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MANAGEMENT COMMITTEE

**City of Westmorland
355 South Center Street
Westmorland, CA 92281**

**WEDNESDAY, FEBRUARY 8, 2017
10:30 A.M.**

CHAIR: ROM MEDINA

VICE CHAIR: ARMANDO VILLA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- | | | |
|----|---|----------------------------|
| A. | Approval of Management Committee Draft Minutes: | January 11, 2017 Page 4-22 |
| B. | Receive and File: | |
| 1. | ICTC Board Draft Minutes: | January 25, 2017 |
| 2. | ICTC TAC Minutes | January 19, 2017 |
| 3. | ICTC SSTAC Minutes: | January 4, 2017 |

V. REPORTS

- A. ICTC/LTA Executive Director
- See attached Executive Director Report on page 24
- B. Southern California Association of Governments
- See attached report on page 36
- C. California Department of Transportation – District 11
- See attached report on page 42
- D. Committee Member Reports

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

VI. INFORMATION CALENDAR

- A. A Fresh Look at Impacts of Border Delays at California-Baja California Ports of Entry Page 51
- B. Project Update - Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY 2014-15 (Regional Mobility Coordination) Page 53

VII. ACTION CALENDAR

- A. Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY 2017-19 – ICTC grant application Page 57

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Executive Director or his designee to submit an FTA 5310 FY 2017-19 Grants, execute all required documents and any amendments with the California Department of Transportation, in an amount of \$471,144 for the funding of the Regional Mobility Coordination Program.
 - 2. Authorize the ICTC Chairperson to sign the attached resolution
 - 3. Direct staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.
- B. Agreement for Professional Maintenance Audit Reporting Services of the ICTC Transit Operations - FY 2016-17 through FY 2018-19 Page 62

It is requested that the ICTC Management Committee forward this item to the Commission for review and approval after public comment, if any:

- 1. Authorize the Chairman to sign the agreement for the IVT Transit Maintenance Audit effective March 1, 2017, for the audit period FY 2016-17 through FY 2018-19, with the firm of Transit Resource Center (TRC):
 - A. For the fiscal reporting period of July 1, 2016 through June 30, 2017, the annual not to exceed fee is set at \$14,242
 - B. For the fiscal reporting period of July 1, 2017 through June 30, 2018, the annual not to exceed fee is set at \$14,242
 - C. For the fiscal reporting period of July 1, 2018 through June 30, 2019, the annual not to exceed fee is set at \$14,242
 - D. For the post-delivery inspection service fee of \$560 per event, each event not to exceed five buses.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Management Committee is currently scheduled for **Wednesday, March 8, 2017 at 10:30 a.m.**, at the **County of Imperial**, El Centro, CA.

IX. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

A. APPROVAL OF MANAGEMENT COMMITTEE

DRAFT MINUTES:

JANUARY 11, 2017

B. RECEIVE AND FILE:

1. ICTC BOARD DRAFT MINUTES:

JANUARY 25, 2017

2. ICTC TAC MINUTES:

JANUARY 19, 2017

3. ICTC SSTAC MINUTES:

JANUARY 4, 2017

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE**

DRAFT MINUTES OF January 11, 2017

10:30 a.m.

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	Armando Villa
City of El Centro	Marcela Piedra
City of Holtville	Nick Wells
City of Imperial	Stefan Chatwin

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, Michelle Bastidas, Cristi Lerma, David Aguirre

OTHERS PRESENT: Liz Zarate: City of El Centro; David Salgado: SCAG; Sam Amen, Bing Luu: Caltrans

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, January 11, 2017 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Chatwin called the Committee meeting to order at 10:35 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Bayon Moore](#) seconded by [Medina](#) to approve consent items 4A-4C. **Motion carried** unanimously.

A. Approved ICTC Management Committee Minutes for October 12, 2016

B. Received and filed:

1. ICTC Board Draft Minutes for October 26, 2016
2. ICTC TAC Minutes for October 27, 2016
3. ICTC SSTAC Minutes for November 2, 2016

C. Federal Transit Administration (FTA) Title VI Program (2017) for Federal Transit funds

ICTC Staff requests that the Management Committee forward this item to the Commission for their review and approval after public comment(s), if any:

1. Approve the Imperial County Transportation Commission Title VI Plan (2017).

V. REPORTS**A. ICTC Executive Director**

- In Preparation for the Short Range Transit Plan, staff is exploring transit connection opportunities with Sunline Transit that serves the Coachella Valley region, and pursuing grant opportunities for interregional transit services to/from Westshores and Coachella.
- ICTC has initiated discussions with management and staff from Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at the State Route 86 (Northbound) Border Patrol checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way. A meeting was held on July 20th with all of the above stakeholders. Following the meeting input, Border Patrol drafted concept alternatives to meet short-term and mid-term needs. A second meeting was held on October 24, 2016, concept alternatives were reviewed. Discussion determined the need to develop a streamlined feasible option for possible funding from the Measure D Regional Highway Set-aside fund. The follow-up meeting was held on December 20, 2016. All parties agreed to a concept that has potential to be cost-effective. Caltrans staff will assist with developing the revised concept design. The next meeting is scheduled for late January 2017.
- The Federal Highways Administration (FHWA) passed the Consolidated Appropriations Act, 2016 which allows the State to repurpose any earmark that was designated on or before September 2005. It is anticipated that FHWA will approve the repurposing project list in early 2017. For Imperial County this is an opportunity to preserve over \$6 million.
- Agencies are urged to submit request for allocations (RFA's) for FY 2016-2017 Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), and Active Transportation Program (ATP) that are pending. For ease of receiving approvals, the local agency RFA's should be submitted to Caltrans Local Assistance in March/April 2017.
- The Governor's budget is \$4.3 billion for transportation.
- A complete list of ICTC updates can be found on Page 58 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements:

- SCAG is committed to highlighting excellence in sustainable planning efforts and development projects throughout the region. These plans and projects are integral in carrying out the goals and policies of the 2016 RTP/SCS, and promote a cleaner, healthier, and happier Southern California. Each year SCAG honors projects which best exemplify the core principals of sustainability with awards at the annual Regional Conference and General Assembly. The SCAG 2017 Sustainability Awards program is open to all parties, including local governments, non-profits, developers, and others. Partnerships are welcome. Eligible submittals include plans, projects, and programs completed or adopted after January 1, 2013 and prior to December 20th, 2016. The criteria and nomination packet is available online. There are 6 award categories to include, Against All Odds, Integrated Planning, Collaborative Partnership, Healthy & Safe Communities, Green Region Initiative, and Active Transportation.
- Please save the date of May 4th and 5th for the SCAG 2017 General Assembly at the J.W. Marriot Desert Springs Resort and Spa in Palm Desert, CA. SCAG is working to present a new Strategic Plan at the GA which will drive SCAG moving forward.

- The revised CalEnviro Screen Tool has been revised to version 3.0. CalEPA previously held a workshop in Imperial County to gather feedback from stakeholders regarding issues which may not be considered when establishing the disadvantage communities and environmental justice criteria for grant awards. Border air quality impacts were considered in the new tool amongst a whole host of other new criteria for implementation. A summary of the revisions can be found on the CalEPA website.
- Sustainable planning grants will be awarded in February at the Regional Council meeting. ICTC submitted for a Regional Climate Action Plan that includes a plan for each city.
- A complete list of SCAG updates can be found on Page 64 of the agenda.

C. Caltrans Department of Transportation – District 11

- Mr. Amen introduced the new DLAE for District 11, Bing Luu. Mr. Luu stated agencies with inactive project to please submit an invoice to the district by February 20, 2017.
- Mr. Amen gave project updates also listed on page 66-68 of the agenda.
- A Caltrans report can be found on page 66 of the agenda for more information on project updates.

D. Committee Member Reports

- There were none.

VI. ACTION CALENDAR

A. Rotation of Chair and Vice-Chair Positions

It was requested that the Management Committee take any appropriate action for the rotation and assignment of the Chair and Vice-Chair positions for 2017.

The Chair nominee was Rom Medina, City of Calipatria. A motion was made by [Villa](#) and seconded by [Chatwin](#), **Motion Carried unanimously.**

The Vice-Chair nominee was Armando Villa, City of Calexico. A motion was made by [Wells](#) and seconded by [Bayon Moore](#), **Motion Carried unanimously.**

VII. LTA ACTION CALENDAR

A. Fund Request to the Local Transportation Authority (LTA) - Forrester Road/Westmorland Bypass Project Study Report (PSR)

Mr. Baza provided background information on previous studies conducted on Forrester Rd. with the most recent study being the Forrester Road Interregional Corridor Study in 2009. The study was led by the Southern California Association of Governments (SCAG) and Imperial Valley Association of Governments (IVAG). It was funded by SCAG's Consolidated Planning Grant, grant funds originated from U.S. DOT for Metropolitan Transportation Planning (FHWA Planning funds & FTA 5303 funds). This type of planning grant limits the analysis to conceptual engineering and development of "rough order of magnitude" cost estimates. The contract Amount was \$69,683, the Consultant was Urban Crossroads, Inc. and the purpose was to forecast short-term and long-term traffic conditions and establish a sustainable strategic plan. The primary goal was to evaluate traffic demands, and develop short-term and long-term infrastructure needs to meet local and interregional / international traffic demands. Forrester Road is on the Imperial County's most traveled off-system (or non-state highway route) and a vital north-south arterial running parallel to SR86

and SR111. Based on 2009 traffic data collected and level of service projections, the study developed and recommended the following alternatives:

- Alternative 1: Forrester Road as a Caltrans Facility-\$158.6 million to \$165.9 million* (Forrester Road only – Widened to four lanes)
- Alternative 2: Forrester Road with the Westmorland Bypass-\$248.1 million to \$255.4 million* (Forrester Road four-lane widening , Westmorland Bypass, and two interchanges at Andre/Kingsley and Andre/SR78-86)
- Alternative 3: Forrester Road with the Eastern Bypass-\$188.4 million to \$188.7 million* (Baughman Road used as eastern connection to SR78/86)
- Alternative 4: Silicon Border Port of Entry (Proposed new highway to Mexico border - no cost estimate was prepared for this alternative)

The proposed PSR is a required project initiation document which is used to program the project development and support costs for State Transportation Improvement Program (STIP) or other candidate projects pursuing discretionary grant funds for environmental, design, right of way acquisition and construction.

- A PSR provides a key opportunity for the County, ICTC, Caltrans, key regional and local stakeholders to achieve consensus on the project's purpose & need, scope, and schedule.
- A PSR is required to gain approval for the project to move into the Project Approval and Environmental Document (PA/ED) phase.
- A PSR identifies preliminary land use, environmental and constraints/risk analysis and the support costs needed to complete an approved PA/ED.
- A PSR prepares initial engineering analysis with detailed cost estimates for right of way acquisition and construction costs.

The following are key elements needed in the proposed Forrester Road/Westmorland Bypass PSR beyond traditional scope and schedule:

- Complete an analysis of alignment alternatives for the planned four to six lane north-south corridor from I-8 to SR78/86
- Phased approach to pursue funding to complete – A first phase of Safety and Operational improvements
 - Examples: Reduce/eliminate curves, and turn lanes or transition lanes at high volume intersections
- Develop a phased approach to completing the construction of the new four-lane highway.
- Develop engineering cost estimates for providing “state of good repair” improvements to existing SR86 within County of Imperial, City of El Centro and City of Brawley *Necessary for agencies to consider proposed relinquishments
- Complete an analysis of steps required to establish corridor as a new state highway, i.e., state legislation, California Transportation Commission approval, etc.

Ms. Bayon Moore suggested that leadership from the City of Westmorland be more involved before and during the study begins. She suggested that the presentation be given at a City Council meeting. Mr. Baza stated that could be done and also public participation would be conducted as part of the study.

ICTC Staff requested that the Management Committee forward this item to the LTA Board for their review and approval after public comment(s), if any:

1. Approve the allocation for funding needed in the amount of \$617,500 for the proposed PSR from the 5% State Highway Set-Aside from the Measure D allocations
2. Authorize the Executive Director to execute the necessary agreements with Caltrans

A motion was made by **Bayon Moore** and seconded by **Villa**, **Motion Carried unanimously**, with stated encouragement to include the leadership in Westmorland.

VIII. INFORMATIONAL CALENDAR

- A. Appointments to the SCAG Community, Economy and Housing Development Committee (CEHD) and the SCAG Energy and Environment Committee

Mr. Baza informed the Committee of the vacancies for both committees and encouraged their Commissioners to volunteer.

- B. Appointment of an Alternate Member to the SANDAG Borders Committee

Mr. Baza informed the Committee of the alternate position vacancy for both committees and encouraged their Commissioners to volunteer.

- C. Status of Call For Projects for Article 3, Bicycle and Pedestrian Project Funding for Fiscal Year 2016-17

ICTC issued a Call for Projects at the October 27, 2016 Technical Advisory Committee (TAC) Meeting for the FY 16-17 TDA Article 3 Bikes and Pedestrian Funding. All participants were provided a summary noting the funding allocation associated with their respective jurisdiction, in addition to being informed of the project submittal requirements. Said project submittals were to note the proposed project in addition to providing a cost estimate for the proposed project.

The funding allocation associated with all agencies is as follows:

Brawley	\$26,245
Calexico	\$34,689
Calipatria	\$12,235
El Centro	\$37,300
Holtville	\$13,750
Imperial	\$21,162
Westmorland	\$11,389
County	\$32,230

During the TAC Meeting, the participants were also informed that the submittal deadline associated with the Call for Projects was December 30, 2016. As of January 6, 2017 no applications were received. Funding allocations not requested will be accumulated for late requests by each jurisdiction. It was noted during the TAC meeting that agencies at times allow the balance to accumulate over various fiscal years to allow the agencies to facilitate a larger project.

This item was for informational purposes only.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **February 8, 2017** at the **City of Westmorland**, Westmorland, CA.

VIII. ADJOURNMENT

- A. Meeting adjourned at 11:50 p.m.

