



**1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410**

MANAGEMENT COMMITTEE

**City of Imperial
Council Chambers
220 W. 9th Street
Imperial, CA 92251**

**Wednesday, August 8, 2018
10:30 A.M.**

CHAIR: DAVID DALE

VICE CHAIR: NICK WELLS

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: July 13 2018 Pages 4-9
B. Receive and File:
1. ICTC Draft Commission Minutes: July 25, 2018

V. REPORTS

- E. ICTC/LTA Executive Director
 - See attached Executive Director Report on page 11F. Southern California Association of Governments
 - See attached report on page 18G. California Department of Transportation – District 11
 - See attached report on page 21Committee Member Reports

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

VI. LTA ACTION CALENDAR

- A. LTA Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2017-18, FY 2018-19 and FY 2019-20 Page 33

It is requested that the ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any.

1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2018, for the audit period FY 2017-18, FY 2018-19 and FY 2019-20 with the firm of The Pun Group for the not to exceed annual fees per the following schedule:
 - a. For the audit period July 1, 2017 through June 30, 2018, the annual not to exceed fee set at \$75,000
 - b. For the audit period July 1, 2018 through June 30, 2019, the annual not to exceed fee set at \$76,500
 - c. For the audit period July 1, 2019 through June 30, 2020, the annual not to exceed fee set at \$78,030

VII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Management Committee will be on **Wednesday, September 12, 2018 at 10:30 a.m.**, at the **County of Imperial**, El Centro, CA.

VIII. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

- A. APPROVAL OF MANAGEMENT COMMITTEE DRAFT
MINUTES:
JULY 13, 2018

- B. RECEIVE AND FILE:
1. ICTC BOARD DRAFT MINUTES:
JULY 25, 2018

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE**

DRAFT MINUTES OF July 11, 2018

10:30 a.m.

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calexico	David Dale
City of Calipatria	Rom Medina
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
County of Imperial	Rebecca Terrazas-Baxter for Tony Rouhutas

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Aguirre, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Beth Landrum, Jesus “Chi” Vargas: Caltrans; Liz Zarate: City of El Centro

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, July 11, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Dale called the Committee meeting to order at 10:43 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Medina](#) seconded by [Wells](#) to approve the consent calendar as presented. **Motion carried unanimously.** Items 4A and 4B were approved.

V. REPORTS

A. ICTC Executive Director

Ms. Mendoza had the following updates:

- ICTC received a CMAQ federal program to complete the environmental and design plans for the Calexico Intermodal Transportation Center (ITC). ICTC staff is completing the Caltrans award review process and ICTC staff anticipates an award during the July Commission Meeting.
- Caltrans authorized a special planning grant to perform a traffic management study to assist the City of Calexico and the Imperial Valley region to analyze and propose traffic management strategies and alternatives to serve traffic flow for the Calexico West Port of Entry expansion. The expansion will have two access points: One, from current access at SR-111/Imperial Ave.; and, a Second at Cesar Chavez Blvd and 2nd St. SCAG, Caltrans and ICTC will lead study in partnership with the City of Calexico, Customs and Border Protection and General Services Administration. The Request for Proposals (RFP) was due on March 14, 2018 and the consultant selected was KOA. The project kick-off meeting took place on April 19, 2018 in the City of Calexico. In attendance at the Kick-off meeting was staff from SCAG, ICTC,

Caltrans, KOA, and the City of Calexico. Technical stakeholder meetings were held on May 1, 2018 and on June 6, 2018 in Calexico. A public workshop was held on June 21, 2018 and staff presented to the County Board of Supervisors on June 26, 2018. A second public workshop is scheduled for late August to inform the public of the northbound traffic shift of the Calexico West POE that is anticipated to be completed in September 2018.

- The next IMBA meeting is scheduled for July 19, 2018 in the City of Mexicali

Mr. Baza had the following updates:

- Currently design is underway by the consultant on the SR 86 / Border Patrol Checkpoint project. The Consultant has completed 15% of the conceptual design. The consultant team and project stakeholders met on May 8, 2018. All stakeholders provided good input to the consultant team towards development of 35% design plans. Drafts of 35% plans are scheduled for completion in early July 2018.
- A list of ICTC updates can be found on Page 14 of the agenda.

- B. Southern California Association of Governments (SCAG)
Updates were provided by Mr. Salgado and can be found on Page 22 of the agenda.
- C. Caltrans Department of Transportation – District 11
The following updates were provided by Ms. Landrum and Mr. Vargas and can be found on page 24 of the agenda.
- D. Committee Member Reports
 - There were none.

VI. ACTION CALENDAR

- A. Agreement with Token Transit for Electronic Ticketing and Purchasing

It was requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the Agreement with Token Transit to provide electronic ticketing and purchasing services effective July 1, 2018 through June 30, 2019.

A motion was made by [Bayon Moore](#) seconded by [Piedra](#), **Motion carried** unanimously.

VII. LTA ACTION CALENDAR

- A. LTA 1% Administrative Budget and Resolution Amending the Measure D Expenditure Plan

It was requested that the ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any.

1. Conduct the public hearing on July 25, 2018 at 6:00PM for the purpose of attaining public comment on the LTA 1% Administrative Budget Resolution Amending the Measure D Expenditure Plan.
2. Authorize the chairman to sign the resolution of the LTA to amend the 1% administrative services by amending the Ordinance's Section 8 Expenditure Plan.
3. Approve the 1% administrative services budget for the LTA for FY 2018-19.

A motion was made by **Bayon Moore** seconded by **Wells**, **Motion carried** unanimously.

VIII. LTA INFORMATION CALENDAR

- A. Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2017 – City of Westmorland

Mr. Baza stated that the LTA Local Taxpayer Supervising Committee (LTSC) “Oversight Committee” met on July 10, 2018. During the meeting, the VTD audit team indicated that “...*Due to the audit being incomplete, the auditor has formed a disclaimed opinion which means that an opinion on the financial statements cannot be rendered due to the significant material weaknesses described in the findings...*”.

Subsequent comments and recommendations by the LTSC for the Board consideration were summarized as follows:

1. Require the City of Westmorland to provide a timeline for the completion of further audit findings, and;
2. Effective July 1, 2018, direct LTA staff to either:
 - a) Withhold LTA funds from the agency until completion of an audit; or
 - b) Allocate LTA funds through a claim/reimbursement process only until completion of an audit.

The ICTC Management Committee concurred with the recommendations made by the “Oversight Committee.”

This item is presented for informational purposes, and to accept any comments that the committee wishes to convey to the LTA Board.

IX. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **August 8, 2018** at the **City of Imperial, Imperial, CA 92251**

X. ADJOURNMENT

- A. Meeting adjourned at 11:44 a.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION

DRAFT MINUTES FOR July 25, 2018

6:00 p.m.

VOTING MEMBERS PRESENT:

City of Calexico	Bill Hodge
City of Calipatria	Maria Nava-Froelich
City of El Centro	Cheryl Viegas-Walker
City of Imperial	Robert Amparano – Vice-Chair
City of Westmorland	Larry Ritchie
County of Imperial	Ryan Kelley

NON-VOTING MEMBERS PRESENT: Caltrans District 11 Ann Fox

STAFF PRESENT: Mark Baza, Kathi Williams, Cristi Lerma, Michelle Bastidas, Virginia Mendoza, David Aguirre

OTHERS PRESENT: Eric Havens: ICTC Counsel; David Salgado: SCAG; Eric Estell: First Transit; Marcelo Peinado, Jesus “Chi” Vargas: Caltrans

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday, July 25, 2018 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Vice-Chair Amparano](#) called the Commission meeting to order at 7:52 p.m. Roll call was taken and a quorum was not present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

A *motion* was made by [Nava-Froelich](#) and seconded by [Hodge](#) to approve the consent calendar as presented. **Motion Carried** unanimously.

