



**1405 N. IMPERIAL AVENUE, SUITE 1
EL CENTRO, CA 92243-2875
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**TRANSPORTATION COMMISSION MEETING
AGENDA**

**WEDNESDAY, JUNE 22, 2016
6:00 p.m. (or immediately after IVRMA or LTA)**

**County of Imperial Administration Center
Board of Supervisors Chambers
940 W. Main Street, Second Floor
El Centro, CA 92243**

CHAIR: JAMES PREDMORE

VICE CHAIR: DOUG COX

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Commission for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Commission. The Commission will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

(Executive Director recommends approval of consent calendar items)

- A. Approval of ICTC Board Draft Minutes: May 25, 2016
B. Receive and File:
1. ICTC Management Committee Draft Minutes: June 8, 2016

V. REPORTS

- A. ICTC Executive Director
 - See attached Executive Director Report
- B. Southern California Association of Governments
 - See attached report
- C. California Department of Transportation – District 11
 - See attached report
- D. Commission Member Reports

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

VI. INFORMATION CALENDAR

- A. Regional Pavement Management System Overview

Attached are the SCAG Staff Report and the PowerPoint Presentation

VII. ACTION CALENDAR

- A. Continuing Resolution for the FY 2015-16 Overall Work Program (OWP) and Budget

1. Authorize the Chairman to sign the continuing resolution in order to pay interim expenditures of the ICTC prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17 at the levels set by the Overall Work Program and Budget for Fiscal Year 2015-16 to allow payment of routine expenses including payroll and vendor expenses at the prior year's level.

VIII. CLOSED SESSION

- A. Motion to Adjourn to Closed Session

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957
Title: ICTC Executive Director

- C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)
Agency Designated Representative: AJ Gaddis
Unrepresented Employee: Executive Director

- D. Announcement of Closed Session Action(s)

IX. ACTION CALENDAR (CONTINUED)

- A. Discussion / Action regarding the Employment Agreement for the Position of Executive Director

X. NEXT MEETING DATE AND PLACE

- A. The next meeting of the **Imperial County Transportation Commission** will be held on **Wednesday, July 27, 2016 at 6:00 p.m.**, at the **County of Imperial Board Chambers**, at 940 W. Main Street, El Centro, CA.

XI. ADJOURNMENT

- A. Motion to adjourn

IV. CONSENT CALENDAR

A. APPROVAL OF BOARD DRAFT MINUTES:

MAY 25, 2016

B. RECEIVE AND FILE:

1. ICTC MANAGEMENT DRAFT MINUTES:

JUNE 8, 2016



- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
REPORT
- C. CALTRANS REPORTS



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Memorandum

Date: June 16, 2016
To: ICTC Commission
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the Commission Meeting on June 22, 2016.

1. **IVT RIDE Update:** The IVT Ride El Centro Service Area operations contract was approved at the April 27, 2016 ICTC regular Commission meeting. Service is scheduled to begin on July 1, 2016. Public Outreach workshops were held in May on the 25th and the 27th. To date, approximately 120 persons have registered for the new service.

Additional Public Outreach workshops in June are scheduled for:

- Wednesday, June 15, 9:00 a.m. to 12:00 p.m. at Day Out - El Centro
- Thursday, June 16, 9:00 a.m. to 12:00 p.m. at Desert Villas Apts. 1755 W. Main St., Senior Nutrition Site in El Centro
- Wednesday, June 22, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers
- Friday, June 24, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers

Public Outreach Workshops in July are tentatively scheduled for:

- Thursday, July 7, 9:00 a.m. to 12:00 p.m. (location to be determined)
- Friday, June 8, 9:00 a.m. to 12:00 p.m. (location to be determined)

2. **IVT MedTrans Update:** The IVT MedTrans operations contract was approved April 27, 2016 at the ICTC regular Commission Meeting. Service is scheduled to begin on July 1, 2016. A new brand and logo has been developed and new vehicles have been delivered. A local phone number and a toll free phone number has been confirmed for the IVT MedTrans service. ICTC staff have been in contact with existing passengers and various social service and medical care providers. Passengers are able to call and make reservations starting June 1, 2016 for July 1 service.
3. **Office Technician and Transportation Planner Job Announcement:** Recruitment is underway for two positions at ICTC. Applications for both positions are due on June 24, 2016 by 3 p.m. More information on the positions and full copies of the job descriptions and job announcement are on the website at <http://www.imperialctc.org/employment-opportunities/>.
4. **Active Transportation Program (ATP) Cycle 3 Call-for-Projects 2016:** On March 16, 2016 the California Transportation Commission (CTC) approved the ATP Cycle 3 CTC Guidelines. The call for projects was released on April 15, 2016. Project submittals are due June 15, 2016. Cycle 3 covers fiscal years 2019-20 and 2020-21. Caltrans has posted Local Assistance ATP Program Guidelines which highlight eligible and ineligible project types. There is approximately \$240 million available under cycle

three. The ATP program is competitive statewide. A small regional pot of funds will be available at the conclusion of the state scoring process. ICTC and the Southern California Association of Governments (SCAG) may be available to assist with and review of ATP projects or applications prior to submittal.

5. **IVT WiFi:** On April 15, 2016 ICTC launched a demonstration project of free public WiFi aboard all sixteen (16) of the 40ft Gilligs on IVT regular fixed, Express and Direct routes. Passengers now have access to view the IVT bus route and schedule information at www.ivtransit.com, as well as, have an opportunity to visit the internet while they “*Ride with Us*”. To date there have been approximately 65,000 times that passengers have logged on to various websites monthly.
6. **California HERO Program:** The California Hero Program was launched in April 2014 in Imperial County with ICTC as the administering agency. Attached is a copy of the program activity report through May 31, 2016.
7. The following are the FY 2015-2016 Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) list of projects. The table describes the status of projects and their planned request for allocations (RFA). It is recommended that RFA should be submitted prior to May of the FY. The following agencies are pending RFA approval: City of Brawley, City of Calipatria, City of El Centro, City of Holtville for Cedar Avenue project only, County of Imperial and City of Westmorland.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	RSTP	S. Palm Ave. Rehab	\$734	RFA submitted May 23, 2016
Brawley	CMAQ	Sidewalk Rehab-Variou	\$300	Design in May (still in process) RFA for Construction in late-June
Calipatria	CMAQ	S. International Ave. Sidewalk	\$123	ROW in Feb., RFA 4/8/16, Design fully done
El Centro	RSTP	Ross Ave. Rehab	\$571	RFA submitted in April
Holtville	RSTP	Walnut Ave.	\$562	E-76 rcvd 1/28/16
Holtville	CMAQ	Cedar Ave. Sidewalk	\$136	In Design- pending
Imperial County	CMAQ	Various Roads	\$1,102	In Design, environmental issues to get ROW approved. RFA will be submitted in Sept. 2016
Westmorland	RSTP	N. Center St. Pavement Rehab	\$372	PE RFA submitted 2/25/16, E76 rcvd, RFA for Const. submitted on June 3, 2016

8. **Funding for Phase II of the Calexico West Port of Entry Project in the President’s FY17 Budget – Press Release (Summary):** (February 9, 2016) – Rep. Juan Vargas (CA-51) announced the inclusion of \$248 million for the Calexico West Land Port of Entry (LPOE) reconfiguration and expansion project in the Fiscal Year (FY) 2017 budget released today. If approved, the funding would be sufficient to complete the project.” As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion scheduled for January 2018.

As part of the POE Expansion project, traffic will be rerouted from the existing roadways to SR-98 and Cesar Chavez Boulevard which are not designed to handle the high volumes of traffic associated with the border travel. As result, ICTC submitted a 2016 TIGER grant in the amount of \$12,046,400 to improve SR-98 and Cesar Chavez Boulevard. Improvements will include widening, signalization, channelization, lighting, pedestrian/bicycle and ADA improvements. The TIGER grant application was submitted on April 29, 2016.

9. **State Route 86 (Northbound) Border Patrol Checkpoint:** ICTC has initiated discussions with management and staff with Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at this very busy checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way.
10. **Calexico East Commercial Vehicle Port of Entry Expansion Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The project is a proposed public-private partnership for the construction costs of the freight elements of the Calexico East Expansion that include: bridge expansion, commercial vehicle primary inspection booths and road construction totaling \$30 million. The California Environmental Protection Agency Air Resources Board has reviewed the project ideas submitted and presented pilot project concepts at the Sustainable Freight Action Plan workshop held on February 1, 2016. The concepts presented in the workshop included “Advanced Technology Truck Fast Lane (Border)”. Additionally in December 2015, Safer Community Foundation, Inc. in partnership with the County of Imperial and ICTC submitted the expansion proposal to Customs and Border Protection through their “559 Donation Authority.” In addition to the Sustainable Freight Action Plan submittal, ICTC also submitted a FASTLane grant application on April 14, 2016 and a 2016 TIGER program on April 29, 2016.
11. **Transit Vehicle Procurement Update:** ICTC has received twenty (20) new cutaway vehicles in June to be operated on the smaller IVT fixed route services, the new IVT MedTrans, and replacements for the IVT Access services. Currently the bus vehicle vendor is completing an order for six (6) more vehicles. Another five (5) vehicles have been procured for the IVT RIDE contract El Centro operating service area. Those vehicles are “low-floor” cutaway vehicles which take longer to build. The receipt of the vehicles should take place with project completion scheduled for August 2016. Delivery schedules for vehicles are not expected to affect any service operations or start-ups.
12. **Regional Mobility Hubs Strategy for Imperial and San Diego:** This project funded by Caltrans will develop a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. This project will be led by SANDAG in collaboration with ICTC. The focus of the plan will be to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Consultant work is underway with preparation for a full range of stakeholder outreach.