IMPERIAL COUNTY TRANSPORTATION COMMISSION**DRAFT MINUTES FOR JANUARY 25, 2017****6:00 p.m.****VOTING MEMBERS PRESENT:**

City of Brawley	Donnie Wharton (Alt.)
City of Calipatria	Maria Nava-Froelich
City of El Centro	Alex Cardenas (Alt.)
City of Westmorland	Ana Beltran (Alt.)
City of Holtville	James Predmore
County of Imperial	Luis Plancarte
County of Imperial	Ryan Kelley

NON-VOTING MEMBERS PRESENT:

Caltrans District 11	Dara Wheeler
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STAFF PRESENT: Mark Baza, Kathi Williams, David Aguirre, Michelle Bastidas, Virginia Mendoza, Cristi Lerma

OTHERS PRESENT: Marcelo Peinado, Sam Amen: Caltrans; David Salgado: SCAG; Flavio Vargas: First Transit; John Gay: County of Imperial Public Works

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday January 25, 2017 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Predmore](#) called the Commission meeting to order at 7:23 p.m. Roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

- | | | |
|----|--|-------------------|
| A. | Approved ICTC Board Draft Minutes: | December 14, 2016 |
| B. | Received and Filed: | |
| 1. | ICTC Management Committee Draft Minutes: | January 11, 2017 |
| 2. | ICTC SSTAC Minutes: | December 7, 2016 |
| 3. | ICTC TAC Minutes | December 15, 2016 |
| C. | Federal Transit Administration (FTA) Title VI Program (2017) for Federal Transit Funds | |
| 1. | Approved the Imperial County Transportation Commission Title VI Plan (2017). | |

A motion was made by [Kelley](#) and seconded by [Beltran](#) to approve consent items A through C; *there was one abstention by the City of Calipatria*, **Motion carried.**

V. REPORTS

A. ICTC Executive Director

Mr. Baza and staff had the following announcements:

- On January 6th, ICTC issued a Request for Proposals (RFP) to complete the “Regional Bus Stop Inventory, Signage Replacement and Technology Assessment” project. The requested services will provide ICTC with a comprehensive bus stop inventory inclusive of an assessment of supporting infrastructure, uniform bus stop signage and recommendations for technology based upgrades pertaining to real time route and schedule service information and kiosk upgrades. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies and that can be used to acquire and prioritize funding for future infrastructure and facility/equipment improvements. ICTC staff will request a member agency staff person to participate in the proposal, evaluation and scoring process in February.
- On December 14th, ICTC issued a Request for Proposals (RFP) to complete an annual maintenance audit for the IVT fleet. The requested services will provide ICTC with a comprehensive review annually of the care and maintenance performed on the 53 transit vehicles now owned by ICTC. The project goal is to have an annual report for use by ICTC that can be used to manage fleet resources and insure compliance with industry practices and contractual requirements. If a contract is approved by the Commission in February, the project budget will need to be established in the FY 2016-17 ICTC Overall Work Plan and Budget through a budget amendment.
- Staff is exploring transit connection opportunities with Sunline Transit that serves the Coachella Valley region, and pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. A meeting is tentatively scheduled with SunLine Transit Agency in February.
- A meeting was held on December 20, 2016 between Caltrans, Border Patrol (USCBP) and ICTC regarding the Border Patrol Checkpoint on SR-86. All parties agreed to a concept that has potential to be cost-effective. Caltrans Traffic Operations has completed a draft concept that would include four canopied inspection lanes (allowing two inspection lanes for vehicles and two inspection lanes for trucks) and improved secondary inspection, impound and employee parking areas. The concept has been emailed to USCBP to expedite review and then cost estimates will be estimated by Caltrans. Another meeting is anticipated for late February.
- The next IMBA meeting is scheduled for January 26, 2017 at 10 a.m. at CETYs University in Mexicali.
- The FY 2017-18 Unmet Transit Needs Public Hearing is scheduled on February 9th at 3:00PM. The hearing will take place at the El Centro City Council Chambers in El Centro. Participating agencies include the cities of Brawley, El Centro, Calexico and the County of Imperial. Alternates include the cities of Holtville and Westmorland.
- The Southern California Association of Government (SCAG) requested a CRFC and CUFC project nomination list from all Regional Transportation Planning Agency (RTPA). On January 10, 2017, ICTC reviewed the regional project list and submitted the following projects to SCAG:

Project Description	Designation
Widen bridge over the All American Canal at the Calexico East POE: widen of bridge over the All American Canal to six lanes at the Calexico East Port of Entry	CRFC
Intelligent Transportation Systems (ITS) Implementation at Calexico East POE: install border wait-time monitoring systems, radio frequency identification (RFID)/Bluetooth technology, and	CRFC

advanced traveler information systems	
SR-98 widening from VV Williams Avenue to Rockwood Avenue: Widen SR-98 from 4 to 6 lanes from VV Williams Avenue to Rockwood Avenue	CUFC
Forrester Road Corridor: Forrester Road bridge over the New River reconstruction, roadway realignment and operational improvements	CRFC
Menvielle Road Widening: widen Menvielle Road from 2 to 4 lanes between Carr Road to SR-98	CRFC

- The Consultant has completed draft Mobility Hub Concept Designs for the intermodal facilities in the City of Brawley, Imperial Valley College and the City of El Centro. The draft concept designs will be distributed for feedback from project stakeholders. The project is anticipated to be completed by June 2017. For more information about the project or to access the draft concepts please visit the ICTC website at <http://www.imperialctc.org/mobility-hubs-strategy/>. Please forward any comments on the concept plans to Virginia Mendoza at virginiamendoza@imperialctc.org by no later than 5 p.m. on January 31, 2016.
- A complete list of ICTC updates can be found on Page 60 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. David Salgado had the following announcements:

- Through SCAG's Earthquake Preparedness Initiative, two workshops are being offered to all jurisdictions. Each City/County should be prepared to send a team of three representatives: an Elected Official, a Building Official, a City Manager and/or a Public Safety Official. Dates are January 31, 2017 (Ontario) and February 6, 2017 (Carson). To RSVP for one of the workshops please complete the online form at <http://bit.ly/2jB32Nz>. For questions you may contact Javiera Cartagena at 213-236-1980.
- SCAG is committed to highlighting excellence in sustainable planning efforts and development projects throughout the region. Each year SCAG honors projects which best exemplify the core principals of sustainability with awards at the annual Regional Conference and General Assembly. Eligible submittals include plans, projects, and programs completed or adopted after January 1, 2013 and prior to December 20th, 2016. The criteria and nomination packet is available online. There are 6 award categories to include, Against All Odds, Integrated Planning, Collaborative Partnership, Healthy & Safe Communities, Green Region Initiative, and Active Transportation. Submittals were due January 23, 2017 by 2 p.m.
 - o Mr. Baza mentioned that ICTC submitted two projects for consideration.
- A Regional Transportation Plan-Sustainable Communities Strategy (RTP-SCS) Amendment #1 Public Hearing was held at the SCAG Los Angeles Office on Wednesday January 18th, 2017 from 3:00 p.m. to 5:00 p.m. The hearing was provided via video conference throughout the SCAG region and in the Imperial County Office.
- Please save the date of May 4th and 5th, SCAG will be having the 2017 General Assembly (GA) at the J.W. Marriot Desert Springs Resort and Spa in Palm Desert, CA. SCAG is working to present a new Strategic Plan at the GA which will drive SCAG moving forward.
- The revised CalEnviro Screen Tool has been revised. Version 3.0 has been released and is improved from the 2.0 version. CalEPA previously held a workshop in Imperial County to gather feedback from stakeholders regarding issues which may not be considered when establishing the disadvantage communities and environmental justice criteria for grant awards. Border air quality impacts were

considered in the new tool amongst a whole host of other new criteria for implementation. A summary of the revisions can be found on the CalEPA website.

- On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura. The 2016 RTP/SCS is available for download by chapter or as one file. The executive summary is available upon request.
- Mr. Salgado stated that Ms. Viegas-Walker is at a Legislative Advocacy trip in Sacramento and therefore had to miss the Commission tonight.
- Mr. Baza stated that he attended a conference call hosted by Secretary Kelley. The call resulted in the state's request for agencies to submit 2-3 priority projects in preparation that funds become limited.
- A SCAG report can be found on page 34.

C. California Department of Transportation (Caltrans)

- Ms. Wheeler introduced herself as the new interim Deputy Director of Caltrans District 11. Everyone welcomed her.
- Ms. Wheeler had the following updates:
- The I-8 CRCP Project is underway.
 - o Segment 1, is near El Centro from 0.6 mile west of Anderholt Road overcrossing to 0.5 mile east of the East Highline Canal Bridge. It was awarded to Coffman Specialties, Inc. on November 18, 2015. Construction began the first week of February 2016. Construction is expected to be completed in June 2017, which is one full year ahead from its original completion date.
 - o Segment 2, which is located 26 miles east of El Centro from 0.8 mile west of SR-98/I-8 separation to 0.6 mile east of the All American Canal, was awarded to Coffman Specialties, Inc., on December 15, 2015. Construction began in early March 2016 and is scheduled to be complete in July 2017, which is one full year ahead from its original completion date.
 - o Segment 3, near Winterhaven from 0.7 mile west of the SR-186/I-8 separation to 0.3 mile east of Fourth Avenue overcrossing, was awarded to Security Paving Company, Inc., on December 22, 2015. Construction began mid-March 2016 and is scheduled to be completed in early 2018.
- The remaining two segments were advertised in November 2016 and are scheduled for construction in the summer 2017. These two segments are:
 - o Segment 4, near El Centro from 0.6 mile west of I-8/SR-111 separation to 0.6 mile west of Anderholt Road overcrossing and from 0.5 mile east of the East Highline Canal Bridge to 0.8 mile west of I-8/SR-98 separation.
 - o Segment 5, near Winterhaven from 0.7 mile west of Ogilby Road overcrossing to 0.7 west
- The SR-98 / Cesar Chavez Widening Project contract approval anticipated for January 2017. Construction is scheduled to begin March 2017 and end in Spring 2018.
- Ms. Nava-Froelich inquired about the Two Rivers Rest Stop closure. She stated that the area is currently fenced and was interested in what it was being used for. Mr. Amen approached the podium and stated that currently Caltrans is using it as a storage facility for maintenance material.
- A full Caltrans report can be found on page 78 of the agenda.

- D. Commission Member Reports
- Ms. Beltran stated that Center St. and 2nd St. are currently under construction for road improvements.
 - Mr. Plancarte stated that he is happy to be at ICTC's meeting for the first time.
 - Ms. Nava-Froelich stated that the League of California Cities meeting is Thursday, February 2, 2017 at the Town Pump in Westmorland. Expansion improvements are being made to the Circle K in Calipatria. She also stated that the Calipatria School District recently contracted with the County to provide services to residents in Calipatria.
 - Mr. Wharton stated that construction is currently being completed on Palm Ave. He also stated that he appreciated being present.
 - Mr. Predmore stated that they will soon be having a ribbon cutting for their new \$15 million water treatment plant. He also invited all to attend the "Rib Cook Off" on Saturday, January 28, 2017.
 - Mr. Cardenas invited all to attend the City of El Centro's State of the City Address on January 31, 2017 at 8 a.m. at the Community Center in El Centro.

VI. ACTION CALENDAR

A. Rotation of Chair and Vice-Chair Positions

It was requested that the Commission take any appropriate action for the rotation and assignment of the Chair and Vice-Chair positions for 2017.

A Motion was made by [Kelley](#) to nominate Council Member Maria Nava-Froelich (Calipatria) as the Chair for 2017, seconded by [Cardenas](#), **Motion Carried unanimously.**

A Motion was made by [Cardenas](#) to nominate Supervisor Luis Plancarte (County of Imperial) as the Vice-Chair for 2017, seconded by [Kelley](#), **Motion Carried unanimously.**

B. Appointments to the SCAG Community, Economy and Housing Development Committee (CEHD) and the SCAG Energy and Environment Committee

Mr. Baza stated that Council Member Bill Hodge was interested in being appointed to the SCAG Community, Economic and Human Development (CEHD) Committee; Supervisor Luis Plancarte was interested in being appointed to the SCAG Energy and Environment Committee (EEC). Council Member expressed interest in serving on a SCAG Committee as an alternate.

It was recommended that the ICTC Commission take the following actions:

1. Appointed Supervisor Luis Plancarte (County of Imperial) to sit on the SCAG Energy and Environment Committee (EEC).
2. Appointed Council Member Bill Hodge (Calexico) to sit on the SCAG Community, Economic and Human Development (CEHD) Committee.
3. Appointed Council Member Ana Beltran (Calipatria) to sit on the SCAG Energy and Environment Committee (EEC).

A Motion was made by [Nava-Froelich](#), seconded by [Predmore](#), **Motion Carried unanimously.**

C. Appointment of an Alternate Member to the SANDAG Borders Committee

Mr. Baza stated that Mayor Pro-Tem Cheryl Viegas-Walker (El Centro), Council Member Bill Hodge (Calexico) and Supervisor Luis Plancarte (County of Imperial) all expressed interest in serving on the SANDAG Borders Committee as an alternate to Supervisor John Renison (County of Imperial).

It was recommended that the ICTC Commission take the following actions:

1. Appointed Supervisor Luis Plancarte (County of Imperial) to sit on the SANDAG Borders Committee as an alternate.

A Motion was made by Kelley, seconded by Nava-Froelich, **Motion Carried unanimously.**

VII. INFORMATIONAL CALENDAR

- A. Status of Call For Projects for Article 3, Bicycle and Pedestrian Project Funding for Fiscal Year 2016-17

Mr. Aguirre presented this item. He stated that ICTC issued a Call for Projects at the October 27, 2016 Technical Advisory Committee (TAC) Meeting for the FY 16-17 TDA Article 3 Bikes and Pedestrian Funding. All participants were provided a summary noting the funding allocation associated with their respective jurisdiction, in addition to being informed of the project submittal requirements. Said project submittals were to note the proposed project in addition to providing a cost estimate for the proposed project.

The funding allocation associated with all agencies is as follows:

Brawley	\$26,245
Calexico	\$34,689
Calipatria	\$12,235
El Centro	\$37,300
Holtville	\$13,750
Imperial	\$21,162
Westmorland	\$11,389
County	\$32,230

During the TAC Meeting, the participants were also informed that the submittal deadline associated with the Call for Projects was December 30, 2016. As of January 6, 2017 no applications were received. Funding allocations not requested will be accumulated for late requests by each jurisdiction. It was noted during the TAC meeting that agencies at times allow the balance to accumulate over various fiscal years to allow the agencies to facilitate a larger project.

This item was for informational purposes only.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, February 22, 2017 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

IX. ADJOURNMENT

- A. Meeting adjourned at 8:16 p.m. (Nava-Froelich/Cardenas) **Motion carried.**



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

January 19, 2017

Present:

Gordon Gaste	City of Brawley
Andy Miramontes	City of Brawley
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Isabel Alvarez	City of Imperial
Joel Hamby	City of Westmorland
Veronica Atondo	County of Imperial
Manuel Ortiz	County of Imperial

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Mark Baza	ICTC
Jack Fleming	City of El Centro
David Salgado	SCAG
Gustavo Gomez	The Holt Group
Beth Landrum	Caltrans
Kevin Hovey	Caltrans
Jack Fleming	City of El Centro
Joe Picazo Jr.	County of Imperial
Axel Salas	County of Imperial
Fernando Precichi	County of Imperial

1. The meeting was called to order by Chair Alvarez at 10:04 a.m. A quorum was present and introductions were made.
2. Election of Chair and Vice-Chair positions

A motion was made by [Hamby](#) and seconded by [Hagen](#) to nominate the City of Brawley as the Chair for 2017, **Motion Carried.**

A motion was made by [Alvarez](#) and seconded by [Gaste](#) to nominate the City of Holtville as the Vice-Chair for 2017, **Motion Carried.**

3. A *motion* was made to adopt the minutes for December 15, 2016, 2016, (Hamby/Alvarez) **Motion Carried.**

4. ICTC Updates / Announcements

➤ Transit Planning Updates (By David Aguirre):

- The Unmet Transit Needs (UTN) Public Hearing is scheduled for February 9, 2017 at 3 p.m. at the City of El Centro Council Chambers.
- The Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project Request for Proposals are due February 10, 2017. The study will be a comprehensive bus stop inventory inclusive of an assessment of supporting infrastructure, uniform bus stop signage and recommendations for technology based upgrades pertaining to real time route and schedule service information and kiosk upgrades. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies. In addition could be used to acquire and prioritize funding for future infrastructure and facility/equipment improvements.
- Mr. Aguirre stated that the TDA Article 3 Bike and Peds Call for Projects was presented at the October TAC meeting, however has not received any submittal and therefore is moving the deadline to the end of March 2017. Agencies can allow the balance to accumulate over various fiscal years to allow the agencies to facilitate a larger project. He stated that if any agency had questions regarding information of a submittal to contact him.

- The FY 2016/17 funding allocation associated with each agency is as follows:

Brawley	\$26,245
Calexico	\$34,689
Calipatria	\$12,235
El Centro	\$37,300
Holtville	\$13,750
Imperial	\$21,162
Westmorland	\$11,389
County	\$32,230

➤ Transportation Planning Updates (By Virginia Mendoza):

- The draft concepts for the Mobility Hubs Concept Designs Study for the intermodal facilities in the City of Brawley, Imperial Valley College and the City of El Centro have been posted on the ICTC website for feedback from project stakeholders. The project is anticipated to be completed by June 2017. For more information about the project or to access the draft concepts please visit the ICTC website at <http://www.imperialctc.org/mobility-hubs-strategy/>. Please forward any comments on the concept plans to Virginia Mendoza at virginiamendoza@imperialctc.org by no later than 5 p.m. on January 31, 2016.
- Regarding the Earmark Repurposing Projects, the FHWA has not taken any action for approval. Due to this, projects are programmed in outer year in SCAG's FTIP. As soon as FHWA approves the projects, ICTC member agencies will be notified.
- An agency RFA status was requested for FY 2016-17 RSTP and CMAQ projects. The table below indicates agency responses under status for each project. Agencies are encouraged to submit their RFA's to Caltrans Local Assistance by March/April 2017.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>RFA for Design expected to be submitted in the Spring</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>Pending RFA submittal</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>RFA for PE was submitted on 9-2-16 E-76 Issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Re-submitted RFA at the end of December 2016</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route Improvements	\$524	<i>Obligation completed, in award phase</i>
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>E-76 for ROW Issued 12-27-16 RFA for CON expected for March 2017 pending EPSP letter from ICTC</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON is in progress, submission expected January 2017</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA expected to be submitted in February</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City Limits	\$2,335	<i>Submitted RFA for CON</i>
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted in February</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA pending approval of FTIP Amendment 17-05</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from Holt Avenue to Heil Avenue in Seeley	\$237	<i>RFA pending approval of FTIP Amendment 17-05</i>
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA expected to be submitted in February</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>Pending RFA submittal</i>

➤ LTA Updates (By Virginia Mendoza):

- Ms. Mendoza requested that all agencies submit their project requests for the LTA Bond and provide a status report. She stated that the County of Imperial

and the City of Calipatria have spent all their funds. Mr. Gaste for the City of Brawley stated that they are planning to bid on a \$500k project soon. Both the cities of Calexico and Imperial had no update.

