



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
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August 31, 2017

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA

DATE: Wednesday, September 6, 2017
TIME: 10:00 a.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Leticia Zuno

Vice-Chair: Mike Hack

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Approval of Minutes of May 3, 2017 *ACTION*
3. Discussion / Review of SSTAC's Roles and Responsibilities
By *ICTC staff* *DISCUSSION*
4. Reappointment of Voting Positions *ACTION*
5. Installation of Officers *ACTION*
6. CTSA Reports
By *ICTC Staff* *DISCUSSION*
7. Transit Operator Reports *DISCUSSION*
 - a. Imperial Valley Transit (IVT)
 - b. IVT Access

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

- c. IVT Ride
 - i. Brawley
 - ii. Calexico
 - iii. El Centro
 - iv. Imperial
 - v. West Shores
 - d. IVT MedTrans
8. General Discussion
All
9. Adjournment

DISCUSSION

The next meeting is scheduled for October 4, 2017. For questions or comments, please call Cristi Lerma 760-592-4494, or email at cristilerma@imperialctc.org.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

May 3, 2017

Present

Voting Attendees:

Michael L. Hack – Vice-Chair	Consumer
Sofia Gonzales	Area Agency on Aging
Mitzi Perez	ARC – Imperial Valley
Rosyo Ramirez	Imperial County Public Authority / IHSS
Angie Pena	Work Training Center
Kathleen Lang	California Health and Wellness
Adrian Celis	Imperial County Behavioral Health
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC

Non-Voting Attendees:

Raul Martinez	Imperial County Public Health
Guillermo Gonzalez	ICTC
Cristi Lerma	ICTC
Mark McCumsey	Caltrans
Debora Garcia	Imperial County Public Authority / IHSS
Orlando Johnson	211 Imperial
Flavio Vargas	IVT/IVT Access/IVT Ride/IVT MedTrans
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Narcisa Silva	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Mr. Hack called the meeting to order at 10:05 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for April 5, 2017 with one correction on next meeting date. [\(Williams/S. Gonzalez\)](#) **Motion Carried.**
3. CTSA Reports:
 Ms. Williams had the following announcement(s):
 - The TDA Performance Auditors, Derek Wong and Rick Williams, who review transit and ICTC’s performance every three years, may be contacting several SSTAC members to inquire about UTN, TDA policies, etc.
 - The UTN Process has concluded and the Findings were approved at the Commission meeting on April 26, 2017. The Commission accepted the SSTAC letter.
 - Senate Bill 1 (SB 1) was signed by the Governor. SB 1 increases the gas tax and will provide transportation funds to Imperial County agencies.

Mr. Aguirre had the following announcement(s):

- Staff will be submitting a FTA 5311 rural transit services grant at the end of May. The grant will be utilized as operating funds in rural areas.
- The Regional Bus Stop Inventory, Signage Replacement and Technology Assessment project was approved at the Commission meeting on April 26, 2017. The project will provide ICTC with a comprehensive bus stop inventory inclusive of an assessment of supporting infrastructure, uniform bus stop signage and recommendations for technology based upgrades pertaining to real time route and schedule service information and kiosk upgrades. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies, and that can be used to acquire and prioritize funding for future infrastructure and facility/equipment improvements.
- The City of El Centro will be installing signage at the Bus Transfer Terminal on 7th and State Streets that will limit smoking at the terminal. This is after complaints by several transit passengers and review of the current ordinance. Until security is acquired for the site, supervision of the ordinance being followed will be very limited. Mr. Martinez asked if ICTC is funding the security guard. Ms. Williams responded that ICTC will help fund the security guard but the City is procuring the services and managing the contract.

Mr. Gonzalez had the following announcement(s):

- Mr. Gonzalez stated that FTA 5310 grant submittals by both ICTC and ARC-IV were accepted and recommended for approval.
- Mr. Gonzalez traveled to San Diego recently to visit Rady's Children's Hospital. The goal is to obtain a voucher system directly through them.
- Attended the Quechan Senior Center and there were about 30 people requesting transit information. Information regarding the Turquoise route was provided.
- The training in Tucson was valuable and informative pertaining to fixed route services.