Mobility hubs can help maximize the capital investment in transit services and support the emphasis on smart growth and transit-oriented development. The project and Consultant team hosted an agency workshop in Imperial County on December 2, 2015. The meeting covered the study purpose, roundtable discussion of criteria for locating mobility hubs, amenity priorities, and what are potential locations. The Consultant team conducted “pop-up” outreach events to gather public and transit users input at the following locations: Tuesday, May 31st at the Brawley Transit Terminal, Wednesday, June 1st at IVC Main Transit Station, and on Thursday, June 2nd at the El Centro Regional Transit Terminal. All outreach events were held from 6:30am to 6:30pm to maximize public input. A total of 249 responses were gathered from the 3 day outreach event. Virginia Mendoza, Project Manager

13. **The San Diego State University / Imperial Valley College Transit Shuttle Analysis:** The Transit Shuttle Analysis will assess the feasibility of an inter-college shuttle service in Imperial County. ICTC and SCAG staffs worked together with Imperial Valley College and San Diego State University staff to complete the consultant selection process. SCAG staff completed the contract agreement with the selected consultant AECOM. Student surveys and campus workshops at SDSU-Calexico and IVC were held on Wednesday, November 18, 2015 and Thursday, November 19, 2015. The existing conditions analysis has been completed. The 3rd Technical Advisory Committee (TAC) meeting was held on April 19, 2016 at the ICTC office to discuss the draft route alternatives and next steps. In addition to the TAC meeting on April 19th, the consultant team conducted the 2nd round of outreach at SDSU-Calexico, IVC and SDSU-Brawley campuses to obtain input from the student body regarding the proposed route alternatives. The project was presented to the IVC Board of Trustees on June 15, 2016. The IVC Board of Trustees expressed support

for the project and looked forward to the final product. The consultant team is working on the draft final report scheduled for approval during the month of July. Virginia Mendoza, Project Manager

14. **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). Caltrans and ICTC are finalizing a preferred location and any improvements necessary for installation of the bench and shelter.
15. **California-Baja California Binational Region: A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies,** this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The consultant team is completing the development of the survey instrument that will be used in all 6 POEs. Start survey sampling will begin surveying in mid to late June.
16. **Meetings attended on behalf of ICTC:**
 - May 25, 2016 – ICTC Budget Workshop
 - May 26, 2016 – League of California Cities, Imperial County Division Meeting
 - May 27, 2016 – SANDAG Borders Committee in San Diego
 - June 2, 2016 – SCAG Regional Council Meeting in Los Angeles
 - June 2, 2016 – PERMA Board Meeting in Rancho Mirage (attended by staff)
 - June 7 – 9, 2016 – Comprehensive ADA Paratransit Eligibility Training in San Antonio (attended by staff)
 - June 9-10, 2016 – SCAG President Martinez Executive Advisory Committee Retreat in Santa Ana
 - June 16, 2016 – CALCOG Board Meeting in Sacramento
 - June 17, 2016 – Mobility 21 Board Meeting and CTC/SCAG CEO’s Meeting in Los Angeles

You are invited to

SIGN UP & RIDE WITH US



Get information about this new service for seniors and persons with disabilities.

CITY OF EL CENTRO

Wednesday, June 22 & Friday, June 24, 2016

El Centro City Hall • Council Chambers

9:30 a.m. to 12 p.m.

1275 W. Main Street, El Centro, CA 92243



EFFECTIVE JULY 2016



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For more information call 1(760) 337-1760

INSCRÍBASE Y SÚBASE CON NOSOTROS



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CIUDAD DE EL CENTRO

Miércoles 22 de Junio y Viernes 24 de Junio, 2016

El Centro City Hall • Cámara del Consejo
de 9:30 a.m. a 12 p.m.

1275 W. Main Street, El Centro, CA 92243



A PARTIR DE JULIO DEL 2016



Favor de traer una identificación con fotografía con fecha de nacimiento, para adultos mayores de 60 años.

Para más información llame al 1(760) 337-1760

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A service provided by the
Imperial County Transportation Commission



California HERO Activity Report
Imperial County Transportation Commission
 Launch Date through May 31, 2016

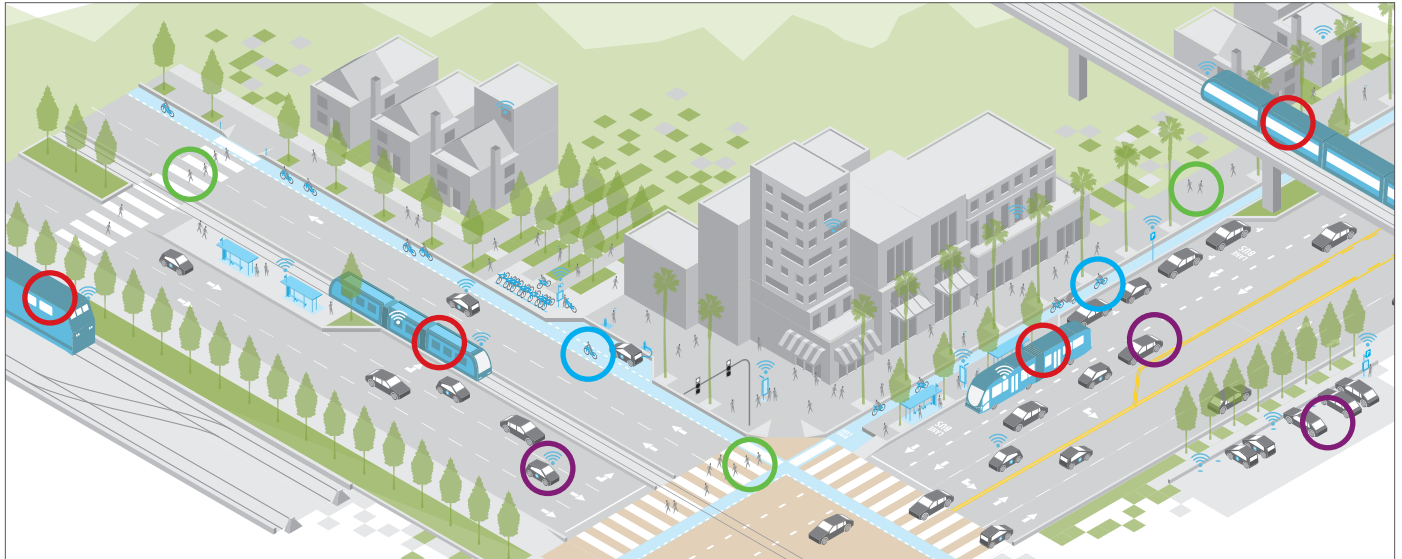
Program Activity through May 31, 2016

Member	Launch Date	Eligible Housing Units *	Total Applications Received	Applications Approved	Approved Amount	Funded Projects	Funded Amount	Jobs Created***	Type of Projects			Solar KW Installed	Annual kWh Saved	Annual CO2 Reduced (Tons)
									Energy	Water	Renewable			
Brawley	5/23/2014	5,588	153	98	\$2,449,854	42	\$635,165	5	44	0	21	54	323,423	105
Calexico	3/24/2015	7,373	268	157	\$4,802,677	57	\$658,261	6	49	0	22	51	398,454	163
Calipatria	3/24/2015	757	7	3	\$75,652	2	\$28,135	0	1	0	2	5	22,968	5
El Centro	5/23/2014	9,250	232	147	\$3,961,950	57	\$828,638	7	53	2	24	77	394,935	156
Holtville	3/24/2015	1,248	27	18	\$434,679	9	\$118,537	1	7	0	8	14	98,953	22
Imperial	6/10/2015	4,618	102	76	\$2,342,950	34	\$538,837	5	26	4	19	68	272,455	104
Westmorland		596												
Has not adopted Resolution of Participation														
Imperial County	11/14/2014	9,504	106	59	\$1,739,408	20	\$301,204	3	23	1	8	22	145,462	59
Total		38,934	895	558	\$ 15,807,170	221	\$ 3,108,776	27	203	7	104	291	1,656,650	615

** Participation rate based off of funded projects

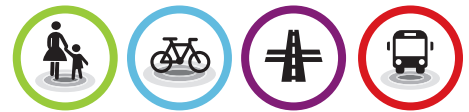
*** 1 job for every \$117,000 invested.

The Imperial County Transportation Commission (ICTC) is developing a strategy to locate and design several Mobility Hubs in the region. By locating multiple transportation services and amenities in one location, Mobility Hubs will help people take advantage of transit and other alternate transportation options. Stations along high-volume bus routes are prime candidates for mobility hub locations. The strategy will identify areas where mobility hubs could be located and prioritize them as potential pilot locations to receive transportation and mobility improvements.



What is a Mobility Hub?

Mobility Hubs are transportation centers located in key destinations, served by 2 or more transit routes. They provide an array of transportation services, amenities, and urban design enhancements that bridge the distance between transit and where people, live, work, and play. They are places of connectivity where different modes of travel — **walking, biking, ridesharing, and transit** — come together seamlessly, and where there is a concentration of employment, housing, shopping, and/or recreation.



Mobility hubs can feature a wide range of transportation choices including:

- Bikeshare
- Carshare
- Neighborhood electric vehicles
- Bike parking
- Dynamic parking management strategies (such as variable pricing by demand)
- Real-time traveler information
- Real-time ridesharing
- Demand-based shuttle or jitney services
- Bicycle and pedestrian improvements
- Directional signage
- Urban design enhancements
- Supporting systems (mobile applications, electric vehicle charging, smart intersections, and a universal payment system)

All of these features can help travelers make short trips within the neighborhood, connect to transit, or other destinations.