- Mr. Baza had the following announcements:
 - ICTC is hiring an engineer to assess the old Caltrans maintenance yard (on Adams) for transit facilities. This would be in addition to the transit yard on Ross Avenue.
 - ICTC is looking to move into the old Rabobank offices later this year.
 - ICTC in partnership with Caltrans and Customs and Border Protection (CBP) have met for discussions regarding the widening of the checkpoint at SR-86. ICTC staff may be submitting a request to the LTA Board for funding of the project in the future.
 - The Southern California Association of Governments (SCAG) requested a CRFC and CUFC project nomination list from all Regional Transportation Planning Agencies (RTPA). On January 10, 2017, ICTC reviewed the regional project list and submitted the following projects to SCAG:
 - Widen bridge over the All American Canal at the Calexico East POE: widen of bridge over the All American Canal to six lanes at the Calexico East Port of Entry
 - Intelligent Transportation Systems (ITS) Implementation at Calexico East POE: install border wait-time monitoring systems, radio frequency identification (RFID)/Bluetooth technology, and advanced traveler information systems
 - SR-98 widening from VV Williams Avenue to Rockwood Avenue: Widen SR-98 from 4 to 6 lanes from VV Williams Avenue to Rockwood Avenue
 - Forrester Road Corridor: Forrester Road bridge over the New River reconstruction, roadway realignment and operational improvements
 - Menvielle Road Widening: widen Menvielle Road from 2 to 4 lanes between Carr Road to SR-98

5. Cities and County Planning / Public Works Updates:

- City of El Centro: Mr. Campos stated that there will be an APA mixer at Inferno in Brawley on January 21, 2017 from 1:30 to 3:30 p.m. and includes a tour to the Salton Sea. He also stated that repairs are being done on 8th Street between 18th and Adams as part of the ATP program. Another project moving forward is the widening of La Brucherie Road. The City has acquired most of the properties. Project should begin late 2017.
- City of Westmorland: Mr. Hamby stated that N. Center Street RSTP project has been awarded.
- County of Imperial: Ms. Atondo stated that Forrester Road between Imler Road and Keystone Road would be closing from January 23 to March 10, 2017. She also stated that there are radio and newspaper announcements informing the public and a CMS board will be installed with 10 days of advertising.

6. SCAG Updates / Announcements: (By Mr. Salgado)

- SCAG is committed to highlighting excellence in sustainable planning efforts and development projects throughout the region. Each year SCAG honors projects which best exemplify the core principals of sustainability with awards at the annual Regional Conference and General Assembly. Eligible submittals include plans, projects, and programs completed

or adopted after January 1, 2013 and prior to December 20th, 2016. The criteria and nomination packet is available online. There are 6 award categories to include, Against All Odds, Integrated Planning, Collaborative Partnership, Healthy & Safe Communities, Green Region Initiative, and Active Transportation. Submittals were due January 23, 2017 by 2 p.m.

- A Regional Transportation Plan-Sustainable Communities Strategy (RTP-SCS) Amendment #1 Public Hearing was held at the SCAG Los Angeles Office on Wednesday January 18th, 2017 from 3:00 p.m. to 5:00 p.m. The hearing was provided via video conference throughout the SCAG region and in the Imperial County Office.
- The Sustainability Planning Grant Program award recipients will be announced at the SCAG Regional Council meeting in February. ICTC submitted an application for consideration for an Imperial County Regional Climate Plan. The County of Imperial Public Health also submitted an application for consideration.

7. Caltrans Updates / Announcements

- Ms. Landrum and Mr. Hovley, Caltrans staff was present. Ms. Landrum apologized that Local Assistance staff would not be present and the following updates were made.
- On January 1, 2017, California Streets and Highways Code Section 820.1 terminated and Caltrans stopped performing federal responsibilities for environmental decisions and approvals under the National Environmental Policy Act (NEPA) for highway projects in California, funded by the Federal Highway Administration (FHWA). Caltrans' NEPA Assignment will be suspended for up to 90 days and FHWA will handle federal NEPA responsibilities. Assembly Bill (AB) 28 (Frazier) was introduced at the 2017-2018 Regular Session when Legislature convened on December 5, 2016. The Legislature will consider AB 28 when they reconvene this month. The bill would add back Section 820.1 to the Streets and Highways Code, with provisions to waive immunity and consent to the jurisdiction of federal courts, but with sunset clause. Caltrans will again perform NEPA Assignment responsibilities once the waiver of immunity is back in place. There is no timeline available at this time.
- The County of Imperial and the Cities of Imperial and El Centro have projects that will soon be flagged for inactivity. Both cities should submit a project invoice to District 11 by February 20, 2017, if you have not done so.
- A Notice of Adverse Action was issued by the State Controller's Office (SCO) to the City of Calexico. The Single Audit Act and Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, require non-federal entities that expend equal to or in excess of \$500,000 in a fiscal year in federal awards have an audit performed in accordance with the Single Audit Act. The City missed the March 30, 2016 deadline to submit the June 30, 2015 fiscal year-end reports to SCO. Therefore, no additional funding will be authorized until SCO has informed the Caltrans DLAE of the agency's compliance with the requirements.
- Segments 1 and 2 of the I-8 CRCP rehabilitation project will be completed one year in advance of the original completion date.

8. General Discussion / New Business

- Bing Luu, Wishing Lima and Joseph Chua of Caltrans will be at the next TAC meeting.
- Next TAC meeting will be on February 23, 2017.

9. Meeting adjourned at 11:02 a.m.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

January 4, 2017

Present

Voting Attendees:

Letty Zuno – Chair	Access to Independence
Michael L. Hack – Vice-Chair	Consumer
Ted Ceasar	Consumer
Sofia Gonzalez	Area Agency on Aging
Mitzi Perez	ARC – Imperial Valley
Angie Pena	Work Training Center
Lorena Arambula	San Diego Regional Center
Angie Pena	Work Training Center
Kathleen Lang	California Health and Wellness
Kathi Williams	CTSA – ICTC
David Aguirre	CTSA – ICTC

Non-Voting Attendees:

Raul Martinez	Imperial County Public Health
Guillermo Gonzalez	ICTC
Cristi Lerma	ICTC
Kitty Gay	Imperial County Public Health
Cesar Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans
Narcisa Silva	IVT/IVT Access/IVT Ride/IVT MedTrans
Karla Pacheco	IVT/IVT Access/IVT Ride/IVT MedTrans
Helio Sanchez	IVT/IVT Access/IVT Ride/IVT MedTrans

1. Ms. Zuno called the meeting to order at 10:02 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for December 7, 2016, with one correction. **(Lang/Hack) Motion carried.**
3. CTSA Reports:

Mr. Aguirre had the following announcement(s):

- FTA Section 5310 Program Call for Projects was released on January 9, 2017, for capital and operation assistance. Training will be held at Riverside County Transportation Commission on January 11, 2017 from 1 p.m. to 4 p.m. for those that are interested in attending. This year grants will be required to be submitted online. If you will be applying and need assistance please contact Mr. Aguirre or Mr. Gonzalez for assistance and coordination so that your agency will achieve grant approval.

Mr. Gonzalez had the following announcement(s):

- An ADA certification and eligibility study was conducted in 2014 and it was adopted by the Commission. The ADA study identified six findings, one being that the client should perform

a self-assessment prior to obtaining an application. The assessment would allow the client to identify if the ADA Paratransit service meets his/her needs. Beginning on January 1, 2017, staff will be implementing this recommendation. If the client decides to pursue the service, they will need to come into the office to acquire an application and set up a follow-up interview. Transportation will be provided to the interview if needed. Ms. Williams provided some history regarding the ADA service. She stated that the new process will allow screening out individuals that can use the fixed route service. Mr. Ceasar inquired if this is for new people only. Ms. Williams stated that current certified individuals will be grandfathered. Ms. Lang inquired what the current application volume is. Mr. Gonzalez stated 25-30 per month. Ms. Vizcarra asked regarding the appeals process if a client is deemed not eligible. Ms. Williams stated that if a client is not eligible for the service the denial letter will include the appeals process and if an appeal is made, the American's with Disabilities Act Advisory Committee (ADDAC) which is an "Ad hoc" will be formed to review the appeal regarding service eligibility determination.

Ms. Williams had the following announcement(s):

- Charles Brockwell is no longer with First Transit. Cesar Sanchez will be the Acting General Manager for the next 6 days.
 - The Unmet Transit Needs (UTN) Hearing is scheduled for February 9, 2017 at 3 p.m. at the City of El Centro Council Chambers.
 - A Regional Bus Stop Inventory, Signage Replacement and Technology Assessment RFP will be released Friday, January 6, 2017. The requested services will provide ICTC with a comprehensive bus stop inventory that will include all 148 bus stops countywide, with a final product completed by September 2017.
4. FY 2017-18 Master Needs List
- There was discussion regarding a request from Area Agency on Aging to add to the Master Needs List an intercity IVT Ride bus from Heber to El Centro. Various members of SSTAC asked Ms. Gonzalez to demonstrate where the need is and to return to the Council with the request at that time. Currently on the Master Needs List is, "provide intracity IVT Ride services in the community of Heber during the summer months." No changes were made.
5. FY 2017-18 UTN Letter to the Hearing Panel
- Ms. Williams stated that the letter should be finalized in February.
6. Transit Operator Reports
- Imperial Valley Transit: Updates were given by Mr. Sanchez for the month of December
 - o Gold Line: 51 average passengers per day
 - o Saturdays: 1000 average passengers per Saturday
 - o Sundays: 492 average passengers per Sunday
 - o On December 23rd 1700 passengers rode for free as part of the Happy Holidays free day.
 - o On December 26th IVT had limited service and still had 1000 passengers on that day.
 - IVT Access: Updates were given by Ms. Pacheco for the month of December
 - o On time performance was 96%
 - o No Shows: 151
 - o Wheelchairs: 702
 - o Passenger Count: 2,376
 - o Weekdays: 103 passengers per week day
 - o Saturdays: 17 per Saturday
 - o Sundays: 9 per Sunday
 - o Late Cancellations: 14
 - o No-Shows: 151
 - o On December 23rd nine passengers rode for free as part of the Happy Holidays free day.
 - IVT Ride – Updates were given by Ms. Montemayor for the month of December
 - i. City of Brawley
 - o 60 or older or disabled can use this service with an ID card

- Passenger per revenue hour: 2.1
- On time performance was 99%
- Wheelchairs: 200
- Passenger Count: 793 weekday 34 average per day, Saturday 6 average per day
- 30 No-Shows

- ii. City of Calexico
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 98%
 - Passenger per revenue hour: 2.61
 - Wheelchairs: 419
 - Passenger Count: 1,670; weekday; 69 average per day, Saturday 15 average per Saturday and Sunday 23 average per Sunday
 - 35 No-Shows

- iii. City of El Centro
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 96%
 - Passenger per revenue hour: 2.2
 - Wheelchairs: 482
 - Passenger Count: 2,118; weekday; 93 average per day Saturday 14 average per Saturday

- iv. City of Imperial
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 97%
 - Passenger per revenue hour: 1.8
 - Passenger Count: 389; 16 average per week day; 6 average per Saturday
 - Wheelchairs: 30
 - 5 No-Shows

- v. West Shores
 - 60 or older or disabled can use this service with an ID card
 - On time performance was 100%
 - Tuesdays/Thursdays service – 9 service days
 - Passenger per revenue hour: 1.13
 - Wheelchairs: 0
 - Passenger Count: 57, average 6 per day

- IVT MedTrans – Updates were given by Mr. Helio Sanchez for the month of December
 - 401 registered clients
 - Transportation services to San Diego County medical facilities
 - All buses are now equipped with Wi-Fi services
 - On time performance was 100%
 - Passenger per revenue hour: 1.37
 - Wheelchairs: 11
 - Late Cancellations: 0
 - No-Shows: 2
 - Passenger Count: 390
 - Primary: 236
 - Personal Care Attendant (PCA): 144

7. General Discussion

- There was none.

8. Adjournment

- Meeting adjourned at 11:10 p.m.
- Next meeting will be on February 1, 2017.

V. REPORTS

- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REPORT
- C. CALTRANS REPORTS



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Memorandum

Date: February 3, 2017
To: ICTC Commission
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the Committee Meeting on February 8, 2017.

- 1) **ICTC Commission Chair and Vice-Chair for 2017:** At the January 25, 2017 Commission meeting a New Chair and Vice-Chair were selected for 2017. Mayor Maria Nava-Froelich (City of Calipatria) was selected as the Chair and Supervisor Luis Plancarte (County of Imperial) was selected as the Vice-Chair. They are replacing previous Chair Mayor James Predmore (City of Holtville) and previous Vice-Chair Council Member (retired) Doug Cox (City of Imperial). The Commissioners, ICTC Executive Director and staff are greatly appreciative of their service as Chair and Vice-Chair for the 2016 calendar year.
- 2) **SCAG Policy Committee and SANDAG Borders Committee Appointments:** At the January 25, 2017 Commission meeting the following appointments were made by the Commission.
 - a) Appointed Supervisor Luis Plancarte (County of Imperial) to sit on the SCAG Energy and Environment Committee (EEC).
 - b) Appointed Council Member Bill Hodge (Calexico) to sit on the SCAG Community, Economic and Human Development (CEHD) Committee.
 - c) Appointed Council Member Ana Beltran (Calipatria) to sit on the SCAG Energy and Environment Committee (EEC).
 - d) Appointed Supervisor Luis Plancarte (County of Imperial) to sit on the SANDAG Borders Committee as an alternate to current representative, Supervisor John Renison.
- 3) **California-Mexico Border Relations Council:** The Council held their first meeting of 2017 in Imperial Valley on January 31, 2017 in the City of Calexico. Executive Director Mark Baza was asked to present an overview of our Imperial-Mexicali Ports of Entry and a status of projects and plans.

The California-Mexico Border Relations Council was created through Assembly Bill (AB) 3021 (Núñez, 2006). The Secretary for Environmental Protection serves as the Council Chair. The Council provides an annual update on California-Mexico activities and programs to the Legislature and is the central organizing body overseeing and collaborating on California-Mexico border issues. The Council has the potential to identify new Border priorities and fundable projects in the areas of infrastructure, trade, environment, health and security while supporting current and ongoing activities such as the Border Governors Conference, trade missions, border workgroups, and coordinating specific future projects with Mexico.

- 4) **IVT RIDE:** ICTC and transit operator staff have started an evaluation and review process of the performance data for the first three years of operations. The review will focus primarily on the Brawley, Calexico, Imperial and Westshores areas, as the City of El Centro service did not begin until July 1, 2016. The next step will be to meet with City staff and the Paratransit Coordinating Committee (PCC) in March to develop recommendations

for service adjustments. If there are any service adjustments it is likely they would be for Commission consideration in May/June, which then could be effective as soon as July 1, 2017.