A. Approved the ICTC Commission Draft Minutes: June 27, 2018

B. Received and File:

1. ICTC Management Committee Draft Minutes: June 13, 2018

V. REPORTS

A. ICTC Executive Director

- The Executive Director report can be found on page 9 of the agenda.

B. Southern California Association of Governments (SCAG)

- A SCAG report can be found on page 17 of the agenda.
- C. California Department of Transportation (Caltrans)
 - A Caltrans report can be found on page 20 of the agenda.
- D. Commission Member Reports
 - There were several Committee Member reports from various agencies.

VI. ACTION CALENDAR

- A. Agreement with Token Transit for Electronic Ticketing and Purchasing

The ICTC Management Committee met on July 11, 2018 and forwarded this item to the Commission for review and approval after public comment, if any.

1. Authorized the Chairman to sign the Agreement with Token Transit to provide electronic ticketing and purchasing services effective July 1, 2018 through June 30, 2019

A motion was made by [Viegas-Walker](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

VII. INFORMATION CALENDER

- A. Senate Bill 1 and Proposition 6

Mr. Baza informed the Commission that the bill to appeal SB 1, named as Proposition 6 will be on the November ballot. Mr. Baza requested that agencies provide a list of projects using SB 1 funds to list and post on the ICTC website.

VIII. CLOSED SESSION

- A. Motion to Adjourn to Closed Session ([Nava-Froelich/Hodge](#))
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957)
Title: ICTC Executive Director
- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: Eric Havens, ICTC Counsel
Unrepresented Employee: Executive Director
- D. Announcement of Closed Session Action(s)
The Commission met in closed session, no final action was taken and direction was given.

IX. ACTION CALENDAR

- A. Discussion / Action regarding Compensation Adjustment per Employment Agreement for the Position of Executive Director

A motion was made by [Nava-Froelich](#) to increase the Executive Director's salary by a little over 3% to \$150,000 annual salary, seconded by [Hodge](#), **Motion Carried unanimously.**

X. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, August 22, 2018 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

XI. ADJOURNMENT

- A. Meeting adjourned at 9:23 p.m.

V. REPORTS

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALTRANS REPORTS



1503 N IMPERIAL AVE SUITE 104
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4410

Memorandum

Date: July 20, 2018
To: ICTC Management Committee Meeting
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the Management Committee Meeting on August 8, 2018

- 1) **Calexico Intermodal Transportation Center (ITC):** A new Intermodal Transportation Center in the City of Calexico has been part of ICTC's long range transit planning. The new Calexico ITC will serve as a regional mobility hub that will accommodate bus bays for Imperial Valley Transit in addition to the City of Calexico's private transit operators, taxis and farm labor buses. ICTC received a Congestion Mitigation and Air Quality federal program fund to complete the environmental and design plans of the new Calexico ITC. ICTC staff is in the process of completing the contract award for a consultant firm that will complete the environmental and design phase. Currently, ICTC staff is completing the Caltrans award review process with multiple Caltrans' departments. ICTC staff anticipates an award for design during the August Commission meeting.
- 2) **Calexico West Port of Entry Traffic Circulation Plan:** Caltrans authorized a special planning grant to perform a traffic management study to assist the City of Calexico and the Imperial Valley region to analyze and propose traffic management strategies and alternatives to serve traffic flow for the Calexico West Port of Entry expansion. The expansion will have two access points: One, from current access at SR-111/Imperial Ave.; and, a Second at Cesar Chavez Blvd and 2nd St. SCAG, Caltrans and ICTC will lead study in partnership with the City of Calexico, Customs and Border Protection and General Services Administration. The Request for Proposals (RFP) was due on March 14, 2018 and the consultant selected was KOA. The project kick-off meeting took place on April 19, 2018 in the City of Calexico. In attendance at the Kick-off meeting was staff from SCAG, ICTC, Caltrans, KOA, and the City of Calexico. Three technical stakeholder meetings have been held on May 1, 2018, June 6, 2018, and July 18, 2018. In attendance at the technical stakeholder meetings was staff from KOA, ICTC, Caltrans, City of Calexico, GSA, CBP, and Mexican Aduanas. During the third technical stakeholder meeting, attendees discussed implementation plan for the July 10th southbound traffic shift opening of the newly constructed Calexico West POE. Attendees of the meeting also discussed the additional striping and signage necessary to provide travelers more information and prevent confusion. *A fourth stakeholder meeting will be held at the Carmen Durazo Cultural Arts Center on August 16, 2018 to discuss the northbound traffic shift striping and signage plan. In addition, on Thursday, August 23, 2018, an all-day public outreach event will be held at the Carmen Durazo Cultural Arts Center in Calexico to inform the public of the September northbound traffic shift.*
- 3) **Imperial Mexicali Binational Alliance Meeting:** *An IMBA meeting was held on July 19, 2018 in the city of Mexicali. The meeting discussed the Calexico Traffic Circulation Plan presented by ICTC staff. Also, staff from the State of Baja California presented on the improvement plan of the roadway access to the Mexican federal port facility. Other presentations included economic development updates by the Imperial Valley Economic Development Corporation (IVEDC) and Mexicali's Economic and Industrial Development Corporations.*

- 4) **LTA Bonding opportunity:** The cities of Calipatria, Calexico and Holtville are pursuing a new series of LTA bonding to assist in the completion of projects. The LTA Board took action to proceed on June 27, 2018. *The closing of the bond is scheduled for late August.*
- 5) **State Route 98 and Cesar Chavez Blvd.:** As part of the POE Expansion project, SR-98 and Cesar Chavez Boulevard are being widened and improved to serve the expansion to the west. *The City of Calexico received CTC approval for allocation of Border Infrastructure Program funds on March 21, 2018; and the project is scheduled to begin construction in early summer 2018. Caltrans' SR-98 work between VV Williams and Ollie Avenue was completed in March 2018. Caltrans is working on a second segment on SR-98 between Rockwood Avenue and Ollie Avenue is in the design and right-of-way phase. ICTC and Caltrans submitted a grant application through SB 1 Trade Corridor Enhancement Program. The CTC approved \$3.4 million from the SB 1 Trade Corridor Enhancement Program to complete construction.*
- 6) **Calexico East Commercial Vehicle Port of Entry Expansion Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The proposed elements of the Calexico East Expansion include: bridge expansion, commercial vehicle primary inspection booths and road construction is estimated at \$65 million. ICTC is pursuing discretionary freight program funding for the bridge expansion for an estimated total cost of \$28 million. Pending the possible funds for the bridge expansion, ICTC will pursue a donation authority request to U.S. Customs and Border Protection. *In October 2017, ICTC staff coordinated with Caltrans to submit an application for grant funding under the State's Freight funding available under SB-1 and the State's share of the 2015 federal transportation bill (FAST Act), response for this grant program in May 2018. The CTC approved our request for \$3 million to complete the project approval and environmental proceed for the bridge expansion.*
- 7) **State Route 86 (Northbound) Border Patrol Checkpoint:** In August 2017 following a year of coordination, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff achieved consensus for a new conceptual alternative prepared by Caltrans. The LTA Board met on September 27, 2017, staff presented the Board with a fund request for \$1.3 million from the 5% Regional Highway Set-Aside from the Measure D allocations. The request was approved. Staff met with Caltrans and CBP on December 20, 2017 at the ICTC to finalize agreements and discuss next steps. A meeting was held on February 13, 2018 with CBP, Caltrans, County of Imperial and ICTC at the ICTC offices. The project team proposes to design and construct two lanes for primary inspection, a newly constructed canopy placed over State Route 86, and two lanes of secondary inspection to use during peak periods. A Consultant Agreement with AECOM for design and construction engineering was approved by the LTA on February 28, 2018. *Currently design is underway by the consultant. The Consultant has completed 15% of the conceptual design. The consultant team and project stakeholders met on May 8, 2018. All stakeholders provided good input to the consultant team towards development of 35% design plans. Drafts of 35% plans are scheduled for completion in late June 2018.*
- 8) **Brawley Bus Stop Improvement Project** ICTC obtained funding to complete citywide bus stop improvements for the city of Brawley. Improvements consisted of but were not limited to sidewalk, handicap access ramps, loading pad and bus shelter improvements. The project was awarded to Pyramid Construction for approximately \$1 million and construction activities began in February 2018. *The City of Brawley's contractor has completed construction and installation of the bus shelter infrastructure. Final grant closeout is expected in July 2018.*
- 9) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). *The shelter has been installed in an existing parking lot on the east side of SR-111.*
- 10) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use of Regional Set-Aside Local Transportation Authority (LTA) funds for the project. Caltrans has served as the project lead; the first phase was recently completed in November 2017. Phase 1 included bench, bus shelter and ADA access improvements. Phase 2 was recently completed in mid-June 2018 and consisted of curb and