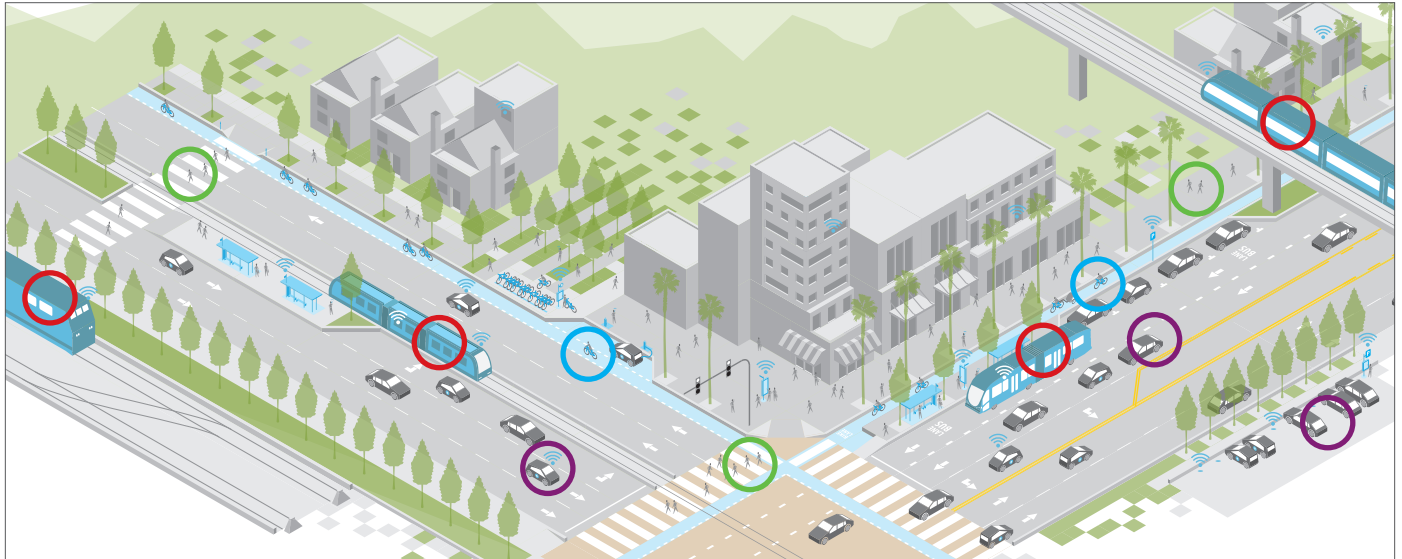
Benefits of Regional Mobility Hubs

- Increased transportation choices for residents, employees, and visitors
- Decreased dependence on single occupancy vehicles
- Reduced traffic congestion and vehicle miles traveled

For more information contact:

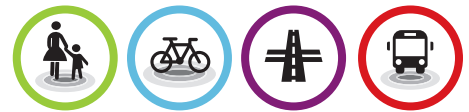
Virginia Mendoza, ICTC
Tel. (760)-592-4494
email: virginiamendoza@imperialctc.org

La Comisión de Transporte del Condado de Imperial (ICTC) está diseñando una estrategia para ubicar y construir Centros de Movilidad en nuestra región. Reuniendo servicios de transporte e instalaciones múltiples en un solo lugar, los Centros de Movilidad ayudarán a la gente a aprovechar más el transporte público, así como las opciones alternativas de transporte. Las candidatas más fuertes para convertirse en Centros de Movilidad son las estaciones localizadas en las rutas más transitadas. La estrategia identificará áreas donde colocar estos centros. A dichas áreas se dará trato prioritario (como sitios potenciales piloto) para mejoras en transporte y movilidad.



Qué es un Centro de Movilidad?

Los Centros de Movilidad son centros de transporte ubicados en destinos clave que combinan dos o más rutas de tránsito. Estos centros proporcionan simultáneamente varios servicios de transporte, instalaciones y mejoras al diseño urbano que facilitan el acceso de los usuarios al transporte público desde su lugar de residencia, trabajo y recreación. Son sitios de conectividad donde se combinan fácilmente diferentes maneras de trasladarse: **Caminar, andar en bicicleta, compartir un vehículo, y tomar el transporte público.** También hay en ellos una concentración de empleos, vivienda, comercio y actividades recreativas.



Los Centros de Movilidad pueden ofrecer una gran cantidad de opciones de transporte, entre las cuales se incluyen:

- Bicicletas compartidas
- Viajes compartidos
- Vehículos eléctricos comunitarios
- Estacionamiento de bicicletas.
- Estacionamiento inteligente
- Información del transporte público en tiempo real.
- Viajes compartidos a solicitud
- Servicios de transporte a solicitud del usuario
- Mejoras para ciclistas y peatones
- Señalización
- Mejoras al diseño urbano
- Aplicaciones de apoyo a sistemas de movilidad, cargador para vehículo eléctrico, intersección inteligente, y un sistema universal de pagos

Todas estas opciones pueden ayudar a los viajeros a acortar el tiempo que tardan en desplazarse, así como acceder a transporte público u otros destinos.

Ventajas de los Centros Regionales de Movilidad.

- Más opciones de transporte para residentes, empleados y visitantes.
- Menos dependencia en vehículos ocupados por una sola persona.
- Menos congestión vial y millas recorridas.

Para mayor información contacte a:

Virginia Mendoza, ICTC
Tel. (760)-592-4494
email: virginiamendoza@imperialctc.org

Visit one of our “pop-up” outreach events to learn more about and share your input on Regional Mobility Hubs

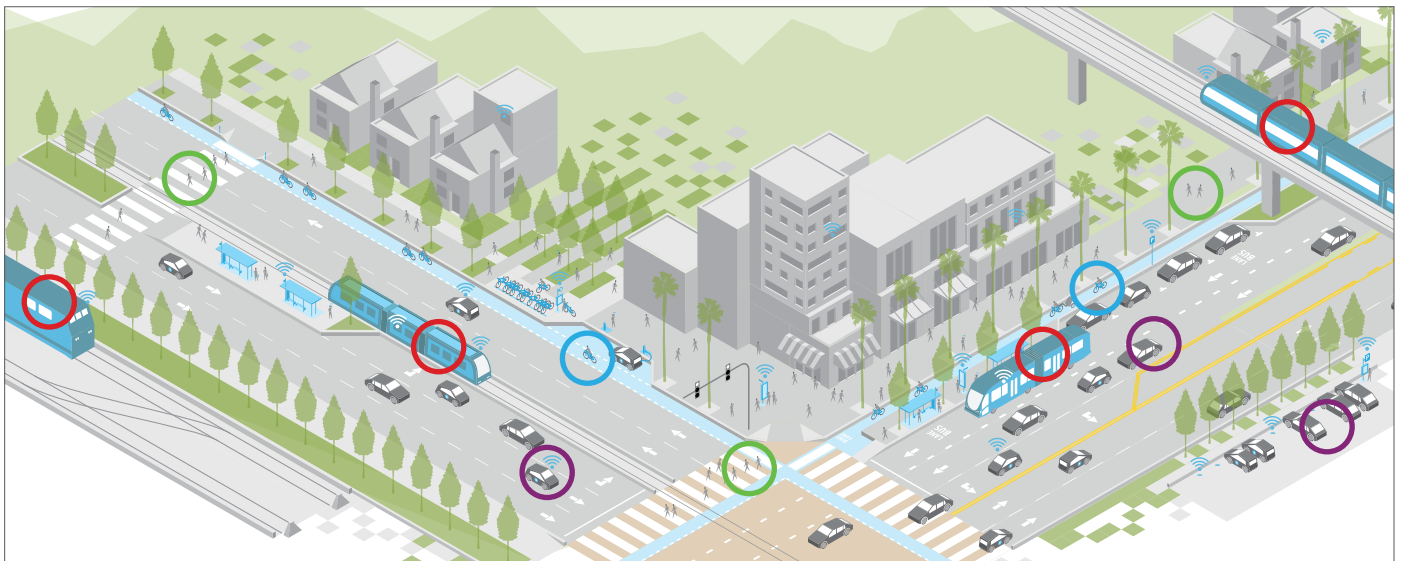
Dates & Locations:

Tuesday, May 31: Brawley Transit Transfer Station at 5th & G Streets

Wednesday, June 1: Imperial Valley College Campus Main Transit Station at entrance 3 at Old Hwy 111

Thursday, June 2 : El Centro Regional Transit Terminal at State & 7th Streets

Stop by anytime between 6:30 a.m. and 6:30 p.m.