- 5) **Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project Request for Proposals:** On January 6th, ICTC issued the Request for Proposals (RFP) to complete the “Regional Bus Stop Inventory, Signage Replacement and Technology Assessment” project. The requested services will provide ICTC with a comprehensive bus stop inventory inclusive of an assessment of supporting infrastructure, uniform bus stop signage and recommendations for technology based upgrades pertaining to real time route and schedule service information and kiosk upgrades. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies, and that can be used to acquire and prioritize funding for future infrastructure and facility/equipment improvements. The project budget is established in the FY 2015-16 ICTC Overall Work Plan and Budget. ICTC staff will request a member agency staff person from the County Department of Public Works to participate in the proposal, evaluation and scoring process in February.
- 6) **IVT Transit Services Maintenance Audit Request for Proposals:** On December 14th, ICTC issued the Request for Proposals (RFP) to complete an annual maintenance audit for the IVT fleet. The requested services will provide ICTC with a comprehensive review annually of the care and maintenance performed on the 53 transit vehicles now owned by ICTC. The project goal is to have an annual report for use by ICTC that can be used to manage fleet resources and insure compliance with industry practices and contractual requirements.
- 7) **Update to the 2011 Short Range Transit Plan (SRTP) Request for Proposals:** ICTC staff are developing a Request for Proposals (RFP) for release in late March to complete an update to the 2011 Short Range Transit Plan (SRTP). This is a planning document that identifies transit services and capital improvements over the next three to five year period, with expected available resources. The project unfolds over an approximately 12 month period. The goal is to have an updated report with bilingual public participation. Special Planning Emphasis Areas anticipated in the report include but are not limited to: a review of transit service options on the West side of the Salton Sea, expansion of IVT RIDE into other member agencies’ service areas and expansion of the IVT Blue, Green and Gold lines for Saturday and Sunday services. The project budget is established in the FY 2016-17 ICTC Overall Work Plan and Budget.
- 8) **Westshores Transit Opportunities:** In Preparation for the Short Range Transit Plan, staff is exploring transit connection opportunities with Sunline Transit that serves the Coachella Valley region, and pursuing grant opportunities for interregional transit services to/from Westshores and Coachella. A meeting is tentatively scheduled with SunLine Transit Agency in February.
- 9) **State Route 86 (Northbound) Border Patrol Checkpoint:** ICTC has initiated discussions with management and staff with Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at this very busy checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way. A meeting was held on July 20th with all of the above stakeholders. Following the meeting input, Border Patrol drafted concept alternatives to meet short-term and mid-term needs. A second meeting was held on October 24, 2016, concept alternatives were reviewed. Discussion determined the need to develop a streamlined feasible option for possible funding from the Measure D Regional Highway Set-aside fund. The follow-up meeting was held on December 20, 2016. All parties agreed to a concept that has potential to be cost-effective. Caltrans Traffic Operations has completed a draft concept that would include four canopied inspection lanes (allowing two inspection lanes for vehicles and two inspection lanes for trucks) and improved secondary inspection, impound and employee parking areas. The concept has been emailed to USCBP to expedite review and then cost estimates will be estimated by Caltrans. Another meeting is anticipated for late February.
- 10) **Imperial Mexicali Binational Alliance Meeting:** On January 26, 2017 the Imperial Mexicali Binational Alliance (IMBA) held its bimonthly meeting at CETY’s University in Mexicali. During the IMBA meeting an update was given by SIDUE and ICTC regarding the Calexico West/Mexicali I Port of Entry. A presentation was provided by Caltrans on the Fresh Look at Impacts of Border Delays at California-Baja California Ports of Entry’s study. The next meeting is scheduled for March 17, 2017 at Imperial Palms Resort. The meeting will be included as part of the Imperial Valley Economic Development Corporation’s Annual Renewal Energy Summit.

- 11) **Local Transportation Authority – FY 2015/16 Audit:** The LTA Board adopted the FY 2015/16 Audit on January 25, 2017.
- 12) **Unmet Transit Needs Hearing for FY 2017-18:** The FY 2017-18 Unmet Transit Needs Public Hearing is scheduled on February 9, 2017 at 3:00 p.m. The hearing will take place at the El Centro City Council Chambers in El Centro. Participating agencies include the Cities of Brawley, El Centro, Calexico and the County of Imperial. Alternates include the Cities of Holtville and Westmorland.
- 13) **Critical Rural Freight Corridors (CRFC) and Critical Urban Freight Corridors (CUFC):** The Southern California Association of Government (SCAG) requested a CRFC and CUFC project nomination list from all Regional Transportation Planning Agency (RTPA). On January 10, 2017, ICTC reviewed the regional project list and submitted the following projects to SCAG:

Project Description	Designation
Widen bridge over the All American Canal at the Calexico East POE: widen of bridge over the All American Canal to six lanes at the Calexico East Port of Entry	CRFC
Intelligent Transportation Systems (ITS) Implementation at Calexico East POE: install border wait-time monitoring systems, radio frequency identification (RFID)/Bluetooth technology, and advanced traveler information systems	CRFC
SR-98 widening from VV Williams Avenue to Rockwood Avenue: Widen SR-98 from 4 to 6 lanes from VV Williams Avenue to Rockwood Avenue	CUFC
Forrester Road Corridor: Forrester Road bridge over the New River reconstruction, roadway realignment and operational improvements	CRFC
Menvielle Road Widening: widen Menvielle Road from 2 to 4 lanes between Carr Road to SR-98	CRFC

- 14) **Senior Appreciation Day:** The Senior Appreciation Day is an annual event hosted by the County’s Area Agency on Aging. IV Transit, IVT Access, IVT Ride, IVT MedTrans participated and promoted our transportation services to seniors and caregivers on January 25, 2017. The transit staff had a booth where they provided service branded giveaways i.e. keychains etc. and answered any questions regarding our transportation services.
- 15) **Regional Mobility Hubs Strategy for Imperial and San Diego:** This project funded by Caltrans will develop a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. This project is led by SANDAG in collaboration with ICTC. The focus of the plan will be to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Mobility hubs can help maximize the capital investment in transit services and support the emphasis on smart growth and transit-oriented development.

The Consultant has completed draft Mobility Hub Concept Designs for the intermodal facilities in the City of Brawley, Imperial Valley College and the City of El Centro. The draft concept designs will be distributed for feedback from project stakeholders. The project is anticipated to be completed by June 2017. For more information about the project or to access the draft concepts please visit the ICTC website at <http://www.imperialctc.org/mobility-hubs-strategy/>. Comments on the mobility hub concepts were submitted to the consultant team by February 1, 2017. Virginia Mendoza, Project Manager

- 16) **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). Caltrans and ICTC are finalizing a preferred location and any improvements necessary for installation of the bench and shelter. Project is in design phase. Construction will begin and completed in late 2017.
- 17) **Heber Bus Stop & Pedestrian Access Improvements on State Route 86:** The community of Heber has had a need to improve pedestrian and bus stop access along State Route 86. The ICTC Commission granted the use

of Regional Set-Aside Local Transportation Account (LTA) funds for the project. Caltrans has served as the project lead; the first phase will begin in January and completed February 2017. Phase 2 is scheduled for completion in June/July 2017 and Phase 3 in October/November 2017. Community outreach will be necessary prior to initiating construction in Phase 2 and 3 as road closures and detours will be necessary.

- 18) **Repurposing Demo Funds:** The Federal Highways Administration (FHWA) passed the Consolidated Appropriations Act, 2016 which allows State to repurpose any earmark that was designated on or before September 2005. All states are still waiting for approval of the repurposing of project lists from FHWA possibly in mid to late February 2017. For Imperial County this is an opportunity to preserve over \$6 million for the following projects:

Sponsoring Agency	Demo Description	Demo Amount (\$)
City of Brawley	Rio Vista Avenue between Allen Street and Cattle Call Drive, in the City of Brawley, Imperial County.	\$86,554.81
City of Holtville	Pavement Improvements. 6th Street between Holt Ave and Melon Avenue in the City of Holtville, Imperial County.	\$18,185.95
ICTC/Caltrans	Road Widening on SR98, from Rockwood Ave to Ollie Ave in the City of Calexico, Imperial County	\$3,594,849.51
Imperial County	Street paving, drainage and ADA sidewalk improvements on Heber Avenue from Highway 86 to Correll Road and south of Highway 86 to Fawcett Road	\$1,017,400
Imperial County/IV Desert Museum	Conservation easement, access improvements and parking facilities at the Desert museum, Imperial County	\$719,920.75
San Diego State University – IV Campus	Parking lot paving and ADA access improvements on CA-78 in the City of Brawley, Imperial County.	\$719,920.75
	TOTAL	\$6,156,831.77

- 19) **2016 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS), Amendment #1:** The Southern California Association of Governments (SCAG) has approved the regional 2016 RTP/SCS that has been accepted by the Air Resource Board. SCAG developed the RTP/SCS in collaboration with ICTC, other County Transportation Commissions, and local governments from the six county Southern California region through a bottoms-up, collaborative process. The RTP/SCS addresses many challenges including projected growth, changing demographics, climate change adaption, housing needs, and transportation demands.

SCAG has opened Amendment 1 of the 2016 RTP/SCS for any changes to existing projects or adding new projects. Projects listed in the RTP/SCS must be of regional significance and increase the road capacity. ICTC has received a request to submit 3 projects as part of Amendment 1. The amendments are necessary to our ability to fund and complete these projects if funding is made available. At their January 5th meeting SCAG Regional Council approved the release of the draft amendment for 30 day public review.

Lead Agency	Project Description	Project Type
City of El Centro	Imperial Avenue Extension South – new roadway from I-8 to McCabe Road	New project
County of Imperial	Menvielle Road Widening, from 2 to 4 lanes between Carr Road to SR-98	New project
ICTC	Expansion of the Calexico East Port of Entry – increase Commercial Vehicle Lane inspection lanes and booths from existing 3 to 6 lanes and booths; and widen bridge over the All American Canal	Existing project – amending project timeline

- 20) **RSTP and CMAQ Obligation:** The table below is a list of all FY 2016-2017 Congestion Mitigation Air Quality (CMAQ), Regional Surface Transportation Program (RSTP), and Active Transportation Program (ATP) that are pending request for allocations (RFA). For ease of receiving approvals, the local agency RFA's should be submitted to Caltrans Local Assistance in March/April 2017.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>RFA for Design expected to be submitted in the Spring</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>Pending RFA submittal</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>RFA for PE was submitted on 9-2-16 E-76 Issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Re-submitted RFA at the end of December 2016</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route Improvements	\$524	<i>Obligation completed, in award phase</i>
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>E-76 for ROW Issued 12-27-16 RFA for CON expected for March 2017 pending EPSP letter from ICTC</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON is in progress, submission expected January 2017</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA expected to be submitted in February</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City Limits	\$2,335	<i>Submitted RFA for CON</i>
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted in February</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA pending approval of FTIP Amendment 17-05</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from Holt Avenue to Heil Avenue in Seeley	\$237	<i>RFA pending approval of FTIP Amendment 17-05</i>
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA expected to be submitted in February</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>Pending RFA submittal</i>
		Total	\$9,978	

- 21) **Funding for Phase II of the Calexico West Port of Entry Project in the President's FY17 Budget – Press Release (Summary):** (February 9, 2016) – Rep. Juan Vargas (CA-51) announced the inclusion of \$248 million for the Calexico West Land Port of Entry (LPOE) reconfiguration and expansion project in the Fiscal Year (FY) 2017 budget released today. If approved, the funding would be sufficient to complete the project.” As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration

(GSA) began construction for Phase 1 in December 2015 with completion scheduled for January 2018. Phase II funding is pending Congressional approval.

As part of the POE Expansion project, traffic will be rerouted from the existing roadways to SR-98 and Cesar Chavez Boulevard which are not designed to handle the high volumes of traffic associated with the border travel. As result, ICTC submitted a 2016 TIGER grant in the amount of \$12,046,400 to improve SR-98 and Cesar Chavez Boulevard. Improvements will include widening, signalization, channelization, lighting, pedestrian/bicycle and ADA improvements. The TIGER grant application was submitted on April 29, 2016. TIGER awards were approved by the U.S. Department of Transportation in July 2016 and ICTC did not receive an award.

- 22) **Calexico East Commercial Vehicle Port of Entry Expansion Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The project is a proposed public-private partnership for the construction costs of the freight elements of the Calexico East Expansion that include: bridge expansion, commercial vehicle primary inspection booths and road construction totaling \$30 million. The California Environmental Protection Agency Air Resources Board has reviewed the project ideas submitted and presented pilot project concepts at the Sustainable Freight Action Plan workshop held on February 1, 2016. The concepts presented in the workshop included “Advanced Technology Truck Fast Lane (Border)”. Additionally in December 2015, Safer Community Foundation, Inc. in partnership with the County of Imperial and ICTC submitted the expansion proposal to Customs and Border Protection through their “559 Donation Authority.” In addition to the Sustainable Freight Action Plan submittal, ICTC also submitted a FASTLane grant application on April 14, 2016 and a 2016 TIGER program on April 29, 2016.

The 559 Donation proposal was not approved due to concerns related to the toll collections within federal property. The discretionary grant application submittals for FASTLane and TIGER grant programs were also not successful for this year’s grant programs. All stakeholders are considering options that will address federal agencies concerns. ICTC is pursuing discretionary grant funding for the bridge expansion, 3 new truck inspection lanes and Intelligent Transportation System (ITS) technologies.

- 23) **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The consultant team is completing the development of the survey instrument that will be used in all 6 POEs.
- 24) **State Legislation for Transportation Funding and the National Environmental Policy Act:** Assemblyman Jim Frazier has introduced a new bill and funding package for \$6 billion to repair maintain our state and local roads, improve our trade corridors, and support public transit and active transportation. See attached summary and supporting documentation as prepared by the Self Help Counties Coalition (SHCC). Additionally, an urgent provision permanently extends the existing National Environmental Policy Act (NEPA) delegation to Caltrans – this is very critical to our federal-aid funded projects as Caltrans currently assist us in streamlining the review and approval of our local projects, such as projects with CMAQ, RSTP, HSIP, federal earmark funds, etc. If this element is not approved, our local projects may be delayed so significantly that could result in the loss of funds to our region. See attached bill summaries.

25) **Meetings attended on behalf of ICTC:**

- January 13, 2017 – Smart Border Coalition Meeting in San Diego
- January 18, 2017 – Cross-Border Vision for 2017 Luncheon in San Diego
- January 18, 2017 – CHP Commercial Industry Day in Calexico (attended by staff)

- January 20, 2017 – Mobility 21 Board Meeting (Joint with Advisory Board) in Los Angeles
- January 20, 2017 – County Transportation Commission CEOs'/SCAG Meeting in Los Angeles
- January 24, 2017 – 2nd Quarter ICTC - YCIPTA - Quechan Transit Administration meeting in Yuma, Arizona
- January 26, 2017 – Imperial Mexicali Binational Alliance meeting in Mexicali, Mexico
- January 28, 2017 – SANDAG Borders Committee in San Diego
- January 30, 2017 – 2017 California Freight Investment Program Guidelines Workshop in San Diego
- January 31, 2017 – California Mexico Border Council in Calexico
- February 2, 2017 – SCAG Regional Council Meeting in Los Angeles
- February 2, 2017 – League of California Cities, Imperial County Division meeting in Westmorland

AB XXX (Frazier) Transportation Funding Package

- A \$6 billion annual funding package to repair and maintain our state and local roads, improve our trade corridors, and support public transit and active transportation.
- A \$706 million repayment of outstanding transportation loans for state and local roads.
- Eliminates the BOE "true up" that causes funding uncertainty and is responsible for drastic cuts to regional transportation projects.
- Indexes transportation taxes and fees to the California CPI to keep pace with inflation.
- Includes reforms and accountability for state and local governments to protect taxpayers.
- Streamlines transportation project delivery to help complete projects quicker and cheaper.
- Protects transportation revenue from being diverted for non-transportation purposes.*
- Helps local governments raise revenue at home to meet the needs of their communities.*

New Annual Funding

- **State** -- \$1.9 billion annually for maintenance and rehabilitation of the state highway system.
- **Locals** -- \$2.4 billion annually for maintenance and rehabilitation of local streets and roads.
- **Regions** -- \$577 million annually to help restore the cuts to the State Transportation Improvement Program (STIP).
- **Transit** -- \$563 million annually for transit capital projects and operations.
- **Freight** -- \$600 million annually for goods movement.
- **Active Transportation** -- \$80 million annually, with up to \$150 million possible through Caltrans efficiencies, for bicycle and pedestrian projects.
- Constitutional Amendment to help locals raise funding at home by lowering the voter threshold for transportation tax measures to 55 percent.*

Reforms and Accountability

- Restores the independence of the California Transportation Commission (CTC).
- Creates the Office of Transportation Inspector General to oversee all state spending on transportation.
- Increases CTC oversight and approval of the State Highway Operations and Protection (SHOPP) program.
- Requires local governments to report streets and roads projects to the CTC and continue their own funding commitments to the local system.

