | Caltrans       |
| Kevin Hovey         | Caltrans       |
| Bob Douthitt        | IVRMA          |
| Daveline Villasenor | IVRMA          |

1. The meeting was called to order at 10:04 a.m. A quorum was present and introductions were made. There were no public comments made.
2. Rotation of Chair and Vice-Chair Positions

A motion was made by [Gordon Gaste](#) and seconded by [Rom Medina](#) to nominate the City of El Centro as the Chair for 2019, **Motion Carried.**

A motion was made by [Rom Medina](#) and seconded by [Veronica Atondo](#) to nominate the City of

Calexico as the Vice-Chair for 2019, **Motion Carried.**

3. A *motion* was made to adopt the minutes for December 6, 2018 (Atondo/Falomir) **Motion Carried.**
4. **IVRMA AB341 and AB1826 Regional Update**  
-Abraham Campos introduced Mr. Bob Douthitt from the Imperial Valley Resource Management Agency (IVRMA). Mr. Douthitt made a presentation on regional updates on the AB341 and AB1826. He provided information about mandatory state requirements.
5. **2019 Active Transportation Program (ATP) Project Nomination List**  
-Mr. Baza provided a brief summary of the finals scores of the 2019 Active Transportation Program (ATP) Project and action was taken by Commission. The Commission approved the following:  
After consideration of the final scores and following the ATP guidelines, ICTC recommends to award the regional ATP funds of the third highest ranking project: Imperial County's Heffernan Avenue from 14th Street to 10th Street project in the amount of \$642,000. The recommended award would result in an ATP Regional share balance of \$198,000. Per the direction of CTC and the ATP guidelines ICTC or project sponsors are not allowed to partially award a project. Thus, the remaining regional ATP funds of \$198,000 will be redistributed under SCAG's discretion.
6. **ICTC Updates / Announcements**  
(Presented by ICTC Staff)
  - a. **Transit Planning Updates (By Mr. Baza):**
    - **Calexico ITC Updates-** Mr. Baza provided an update on the Calexico Intermodal Transportation Center (ITC). Environmental phase is in progress with consultant team and agency partners, including the City of Calexico, Caltrans and ICTC.
    - **2018 ICTC Bus Stop Bench and Shelter Inventory-** ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information have been finalized. The consultant and staff are working towards finalizing the Technology Memorandum which will provide ICTC with possible technology solutions for the fixed route bus system. Staff anticipates providing a presentation of project materials at the February 2019 commission meeting.
    - **Imperial Valley Council of Governments (IVCOG) –** Mr. Baza provided an update on how staff is working with City/County Managers and Legislative staff to prepare and submit initial legislative language to expand ICTC's authority in early 2019. The draft legislation was presented at the Commission meeting on January 23, 2019. Staff and City/County Managers will continue working on the proposed Imperial Valley Regional Authority (IVRA).
    - **Article 3-** A quick reminder to all agencies to submit project proposals for FY2018/19 TDA Article 3 funds. Claims are due February 8, 2019.
  - b. **Transportation Planning Updates (By Marlene Flores):**
    - Ms. Flores provided an update on the Calexico West Port of Entry Traffic Circulation Plan. Traffic Circulation Plan is under review by the project stakeholder group. A technical workgroup meeting will be scheduled in February 2019 to discuss the Draft plan.
    - CMAQ and STBG Call for project's deadline is March 1, 2019 for both projects, any questions please contact ICTC.

- c. **FFY 2019-20 Programmed Project Updates (By Mr. Baza)**
    - An update on FY 2018/2019 federal funded projects under CMAQ, RSTP, ATP programs including earmarks. Requests for authorization (RFA's) are due to Caltrans by February 2019.
  - d. **SB 1 2018 Local Partnership Program (LPP) (by Marlene Flores):**
    - Ms. Flores informed all agencies about the deadline for the SB 1 2018 LPP. ICTC staff is working with the local agencies to submit project forms accordingly. Deadline to submit to ICTC is Friday, February 15, 2019 at end of day.
  - e. **LTA Updates (By Marlene Flores):**
    - **2012 LTA Bond.** Ms. Flores mentioned that ICTC has been in contact with the cities of Brawley and Calexico regarding the balance on their respective LTA bond projects.
    - **2018 LTA Bond.** We will soon be processing the 1<sup>st</sup> request from the City of Holtville. The other two participant cities are Calipatria and Calexico.
7. **SCAG Updates / Announcements:**
- There were none.
8. **Cities and County Planning / Public Works Updates:**
- Local agencies gave an update on their local projects in progress.
9. **Caltrans Updates / Announcements**
- Caltrans provided general information on inactive projects. The next deadline to submit Inactive projects and Future inactive invoices is February 20, 2019. Provided a brief summary on the 2016 Repurposed Projects. Agencies need to work with the MPO/RTPA (SCAG/ICTC) if the funds still need to be programmed this FFY and require a formal amendment. February 1, 2019 is the deadline for the Federal Fiscal Year 18/19 request for Authorization/Obligation. Caltrans provided information on upcoming meetings and trainings that will be available.
10. **General Discussion / New Business**
- Mr. Baza mentioned that the Engineers (R.E.) Academy Class in San Diego CA. had several slots available. If agencies were still interested in attending the Academy to contact Alma Sanchez, Local Assistance Training Coordinator from Caltrans.
  - Mr. Baza mentioned that the ICTC Commission now has a new Chair and Vice-Chair for the 2019. Mr. Amparano is the new Chair and Mr. Nava is the Vice-Chair for the 2019 year.
11. Meeting adjourned at 11:25 a.m.