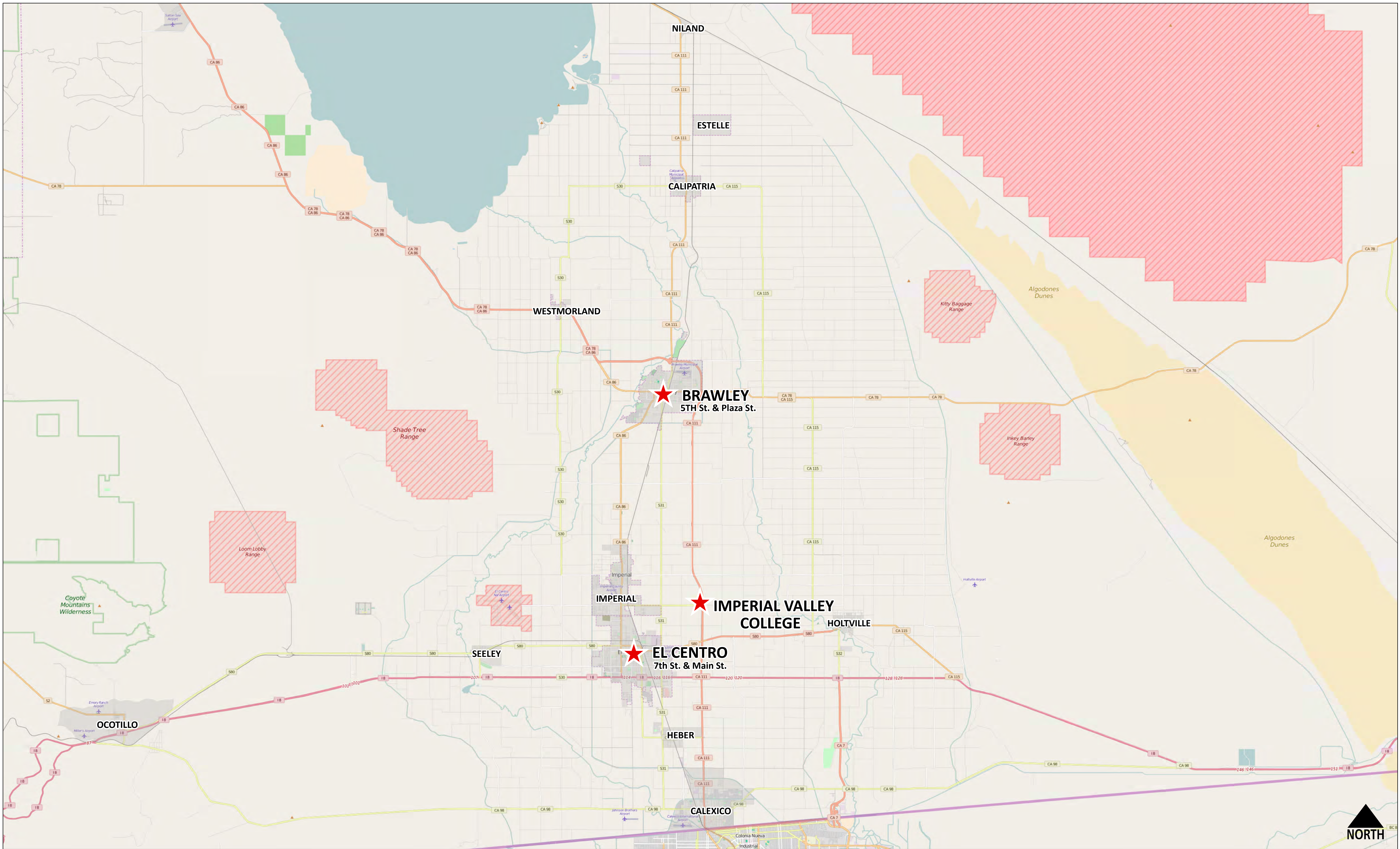


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For more information contact:
Virginia Mendoza, ICTC
Tel. (760)-592-4494
email: virginiamendoza@imperialctc.org



IMPERIAL VALLEY CANDIDATE MOBILITY HUBS

PUBLIC OUTREACH
 May 31 - June 2, 2016
 Imperial County



SOUTHERN CALIFORNIA ASSOCIATION of GOVERNMENTS

1405 N IMPERIAL AVE SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 353-7800
FAX: (760) 353-1877

Memorandum

Date: June 17, 2016
To: ICTC Commission
From: David Salgado, Regional Affairs Officer
Re: **Southern California Association of Government's Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Commission Meeting June 22, 2016.

1. **2016 RTP/SCS FINAL APPROVAL** – On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. The Plan charts a course for closely integrating land use and transportation – so that the region can grow smartly and sustainably. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

The 2016 RTP/SCS is available for download by chapter or as one file. Please note that some files are large and may take longer to download depending on individual connection speeds. We strongly recommend that you first download it onto your computer before opening the file. All files are in Adobe Acrobat PDF format. The executive summary is available upon request. For further information please contact David Salgado.

2. **2017 Active Transportation Program Call for Applications:** The 2017 Active Transportation Program (ATP) application deadline is June 15, 2016. The ATP will award approximately \$240 million to infrastructure, non-infrastructure and planning projects with funding available in fiscal years 2019/20 to 2020/21. As with previous cycles, applicants will have two opportunities to receive funding, either through the Statewide and Small Rural and Urban process (Projects

selected in December 2016) or the Regional Program (projects selected in March 2017). For more information on the program, including the program guidelines and scoring rubrics, visit <http://catc.ca.gov/programs/ATP.htm>. If you have any questions please contact SCAG's ATP Program Manager, Stephen Patchan, patchan@scag.ca.gov.

3. **SCAG GIS Service Update:** In April and May, SCAG's GIS Services staff trained over 100 participants at various locations throughout Los Angeles, Orange, Riverside and San Bernardino Counties. In July, SCAG will host special topic GIS training in Imperial County, covering advanced geoprocessing and editing techniques. Please contact Javier Aguilar aguilar@scag.ca.gov with questions or comments on SCAG's GIS Services program.
4. **SCAG Regional Council and Policy Committees:** SCAG will be hosting its next Regional Council and Joint Policy Committee meetings on July 7th, 2016, for more details please contact David Salgado.



Date: June 17, 2016
To: ICTC Commissioners
From: Laurie Berman, Caltrans District 11, District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) meeting of June 22, 2016:

1. Project Updates:

Please see map at end of report for project level detail.

State Route 98 (SR-98) Widening Project in Calexico

The California Transportation Commission (CTC) has on the agenda to fund Phase 1B (Ollie Avenue to V. V. Williams Avenue) for \$13 million on June 29. If approved by the CTC, Caltrans could advertise the project as soon as August with construction beginning in October. The project will widen SR-98 from two to four lanes from Dogwood Road to west of Ollie Avenue and from four to six lanes from Ollie Avenue to State Route 111 (SR-111). The work will be done in several phases and will help to increase capacity and relieve congestion on SR-98. See project fact sheet at the end of the report.

2. Maintenance:

SR-111 - Two Rivers Roadside Rest Area

Caltrans closed the Two Rivers Roadside Rest area on SR-111, near Calipatria due to lack of use and high cost of maintenance. The site will be used by the Caltrans Maintenance Unit. Pictures of the demolition of the site is on the following page.



3. Construction:

Interstate 8 (I-8) Continuously Reinforced Concrete Pavement Project

The first three segments of the *Interstate 8 Continuously Reinforced Concrete Pavement Project* began construction. KPBS-FM and KQVO-FM radio spots in Imperial County and across the Mexico border have been running three times a day since March. A third round will begin in July and run through mid-August.

- **Segment 1**, is near El Centro from 0.6 mile west of Anderholt Road Overcrossing to 0.5 mile east of the East Highline Canal Bridge, was awarded to Coffman Specialties, Inc. on November 18, 2015. Construction began the first week of February. Construction is expected to be completed early 2018. Segment 1 and Segment 2 crews are combining forces to complete eastbound paving before the hottest part of summer.
- **Segment 2**, 26 miles east of El Centro from 0.8 mile west of SR-98/I-8 separation to 0.6 mile east of the All American Canal, was awarded to Coffman Specialties, Inc. on December 15, 2015. Construction began early March 2016 and is scheduled to be completed in the spring of 2019. Summer work includes removing old pavement, remove and widen inside shoulders on westbound I-8, west of SR-186 and install crossovers at various locations.
- **Segment 3**, near Winterhaven from 0.7 mile west of SR 186/I-8 separation to 0.3 mile east of Fourth Avenue Overcrossing, was awarded to Security Paving Company, Inc. December 22, 2015. Construction began mid-March 2016 and is scheduled to be completed in the spring of 2018.

The other 2 segments are scheduled to begin construction in February 2017. These 2 segments are:

- **Segment 4**, near El Centro from 0.6 mile west of I-8/SR-111 separation to 0.6 mile west of Anderholt Road overcrossing and from 0.5 mile east of the East Highline Canal Bridge to 0.8 mile west of I-8/SR-98 separation.
- **Segment 5**, near Winterhaven from 0.7 mile west of Ogilby Road Overcrossing to 0.7 west of the I-8/SR-186 separation.

I-8/Dogwood Interchange

Construction on the I-8/Dogwood Interchange is nearing completion. The project will widen the ramps from one to two lanes and replace the bridge overcrossing, which will also be widened from two to six lanes including two turning lanes. Construction started in 2014 and is expected to be completed in October 2016. The bridge lanes are expected to open the first week of September and will be celebrated shortly thereafter with a ribbon cutting event.

Caltrans El Centro Maintenance Station

Phase 1 construction on the Caltrans El Centro Maintenance Station is expected to be completed as early as September. Caltrans will plan a ribbon cutting event to celebrate opening of the new Maintenance Station.

4. Planning Studies:

Caltrans just released the award notification for applications submitted for the Fiscal Year (FY) 2016-2017, Discretionary Sustainable Communities Grant Program. The Sustainable Transportation Planning Grant Program was created to support Caltrans current Mission: *Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.*

The Grant Program Objectives are to insure consideration of these major efforts in transportation planning, including: *Sustainability, Preservation, Mobility, Safety, Innovation, Economy, Health and Equity.*

<http://www.dot.ca.gov/hq/tpp/grants.html>

The County of Imperial was one of the statewide applications that was awarded for their "Active Transportation Plan." The Plan will address issues such as safety and security; liability, environmental concerns, convenience, accessibility, usage; connections and linkages for bicycle users, as well as pedestrians and safe routes to school planning efforts. It will identify and prioritize active transportation projects and potential funding opportunities.

5. Local Assistance:

Highway Safety Improvement Program (HSIP) Cycle 8

On May 9, 2016, Caltrans Division of Local Assistance announced HSIP Cycle 8 Call for Projects. The deadline to submit applications is on **August 12, 2016**. The call size is approximately \$150 million. Updated HSIP program guidelines, application forms, and other related information are available on our HSIP& SSARP Call for Projects webpage.

http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.htm

Highway Bridge Program (HBP)

Caltrans will be making changes to the Local Highway Bridge Program effective **October 1, 2016**. Projects currently programmed and applications received prior to **October 1, 2016** will continue to follow the existing HBP Guidelines.

Division of Local Assistance Listserver Subscription

Sign up to Division of Local Assistance Listserver to receive significant updates to changes or additions to Local Assistance web pages, including changes to the Local Assistance Procedures Manual (LAPM) and Local Assistance Program Guidelines (LAPG) or the issuance of Office Bulletins and Local Programs Procedures or Call for Projects.

<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

Division of Local Assistance Blog (LAB)

A Local Assistance Blog (LAB) was created to provide clarity on issues and contribute to the successful delivery of transportation projects using federal resources. Categories covered by the LAB are: Policy/Procedures, Program Guidelines, Training, Environmental and Right of Way.