Streamlining Project Delivery

- Permanently extends existing CEQA exemption for improvements in the existing roadway.
- Permanently extends existing federal NEPA delegation for Caltrans.
- Creates an Advance Mitigation program for transportation projects to help plan ahead for needed environmental mitigation.

New Annual Funding Sources

- Gasoline Excise Tax -- \$1.8 billion (12 cents per gallon increase)
- End the BOE "true up" -- \$1.1 billion
- Diesel Excise Tax -- \$600 million (20 cents per gallon increase)
- Vehicle Registration Fee -- \$1.3 billion (\$38 per year increase)
- Zero Emission Vehicle Registration Fee -- \$21 million (\$165 per year starting in 2nd year)
- Truck Weight Fees -- \$500 million (return to transportation over five years)
- Diesel Sales Tax -- \$263 million (increase increment to 5.25%)
- Cap and Trade -- \$300 million (from unallocated C&T funds)
- Miscellaneous transportation revenues -- \$185 million

Keeping Promises and Protecting Revenues

- One-time repayment of outstanding loans from transportation programs over two years. (\$706 million)
- Return of half of the truck weight fees to transportation projects over five years. (\$500 million)
- Constitutional amendment to ensure new funding cannot be diverted for non-transportation uses.

**These provisions will be in companion bills.*

**Revenue estimates using 2016 LAO funding projections and \$500 million weight fee return in 2021*



Self-Help Counties Coalition

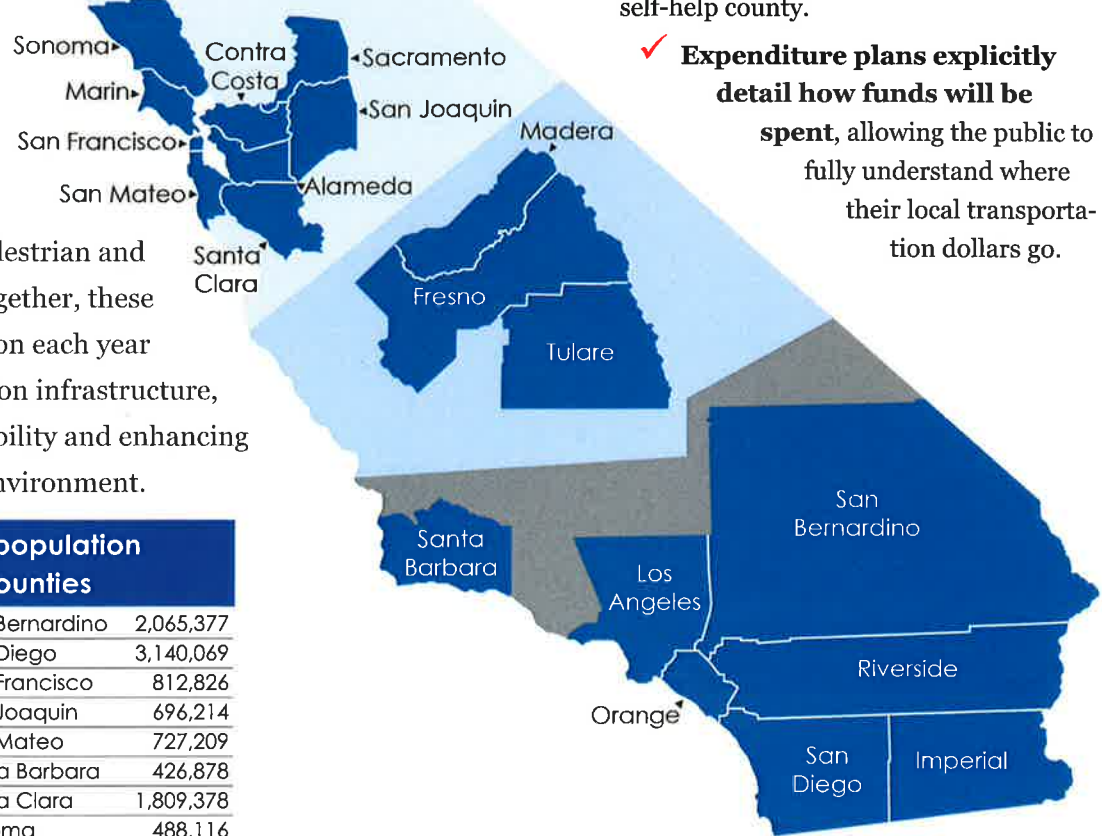
Locally Funded Transportation Investments



California's Economy Fueled by Local Sales Tax Measures

THROUGHOUT California, 19 county transportation agencies have formed the Self-Help Counties Coalition (SHCC). Californians depend on these agencies for accessible, safe, innovative and cutting-edge transportation solutions. Each county delivers voter-approved (by super-majority) transportation sales tax measures that fund transit, highway, freight, bicycle, pedestrian and other mobility programs. Together, these counties pump \$3 to \$4 billion each year into California's transportation infrastructure, creating jobs, expanding mobility and enhancing local communities and the environment.

IN CALIFORNIA, 19 Self-Help Counties will fund over \$95 billion of voter-approved transportation investments by mid-century, pumping \$3 to \$4 billion each year for essential transportation programs and projects.



- ✓ **Self-Help Counties create and maintain jobs** for transportation infrastructure, operations and maintenance.
- ✓ The SHCC provides a **reliable and stable funding stream** that far outstrips state and federal funding on an annual basis.
- ✓ The SHCC has **extensive accountability** measures and local elected official oversight on all taxpayer's dollars.
- ✓ The public has **direct access to local decision-makers**, and public meetings are held each month throughout the state with public opportunities to participate in every self-help county.
- ✓ **Expenditure plans explicitly detail how funds will be spent**, allowing the public to fully understand where their local transportation dollars go.

81% of California's population is in Self-Help Counties

Alameda	1,529,875	San Bernardino	2,065,377
Contra Costa	1,066,096	San Diego	3,140,069
Fresno	942,904	San Francisco	812,826
Imperial	177,057	San Joaquin	696,214
Los Angeles	9,889,056	San Mateo	727,209
Madera	152,925	Santa Barbara	426,878
Marin	255,031	Santa Clara	1,809,378
Orange	3,055,745	Sonoma	488,116
Riverside	2,239,620	Tulare	449,253
Sacramento	1,436,105	TOTAL: 31 Million	

Local Funding for Major Transportation Initiatives

CALIFORNIA REPRESENTS

the United States' largest economy, and the ninth largest in the world. Its diverse industries range from agriculture to mining to biotechnology to the Internet — all of which support the state's economic strength. Each industry relies on a backbone of transportation to move its people, goods and services. Local sales tax dollars represent a stable fund source to finance critical transportation programs and projects, despite volatile federal and state funding. The Self-Help Counties spend a small portion of the sales tax on administration. The majority of sales tax expenditures result in:

- ✓ **Job creation:** Local sales tax dollars are pumped back into the local economy through contracts with local firms. Transportation system improvements require the services of architects, engineers, construction workers, project managers and other professionals. High-quality, efficient transportation systems attract and retain businesses in California.
- ✓ **Mobility:** The Self-Help Counties invest in multimodal transportation that provides choices for the traveling public — from express bus services, pathways for bicyclists and pedestrians, and public transit for youth, seniors and people with disabilities, to road and highway investments — Self-Help Counties move people, goods and services that are vital to the quality of life and economic strength of California.

* Figures are based on projections from the individual Self-Help Counties; each has a different basis for projecting dollar values.

- ✓ **Technological innovation:** Implementing technologies on heavily traveled roadways such as express lanes, adaptive ramp metering, real-time signage, monitoring and incident management reduces congestion and travel time and improves safety. Throughout California, the SHCC is implementing state-of-the-art transportation solutions.



Technical innovations reduce congestion, reduce travel time and improve air quality.

- ✓ **Community vitality:** Reinvesting local dollars back into communities attracts additional funding resources. Leveraging these local dollars allows counties to complete major capital infrastructure projects, operate public transit and paratransit services and focus on transit oriented development to revitalize communities and meet the needs of people at all income levels.



Local dollars reinvested help meet the transportation needs of the community.



Providing multimodal alternatives to driving reduces greenhouse gas emissions.

- ✓ **Sustainability:** Multimodal investments — bicycle and pedestrian improvements, public transit and paratransit for seniors and people with disabilities — support greenhouse gas reduction mandates in California Assembly Bill 32, the Global Warming Solutions Act, and California Senate Bill 375, the Sustainable Communities and Climate Protection Act of 2008. These investments also support Sustainable Communities Strategies across the state.

Self-Help Transportation Spending in California

Based on the Self-Help Counties' expenditure plans, over \$95 billion will be infused in California's transportation infrastructure from local transportation sales tax measures over the next 28 years. These figures are based on the individual projections from the counties.

Self-Help Transportation Spending in California*	
Capital Projects	\$45.9B
Local Streets & Roads	\$23.9B
Mass Transit	\$17.6B
Paratransit	\$3B
Express Bus	\$1.8B
Bicycle & Pedestrian	\$1.3B
Program Administration	\$997.6M
Other	\$908.1M
Transit Oriented Development	\$264.4M
TOTAL:	Over \$95B

Transportation Needs Rise While Funding Declines



Averting a Transportation Fiscal Cliff

Exponential population growth, climate change legislation to reduce greenhouse gas emissions and a growing economy are increasing the demand for transportation services, despite diminishing financial resources. Statewide voters have funded transportation by passing infrastructure bonds, some countywide sales taxes and other local measures to help meet basic, ongoing transportation needs. But, these sources are time-limited. Most Proposition 1B Bond projects are under construction and will be complete within two years, many sales tax measures have delivered promises to voters early, and others have been thwarted by the current two-thirds voter threshold requirement to pass new sales tax measures. At a time when needs are growing, transportation funding is heading toward a cliff.

FUND REVENUES WILL ONLY MEET ABOUT 45 PERCENT OF NEED

According to the 2011 Statewide Transportation System Needs Assessment, total transportation system costs will be \$538.1 billion (from 2011 to 2020), and the estimated revenues from all sources is \$242.4 billion, only 45 percent of what's needed. This includes an estimated \$158.4 billion in local revenues.

TWO-THIRDS MAJORITY SPECIAL TAX THRESHOLD OBSTRUCTS TRANSPORTATION PROGRESS

Two measures failed passage in November 2012 — depriving counties of much needed funding for transportation infrastructure, maintenance and operations.

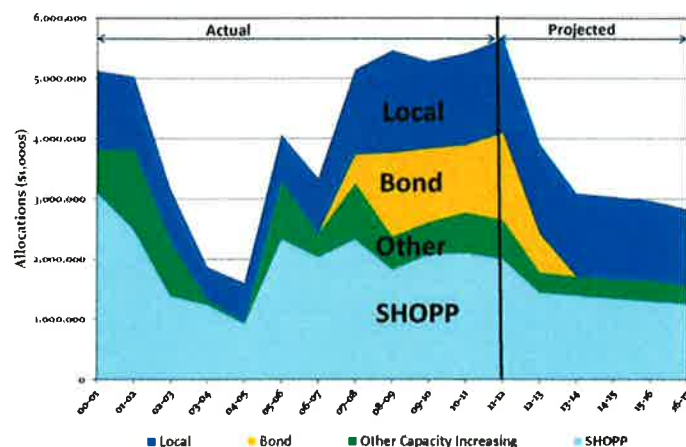
Alameda County: Measure B1, an \$8 billion extension and half-cent augmentation of a half-cent sales tax for transportation did not pass:

Votes required: 66.67 percent
 Votes received: 66.53 percent

Los Angeles County: Measure J, a \$90 billion 30-year extension of a half-cent sales tax for transportation did not pass.

Votes required: 66.67 percent
 Votes received: 66.11 percent

Actual and Estimated Transportation Expenditures Dramatically Decline¹



Ongoing challenges

A growing economy coupled with new legislative mandates requires a transportation system that is reliable, efficient and clean. At the state and federal levels, transportation funding is on the decline, while maintenance, transit operations and capital investments to meet growing travel demands are on the rise. The federal Highway Trust Fund has had to borrow almost \$50 billion since 2008 to meet authorized expenditures. MAP-21, the federal transportation bill, did not increase revenues for transportation, nor address a future funding mechanism to create a reliable funding stream.

If the U.S. fails to increase infrastructure investments between now and 2020, the nation will lose:²

- \$3.1 trillion in gross national product.
- \$1.1 trillion in trade.
- \$3,100 per year in personal disposable income.
- \$2.4 trillion in consumer spending.
- Over 3.1 million jobs.



As people live longer and the population increases exponentially, the demand for public transportation is becoming more difficult to meet.

LOCAL FUNDING FOR MAJOR TRANSPORTATION INITIATIVES

California is one of the largest economies in the world and growing. Local sales tax dollars represent a stable fund source to finance critical transportation programs and projects, despite volatile federal and state funding.

SELF-HELP COUNTIES COALITION

- 19 counties in the SHCC represent 81 percent of California's population.
- SHCC funds critical transportation investments — \$3-4 billion per year.
- California SHCC member agencies are accountable to voters.
- SHCC agencies deliver transportation that Californians depend on every day.

¹"Preliminary Review of the Governor's Proposed 2013-14 State Budget," California State Assembly, January 31, 2013.

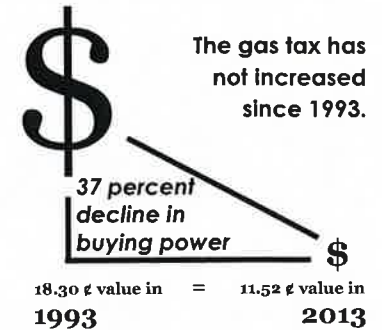
²"The Impact of Current Infrastructure Investment on America's Economic Future," ASCE.

Gas Tax Loses Buying Power

State and federal revenue streams for transportation are primarily funded through the fuel tax, which hasn't increased since 1993. According to the federal Department of Labor's statistics inflations calculator, the gas tax in 2013 has lost almost 37 percent of its buying power since 1993. Higher fuel efficiency vehicles, increases in electric vehicle use (which do not pay any gas tax) and changes in vehicle use patterns all affect the current revenue stream and foreshadow continuing declines in fuel tax receipts for future transportation investments.

Even though vehicle miles traveled in California have increased by 25 percent and fuel prices have fluctuated significantly in that same time period, the California gas tax remains flat with no index to inflation. Combined with recent sales tax measure losses, this creates serious transportation and economic issues.

Value of Gas Tax Over Time



Ways to increase transportation funding

As local governments take on more fiscal responsibility for their transportation systems, supporting key legislation that increases transportation funding is critical. Ways to increase funding include:

- ✓ **Lower the two-thirds majority:** Support bills that decrease the voter threshold for transportation sales tax measures. This will support passage of measures to fund transportation investments that far exceed available state and federal sources.
- ✓ **Support cap-and-trade:** Ensure that cap-and-trade funding for transportation is commensurate with the green house gas emissions of the transportation sector (38 percent statewide) to support projects and programs that protect the environment, reduce emissions and spur economic growth.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

818 West 7th Street, 12th Floor, Los Angeles, CA 90017 T: (213) 236-1800 F: (213) 236-1825

Memorandum

Date: Wednesday February 8, 2017
To: ICTC Management Committee Meeting
From: David Salgado, Regional Affairs Officer
Re: **Southern California Association of Government's Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Management Committee Meeting February 8, 2017.

1. **SCAG 2017 Sustainability Grant Program** – Two regional projects were selected under the SCAG 2017 Sustainability Grant Program (SPG). The Imperial County Transportation Commission submitted an application for the development of a Regional Climate Action Plan (CAP) and the County of Imperial Public Health Department submitted an application for a Safe Routes to School (SRTS) Safety and Encouragement Campaign. Both projects were awarded under SCAG's 2016-17 SPG Call for projects and were approved at the February 2nd monthly Regional Council (RC) Meeting. The project awards can be found in the February 2nd, 2017 SCAG RC Agenda. Combined the projects account for \$400,000 awarded to Imperial County.
2. **SCAG Policy Committee Appointments-** The Imperial County Transportation Commission (ICTC) took action to formally appoint members from the ICTC to SCAG Policy Committees at the January ICTC Meeting held January 26, 2017. Calexico Councilman Bill Hodge was appointed to the Community, Economic and Human Development Committee. Also appointed was City of Westmorland Councilperson Ana Beltran who will serve on Energy and Environment Committee. Imperial County Supervisor Luis Plancarte's appointment to the SCAG Energy and Environment Committee was formalized as well. Supervisor Plancarte also serves as the SCAG Regional Council Rep for the County of Imperial, replacing former Supervisor and Commissioner Jesus "Jack" Terrazas.