4. Transit Operator Reports

- Imperial Valley Transit: Updates were given by Mr. Sanchez for the month of April
 - o Gold Line: 64 average passengers per day
 - o Saturdays: 1068 average passengers per Saturday
 - o Sundays: 395 average passengers per Sunday
 - o IVT Express: Morning, 6 trips at 35 average passengers per trip; Evening, 5 trips at 38 average passengers per trip
 - o Holtville Fast: 7 passengers
 - o Brawley Fast: 8 total passengers
 - o Thursdays to Bombay Beach/Slab City: average 3 passengers per day
- IVT Access: Updates were given by Ms. Pacheco for the month of April
 - o On time performance was 97%
 - o Wheelchairs: 620
 - o Passenger Count: 2,509
 - o Weekdays: 119 passengers per week day
 - o Saturdays: 16 per Saturday
 - o Sundays: 11 per Sunday
 - o IVT Access is 3 times the regular fare to the general public but cannot displace a disabled person.
- IVT Ride – Updates were given by Ms. Silva for the month of April
 - i. City of Brawley
 - o 60 or older or disabled can use this service with an ID card
 - o Passenger per revenue hour: 2.1
 - o On time performance was 99%
 - o Wheelchairs: 221
 - o Passenger Count: 742 weekday, 42 Saturday
 - o 30 No-Shows
 - ii. City of Calexico

- 60 or older or disabled can use this service with an ID card
 - On time performance was 99%
 - Passenger per revenue hour: 2.29
 - Wheelchairs: 284
 - Passenger Count: weekday; 1,196, Saturday 88 and Sunday 98
 - 43 No-Shows
- iii. City of El Centro
- 60 or older or disabled can use this service with an ID card
 - On time performance was 99%
 - Passenger per revenue hour: 2.16
 - Wheelchairs: 495
 - Passenger Count: weekday; 1,118, Saturday 88
 - 75 No-Shows
- iv. City of Imperial
- 60 or older or disabled can use this service with an ID card
 - On time performance was 99%
 - Passenger per revenue hour: 1.84
 - Passenger Count: 401; 342 week day; 59 Saturday
 - Wheelchairs: 35
 - 10 No-Shows
- v. West Shores
- 60 or older or disabled can use this service with an ID card
 - On time performance was 91%
 - Tuesdays/Thursdays service – 9 service days
 - Passenger per revenue hour: 1.74
 - Wheelchairs: 0
 - Passenger Count: 61
 - 3 No-Shows
- IVT MedTrans – Updates were given by Mr. Helio Sanchez for the month of April
- 556 registered clients
 - Transportation services to San Diego County medical facilities
 - All buses are now equipped with Wi-Fi services
 - On time performance was 100%
 - Passenger per revenue hour: 1.78
 - Wheelchairs: 18
 - Late Cancellations: 0
 - No-Shows: 4
 - Passenger Count: 470
 - Primary: 288
 - Personal Care Attendant (PCA): 182
5. General Discussion
- Dr. Lang requested data regarding non-ADA passengers. Ms. Pacheco stated that 50% of passengers have a Personal Care Attendant (PCA). Ms. Pacheco also stated that data can be obtained for PCA's, children, non-ADA local and non-ADA regional.
 - Ms. Williams asked SSTAC if they wanted to meet in June, July and August. The SSTAC agreed to go dark for the 3 months. Ms. Williams stated that staff would follow-up with an email.
 - Ms. Ramirez stated that Ms. Debbie Garcia will be taking over her attendance at SSTAC and requested that staff update the voting list.
6. Adjournment
- Meeting adjourned at 10:45 a.m.
 - Next meeting will be on September 6, 2017.

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

September 6th 2017

ICTC Offices

1405 N. Imperial Ave. Suite #1

El Centro, CA 92243



SSTAC'S "CHARGE"

California Public Utilities Code (PUC) 99238

- Participate in identification of transit needs including unmet transit needs which are Reasonable to Meet
- Annually review and recommend action by the ICTC through the Unmet Transit Needs Hearing process
 - No Unmet Transit Needs
 - No Unmet Transit Needs which are Reasonable to Meet
 - There are Unmet Transit Needs which are Reasonable to Meet
- Advise RTPA on any major transit issues, including coordination and consolidation of specialized transportation services

SSTAC'S Membership

Section A refers to Appointed Membership

- Potential Transit Users age 60 and over (1)
- Potential Transit User who is disabled (1)
- Representatives from local social service providers for seniors, including one who is a transportation provider (2)*
- Representatives from local social service providers for the disabled, including one who is a transportation provider (2) *
- Representative of a local social service provider for persons with limited means (1) *
- Local reps from the CTSA (2)
- The transportation planning agency may appoint additional members in accordance with the procedure prescribed in subdivision (b) of PUC 99238
- Alternates

* If one exists

SSTAC'S Membership

- Members are appointed by the Commission
- Members serve a three year period
- Alternates attend and vote as necessary in the absence of the Primary Appointee

SSTAC'S Membership

Section B refers to Non Voting Technical Resource members

- Public Transit Providers
- Private Transit Providers
- CALTRANS
- Interested Parties and Advocates
- Others

SSTAC Officers

Officers are nominated for terms from voting membership for one year terms

- Chairperson
- Vice Chairperson
- Secretary - ICTC staff (facilities, agendas, minutes etc.)

CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA)

- The Consolidated Transportation Service Agency (CTSA) works to expand the availability and use of specialized transportation services. The CTSA serves as an information resource for specialized transportation providers and provides technical assistance and public outreach to increase awareness of specialized transportation options.