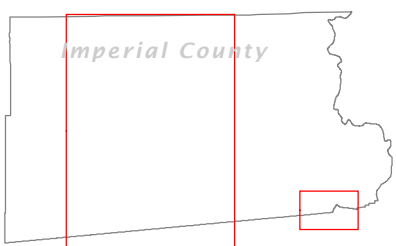
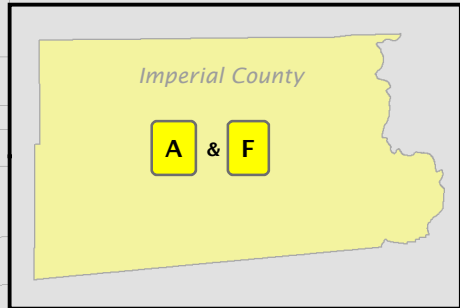
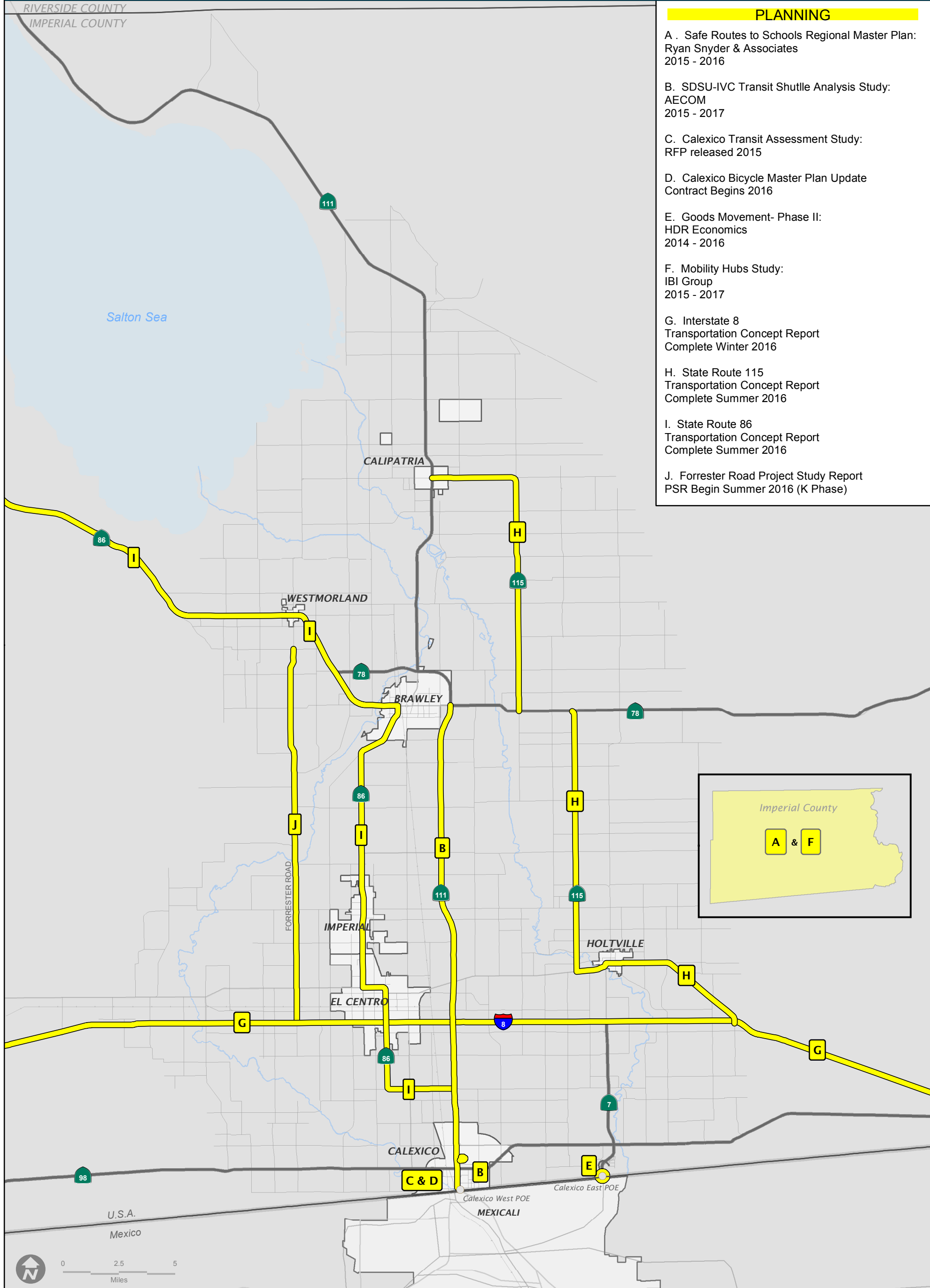
<http://www.localassistanceblog.com/>

IMPERIAL COUNTY STATUS OF TRANSPORTATION STUDIES AND REPORTS

RIVERSIDE COUNTY
IMPERIAL COUNTY

PLANNING

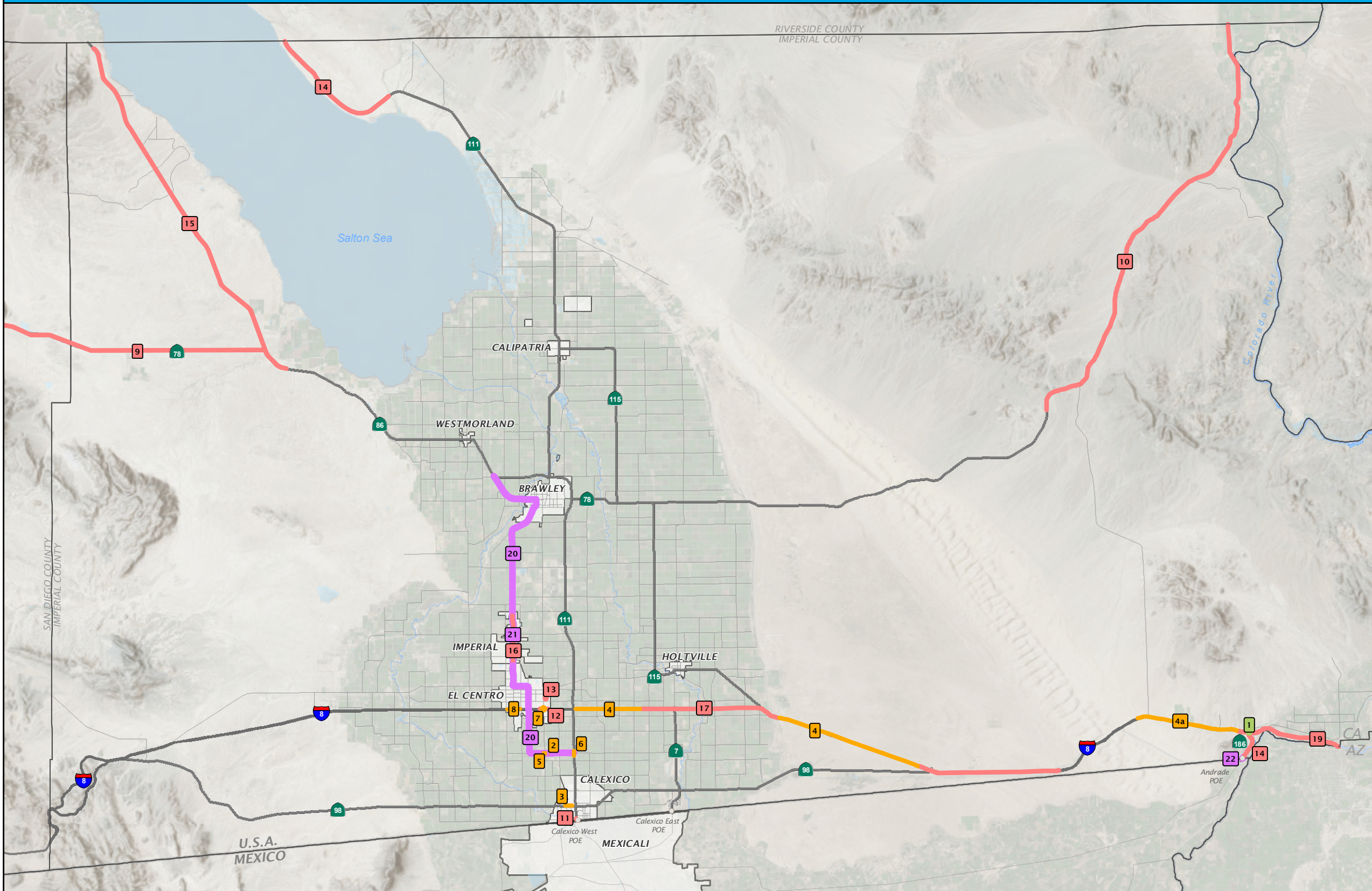
- A. Safe Routes to Schools Regional Master Plan:
Ryan Snyder & Associates
2015 - 2016
- B. SDSU-IVC Transit Shuttle Analysis Study:
AECOM
2015 - 2017
- C. Calexico Transit Assessment Study:
RFP released 2015
- D. Calexico Bicycle Master Plan Update
Contract Begins 2016
- E. Goods Movement- Phase II:
HDR Economics
2014 - 2016
- F. Mobility Hubs Study:
IBI Group
2015 - 2017
- G. Interstate 8
Transportation Concept Report
Complete Winter 2016
- H. State Route 115
Transportation Concept Report
Complete Summer 2016
- I. State Route 86
Transportation Concept Report
Complete Summer 2016
- J. Forrester Road Project Study Report
PSR Begin Summer 2016 (K Phase)