sidewalks improvements from Parkyns Ave to Heber Ave. *Phase 3 will also have curb and sidewalk improvements and is located between Heffernan to Parkyns Ave. The Phase 3 construction improvements will be delayed until Fall 2018 when temperatures cool down. Community outreach may be necessary prior to initiating construction for Phase 3 as road closures and detours may be necessary.*

- 11) **2018 ICTC Bus Stop Bench and Shelter Inventory:** The Project Consultant team Kimley Horn and Associates, and Agency Stakeholders from ICTC, Brawley, Calexico, El Centro and Imperial met on January 31, 2018 to review and discuss the current status of the ICTC Bus Stop Inventory, Signage Replacement and Technology Assessment Project. The items reviewed included the consultant prepared Bus Stop Inventory, Asset Condition Report, ADA Assessment Report, Bus Stop Usage Priority List and Bus Stop Signage installation parameters and requirements. *ICTC and member agency staff have worked together to complete the priority list for implementation and pursuit of funding. Bus stop signage specifications with specific route information are being finalized.*

- 12) **Preparation of FTIP 2019:** The 2019 Federal Transportation Improvement Program (FTIP) Guidelines have been prepared to facilitate the work of the County Transportation Commissions (CTCs) (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura Counties), transit operators, and the State of California Department of Transportation Caltrans) in development of county Transportation Improvement Programs (TIPs) for inclusion in the Southern California Association of Governments (SCAG) 2019 FTIP. These Guidelines assist in the development of the county TIPs that fulfill the legal, administrative and technical requirements prescribed by the law and which minimizes duplicate efforts by the CTCs, Caltrans, SCAG and/or other agencies. *The ICTC Board approved the resolution in February and was submitted to SCAG to proceed with project analysis. FTIP approval is scheduled for December 2018.*

- 13) **2018 Short Range Transit Plan (SRTP):** ICTC staff developed a Request for Proposals (RFP) that was released on September 1, 2017 to complete an update to the 2011 Short Range Transit Plan (SRTP). This is a planning document that identifies transit services and capital improvements over the next three to five year period, with expected available resources. The project unfolds over an approximately 12 month period. The goal is to have an updated report with bilingual public participation. ICTC awarded the contract to the firm AECOM at the December 13, 2017 Commission meeting. The project kick off meeting was held on January 17 at the ICTC offices. The outreach process began in February. The consultant team held intercept interviews at bus stops on February 13th and stakeholder meetings were held with social service agencies at the ICTC offices on February 14, 2018. *Public workshops were held on April 23rd and 24th in the communities of Calexico, Niland, Brawley and El Centro. The public workshop concepts can be reviewed on the ICTC website at <http://www.imperialctc.org/short-range-transit-plan/>. The consultant team is currently reviewing and analyzing data; and preparing a list of proposed service improvements to evaluate and prioritize.*

- 14) **Funding for Phase II of the Calexico West Port of Entry:** As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion now scheduled for July 2018. *\$275 million for Phase 2 has been identified in the President’s budget for FY 2018/2019 and is pending Congressional approval.*

- 15) **State and Federal funding Obligations:** Beginning October 1, 2017, agencies are allowed to move forward with request for authorization (RFA) for Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP) and Active Transportation Program (ATP) programmed in FY 2017/2018.

FY2017/2018 Project List							
Agency	Project Name	Funding Type	Phase	Federal Amount in FY2017/18	Local Match	Total Phase Cost	Status
Calexico	De Las Flores Street paving and sidewalk installation	CMAQ	CON	\$403,000	\$52,000	\$455,000	Obligated
Calipatria	N. Brown Street road and pedestrian	CMAQ & RSTP	ROW	\$51,000	\$6,000	\$57,000	Obligated

	improvements						
El Centro	Dogwood and Danenberg synchronization	CMAQ	CON	\$275,000	\$36,000	\$311,000	Obligated
El Centro	Imperial Ave. extension south	RSTP	CON	\$2,023,000	\$2,090,000	\$4,113,000	Obligated
El Centro	SR2S Program & bicycle improvements	ATP-MPO	CON	\$247,000	\$ -	\$247,000	Obligated
Holtville	9th Street improvements from Palm Ave. to Olive Ave.	CMAQ & RSTP	CON	\$216,000	\$28,000	\$244,000	Obligated
Imperial County	Rio Vista Sidewalk improvements from San Diego Ave. to Holt Ave. in Seeley	CMAQ	CON	\$792,000	\$103,000	\$895,000	Obligated
Imperial County	Rio Vista Sidewalk improvements from Holt Ave. to Imperial Ave. in Seeley	ATP-MPO	ENG	\$193,000	\$26,000	\$219,000	Obligated
Regional Total FY2017/2018						\$6,541,000	

16) Partnerships with IVEDC:

- a) Southern Border Broadband Consortium (SBBC): ICTC in partnership with IVEDC received a California Advanced Services Regional Consortia Grant award of \$450,000 from their Rural and Regional Consortia program. The grant will cover a 3-year period. ICTC will be the fiscal agent and is working on developing dan MOU which will define roles and responsibilities (Audits, Administration and Project Management) for ICTC and IVEDC. Since award, IVEDC staff has been meeting monthly with Consortia members and other webinars toward development of strategies for providing Broadband services for underserved communities. On April 27, 2018, the SBBC held its quarterly meeting highlighting activities by key stakeholders in San Diego and Imperial Valley.
- b) The Brawley Transit Corridor Brownfield Assessment: ICTC in partnership with IVEDC received a U.S. Environmental Protection Agency (EPA) Brownfields Communitywide Assessment Grant award of \$300,000 from the Environmental Protection Agency’s Brownfields Assessment Program. This assessment will be focused along the transit circulator route within the 13 mile Imperial Valley Transit’s (IVTs) Brawley Gold Line Transit Route and the Brawley Transit Center that serves as the IVTs North Imperial County transfer terminal. The commercial corridors in the target assessment area include over 100 known commercial properties and suspected historical gas station sites with known or suspected underground tanks in the target area. ICTC will be the fiscal agent and has developed an MOU which will define roles and responsibilities (Audits, Administration and Project Management) or ICTC and IVEDC. ICTC and IVEDC coordinated to develop a Request for Proposals (RFP) for qualified firms to carry out the study analysis. Ten proposals were received. The contract has been awarded to SCS Engineers and the kick-off meeting was on May 1, 2018. SCS Engineers has initiated early Tasks that include the Quality Assurance Project Plan (QAPP) and project management plan as required by EPA.

17) I-8 / Imperial Avenue Interchange Reconstruction: ICTC staff submitted the 2018 State Transportation Improvement Plan to the CTC on December 15, 2017. Caltrans is working to complete the right-of-way acquisition, utility relocation and final design. As presented to the CTC, the current schedule to begin construction is in FY 2019/2020. Mr. Baza presented the STIP recommendations to the CTC at the STIP Hearing on January 25, 2018. The 2018 STIP was adopted by CTC at the March 2018 meeting.