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ICTC'S TRANSIT FOCUS FOR FY 2016-17

- Develop an update to the Short Range Transit Plan
- Complete the Region wide Bus Stop Inventory
- Final Replacement of Vehicles – IVT Blue, Green and Gold lines
- Implement the Revised ADA Certification Process

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ICTC'S TRANSIT FOCUS FOR FY 2017-18

- An update to the Short Range Transit Plan
- Complete the Region wide Bus Stop Inventory
- Initial Assessment of a Bus Operations and Maintenance Facility
- Continued Extensive Outreach and Mobility Coordination/Training
- Evaluation of IVT RIDE Services

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LOOK AHEAD - OCTOBER 4, 2017

- Transit 101
 - Review of Transit Services
 - Imperial Valley Transit (IVT)
 - IVT Access
 - IVT RIDE
 - IVT MedTrans
 - Review of Specialized Transportation Options
 - Static Display of Transit Vehicles

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LOOK AHEAD - NOVEMBER 1, 2017

- ▶ Review of Agencies' Missions and Clientele; Transportation Provided; and, Perceived Transportation Gaps/Needs

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LOOK AHEAD - DECEMBER 6, 2017

- ▶ Identification of Transportation Gaps/Needs
- ▶ Review of Potential Transportation Solutions
- ▶ Review of ICTC's Definition of "Reasonable to Meet" and "Unmet Transit Need"
- ▶ Identification of Unmet Transit Needs

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LOOK AHEAD - JANUARY 3, 2018

- ▶ Adoption of the SSTAC Master Unmet Transit Needs List
- ▶ Selection of Priorities for the FY 2017-18 Unmet Transit Needs Public Hearing Process
- ▶ Development of the SSTAC Letter
- ▶ SSTAC Rep to deliver the SSTAC Letter at the Public Hearing

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LOOK AHEAD - FEBRUARY, 2018

- ▶ Unmet Transit Needs Public Hearing Process/ Date to be determined

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LOOK AHEAD - MARCH, 2018

- ▶ Review and Response to the Unmet Transit Needs Public Hearing “Findings” and Panel Recommendations / Date to be determined

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LOOK AHEAD - NEXT

- | | |
|---------------|----------------------|
| ▶ April 2018 | Updates on services |
| ▶ May 2018 | Updates on services |
| ▶ June 2018 | Updates on services |
| ▶ July 2018 | No meeting scheduled |
| ▶ August 2018 | No meeting scheduled |

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QUESTIONS ?

**SOCIAL SERVICES TRANSPORTATION
ADVISORY COUNCIL
OF
IMPERIAL COUNTY**

	CATEGORY	VOTING MEMBER	TERM	ALTERNATE
1.	One (1) Potential Transit User, age 60+	HEDDY MCNEER El Centro	Nov 14 Nov 17	TED CEASAR
2.	One (1) Potential Transit User, with Disability or his/her parent or guardian	MIKE HACK El Centro	Nov 14 Nov 17	VACANT
3.	Two (2) Service Providers for Seniors, Include Transit Provider if Exists	SOFIA GONZALEZ Area Agency on Aging ANGIE M. PENA Work Training Center	Nov 16 Nov 19 Nov 16 Nov 19	VACANT VACANT
4.	Three (3) Service Providers for the Disabled, Include Transit Provider if Exists	SONIA SILVA Access to Independence DR. MARTHA GARCIA IVC-Student Services K.C. KENNEDY ARC	Nov 15 Nov 18 Nov 15 Nov 18 Nov 16 Nov 19	LORENA ARAMBULA Regional Center MICHELLE SOTO CCS - California Childrens' Services
5.	Two (2) Service Providers for Limited Means	DEBORA GARCIA I.C. Public Authority/ IHSS DR. KATHLEEN LANG California Health & Wellness	Nov 15 Nov 18 Nov 15 Nov 18	JOHN GRASS IC Behavioral Health Agustin Urbina CALWORKS
6.	Two (2) Consolidated Transportation Service Agency (CTSA)	DAVID AGUIRRE ICTC KATHI WILLIAMS ICTC	Nov 14 Nov 17 Nov 15 Nov 18	GUILLERMO GONZALEZ ICTC MARK BAZA ICTC
		Non-Voting Technical Resource Members		
	NAME	PROGRAM\SERVICE	COMPANY/AGENCY	
1.	Eric Estell	Imperial Valley Transit/ IVT ACCESS/ IVT RIDE/ IVT MEDTRANS	First Transit	
2.	Ramon Aguirre/K.C. Kennedy	ARC Paratransit Services	ARC - Imperial Valley	
3.	Chris Schmidt/ Anicia Gottwig	CALTRANS	CALTRANS	
4.	Shelly Kreger	YCAT Turquoise Routes 5 & 10	YCIPTA	