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Date: 03/29/2016

IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



ENVIRONMENTAL

DESIGN

1. SR-186/I-8 Interchange Improvements
2. SR-86/"Heber Ave" Sidewalk, Transit, & ADA Improvements
Design Complete Fall 2016
3. SR-98 West Widening Phase 1B
Eady Ave to Ollie Ave
Design Completed Spring 2016
4. I-8 Pavement Rehabilitation at Various Locations
Design Complete Summer 2016
- 4a. I-8 Pavement Rehabilitation at Ogilby Rd to SR-186
Design Complete Summer 2016
5. SR-86/Dogwood Road Intersection Improvements*
Design Complete Fall 2016
6. SR-86/SR-111 Intersection Improvements*
Design Complete Fall 2016
7. Dogwood Road Landscape
Design Completed Spring 2016
8. I-8/Imperial Ave Interchange Improvements
Design Complete Spring 2019

CONSTRUCTION

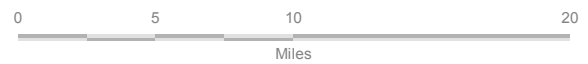
9. SR-78 West of SR-86 Pavement Rehabilitation
Construction Complete Fall 2016
10. SR-78 Pavement Rehabilitation
Construction Complete Summer 2017
11. SR-111 Calexico West -
GSA POE Reconfiguration*
Construction Complete Spring 2018
12. I-8/Dogwood Rd Interchange Improvements
Construction Complete Fall 2016
13. El Centro Maintenance Station
Phase I – Construction Completed Summer 2016
Phase 2 – Construction Completed Spring 2017
14. SR-111/SR-186 Pavement Rehabilitation
Construction Complete Summer 2017
15. SR-86 Pavement Rehabilitation
Construction Complete Fall 2016
16. SR-86 Pavement Rehabilitation
Construction Complete Fall 2016
17. I-8 Pavement Rehabilitation
Construction Complete Spring 2018
18. I-8 Pavement Rehabilitation
Construction Complete Spring 2019
19. I-8 Pavement Rehabilitation
Construction Complete Spring 2018

RELINQUISHMENT

20. SR-86 Relinquishment From SR-78 to SR-111
Senate Bill 788 Approved Fall 2013
21. SR-86 Relinquishment for City of Imperial
Coop Approved Fall 2016
22. SR-186 Relinquishment 500 Feet
from Border to GSA*
Relinquishment Complete Fall 2016

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

- Environmental
- Design
- Construction
- Relinquishment



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Abbreviations:
 GSA: General Services Administration
 POE: Port of Entry
 PSR: Project Study Report
 SP&R: State Planning and Research



State Route 98 Widening Dogwood Road to Rockwood Ave

FACT SHEET

GOALS

Improve motorist and pedestrian safety;

Increase capacity and relieve congestion on State Route 98 in the city of Calexico and

Facilitate international and interregional movement of people, goods, and services.

CONTACT

Project Manager
Sam Amen
(619) 718-7835
Sam.Amen@dot.ca.gov

Caltrans
4050 Taylor Street
San Diego, CA 92110
Ph: (619) 688-6670
www.dot.ca.gov/dist11



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@SDCaltrans

EXPANDING THE HIGHWAY

Caltrans proposes to widen State Route 98 (SR-98) from two to four lanes from Dogwood Road to west of Ollie Avenue, and from four to six lanes from Ollie Avenue to State Route 111. Project limits were extended to the west as required from Traffic studies that took into account planned growth in the area. Construction will include widening and signaling a half-dozen intersections.

SECURING DOLLARS

The estimated total cost of the project is \$75.9 million broken down in the following phases (see map on the back of page):

Phase 1A	\$31 million
Phase 1B	\$12.9 million
Phase 1C1	\$4 million
Phase 1C2	\$9 million
Phase 2	\$19 million

Phase 1C1 and 1B are fully funded from federal, state and local sources.

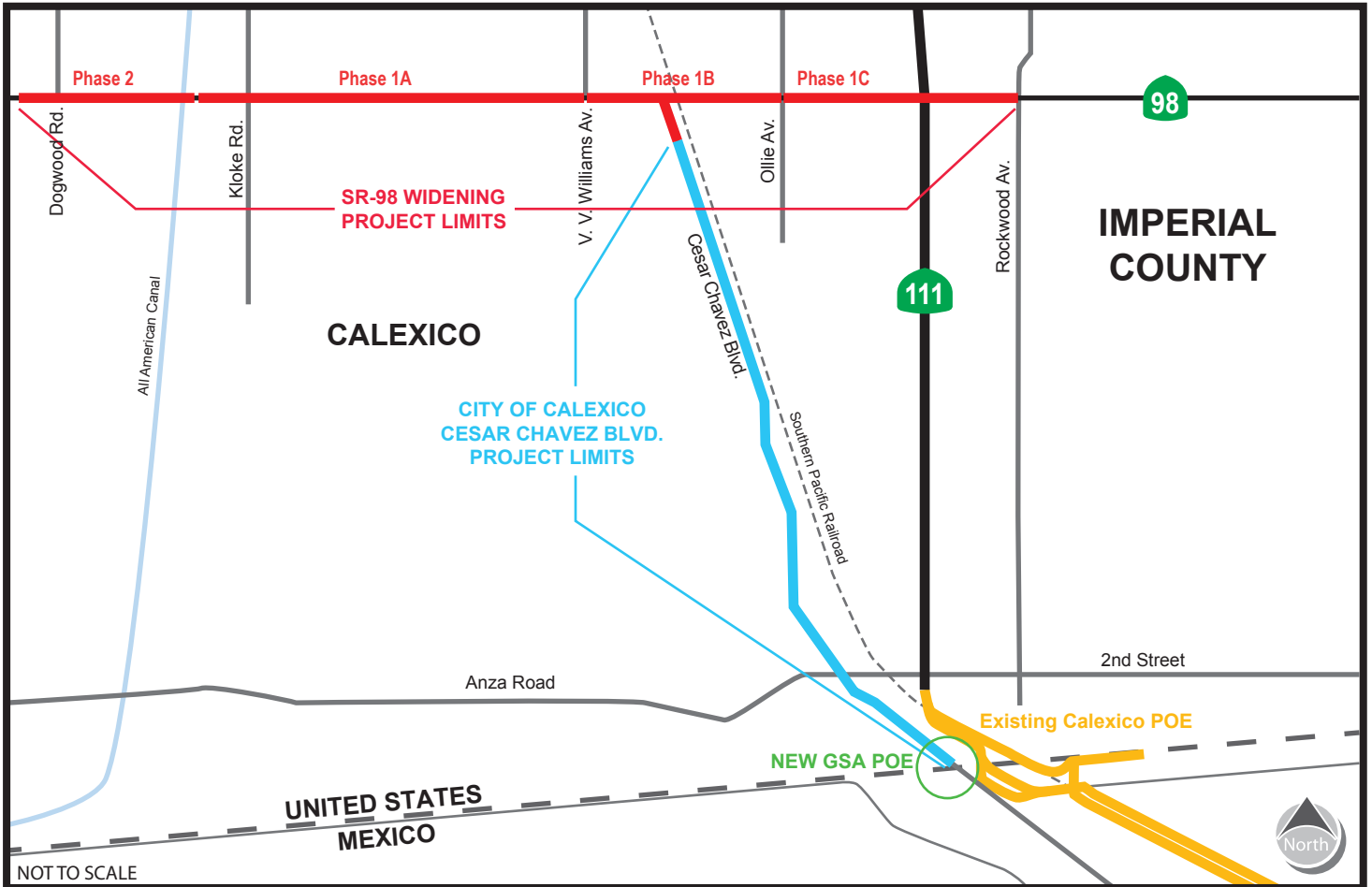
Funding is needed for the remaining phases.

WHAT'S AHEAD?

Phases 1B and 1C1 are in the Design phase. Phase 1B is scheduled to begin construction late 2016. Construction on the other phases will be scheduled when funding is available.







**STATE ROUTE 98 WIDENING
(Dogwood Road to Rockwood Avenue)**



10/2015

LEGEND

	SR-98 WIDENING PROJECT
	CITY OF CALEXICO CESAR CHAVEZ BLVD. PROJECT
	NEW GSA POE (UNDER CONSTRUCTION - OPEN SPRING 2018)
	EXISTING CALEXICO POE

VI. INFORMATION CALENDAR

VI. INFORMATION CALENDAR

A. REGIONAL PAVEMENT MANAGEMENT SYSTEM OVERVIEW

DATE: June 2, 2016

TO: Transportation Committee (TC)

FROM: Annie Nam, Manager, Goods Movement & Transportation Finance; (213) 236-1827;
nam@scag.ca.gov

SUBJECT: Regional Pavement Management System

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

For Information Only – No Action Required.

EXECUTIVE SUMMARY:

Staff, along with Margot Yapp, Vice President of Nichols Consulting Engineers, will provide an overview of the Regional Pavement Management System (RPMS). The RPMS is an essential tool for estimating system preservation needs in the SCAG region and was used for setting investment levels in the 2016–2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS). The 2016 RTP/SCS invests \$37.3 billion for operations and maintenance of regionally significant local streets and roads.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1, Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies, a) create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:

The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) requires the calculation of operations and maintenance needs for the SCAG region's local streets and roads. Maintenance (or sometimes referred to as capital maintenance) consists of activities that extend the useful life of the roadway asset by five or more years. Maintenance operations of local streets and roads include preventive maintenance such as surface seals as well as rehabilitation (e.g., overlays and reconstruction).

All SCAG region local jurisdictions were surveyed for information on pavement treatment unit costs, non-pavement asset inventories and revenues available for local street and road maintenance activities. This regional database of survey information, combined with condition, inventory and cost data derived from jurisdictions was used to calculate the long-range local street and road needs and revenues incorporated into the RTP/SCS. Updates to the regional database will inform the 2020 RTP/SCS update and provide SCAG's policy makers investment options and performance implications for consideration.

FISCAL IMPACT:

No fiscal impact. Staff work required for the Regional Pavement Management System is already included in this year's budget.