The SCAG Committees generally meet on the first Thursday of each month at 10 AM at their downtown Los Angeles office. SCAG does provide reimbursement for travel expenses. For more information contact David Salgado, SCAG Regional Affairs Officer at salgado@scag.ca.gov or 760-353-7800.

3. **2017 SCAG Regional Conference and General Assembly:** Please save the date of May 4th and 5th! SCAG will be having the 2017 GA at the J.W. Marriot Desert Springs Resort and Spa in Palm Desert, CA. SCAG is working to present a new Strategic Plan at the GA which will drive SCAG moving forward. For questions please contact Imperial County RAO, David Salgado.



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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4. **2017 SCAG Presidents Strategic Plan (PSP) Update:** SCAG has convened a strategic planning committee composed of executive management, leadership, and staff in order to develop and update SCAG's Strategic Planning Document. The Strategic Plan has not been updated since 2009 and provides a framework for the agencies Work Plan and continued success. A Staff Strategic Planning (SSP) Committee has been composed to support the work of the PSP. Imperial County RAO David Salgado is participating on the SSP Committee. It is the goal to have the document finalized for presentation and approval at the 2017 General Assembly in May.
5. **San Diego/Imperial County Interregional Planning Meeting 1/27/2017:** SCAG RAO, David Salgado, met with SANDAG, ICTC, and Caltrans District 11 representatives as part of an annual face to face meeting between our regional partners. SCAG Regional Planner, Mike Jones, also provided an update on the *SCAG Goods Movement Border Study Phase II* at the meeting. The meeting is held once a year to meet face to face with regional partners in order to share project progress and future plans.
6. **SCAG Regional Council and Policy Committees:** SCAG's Regional Council and policy committee meetings will take place Thursday March 2, 2017 at SCAG's main offices in Los Angeles.
7. **CalEPA-Cal Enviro Screen Tool 3.0 UPDATE:** The revised CalEnviro Screen Tool has been revised. Version 3.0 has been released and is improved from the 2.0 version. CalEPA previously held a workshop in Imperial County to gather feedback from stakeholders regarding issues which may not be considered when establishing the disadvantage communities and environmental justice criteria for grant awards. Border air quality impacts were considered in the new tool amongst a whole host of other new criteria for implementation. A summary of the revisions can be found on the CalEPA website.
8. **2016 RTP/SCS FINAL APPROVAL** – On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. The Plan charts a course for closely integrating land use and transportation – so that the region can grow smartly and sustainably. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

The 2016 RTP/SCS is available for download by chapter or as one file. Please note that some files are large and may take longer to download depending on individual connection speeds. We strongly recommend that you first download it onto your computer before opening the file. All files are in Adobe Acrobat PDF format. The executive summary is available upon request. For further information please contact David Salgado.

REGISTER FOR SCAG'S 2017 REGIONAL CONFERENCE AND GENERAL ASSEMBLY

Join SCAG for the 52nd Annual Regional Conference and General Assembly, May 4-5, at the JW Marriott Desert Springs Resort & Spa in Palm Desert. This two-day conference will convene more than 900 local leaders from throughout Southern California to discuss the question of how to maximize opportunities and meet the challenges of a region that is expected to add 4 million people over the next 25 years. State and local elected officials, CEOs, business and civic leaders, transportation and environment stakeholders and local government staff are encouraged to attend.

The conference is free for elected officials and city managers in the region. A reduced rate is available for students. For all other attendees, a special early bird registration rate will be available until March 31. Register at: scag.ca.gov/ga2017. Stay tuned for program announcements, including keynote speakers and panel topics!

SCAG OFFICERS VISIT SACRAMENTO LEADERSHIP

On Jan. 25, SCAG board officers and executive staff travelled to the state capitol to meet with state legislative leadership and staff to share several of the legislative priorities adopted by the Regional Council. SCAG met with Senate President pro Tempore Kevin de Leon; Senate Minority Leader Jean Fuller; Senate Transportation Committee Chair Jim Beall; Assembly Minority Leader Chad Mayes; Assembly Member Sebastian Ridley-Thomas; California Secretary of Transportation Brian Kelly; Assembly Transportation Committee Chief Consultant Janet Dawson and Assembly Speaker Transportation Deputies Myesha Jackson and Julius McIntyre.

Among the legislative priorities these board officers addressed with state lawmakers were, first, to ensure that in the future there is a more transparent and equitable distribution of Cap-and-Trade revenues to all areas of Southern California. Additionally, the group reiterated its support of an infrastructure funding fix to cure the state's funding deficit, which ensures equitable funding to Southern California, renewed funding to the Trade Corridors Improvement Fund, return of transportation revenues previously borrowed for non-transportation purposes and firewall of any new revenues from any purpose other than transportation expenditure. Finally, the group shared SCAG's support of various policies in the area of housing that advance incentive-based ways to expedite all housing and affordable housing development.

SCAG COLLABORATES ON AUTONOMOUS VEHICLE DEMONSTRATION AND RESEARCH

On Monday, Feb. 6, SCAG will host a test ride and demonstration of a fully autonomous vehicle in downtown Los Angeles, in partnership with the Alliance for Transportation Innovation (ATI21). From 8:30 a.m. to 1:00 p.m., local leaders, media and the general public are invited to ride in a completely driverless ten-person shuttle developed by Transdev. The demonstration will take place at the La Kretz Innovation Center, at 525 South Hewitt Street in Los Angeles and presents an exciting opportunity to experience firsthand an emerging mobility technology. To learn more and sign up to attend, visit: <http://bit.ly/2kpkW5g>.

SCAG staff have also met with UCLA professors in January to discuss a potential research collaboration. The goal of this collaboration would be to strategically evaluate the impacts of automated vehicle technology on transportation, land use and emissions in the SCAG region. An official collaborative research proposal will be presented by SCAG staff and UCLA professors at a future SCAG Regional Council meeting.

REGIONAL EARTHQUAKE INITIATIVE GIVES LOCAL LEADERS TOOLS FOR RESILIENCE

On January 31, SCAG held a Regional Earthquake Preparedness Initiative workshop in Ontario to help local jurisdictions strengthen their infrastructure, safety codes and economic resilience. The workshop, which was led by seismologist Dr. Lucy Jones and her new Center for Science and Society, brought together over 100 local city and county leaders for a hands-on experience developing tools to assess, mitigate and prepare for the disruption of a large-scale earthquake. This is the second phase of SCAG's Regional Earthquake Preparedness Initiative, building on an initial series of informational seminars in the Fall of 2016. A second workshop will be held on Monday, Feb. 6, 8:30 a.m. to 4:30 p.m., at the Carson Center. A limited number of spaces are available. For more information and to RSVP, visit: <http://www.scag.ca.gov/programs/Pages/EarthquakeInitiative.aspx>.

SUSTAINABILITY PLANNING GRANT PROGRAM UPDATE

As reported at last month's Regional Council meeting, SCAG's 2016 Sustainability Planning Grant program received a total of 139 project proposals, requesting approximately \$35.5M, across all project categories – active transportation, green region and integrated land use. The grant program is a multi-year funding program designed to support and implement the policies and initiatives of the 2016 RTP/SCS. SCAG staff have evaluated all proposals, and will make a recommendation of top-ranked projects for funding at the Feb. 2 Regional Council meeting. Upon board approval, the grants will go to local jurisdictions to help finance projects ranging from pedestrian and bicycle safety improvements to climate action plans to integrated land-use initiatives at the community and county level. Additional details on the award categories, evaluation and recommendations are available on the program's webpage: sustain.scag.ca.gov/Pages/DemoProjApplication.aspx.

SCAG STRATEGIC PLAN UPDATE

As reported last month, SCAG is undergoing an update to its Strategic Plan – last adopted in 2009 – to be more responsive to the changing needs of the region. With input and guidance from the President's Strategic Plan Committee, a stakeholder survey assessing SCAG's communications, services and future priorities was sent to a wide range of stakeholders, including Regional Council members, elected officials, business leaders, federal/state agency partners and other partner organizations. We received input and feedback from over 370 individuals, and we thank all who contributed to this effort. The survey results will inform the development of an updated plan, which the President's Strategic Plan Committee plans to present to the Regional Council in April and to the full General Assembly in May. A report summarizing the findings from the survey is available on SCAG's website: <http://bit.ly/2jAP1eo>.

ARB RELEASES PROPOSED EMISSION REDUCTION SCOPING PLAN

On Jan. 20, the California Air Resources Board (ARB) released a Proposed 2030 Target Scoping Plan Update, or Draft Scoping Plan, for a 45-day public review and comment period. The Draft Scoping Plan includes the state's vision, goals and strategies for addressing climate change and reducing greenhouse gas emissions to meet targets through 2030, and charts a path for California to reduce emissions to 80 percent below 1990 levels by 2050.

The deadline to submit comments on the Draft Scoping Plan is March 6. ARB will host a series of public board meetings on Jan. 27, Feb. 16-17 and April 27-28 to hear input. ARB is planning to incorporate feedback and release a Second Draft Scoping Plan in the spring of 2017 for consideration and approval. To download the Draft Scoping Plan, please visit: <http://bit.ly/2kOQpLZ>.

DRAFT STATEWIDE HOUSING ASSESSMENT NOW AVAILABLE FOR REVIEW

In early January, the California Department of Housing and Community Development (HCD) released a Draft Statewide Housing Assessment for public review and comment. Public workshops will be held throughout the state, including one at the SCAG office in downtown Los Angeles on Friday, Feb. 3, at 1:00 p.m.. The report, titled "California's Housing Future: Challenges and Opportunities," provides an overview of statewide housing needs and strategies to address various challenges. The deadline to submit comments on the draft is March 4. The release of the final Statewide Housing Assessment is expected in Summer 2017. For more information about the Draft Statewide Housing Assessment please visit: <http://bit.ly/2keK4tC>.

UPDATE TO CALENVIROSCREEN TOOL RELEASED

On Jan. 9, the California Environmental Protection Agency released an updated version of the California Communities Environmental Health Screening tool, also known as CalEnviroScreen. This tool can be used to identify California communities that are disproportionately burdened by multiple sources of environmental pollution. Version 3.0 of CalEnviroScreen includes several updates and improvements from the last version, released in 2014. CalEnviroScreen enables agencies to prioritize their efforts to serve disadvantaged communities, including facilitating the provision of designated Cap-and-Trade auction proceeds. Version 3.0 shows that the SCAG region is still home to more than two-thirds of the state's disadvantaged populations. For more information on CalEnviroScreen Version 3.0 including the Final Report, summary of results, and an interactive mapping tool, visit: <http://bit.ly/2jT8O9J>.

FREE TECHNICAL ASSISTANCE AVAILABLE FOR SAFE ROUTES TO SCHOOL PROJECTS

The Safe Routes to School National Partnership (SRTSNP) is offering free technical assistance for up to five disadvantaged communities in California this year. The technical assistance will support the selected cities in the development of applications for future rounds of the California Active Transportation Program. The selection process is competitive and the Call for Projects opened on Jan. 25. Applications are due Feb. 27 at 5:00 p.m. SRTSNP will work with the selected communities over the course of approximately 18 months, beginning in Spring 2017, to prepare their applications. To download the technical assistance application, visit: <https://goo.gl/TCIEme>. For additional information on the technical assistance program, please contact Bill Sadler, California Senior Policy Manager at SRTSNP at: bill@saferoutespartnership.org. For additional information on the California Active Transportation Program and opportunities to apply for future funding, contact Stephen Patchan at: patchan@scag.ca.gov.

SCAG STAFF PRESENTS RESEARCH AT NATIONAL CONFERENCES

Several SCAG staff attended the 2017 Transportation Research Board (TRB) Annual Meeting in Washington, D.C., from Jan. 8-12 to share knowledge and present recent projects to the global transportation community. The 2017 meeting, organized around the theme "Transportation Innovation: Leading the Way in an Era of Rapid Change," convened more than 12,000 transportation professionals from around the world and featured more than 5,000 presentations in nearly 800 sessions and workshops. SCAG staff presented several project posters on the topic of safety, as part of a collaborative research project with Cal Poly Pomona's Civil Engineering Department.

In mid-January, SCAG staff also shared knowledge at the 2017 Applied Demography Conference (ADC) in San Antonio, Texas. ADC convenes an international, multidisciplinary group of university scholars, government and private-sector practitioners dedicated to the studies in applied demography. The 2017 meeting brought more than 100 professionals with 80 papers from around the world. SCAG staff presented a paper on "Population Aging and Regional Transportation Finance." For a project abstract and more information on the program, visit: <http://bit.ly/2jt1QMz>.

STAFF COMMISSIONED TO AUTHOR PAPER ON CENSUS DATA

SCAG was recently invited to prepare a commissioned paper for the Applying Census Data for Transportation conference, to be held in November 2017. The conference is hosted by the American Association of State Highway and Transportation Officials (AASHTO) and the Transportation Research Board. Last November, the AASHTO's Census Transportation Planning Products Program sought letters of interest for the preparation of four commissioned papers to present at the conference. SCAG was selected to author a paper in the topic area "Workplace Data – Achieving its Potential," examining the myriad uses of workplace data, including current applications and possible uses. In addition to being presented at the conference in November 2017, the paper will be used to assist AASHTO's Census Transportation Planning Products Program in the development of future products.

SCAG CONTINUES INTERNATIONAL COOPERATION

On Jan. 17, SCAG hosted a delegation from the Korea Transport Institute (KOTI) for a joint conference on transportation planning. KOTI is one of SCAG's partner agencies in Korea, and the agencies regularly share information and best practices. At the meeting, SCAG staff presented the delegation with information about our travel demand model. KOTI Vice-President Jaehak Oh presented the project, "Robust Transport Investment Decision Making Under Uncertainty" and research fellow Youngho Kim presented his project, "Traffic Speed Forecast System in Seoul Metropolitan Area" to SCAG staff.



Date: February 3, 2017
To: ICTC Management Committee
From: Laurie Berman, Caltrans District 11, District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) Management Committee meeting of February 8, 2017:

1. **Project Updates:**

Please see maps at end of report for project level detail.

2. **Maintenance:**

Caltrans Maintenance staff normally assigned to Imperial County assisted with snowplow work during the recent winter storms in the San Diego County mountains. There was no major damage associated with the storms in Imperial County.

Within Imperial County, work continues to inspect and clean drains/culverts on all routes in preparation of continued inclement weather.

3. **Construction:**

Interstate 8 (I-8) Continuously Reinforced Concrete Pavement Project

The first three segments of the *Interstate 8 Continuously Reinforced Concrete Pavement Project (CRCP)* are under construction.

- Segment 1, is near El Centro from 0.6 mile west of Anderholt Road overcrossing to 0.5 mile east of the East Highline Canal Bridge. It was awarded to Coffman Specialties, Inc. on November 18, 2015. Construction began the first week of February 2016. Construction is expected to be completed in June 2017. Both westbound and eastbound I-8 traffic are using the newly constructed eastbound side of the freeway.

Construction (continued):

- Segment 2, which is located 26 miles east of El Centro from 0.8 mile west of SR-98/I-8 separation to 0.6 mile east of the All American Canal, was awarded to Coffman Specialties, Inc., on December 15, 2015. Construction began in early March 2016 and is scheduled to be complete in July 2017. Westbound traffic was been detoured on to Evans Hewes Highway from west of SR-98 to east of Gordons Well Road. Eastbound traffic has been diverted to the westbound lanes of I-8.

For both segments 1 & 2, construction will be completed one full year ahead of the estimated schedule, thereby lessening congestion and delay for the motoring public.

- Segment 3, near Winterhaven from 0.7 mile west of the SR-186/I-8 separation to 0.3 mile east of Fourth Avenue overcrossing, was awarded to Security Paving Company, Inc., on December 22, 2015. Construction began mid-March 2016 and is scheduled to be completed in early 2018. Traffic is reduced to one lane in each direction from the Agricultural Checkpoint to the Arizona state line.