18) **State Legislation for Transportation Funding – SB 1:** On August 24th ICTC staff hosted a TAC workgroup to discuss the upcoming expected actions to be undertaken by cities and county. The workshop discussed the Local Streets and Roads Program and the Local Partnership Program. Representatives from the cities and county were recommended to focus on the upcoming deadlines under the Local Streets and Roads Program. An estimate of Local Streets and Roads Program revenues were provided during the workshop. The estimates per agency included FY2017/2018 and FY2018/2019 Local Streets and Roads Program revenues. All cities and the county were responsible to submit a project list and an amended budget for FY2017/2018 to the California Transportation Commission (CTC) by October 16, 2017. ICTC staff has received confirmation that all agencies submitted a project list for FY 2017/2018 to CTC.

\$1.5 Billion annually will go to cities and counties for local road improvements. The following are projected annual revenues for the Cities and the County of Imperial for FY 2017/2018.

Agency	RMRA Amount FY 2017/2018
Brawley	\$150,100
Calexico	\$227,196
Calipatria	\$43,534
El Centro	\$255,215
Holtville	\$34,426
Imperial	\$102,634
Westmorland	\$12,747
County of Imperial	\$2,656,079
TOTAL	\$3,481,931*

**City estimate source is from California League of Cities - <http://www.californiacityfinance.com/LSR1801.pdf>*

Below are the projected annual revenues beyond FY 2018/2019. *According to CTC staff, all Imperial County cities and the county have completed their project submittals for FY 2018/2019 and are eligible for funding distribution.*

Agency	RMRA Amount FY 2018-2019
Brawley	\$447,168
Calexico	\$679,536
Calipatria	\$127,950
El Centro	\$757,701
Holtville	\$103,871
Imperial	\$309,836
Westmorland	\$38,227
County of Imperial	\$7,748,702
TOTAL	\$10,212,991*

The **2018 Local Partnership Program** is comprised of formulaic program and competitive programs. In FY2017/2018 total amount available statewide is \$200M and distribution is 50/50 for both formulaic and competitive programs. The formulaic program share distributions for the Local Partnership Program were presented at the CTC meeting in December 6-7, 2017. During the meeting the CTC Commission took action and approved the distribution of funds for the formulaic portion, the funding share for Imperial County in FY2017/2018 and in FY2018/2019 is estimated at \$538,000. According to the program guidelines and CTC staff, there is one time opportunity to rollover funds to the following fiscal year in order to maximize opportunity to use funds. Project applications for formulaic program are due December 15, 2017 to CTC. *For*

FY2017/2018, no projects were submitted for the formulaic program and funds will be rolled over to FY2018/2019. Applications for the competitive program are due January 30, 2018 to CTC. The following is the link to the 2018 Local Partnership Program guidelines:
http://www.catc.ca.gov/programs/SB_1/11617_Final_LPP_Guidelines.pdf

- 19) **Active Transportation Program (ATP) Augmentation Planning Grant Opportunity:** As a part of Senate Bill (SB) 1, the 2017 Active Transportation Program (ATP) Augmentation is funded from the approximately \$200 million allocated from the Road Maintenance and Rehabilitation Account to the ATP in fiscal years 2017-18 and 2018-19. The Road Maintenance and Rehabilitation Account funds are state funds. Therefore, projects funded in the 2017 ATP Augmentation do not need to be federal-aid eligible. The initial programming capacity for the 2017 ATP Augmentation program is in fiscal years 2017-18 and 2018-19. Some fiscal year 2019-20 and 2020-21 programming capacity may become available as previously programmed projects request advancement into fiscal years 2017-18 and 2018-19.

The County of Imperial was awarded an ATP Augmentation Grant for sidewalk improvements on Rio Vista in the Community of Seeley. The grant is \$369,000 with a local match of 1.2 million for a total project of \$1.5 million.

The CTC has announced ATP Cycle 4 Call for Projects at the state level. The Cycle 4 Call for Projects is expected to include about \$440M in ATP funding made up of Federal funding and State SB1 and State Highway Account (SHA) funding. The funding/programming years are expected to include 19/20, 20/21, 21/22 and 22/23 funding years. Applications were due on May 16, 2018. For more information refer to the Caltrans ATP page: <http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-4.html>

- 20) **SCAG's Sustainability Grant Program – Imperial County Regional Climate Action Plan:** ICTC was awarded a SCAG Sustainable Planning Grant to develop a Regional Climate Action Plan. ICTC staff will work in collaboration with SCAG staff to develop and release a request for proposal to select a consultant that will develop the Regional Climate Action Plan. ICTC will serve as the day to day project manager and SCAG staff will serve as the administrative project manager. The goal of the project is to develop a regional framework for addressing Green House Gas (GHG) emissions for a Regional Climate Action Plan that allows each local agency to customize and fit into the context of the community each jurisdiction serves, that can be used at the local level in the development of jurisdiction – specific Climate Action Plans (CAPs). *ICTC has completed the scope of work language in collaboration with SCAG staff and plans to release a request for proposal in fall 2018.*
- 21) **Westshores Transit Opportunities:** In Preparation for the Short Range Transit Plan, staff is exploring transit connection opportunities with Sunline Transit that serves the Coachella Valley region, and pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. Together we will be pursuing available grant opportunities to provide service connections. Update - On Friday, May 19, 2017, ICTC and IVT RIDE staff held a 2nd transit service outreach at the Imperial Valley Food Bank's distribution site in Westshores from 7:30 am – 9:30 am. ICTC staff met with SunLine staff in Palm Springs on June 2, 2017 to continue dialogue for potential opportunities. *This area has been listed for review of services in the Short Range Transit Plan.*
- 22) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The consultant team is completing the development of the survey instrument that will be used in all 6 POEs. The Consultant team is currently working on the emission analysis deliverables. A project team meeting was held on May 22, 2018 to discuss the findings of the emission and economic impacts for Imperial County.

23) Meetings attended on behalf of ICTC:

- July 18, 2018 – Calexico TCP: Stakeholders meeting at ICTC offices
- July 19, 2018 – Imperial Mexicali Binational Alliance Meeting, City of Mexicali
- July 28, 2018 – Caltrans External Team Building Meeting at ICTC offices



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017
T: (213) 236-1800 www.scag.ca.gov

Memorandum

Date: August 8th, 2018
To: ICTC Management Committee Meeting
From: David Salgado, Regional Affairs Officer (RAO)
Re: **Southern California Association of Government's Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Meeting August 8th, 2018.

- 1. Tool Box Tuesday! Complete Streets in Suburban and Rural Communities: Tuesday, August 21, 2018, 10:00 a.m. – 12:00 p.m. (PST):** If you think Complete Streets, Class IV bikeways and other active transportation projects are only for urban environments, think again. Join SCAG for an upcoming Toolbox Training webinar to learn how several agencies in the region have implemented policies and designed projects that improve the safety of people walking and bicycling, and fit with the character of their rural or suburban communities. This workshop will feature: Small Town Rural Design Guide, created by Alta Planning + Design in partnership with FHWA Pedestrian planning in Lake Los Angeles, presented by the LA County Department of Public Health Safe Routes to School, regional bikeway planning with the Ventura County Transportation Commission, and The Western Riverside Coalition of Governments (WRCOG) Active Transportation Plan. SCAG's Toolbox Trainings provide a range of practical skills and knowledge for local planning practitioners. All classes and webinars are FREE for staff of SCAG-member local governments and other partners in Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura counties. Private sector planners, non-profit staff, academics and students are welcome to attend as long as space is available. All sessions are eligible for AICP Certification Maintenance credits. Registration is required. **For any questions, please contact India Brookover at brookover@scag.ca.gov**
- 2. SCAG Go Human Campaign:** SCAG is entering the 3rd year of the GO-Human Marketing and Advertising Safety and Encouragement Campaign implemented throughout the 6 county SCAG region. We've had great participation and engagement in Imperial County and would like to

build upon the success. The new round of advertising will integrate Vision Zero and new messaging developed from gathered feedback. The campaign will run through the month of May to coincide with “National Bike Month” and during July and August to promote safe walking and biking during “back to school.” If any agencies would like to participate and partner with SCAG to promote GO Human, please reach out to SCAG Regional Affairs Officer (RAO) David Salgado or Assistant Regional Planner Julia Lippe-Klein (213) 236-1856.