ATTACHMENT:

PowerPoint Presentation: Regional Pavement Management System



Regional Pavement Management System Overview

SCAG Transportation Committee (TC)
June 2, 2016

1




Collaboration. Commitment. Confidence.™

A Two Part Story

- California Statewide Needs Analysis for Local Streets and Roads (2014)
 - Data source
- Regional analysis for local streets and roads analysis
 - 25 years
 - Needs analysis
 - Funding scenarios

2



2014 CA Statewide Survey

HOME
PROJECT STATUS
REPORTS
FAQ
RELATED LINKS
CONTACT US
NEWS

- Study sponsored by CSAC, League of CA Cities and RTPAs
- Online survey sent to all 539 cities and counties
- Survey open Jan-April 2014

○

Your Help is Needed Again!

We need you to update the data you provided in 2012, or provide new data. In particular, we need information on the:

- Contact person(s) for your agency
- Pavement condition data
- Safety, traffic and regulatory data (e.g. sidewalks, storm drains, ADA ramps, streetlights, etc.)
- Funding/expenditure projections

Make a difference!

[Click here to participate!](#)

NCE

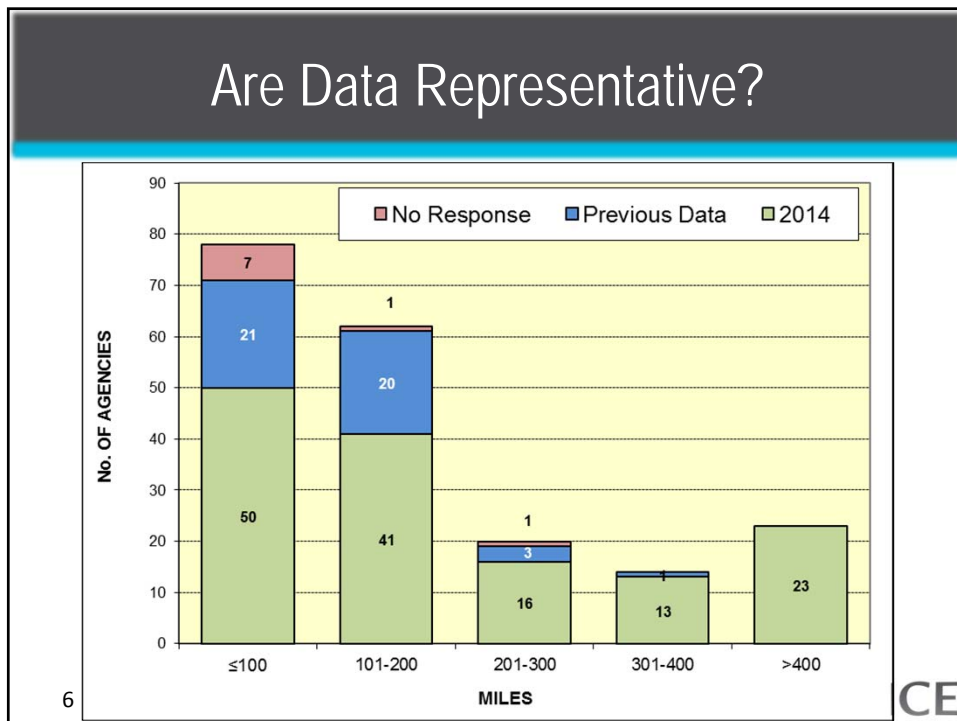
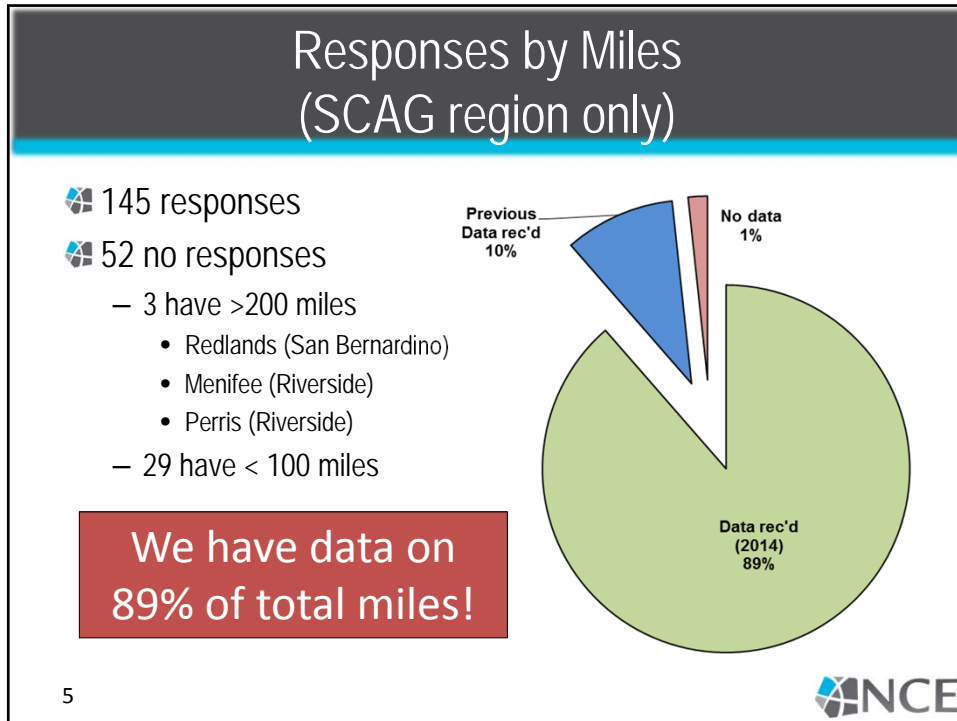
Responses by Agency (SCAG region only)

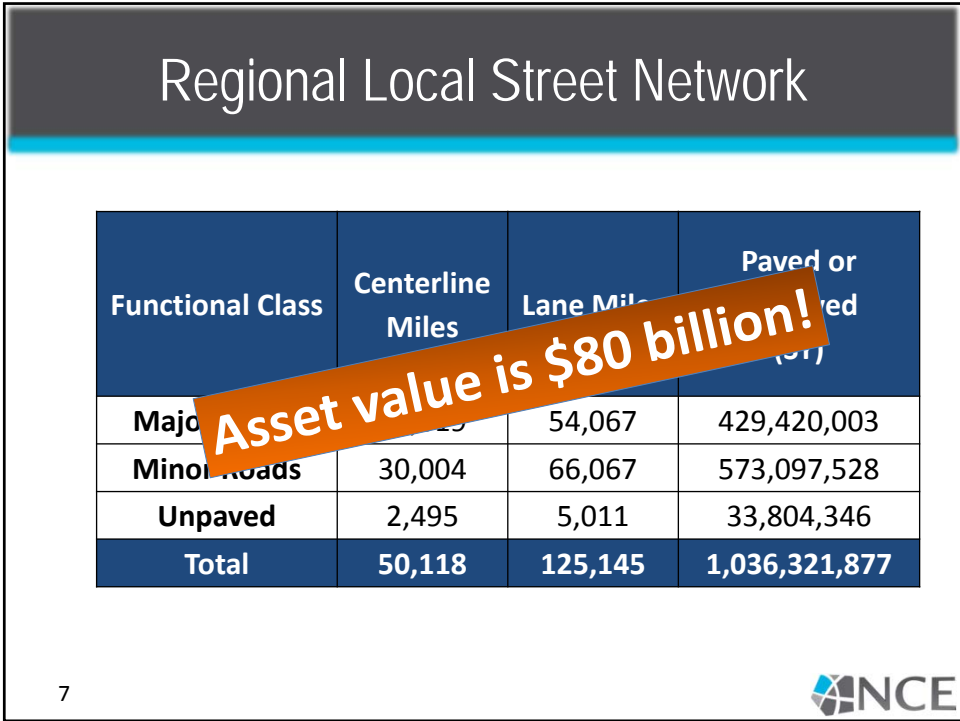
County	Total Agencies	Final Submittal	Incomplete Submittal	Total	% of SCAG
Imperial	8	3	1	4	2%
Los Angeles	89	46	17	63	32%
Orange	35	28	7	35	18%
Riverside	29	11	4	15	8%
San Bernardino	25	10	8	18	9%
Ventura	11	7	3	10	5%
Total	197	105	40	145	74%