The remaining two segments were advertised in November 2016 and are scheduled to being construction in summer 2017. These two segments are:

- Segment 4, near El Centro from 0.6 mile west of I-8/SR-111 separation to 0.6 mile west of Anderholt Road overcrossing and from 0.5 mile east of the East Highline Canal Bridge to 0.8 mile west of I-8/SR-98 separation.
- Segment 5, near Winterhaven from 0.7 mile west of Ogilby Road overcrossing to 0.7 west of the I-8/SR-186 separation.



Construction (continued):

I-8/Dogwood Road

The I-8/Dogwood Road interchange project is completed and all lanes are open to traffic. Decorative fencing will be installed in spring 2017.

I-8/Dogwood Road Landscape Project

The follow-up landscape project has started and will be completed in summer of 2017.

Caltrans El Centro Maintenance Station

Phase 1 construction on the Caltrans El Centro Maintenance Station will be complete in spring 2017.

Phase 2 of the El Centro Maintenance Station is scheduled to be complete in summer 2017.

SR-98 / Cesar Chavez Widening Project

Contract approval was received in January 2017, with construction scheduled to begin in March 2017 and end in spring 2018. Utility relocation work has already begun with good progress being made.

SR-86/Heber Pedestrian Improvements

This project will add much needed sidewalks and a bus shelter. Bids were opened and construction is scheduled to begin in February 2017. This project is a coordinated effort between Caltrans and ICTC.

SR-111/Main Street in Niland

This project will install a bus stop and shelter in an existing parking lot on the east side of SR-111. Efforts have begun and a Cooperative Agreement has been drafted and is in the process of completion between ICTC and Caltrans.

4. Traffic Operations:

SR-98/C. N. Perry

In mid-December 2016, Caltrans Maintenance installed flashing beacons on school speed limit signs ahead of the crosswalks and refreshed the crosswalk delineation. The flashing beacons became operational on February 1, 2017, with functionality aligned with school hours.

Traffic Operations (continued):

SR-86/Customs & Border Protection Checkpoint

Coordination and meetings continue between ICTC, Caltrans and CBP to develop a viable and affordable design concept for the checkpoint facility on SR-86.

Caltrans Traffic Operations has completed a draft concept that would include four canopied inspection lanes (two inspection lanes for vehicles and two inspection lanes for commercial trucks), improved secondary inspection, impound and employee parking areas. The concept has been emailed to USCBP to expedite review. Caltrans next task will be to prepare cost estimates. An interim proposal for one inspection lane for trucks and/or reduced durability or size of CBPs infrastructure could be developed if the cost is deemed prohibitive. Longer-term enhancements that would require Federal funding to further improve traffic flow out of the facility have also being discussed.

The next meeting is being coordinated for early March 2017.

5. Planning Studies:

A Fresh Look at Impacts of Border Delays at CA/BC POEs

In May 2016, the San Diego Association of Governments received two Caltrans grants for a total of \$670,000 to study the Effects of Border Wait Times on the Economy and Air Quality/Climate Change Emissions. This is a cooperative effort between SANDAG, ICTC and Caltrans under contract with HDR.

- a. The Economic Impacts of Border Delays will update and enhance previous studies to estimate the effects of delays at the San Diego and Imperial Counties Ports of Entry (POEs) on the regional, statewide, and national economies of the United States and Mexico.
- b. The Air Quality and Climate effects of Border Wait Times will develop a methodology to estimate air quality pollution and greenhouse gas emissions due to vehicular delays to cross the San Diego and Imperial Counties POEs.
- c. The Emissions Roundtable event with stakeholder representatives was held on February 2, 2017.

6. Local Assistance:

California Federal Lands Access Program (CA FLAP) 2017 Call for Projects

The California Federal Lands Access Program (CA FLAP) 2017 Call for Projects is now open with proposals being accepted through April 7, 2017. The goal of the CA FLAP is to improve transportation facilities that provide access to, are adjacent to, or are located within federal lands. Specific program requirements and project proposal packet materials can be accessed via the CA FLAP webpage.

<http://flh.fhwa.dot.gov/programs/flap/ca>

Local Assistance (Continued):

The Federal Highway Administration (FHWA) Central Federal Lands Division will host two webinars for prospective applicants that anticipate competing for CA FLAP funds in the 2017 Call for Project Proposals. Webinar topics will include an overview of the CA FLAP, project proposal material, and frequently asked questions. Follow the link below for participation details.

www.localassistanceblog.com/2017/01/24/2017-federal-lands-access-program-call-for-projects

Webinar 1 – February 9, 2017: 12:00 p.m. – 2:00 p.m. (Pacific Time)

Webinar 2 – February 16, 2017: 12:00 p.m. – 2:00 p.m. (Pacific Time)

Inactive Projects

Please submit an invoice to the District by February 20, 2017, if you have not yet done so. A complete list of inactive projects can be found at the link provided below.

<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

Subsidized Classes for Local Agencies

The California Local Technical Assistance Program (LTAP) is a jointly funded effort between the FHWA and Caltrans to provide local governments with training, information, technology and direct assistance in order to help improve their transportation infrastructure. Upcoming classes are listed by following the link provided below.

<https://registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing>

Federal Aid Series

March 13 - 17, 2017

San Luis Obispo, CA

June 12 - 16, 2017

Los Angeles, CA

Registration is online at: <http://www.californialtap.org/index.cfm?pid=1077>

Resident Engineers Academy

April 24 - 27, 2017

San Jose, CA

June 5 - 8, 2017

Los Angeles, CA

If you are interested in participating, please contact debora.ledesma-ribera@dot.ca.gov. Upon completion of the registration list, you will receive an email from the registrar on how to register online.

Local Assistance Training Needs Assessment

Local Assistance is requesting your feedback on training offerings and assistance to local agencies. Please take our 5-10 minute survey by February 14, 2017, at the following link:

<https://www.surveymonkey.com/r/J6FXV6C>

Local Assistance (Continued):

The survey results will assist in identifying improvements in our training program and develop strategies for helping local agencies deliver federally funded transportation projects.

Division of Local Assistance Listserver Subscription

Sign up to Division of Local Assistance “*Listserver*” to receive significant updates to changes or additions to Local Assistance web pages, including changes to the Local Assistance Procedures Manual and Local Assistance Program Guidelines or the issuance of Office Bulletins and Local Programs Procedures or Call for Projects.

<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

Division of Local Assistance Blog (LAB)

A Local Assistance Blog (LAB) was created to provide clarity on issues and contribute to the successful delivery of transportation projects using federal resources. Categories covered by the LAB are: Subsidized Classes for Local Agencies, Policy/Procedures, Program Guidelines, Training, Environmental and Right of Way.

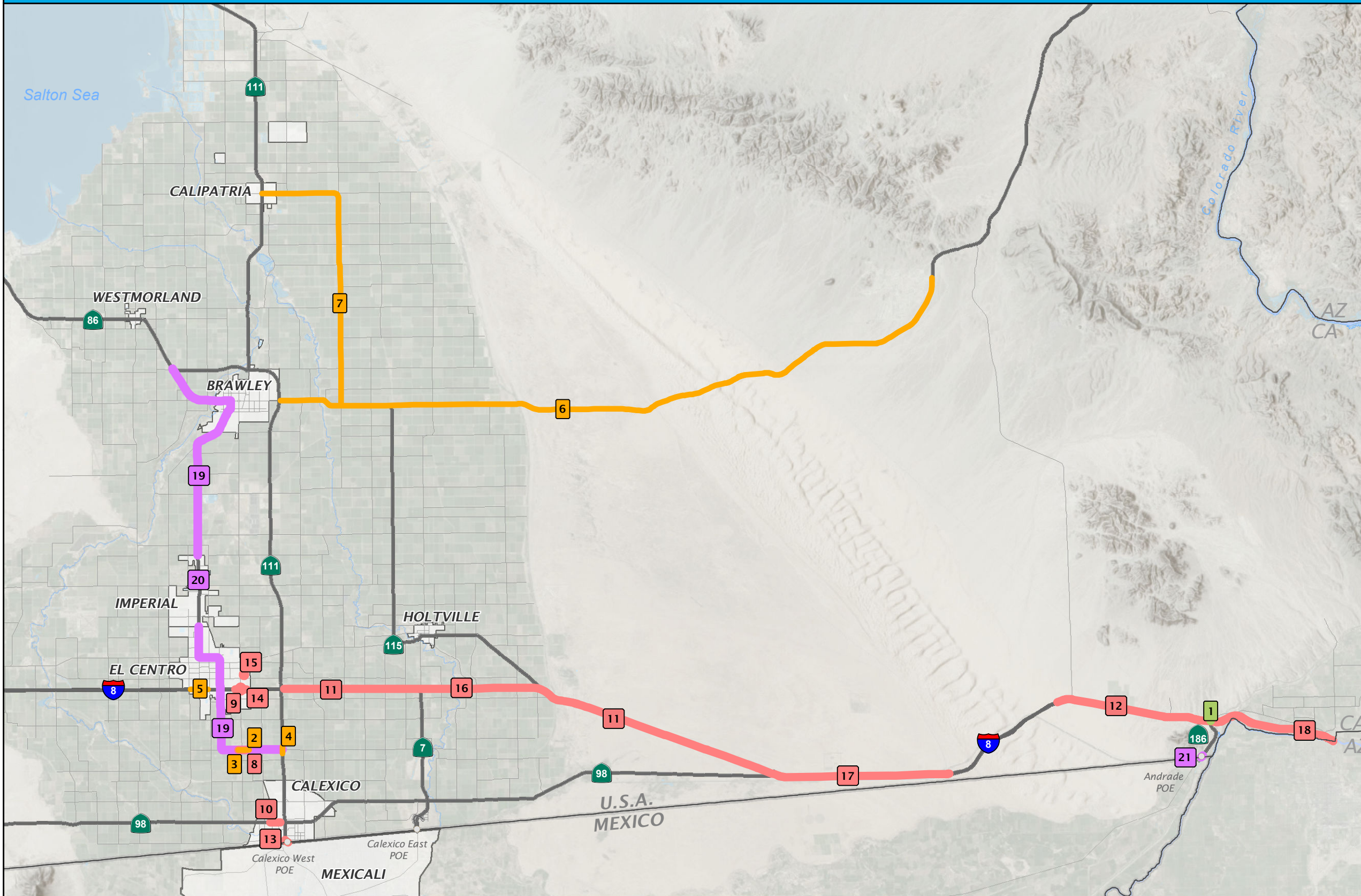
<http://www.localassistanceblog.com/>

2017 Local Assistance Procedures Manual (LAPM) Released

A new *Local Assistance Procedures Manual* (LAPM) is available. This 2017 edition incorporates all updates, changes, Office Bulletins, and Local Programs Procedures. Beginning now, annual LAPM editions will debut each January.

<http://www.dot.ca.gov/hq/LocalPrograms/lam/lapm.htm>

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

1. SR-186/I-8 Interchange Improvements

DESIGN

2. SR-86/"Heber Ave" Sidewalk, Transit, & ADA Improvements Phases 2 & 3
Design Complete Spring 2017

3. SR-86/Dogwood Road Intersection Improvements*
Design Complete Summer 2017

4. SR-86/SR-111 Intersection Improvements*
Design Complete Fall 2017

5. I-8/Imperial Ave Interchange Improvements
Design Complete Spring 2019

6. SR-78 Pavement Rehabilitation
Design Complete Spring 2017

7. SR-115 Pavement Rehabilitation
Design Complete Spring 2017

CONSTRUCTION

8. SR-86/"Heber Ave" Sidewalk, Transit, & ADA Improvements Phase 1
Construction Start Spring 2017

9. Dogwood Road Landscape
Construction Start Fall 2016

10. SR-98 West Widening Phase 1B
Eady Ave to Ollie Ave
Construction Start Spring 2017

11. I-8 Pavement Rehabilitation at Various Locations
Construction Start Summer 2017

12. I-8 Pavement Rehabilitation at Ogilby Rd to SR-186
Construction Start Summer 2017

13. SR-111 Calexico West - GSA POE Reconfiguration*
Construction Complete Spring 2018

14. I-8/Dogwood Rd Interchange Improvements
Construction Complete Spring 2017

15. El Centro Maintenance Station
Phase 1 - Construction Completed Spring 2017
Phase 2 - Construction Completed Summer 2017

16. I-8 Pavement Rehabilitation
Construction Complete Spring 2018

17. I-8 Pavement Rehabilitation
Construction Complete Spring 2019

18. I-8 Pavement Rehabilitation
Construction Complete Spring 2018

RELINQUISHMENT

19. SR-86 Relinquishment From SR-78 to SR-111
Senate Bill 788 Approved Fall 2013

20. SR-86 Relinquishment for City of Imperial
Completed January 2017

21. SR-186 Relinquishment 500 Feet
from Border to GSA*
Relinquishment Complete Summer 2017



- █ Environmental
- █ Design
- █ Construction
- █ Relinquishment



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Date: 01/06/2017

Abbreviations:
GSA: General Services Administration

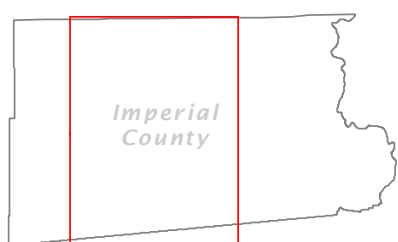
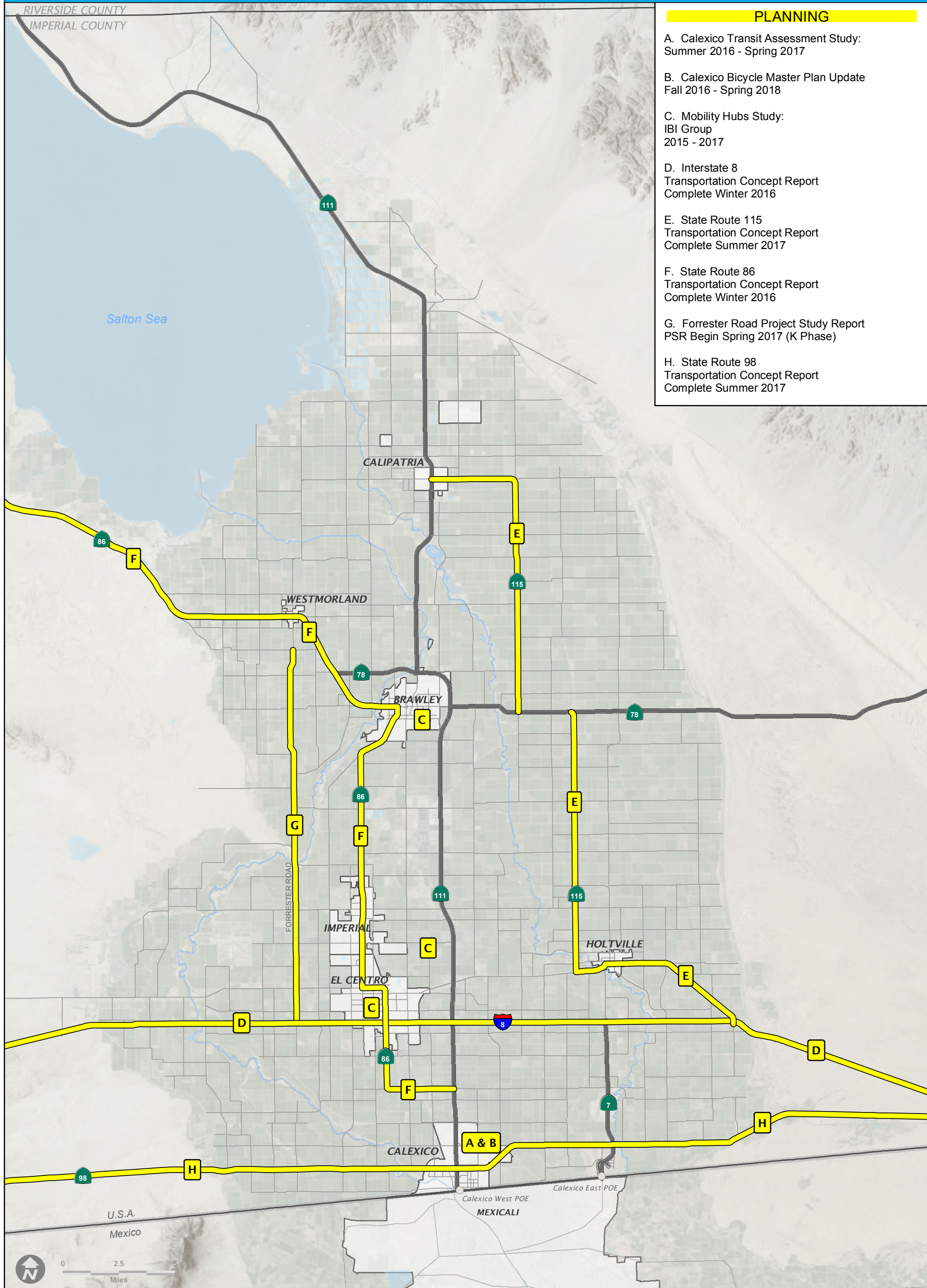
POE: Port of Entry