3. **2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (RTP-SCS) –** On June 7, 2018 SCAG held a joint policy committee meeting before its regularly scheduled Regional Council meeting. This joint meeting served to provide SCAG staff an opportunity to present the framework for the 2020-2045 RTP/SCS which is the SCAG 6 county region long range regional transportation plan. The RTP/SCS provides for the development and integrated management and operation of transportation systems and facilities that will function as an intermodal transportation network for the SCAG metropolitan planning area. The overview was provided by the Director of Planning, Kome Ajise and provided a high level overview of the components, processes, and potential time frames of the plan. The process for development of the RTP takes into account all modes of transportation and is accomplished by a “continuing, cooperative and comprehensive” (3 C’s) planning approach, which is also performance driven and outcome based. Please feel free to contact SCAG with any questions.
4. **SCAG Policy Committee Appointments:** At the April 5th, 2018 Regional Council Policy Committee meetings Imperial County Supervisor and Regional Council Member Luis Plancarte was appointed as the Vice-Chair of the Energy and Environment Committee (EEC). El Centro Mayor and SCAG Past President Cheryl Viegas-Walker was appointed as the Vice Chair of the Transportation Committee (TC) Vice-Chair.
5. **SCAG Downtown Los Angeles Relocation:** SCAG relocated to the new Downtown Headquarters located at The Wilshire Grand Center. The new address is 900 Wilshire Boulevard, 17th Floor, Los Angeles, CA 90017. The building is a brand new LEED Certified Class A Building and provides for a more advanced space for SCAG to grow into. The new space will also have improved spaces for SCAG’s regular public meetings and workshops.
6. **SB 1 Road Repair and Accountability Act of 2017:** The bill passed by a vote of 27-11. The bill provides \$52.4 billion over 10 years for transportation by raising California’s gas excise tax 12 cents to 30 cents a gallon, with annual adjustments for inflation. The diesel excise tax will also go up 20 cents to 36 cents a gallon. Funds will also be raised by fee increases on vehicle registrations which will be proportionate to the vehicle model year and will range from \$25 to

\$175 a year annually. Zero emission vehicles will incur a \$100 annual fee. There will be a constitutional amendment put on the 2018 ballot to allow a vote to ensure the funds will be provided for road projects.

7. **SCAG 2017 Local Profiles:** 2017 Final Local Profiles are posted on the SCAG website and readily available. Hard copies may be provided upon request. Questions can be directed to Ping Chang or Mike Gainor at SCAG.
8. **2017 SCAG Presidents Strategic Plan (PSP) Update:** SCAG has convened a strategic planning committee composed of executive management, leadership, and staff in order to develop and update SCAG's Strategic Planning Document. The new SCAG Strategic Plan was adopted as one of the first items of the new year at the February 2018 Regional Council Meeting. The Strategic Plan has not been updated since 2009 and provides a framework for the agencies work Plan and continued success. Imperial County RAO David Salgado participated on the PSP Committee.
9. **2016 RTP/SCS FINAL APPROVAL** – On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. The Plan charts a course for closely integrating land use and transportation – so that the region can grow smartly and sustainably. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

The 2016 RTP/SCS is available for download by chapter or as one file. Please note that some files are large and may take longer to download depending on individual connection speeds. We strongly recommend that you first download it onto your computer before opening the file. All files are in Adobe Acrobat PDF format. The executive summary is available upon request.



Date: August 3, 2018
To: ICTC Management Committee
From: Cory Binns, Caltrans District 11, District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) Management meeting of August 8, 2018:

1. Project Updates:

Please see maps at end of report for project level detail.

2. Construction:

Interstate 8 (I-8) Continuously Reinforced Concrete Pavement Project (CRCP)

I-8 CRCP Project was divided into five segments with segments 1-3 being complete. The entire project is scheduled for completion in 2019.

Segment 4: This segment is divided into two sections located near El Centro from west of I-8/SR-111 separation to just west of Anderholt Road overcrossing and from east of the East Highline Canal Bridge to west of the I-8/SR-98 separation. This segment began construction on July 10, 2017. The westbound lanes *were switched back to their original location on August 1, 2018; meanwhile, Section One will continue under construction until October 2018. On Section Two, westbound traffic will be shifted onto Evan Hewes Highway on August 6, 2018 through the end of 2019.*

Segment 5: Located near Winterhaven from west of Ogilby Road overcrossing to west of the I-8/SR-186 separation. This seven-mile segment began construction the week of June 12, 2017. All lanes are opened (with minor *temporary* closures), and *work is expected to be completed by the end of September.*

This project is expected to be completed *one year* ahead of schedule.

Construction (continued):

SR-86/Heber Pedestrian Improvements

This project will construct sidewalks and a bus shelter. *Construction on Phase 1 and 2 is complete. Due to issues with high temperatures, Phase 3 will be starting in fall 2018.*

3. Traffic Operations:

SR-86/Customs & Border Protection Checkpoint Expansion

Caltrans recently provided a design alternative with cost estimate to ICTC. The design will allow for two lanes for use by CBP under a newly constructed canopy to be placed over SR-86, and two lanes of secondary inspection during peak periods, which should reduce or eliminate queuing of traffic during these time periods. This was approved by the Commission in late 2017.

The consultant met with ICTC, CBP and Caltrans to review the first design submittal on May 8, 2018. AECOM will revise the design concept based on inputs from Caltrans and CBP and will submit the preliminary design.

SR-98/Birch Street

Caltrans Highway Operations is *obtaining quotes* for new speed feedback posts. The speed feedback signs will be reset to a 24 hour schedule.

Signage on I-8 Directing Trucks to SR-7:

The two guide signs to direct trucks to use SR-7 from I-8, located on eastbound I-8 prior to SR-98 and SR-111, and one sign on southbound SR-111 to direct trucks to use east I-8 to south SR-7 were installed in May 2018.

No additional guide signs will be installed on westbound I-8 as there are existing guide signs to direct trucks to use SR-7 for border crossing prior to the I-8/SR-7 connector.

All American Canal Bridge/SR-186

A public hearing was held on February 21, 2018 at the County of Imperial Department of Public Works office in El Centro *to place warning signs for weight restrictions.*

The BOR has requested that Caltrans investigate constructing a separate structure over the All American Canal. Caltrans has agreed to do a Feasibility study to look at options for a new crossing.

4. Planning:

Calexico Traffic Management Plan

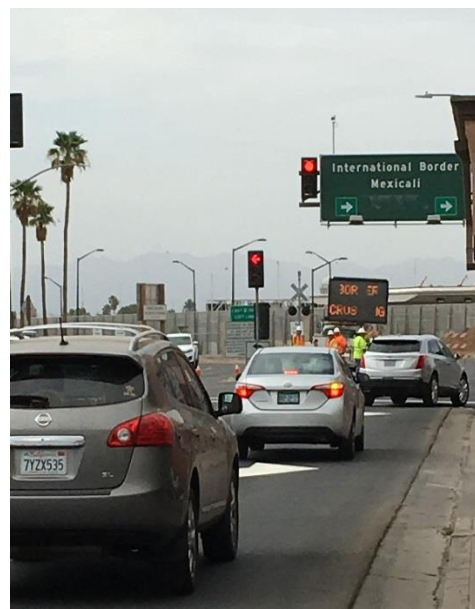
Caltrans has been awarded a grant from the Federal Highways Administration (FHWA) State Planning & Research funds, with an 80/20 in-kind match by the Imperial County Transportation Commission (ICTC) to fund a \$100,000 Traffic Management Plan (TMP) for access to the Calexico West Port of Entry (POE).

This effort will have a two-phase approach. Phase one will address access for opening day traffic conditions. Phase two will provide further analysis and recommendations for potential traffic shifts for the 60-90 day period beyond opening day conditions.

The Calexico West POE is scheduled to be complete in *late Summer 2018*. Opening of the POE will require the City of Calexico to make necessary improvements to Cesar Chavez Boulevard which will serve as future access to the POE. Caltrans and the City of Calexico will work cooperatively with other local and regional partners to identify other traffic improvements and changes which may be required by changing patterns.

The second Technical Working Group meeting was held on June 6, 2018 and attended by numerous local and regulatory agencies. The Consultant presented various scenarios for changes in traffic patterns to address the new access. A public outreach event was held on Thursday, June 21, 2018 in the City of Calexico which was well attended by over 100 residents, business owners and local agencies. *The next public outreach will be held on August 23, 2018.*

Southbound access to the POE switched on Tuesday, July 10, 2018 at 7:00 a.m. Northbound traffic is expected to shift in September 2018.



Planning (continued):

Grants Underway:

A Fresh Look at Impacts of Border Delays at CA/BC POEs

In May 2016, the San Diego Association of Governments received two Caltrans grants for a total of \$670,000 to study the Effects of Border Wait Times on the Economy and Air Quality/Climate Change Emissions. This is a cooperative effort between SANDAG, ICTC and Caltrans under contract with HDR.

Recent Activities:

Work on the Economic portion of the grant will continue until December 31, 2018.

5. Senate Bill 1 Projects:

Caltrans is currently working on one project in Imperial County as a result of funding received through SBI, with three additional projects set to begin in fall 2018. Those projects are as follows:

SR-86 Pavement Improvement Project - Construction began July 9

SR-111 & SR-98 Pavement Overlay - Construction expected to begin September 2018

I-8, SR-86, SR-98, SR-111, SR-186 Bridges Project - Construction expected to begin September 2018

SR-98, SR-111 - Construction expected to begin after September 2018

6. Local Assistance:

Inactive Projects

Future inactives should be billed within the specified and agreed upon timeframe to avoid a unilateral deobligation of funds.

The inactive and future inactive list was updated as of *June 27, 2018*. *Action is required by the following agencies: City of Imperial, Calexico, County of Imperial and Holtville. All inactive and future inactive invoices should have been submitted to the District Local Assistance Engineer (DLAE) before the District 11 deadline of July 27, 2018.*

Note: An invoice is not cleared off the inactive or future inactive until it has been paid by the State Controller's Office.

A complete list of inactive projects can be found at the link provided below.

<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

Local Assistance (Continued)

Local Assistance Manuals Updated

The Local Assistance Procedures Manual (LAPM) and the Local Assistance Program Guidelines (LAPG) were updated in January 2018. Below are the links for the manuals:

- LAPM: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>
- LAPG: <http://www.dot.ca.gov/hq/LocalPrograms/lam/lapg.htm>

Highway Safety Improvement Program (HSIP)

The Caltrans HSIP Cycle 9 Call for Projects is now open. Applications are due Friday, August 31, 2018. All applications will be submitted electronically only (no hard copy submissions). Any submittal after midnight of August 31, 2018 will not be accepted. For questions regarding the call for projects and how to submit an application, please contact Bryan Ott, District II HSIP Coordinator at (619) 220-5310 or via email at bryan.ott@dot.ca.gov or visit the Caltrans HSIP Cycle 9 website.

http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.html

Applicants are expected to review the HSIP Guidelines and Local Roadway Safety Manual for California Local Road Owners prior to working on their specific applications:

- *HSIP Guidelines - Provides overall guidance and general information for the HSIP program.*
- *Local Roadway Safety Manual for California Local Road Owners - Assists local agencies in preparing a proactive safety analysis of their roadway networks, identifying their safety improvement priorities and applying appropriate countermeasures. The local agencies are expected to utilize the concepts in this manual in developing safety projects for competing the HSIP federal funding.*

A new Countermeasure was recently added to HSIP Cycle 9. See the website below for additional information:

<http://www.localassistanceblog.com/2018/06/21/new-countermeasure-added-to-hsip-cycle-9-call-for-projects/>

Webinars will be added soon. For questions, you may contact Bryan Ott, District II HSIP Coordinator at (619) 220-5310 or via email at bryan.ott@dot.ca.gov.

June 30, 2018 - deadline for “DBE Annual Submittal” and “ADA Annual Certification” Forms

As a reminder, please submit both the “Local Agency Disadvantaged Business Enterprise (DBE) Annual Submittal Form” (Exhibit 9-B) and “Local Agency Americans with Disabilities Act (ADA) Annual

Local Assistance (Continued)

Certification Form” (Exhibit 9-C) by June 30, 2018, for the next Federal Fiscal Year (October 1, 2018 to September 30, 2019) per Local Assistance Procedures Manual (LAPM) Chapter 9, sections 9.3 and 9.6. Include in your 9-B submittal an organizational chart showing the DBELO and his/her contact information.

Note that failure to submit the completed forms will result in a delay to the processing of any Requests for Authorization. For any further information, you may call Debora Ledesma-Ribera, District 11-DBE Coordinator at: 619-278-3766.

Highway Bridge Program (HBP) Update

The HBP October Survey notification and submittal will occur in mid-August 2018.

HBP Project Programming Prioritization Policy Update

Office Bulletin (OB) 18-02 announces new policy for the Highway Bridge Program (HBP) regarding new project application processing. See the link below for more information:

<http://www.localassistanceblog.com/2018/06/19/policy-update-ob-18-02-hbp-project-programming-prioritization-policy/>

Subsidized Classes for Local Agencies

The California Local Technical Assistance Program is a jointly funded effort between FHWA and Caltrans to provide local governments with training, information, technology and direct assistance to help improve transportation infrastructure. Upcoming courses are listed at this link:

registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing

Reminder: Division of Local Assistance Listserver Email Subscription

Sign up for a Division of Local Assistance “Listserver” to receive significant updates or additions to Local Assistance webpages, including changes to the Local Assistance Procedures Manual (LAPM) and Local Assistance Program Guidelines (LAPG), new Office Bulletins and Local Programs Procedures, as well as Calls for Projects.

<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

Local Assistance (Continued)

Reminder: Division of Local Assistance Blog (LAB)

The Caltrans Local Assistance Blog (LAB) provides clarity on issues and contributes to the successful delivery of transportation projects using federal resources. Categories covered by the LAB are: Subsidized Classes for Local Agencies, Policy/Procedures, Program Guidelines, Training, Environmental, and Right of Way.

<http://www.localassistanceblog.com>

Local Assistance Events

SAVE THE DATE: September 13, 2018 - Next SCLAMM

The September SCLAMM Meeting will be held at the Caltrans, District II San Diego Office in the Garcia Conference Room on September 13, 2018. Please register with Alma Sanchez at (619) 278-3735 or via email at alma.sanchez@dot.ca.gov by September 6, 2018. District II will request topics and discussion items prior to the meeting.

Training

For questions or to register for any training, please contact Local Assistance Training Coordinator, Alma Sanchez at (619) 278-3735 or via email at: alma.sanchez@dot.ca.gov.

Additional dates and location are available statewide for the Federal Aid Series - Please check for updates below.