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

IMPERIAL COUNTY STATUS OF TRANSPORTATION STUDIES AND REPORTS

PLANNING

- A. Calexico Transit Assessment Study:
Summer 2016 - Spring 2017
- B. Calexico Bicycle Master Plan Update
Fall 2016 - Spring 2018
- C. Mobility Hubs Study:
IBI Group
2015 - 2017
- D. Interstate 8
Transportation Concept Report
Complete Winter 2016
- E. State Route 115
Transportation Concept Report
Complete Summer 2017
- F. State Route 86
Transportation Concept Report
Complete Winter 2016
- G. Forrester Road Project Study Report
PSR Begin Spring 2017 (K Phase)
- H. State Route 98
Transportation Concept Report
Complete Summer 2017



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Date: 12/07/2016

VI. INFORMATION CALENDAR

- A. A Fresh Look at Impacts of Border Delays at California-Baja California Ports of Entry



IMPERIAL COUNTY
TRANSPORTATION COMMISSION

1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

February 3, 2017

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave, Suite 1
El Centro, CA 92243

SUBJECT: A Fresh Look at Impacts of Border Delays at California-Baja California Ports of Entry

Dear Committee Members:

In April 2016, the San Diego Association of Governments (SANDAG), in partnership with the California Department of Transportation (Caltrans) and the Imperial County Transportation Commission (ICTC), began a study called *A Fresh Look at Impacts of Border Delays at California-Baja California Land Ports of Entry*. Building upon previous studies and data collected in the California-Mexico border region, this study will assess the economic and air quality/climate impacts caused by border delays at California-Baja California ports of entry (POEs): San Ysidro-Puerta México, Otay Mesa-Mesa de Otay, Tecate-Tecate, Calexico West-Mexicali I, Calexico East-Mexicali II, and Andrade-Los Algodones. The study is scheduled to be completed in late 2017.

The main tasks of this study include:

- Conduct surveys/interviews at California-Baja California POEs
- Collect border wait time data
- Develop and implement an outreach plan for both economic and air quality/climate
- Estimate economic and air quality/climate impacts of border delays
- Develop study recommendations

The study team has conducted assessment of gaps in existing border data; developed survey questionnaires and conducted pre-test; completed three waves of surveys at border crossings; and identified key industries and businesses to conduct interviews. As part of the economic outreach plan, the team will identify key industries vulnerable to cross border delays in the Imperial County/Mexicali and San Diego-Tijuana region. The team will interview businesses in an effort to understand impact of cross border delays on local businesses. The study developed a phased approach for implementation and future consideration. The upcoming tasks of the study are the implementation of economic and emissions outreach plans. On February 16, 2017, SANDAG will host an emission peer review roundtable to discuss a variety of both technical and non-technical items related emissions at POEs.

This item is presented for informational purposes only. For full project details please visit our website at <http://www.imperialctc.org/publications-&-reports/transportation-plans-and-studies/>.

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza". The signature is fluid and cursive, with the first name "Mark" being more prominent than the last name "Baza".

MARK BAZA
Executive Director

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL
IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

VI. INFORMATION CALENDAR

- B. Project Update - Federal Transit Administration (FTA)
Section 5310 Grant Program for Elderly and Disabled
Transportation Services FY 2014-15
(Regional Mobility Coordination)



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243
PHONE: (760) 592-4494
FAX: (760) 592-4497

February 2, 2017

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Project Update - Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY 2014-15 (Regional Mobility Coordination)

Dear Committee Members:

In February 2015, the Commission approved ICTC's submittal of a FY 2014-15 FTA 5310 Grant application. The federal grant program had been revised to include funding for certain transit operational expenses and mobility management program functions.

It was staff's recommendation to fund a Mobility Management/Coordination position with a new ICTC employee. The position was to be of a professional classification and require a standard recruitment process. The recruitment process was completed and the staff person has been engaged in Mobility Coordination since February 2016.

The Mobility Coordinator is responsible for assisting existing ICTC transit and contractor staff in addressing several areas:

1. The 2014 Human Services – Public Transit Coordinated Planning efforts goals; to use a bilingual Mobility Coordinator to bridge the gap between current public transit service providers, human service agencies, social service agencies and the senior citizen and disabled communities of Imperial County.
2. Address the recommendations in the consultant prepared ADA Certification and Eligibility Process, Demand Management Project; to revise the certification and eligibility process (scheduled for implementation in January 2017)

As of January 2017, numerous informational presentations have been made to social service agencies, service clubs and agencies such as County Behavioral Health. Mobility training sessions have been conducted for various social agencies and their clients and in addition, public outreach was provided for the recent launch of the IVT RIDE El Centro and IVT MedTrans services.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

Attached, is a sample list of the individualized coordination and training provided by the Mobility Coordinator directly, or with contractor's transit staff in the last quarter. The position has provided a needed and appreciated point of contact, including numerous cases of personalized case management for seniors and persons with disabilities.

This item is presented for informational purposes.

Sincerely,

MARK BAZA
Executive Director

BY:



Kathi Williams
Senior Transit Planner

MB/ksw/gg

attachment

1 Classroom Training Oct-16

I.C. Behavioral Health has requesting mobility training for their clients in El Centro. The number of clients is stated to be around 150 - 200. This is in the planning phase and is expected to be held sometime in late October. The class size will be between 10- 15 passengers at a time. It is expected to take several mobility training sessions to cover all the clients.

2 Mobility Training Oct-16

I.C. Behavioral Health has many of their clients use public transportation to get to their mental health appointments. 15 of I.C. Behavioral Health staff members received Mobility Training on how to use the regular fixed route system. Staff was given a riders guide and were given a tour of a 40 ft gilig. Staff had many questions and will be presenting the fixed route information to their clients on a regular basis.

3 Mobility Training Oct-16

I.C. Behavioral Health has many of their clients use public transportation to get to their mental health appointments. 40 of I.C. Behavioral Health clients received Mobility Training on how to use the regular fixed route system. We held 3 sessions with each session averaging around 14 people. The clients were each given a riders guide and were given a tour of a 40 ft gilig and taken on a route around El Centro. The clients had many questions and enthusiastic about using public transportation. We will be holding another session sometime in February 2017.

4 AAA Transportation Council Nov-16

The Counties Area Agency on Aging has a bi annual transportation council meeting to discuss the needs of the seniors. ICTC staff attended and answered any mobility questions the council had. Mobility coordinator also explained the transportation services for seniors and people with disabilities and our transportation for medical appointments to San Diego.

5 Hospital Transportation Services Coordination Nov-16

ICTC staff is coordinating with the mobility manager at Pioneers Memorial Hospital to assist with registration, applying and informing their patients of the various transportation services available to them. This coordination is helping inform and promote transportation services offered through IVT. This coordination has also become a partnership with transposition vouchers paid through a grant that PMH received.

6 Website development Nov-16

Mobility coordinator facilitated public photo shoots for the IVT ACCESS website. This mainly included photos of the bus at various commonly known locations throughout the Imperial Valley. These photos help tell the story of where IVT ACCESS can take you.

VII. ACTION CALENDAR

A. FTA SECTION 5310 GRANT PROGRAM FOR ELDERLY AND DISABLED TRANSPORTATION SERVICES FY 2017-19—ICTC GRANT APPLICATION



IMPERIAL COUNTY
TRANSPORTATION COMMISSION
1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243
PHONE: (760) 592-4494
FAX: (760) 592-4497

February 3, 2017

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Avenue, Suite 1
El Centro, CA 92243

SUBJECT: Federal Transit Administration (FTA) Section 5310 Grant Program for Elderly and Disabled Transportation Services FY 2017-19 – ICTC grant application

Dear Committee Members:

Caltrans administers a federal grant program primarily designed for non-profit agencies to acquire vehicles and other related equipment in support of social service and transit services. The program is designed for non-profit agencies that provide, or are capable of providing social services transportation. It is first competitive locally and then again on a statewide basis.

Caltrans has announced a call for projects for the FY 2017-19 FTA 5310 Grant program. Historically, the FTA 5310 program was limited to rolling stock bus purchases and replacements. But the program is continuing to include funding for operations expenses and mobility management program functions. Approximately \$300,000 is available per year, for the three year period.

It is staff's recommendation to continue our Regional Mobility Coordination program and submit a funding request for a second time, one (1) application for FTA 5310 funding. The applications are due to Caltrans no later than March 1st, 2017. The grant approval process is expected to be completed by Caltrans in approximately September 2017.

The funding is anticipated to cover the loaded cost of staff and activities to maintain the Regional Mobility Coordination Program. The grant amount to be applied for will be \$471,144 for three (3) year period.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The Regional Mobility Coordinator position and administrative staff proposed will be responsible to assist the implementation in the following programs:

1. Continue the implementation of the consultant prepared *2014 Human Services – Public Transit Coordinated Plan*, which included to using a bilingual Mobility Coordinator to bridge the gap between current public transit service providers, human service agencies, social service agencies and the senior citizen and disabled communities of Imperial County.
2. Continue the implementation of the recommendations that the consultant prepared, *2014 ADA Certification and Eligibility Process, Demand Management Project*. This includes the eligibility and certification process for the Americans with disabilities paratransit service known as IVT Access.
3. Continue to promote, facilitate, educate, and help streamline transition between transportation services particularly for seniors and people with disabilities including scheduling mobility training.

It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any:

1. Authorize the Executive Director or his designee to submit an FTA 5310 FY 2017-19 Grant, execute all required documents and any amendments with the California Department of Transportation, in an amount of \$471,144 for the funding of the Regional Mobility Coordination Program.
2. Authorize the ICTC Chairperson to sign the attached resolution
3. Direct staff to forward the FTA 5310 Grant Application and associated documentation to the California Department of Transportation.

Sincerely,

MARK BAZA
Executive Director

BY:



Kathi Williams
Senior Transit Planner

MB/ksw//gg

**RESOLUTION _____ OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

**AUTHORIZING THE FILING OF APPLICATIONS FOR FEDERAL
TRANSPORTATION FUNDING, WITH THE CALIFORNIA DEPARTMENT OF
TRANSPORTATION FOR ASSISTANCE AS AUTHORIZED BY 49 U.S.C. CHAPTER
53, TITLE 23 UNITED STATES CODE; UNDER FTA SECTION 5310, FOR USE
WITHIN THE REGIONAL COUNTY-WIDE TRANSIT SYSTEM**

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support projects considered as “mobility management” eligible as a capital expense under the 5310 Program Section 5310 of the Federal Transit Act (FTA C 9070.1G); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5310 grants for transportation projects that enhance mobility of seniors and individuals with disabilities; and

WHEREAS, ICTC desires to apply for said financial assistance to permit “mobility management” programs to integrate and coordinate existing public transportation services with other transportation providers in order to increase the availability of transportation services; and

WHEREAS, ICTC will ensure the programming of the FTA 5310 funds in the Regional Transportation Improvement Program (RTIP); and

WHEREAS, ICTC has or will acquire the requisite combination of state and local funding sources or toll credits to be committed to provide the required local share; and

WHEREAS, ICTC has sufficient funds to operate the vehicles and equipment utilized or purchased under this project or operate the service, as applicable; and

WHEREAS, ICTC has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies); and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the ICTC does hereby authorize:

1. That the Executive Director or his designee, to file and execute applications on behalf of ICTC with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5310 of the Federal Transit Act (FTA C 9070.1G), as amended.
2. That the Executive Director or his designee is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.
3. That the Executive Director or his designee is authorized to provide additional information as the Department may require in connection with the application for the Section 5310 projects.

4. That the Executive Director or his designee is authorized to submit and approve requests for reimbursement of funds from the Department for the Section 5310 project(s).

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on _____.

By: _____
Chairman

ATTEST:

By: _____
CRISTI LERMA
Secretary to the Commission

VII. ACTION CALENDAR

B. AGREEMENT FOR PROFESSIONAL MAINTENANCE AUDIT REPORTING SERVICES OF THE ICTC TRANSIT OPERATIONS— FY 2016-17 THROUGH FY 2018-19



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

February 3, 2017

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave. Suite 1
El Centro, Ca. 92243

SUBJECT: Agreement for Professional Maintenance Audit Reporting Services of the ICTC Transit Operations - FY 2016-17 through FY 2018-19

Dear Committee Members:

Within the last two years, ICTC has taken ownership of fifty three 53 transit vehicles with an estimated value of approximately \$8 million dollars. The vehicles are utilized to transport passengers under the contracted services for *Imperial Valley Transit*, *IVT Access* for persons with disabilities, *IVT RIDE* for seniors and persons with disabilities, and *IVT MedTrans*, the non-emergency transportation to medical facilities in San Diego.

After a review of resources and consultation with peer agencies ICTC staff recognized that specialized assistance would be beneficial in the oversight of the maintenance performed on the transit fleet. The work associated would include but not be limited to; fleet inspection; review of safety procedures and policies; reviews of the transit contractor’s preventative maintenance records; maintenance shop operations; fluid samples and, laboratory analysis on an annual basis.

A competitive bid was completed in December 2016 for a new three-year contract for the reporting period of FY 2016-17 through FY 2018-19. The Request for Proposals was circulated for the three-year period in order to maximize pricing reductions and increase potential competition. An Evaluation Committee comprised of staff from Caltrans and ICTC conducted the proposal scoring and ranking process. An oral interview was not conducted.

The following is a summary of the one qualified proposal:

Firm	Annual/Total Hours	Total 3-Yr Cost	Avg Cost/Per hour
Transit Resource Center Engineering Services, LLC. (TRC)	144 / 432	\$42,726	\$98.90

It must be noted that the current four transit operations are under separate contracts, but with one operator, First Transit, Inc. This reduces the physical locations and maintenance systems etc. that must be reviewed by the audit team, thereby reducing the annual cost. Should future competitive bids be conducted for transit services during this three-year period, and additional transit operators be awarded service contracts, a contract modification may be required for additional time and expense.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

The Evaluation Team with concurrence by the ICTC Executive Director recommends that a contract be awarded to the firm of Transit Resource Center (TRC). The proposal from TRC indicated that their project team was focused on delivering the requested services as noted within the contents of the Request for Proposals. TRC's proposal acknowledged and elaborated on all of the Scope of Work items noted within the Request for Proposals, in addition to the ICTC issued addenda. TRC also displayed the firm's superior familiarity with transit regulations and transit maintenance operational practices. In addition, the TRC project team offered value added benefits through their knowledge and experience with larger transit agencies. This included periodic review sessions with ICTC staff on transit maintenance best practices and requirements in the industry for potential improvements in contractual language, and general improvements to ICTC staff's oversight of transit maintenance.

The project cost sets an annual budget but also contains a fee for future delivery inspection(s) of new vehicles that may be acquired by ICTC during the life of this contract.

Funding for this project is in the ICTC adopted 2016-17 the ICTC Overall Work Program and Budget/Transit Finance Plan through the Transportation Development Act (TDA) approved on July 27, 2016.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the agreement for the IVT Transit Maintenance Audit effective March 1, 2017, for the audit period FY 2016-17 through FY 2018-19, with the firm of **Transit Resource Center (TRC)**:
 - A. For the fiscal reporting period of July 1, 2016 through June 30, 2017, the annual not to exceed fee is set at \$14,242
 - B. For the fiscal reporting period of July 1, 2017 through June 30, 2018, the annual not to exceed fee is set at \$14,242
 - C. For the fiscal reporting period of July 1, 2018 through June 30, 2019, the annual not to exceed fee is set at \$14,242
 - D. For the post-delivery inspection service fee of \$560 per event, each event not to exceed five buses.

Sincerely,

MARK BAZA
Executive Director -

BY: 

Kathi Williams
Senior Transit Planner

MB/ksw/cl