<http://www.californialtap.org/index.cfm?pid=1077>

SB-1 Workshops for Local Agencies – September 11, 2018 – Class is FULL

Caltrans Division of Local Assistance is presenting SB-1 workshops around the state for agencies receiving funding through the Active Transportation Program, Local Partnership Program, Solutions for Congested Corridors Program, and Trade Corridors Enhancement Program. The workshop will discuss the program and accountability requirements as set forth in the California Transportation Commission (CTC) guidelines.

<http://www.localassistanceblog.com/sb-1-workshops-for-locals/>

October 2 & 3, 2018: Labor Compliance Training – Class is FULL

This two-day course is designed to teach local agency staff the basic requirements of prevailing wage requirements and how to apply these requirements, including reviewing and confirming certified payroll records and on-site documentation. Using hands-on-exercises, and instructional aides, students will learn how to apply Davis-Bacon and

Local Assistance (Continued)

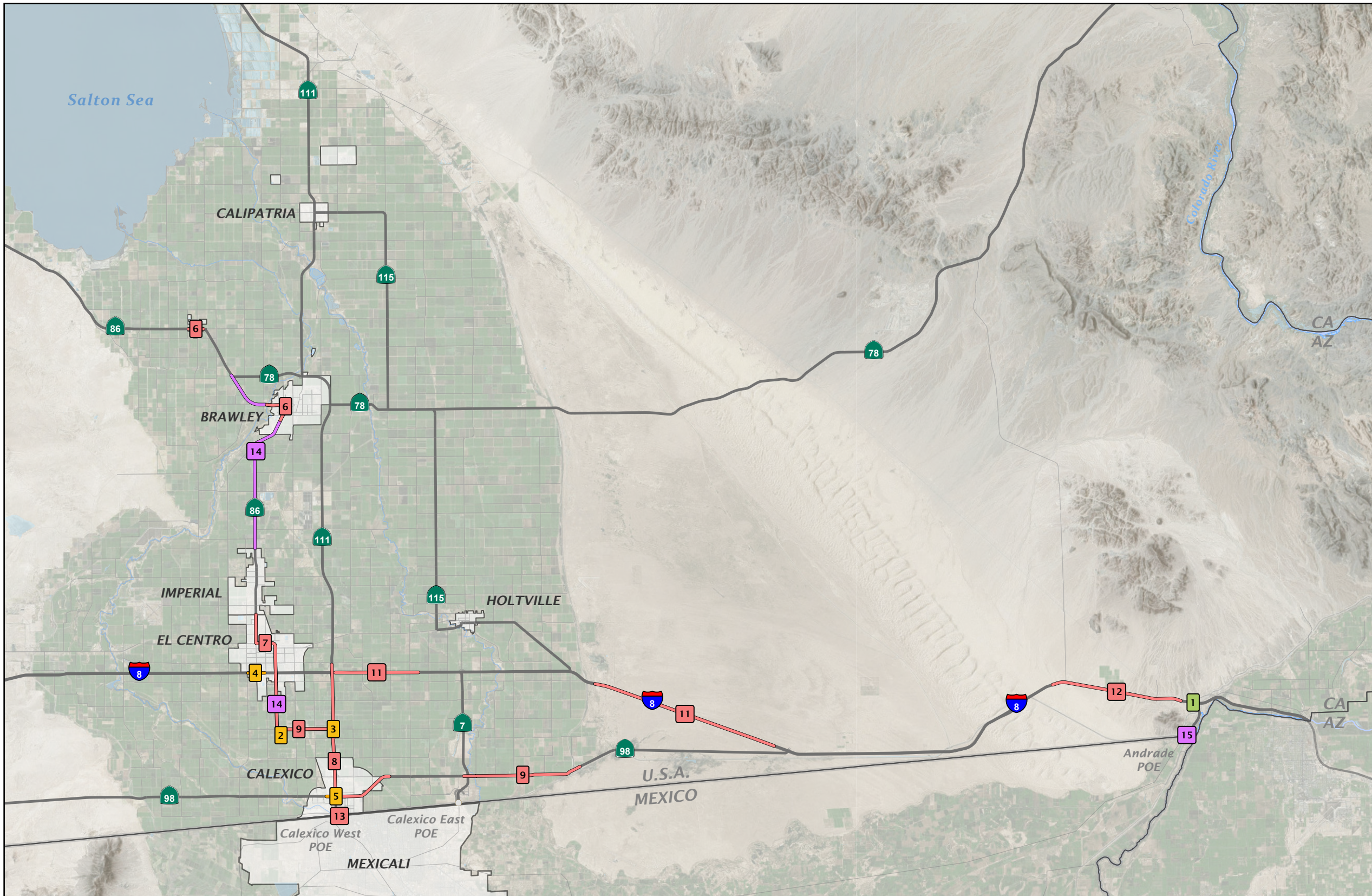
Related Acts, the Code of Federal Regulations, the California Labor Code, and California Code of Regulations to all public works contracts. This two-day training will be held in Caltrans, District 11, at 4050 Taylor Street, San Diego in the Gallegos Conference room.

October 4, 2018 – Highway Bridge Program (HBP) Refresher Course

The purpose of this class is to provide the updated HBP Guidelines, including the programming funding, the current policy on the project priority, and other applicable critical federal requirements. Training will be held at Caltrans, District 11, at 4050 Taylor Street, San Diego, CA in the Gallegos Conference room. There is still space available. The flyer is attached to this report.

November 2, 2018: Bicycle Transportation: An Introduction to Planning & Design Training

Join the Active Transportation Resource Center (ATRC), in collaboration with Caltrans, for a new training course on Bicycle Transportation: An Introduction to Planning and Design. This hands-on course challenges you to explore the tools used to assess and evaluate the suitability of a transportation route and facilitate its use by all types of bicyclists. Participants will learn how to apply bicycle design concepts that best balance competing needs on a specific route. Current policy related to the future of active transportation will be discussed, and some supporting design documents will be identified. This one-day training will be held in Caltrans, District 11, at 4050 Taylor Street, San Diego, in the Gallegos Conference room. The start time will be announced at a later date. *Registration is not currently open.*



ENVIRONMENTAL

1. SR-186/I-8 Interchange Improvements

DESIGN

2. SR-86/Dogwood Road Intersection Improvements*
Design Complete Fall 2018
3. SR-86/SR-111 Intersection Improvements*
Design Complete Fall 2018
4. I-8/Imperial Ave Interchange Improvements
Design Complete Summer 2019
5. SR-98 Widening Phase 1C
Ollie Ave to Rockwood Ave
Design Complete Summer 2019

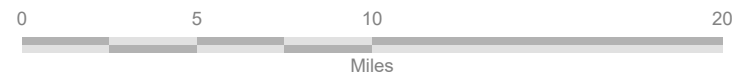
CONSTRUCTION

6. SR-86 Pavement Rehabilitation
Construction Start Spring 2018
7. SR-86 Pavement Rehabilitation
Construction Start Summer 2018
8. SR-111/SR-98 Pavement Rehabilitation
Construction Start Summer 2018
9. SR-98 Pavement Rehabilitation
Construction Start Spring 2018
10. SR-86/"Heber Ave" Sidewalk, Transit,
& ADA Improvements Phase 3*
Construction Start Fall 2018
11. I-8 Pavement Rehabilitation at Various Locations
Construction Start Summer 2017
12. I-8 Pavement Rehabilitation at Ogilby Rd to SR-186
Construction Complete Summer 2018
13. SR-111 Calexico West - GSA POE Reconfiguration*
Construction Complete Summer 2018

RELINQUISHMENT

14. SR-86 Relinquishment From SR-78 to SR-111
Senate Bill 788 Approved Fall 2013
15. SR-186 Relinquishment 500 Feet
from Border to GSA*
Complete Summer 2018

- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



Abbreviations:

GSA: General Services Administration

POE: Port of Entry

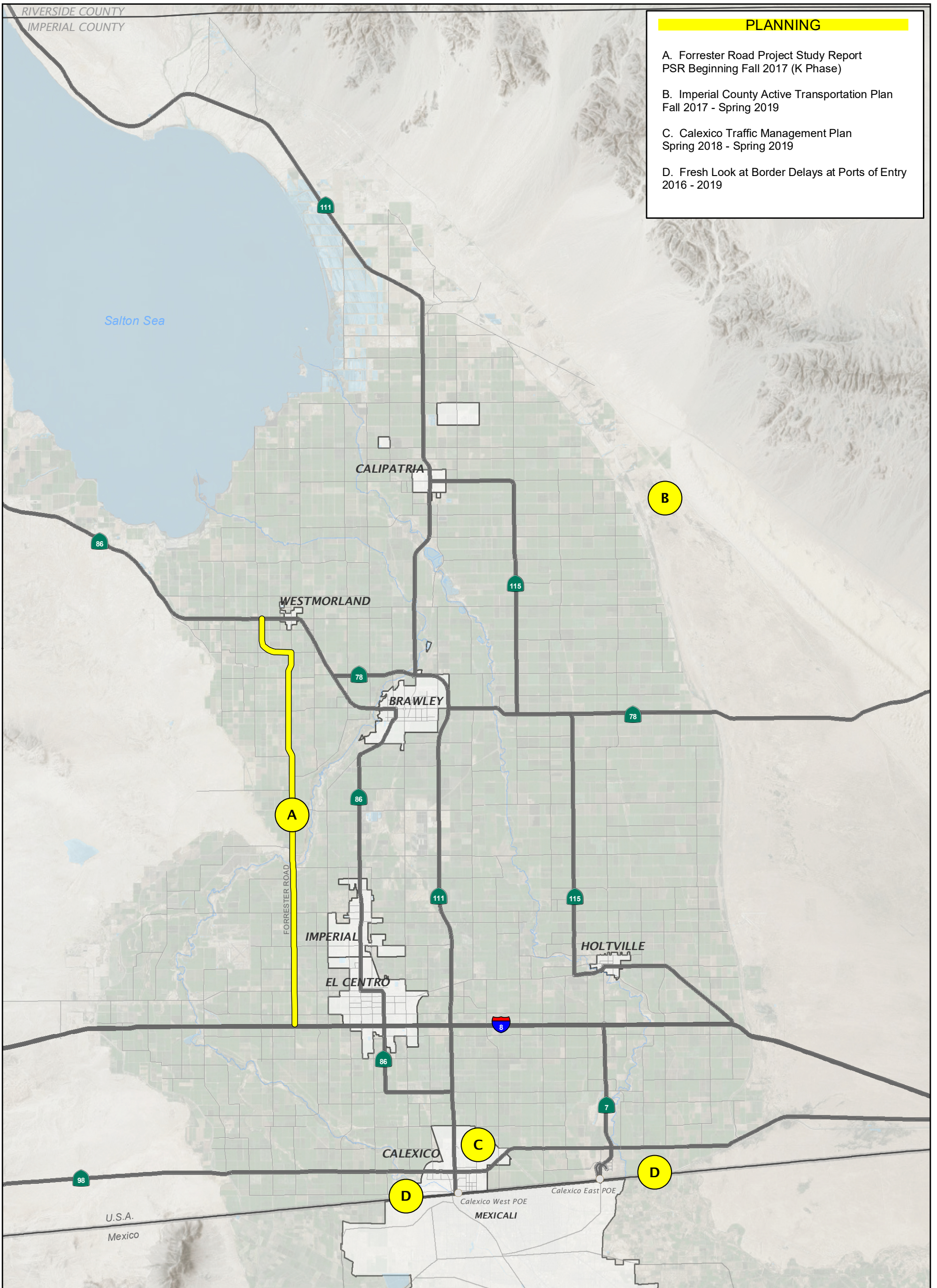
Portions of this map contain geographic information copyrighted by the Imperial County GIS program. All rights reserved. The data provided is "as is" without warranty of any kind.

Date: 07/03/2018

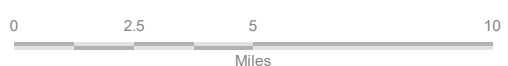
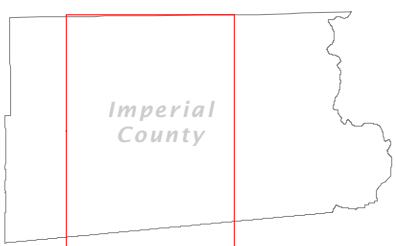
* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.



IMPERIAL COUNTY STATUS OF TRANSPORTATION STUDIES AND REPORTS



- PLANNING**
- A. Forrester Road Project Study Report
PSR Beginning Fall 2017 (K Phase)
 - B. Imperial County Active Transportation Plan
Fall 2017 - Spring 2019
 - C. Calexico Traffic Management Plan
Spring 2018 - Spring 2019
 - D. Fresh Look at Border Delays at Ports of Entry
2016 - 2019



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Date: 07/16/2018

HIGHWAY BRIDGE PROGRAM(HBP) REFRESHER COURSE

THURSDAY, OCTOBER 4, 2018
9:00AM – 4:00PM
GALLEGOS CONFERENCE ROOM

PURPOSE: To provide the updated HBP Guidelines, including the programming funding, the current policy on the project priority, and other applicable critical federal requirements.

Registration: Contact ALMA SANCHEZ via email
at: alma_sanchez@dot.ca.gov

Send Name, Agency, Title, Email, Phone Number

The Room Capacity is 50. Registration is open until full.



Caltrans, District 11
4050 TAYLOR STREET
SAN DIEGO, CA 92110

HBP WEBSITE: <http://dot.ca.gov/hq/LocalPrograms/hbrr99/hbrr99a.htm>

VI. LTA ACTION CALENDAR

A. Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2017-18, FY 2018-19 and FY 2019-20

Brawley

Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

August 3, 2018

David Dale, Chairperson
ICTC Management Committee
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2017-18, FY 2018-19 and FY 2019-20

Dear Committee Members:

The professional services competitive bid for the next three year period for fiscal audit services recently concluded. The audit agreement is for work associated with fiscal year FY 2017-18, FY 2018-19 and FY 2019-20.

Three proposals were received for the work. An Evaluation Committee comprised of staff from the LTA, ICTC and Mr. Mercado from JM Consulting Resources reviewed and scored the proposals. The scoring process utilized standard categories including but not limited to; relevant staff experience, methodology, references, and cost.

The evaluation committee ranked the proposals as follow and recommends the firm of **The Pun Group** as the most responsive for the audit project.

Name	Total Hours (Three Year)	Average Cost/Hour	Total Cost
Moss, Levy & Hartzheim, LLP	2,070	\$102.92	\$213,044
Sotomayor & Associates, LLP	2,250	\$288.93	\$650,084
The Pun Group Accountants and Advisors	2,250	\$102.01	\$229,522

*1503 N. Imperial Ave., Suite 104, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4410*

It is requested that the ICTC Management Committee forward this item to the LTA Board for review and approval after public comment, if any.

1. Authorize the Chairman to sign the agreement and engagement letter for financial audit services effective July 1, 2018, for the audit period FY 2017-18, FY 2018-19 and FY 2019-20 with the firm of The Pun Group for the not to exceed annual fees per the following schedule:
 - a. For the audit period July 1, 2017 through June 30, 2018, the annual not to exceed fee set at \$75,000
 - b. For the audit period July 1, 2018 through June 30, 2019, the annual not to exceed fee set at \$76,500
 - c. For the audit period July 1, 2019 through June 30, 2020, the annual not to exceed fee set at \$78,030

Sincerely,



MARK BAZA
Executive Director

Attachment

MB//ksw/cl