Final response rate = 74%

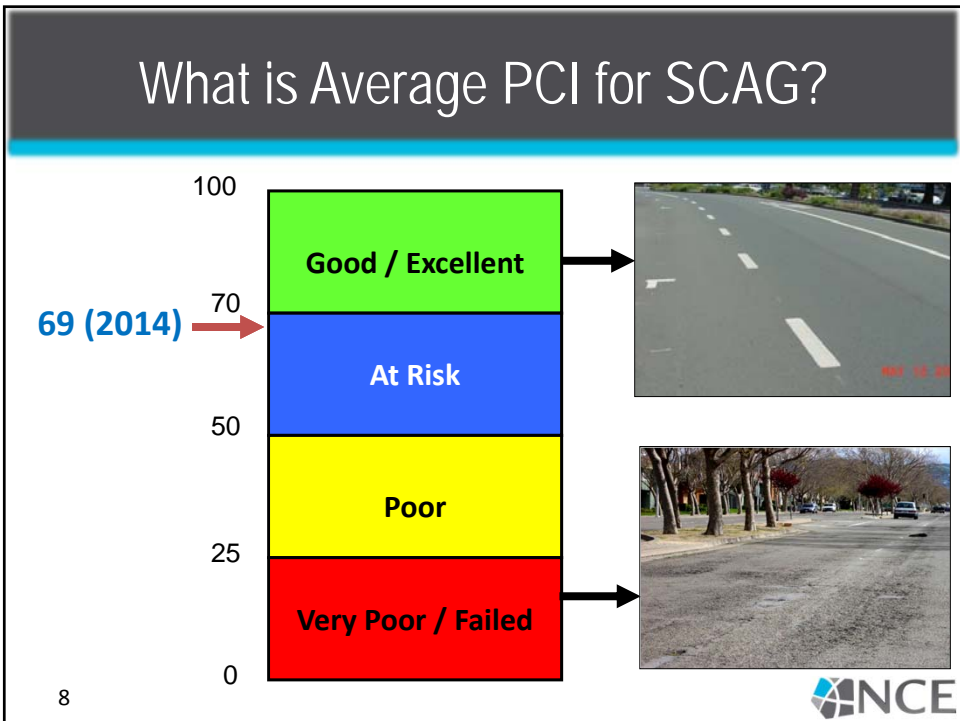
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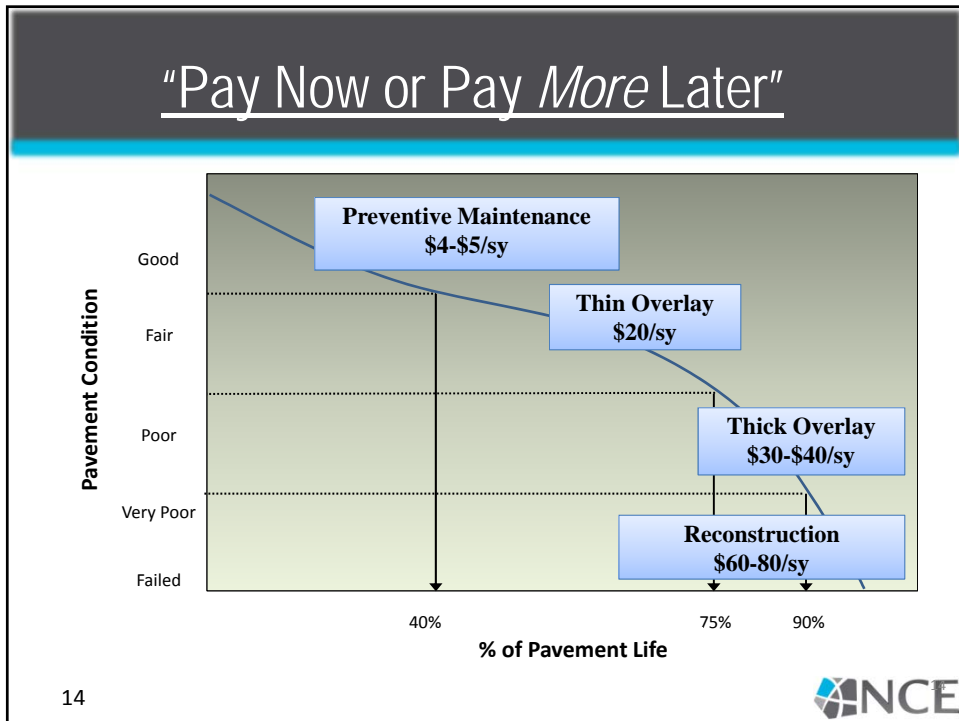
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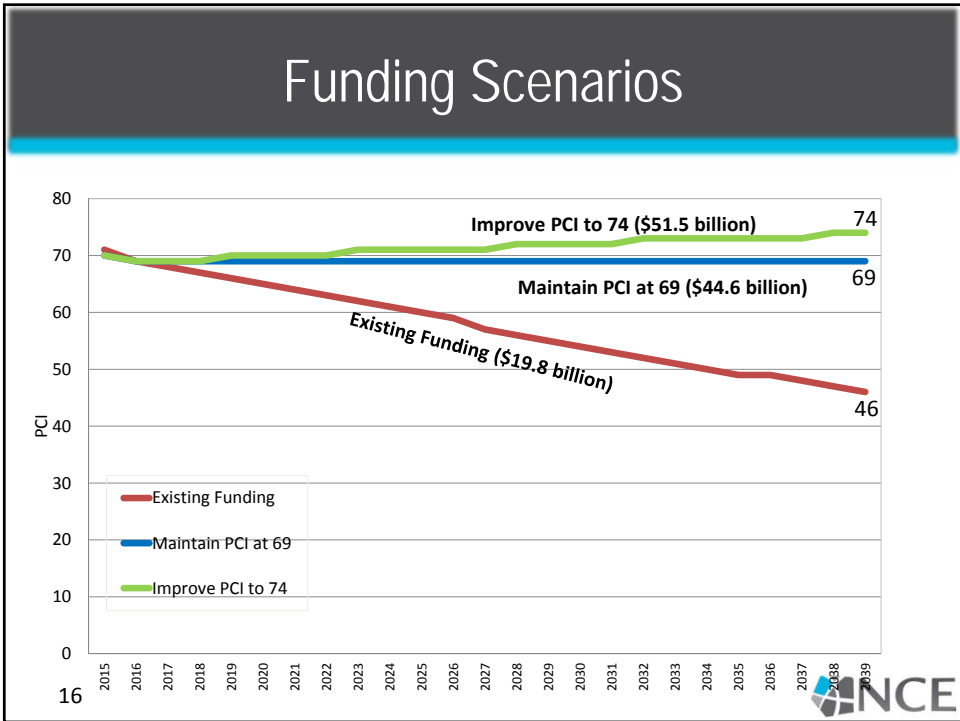


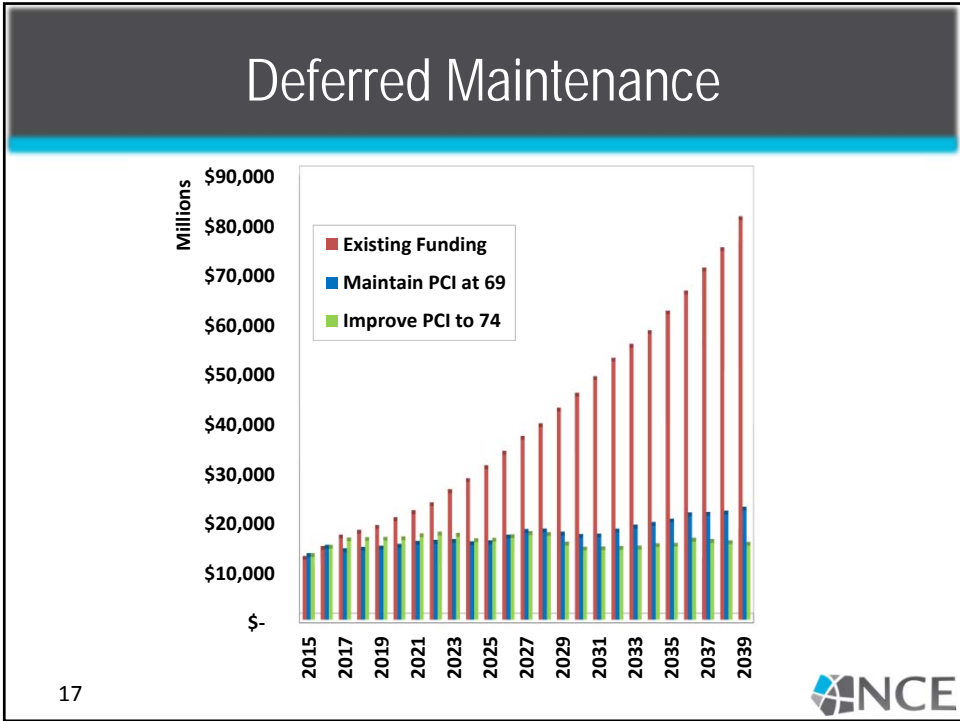





25 Year Funding Needs & Shortfall


County	Total Miles	Total 25 year Needs (\$M)	Total 25 year Funding (\$M)	Shortfall (\$M)
Imperial	4,251	\$ 2,946	\$ 779	(\$2,168)
Los Angeles	21,543	\$ 31,946	\$ 9,881	(\$22,065)
Orange	6,600	\$ 8,276	\$ 2,878	(\$5,398)
Riverside	7,876	\$ 9,359	\$ 3,360	(\$5,999)
San Bernardino	9,825	\$ 11,153	\$ 2,249	(\$8,904)
Ventura	2,515	\$ 3,184	\$ 691	(\$2,493)
Total	52,610	\$ 66,862	\$ 19,838	(\$47,025)

15 






- ## Summary
-  Regional Local Street Network
 - Over 52,000 miles of local streets and roads
 - Total asset value estimated at \$80 billion
 - Average PCI is 69 (2014)
 -  25 year needs analysis
 - Average PCI will drop to 46
 - Deferred maintenance increases to \$80.5 billion
 - Funding needs are \$66.8 billion, shortfall is \$47 billion
- 18
- 



Questions?

Margot Yapp, PE
Vice President
NCE
myapp@ncenet.com

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VII. ACTION CALENDAR

A. CONTINUING RESOLUTION FOR THE FY 2015-16 OVERAL WORK PROGRAM (OWP) AND BUDGET



1405 N. IMPERIAL AVE. SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

June 16, 2016

James Predmore, Chairman
Imperial County Transportation Commission
1405 N. Imperial Ave, Suite 1
El Centro, CA 92243

SUBJECT: Continuing Resolution for the FY 2015-16 Overall Work Program (OWP) and Budget

Dear Commission Members:

The Overall Work Program and Budget for FY 2016-17 is under development, however, a detailed report is not ready to submit for approval at this time. There were key factors that have caused the delay, i.e., finalizing our projected revenue estimates, and our work to finalize contract extensions for our major transit services for the region, Imperial Valley Transit (IVT) Fixed Routes and our IVT Access – the complimentary paratransit service. It is anticipated that a final draft of the budget will be submitted for approval at our Commission meeting on July 27, 2016.

Attached is a continuing resolution for the interim period of time in order to meet commitments with vendors, contractors and payroll for the interim period of time.

The ICTC Management Committee met on June 8, 2016 and forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the continuing resolution in order to pay expenditures, including payroll of the ICTC prior to the adoption of the Overall Work Program and Budget for Fiscal Year 2016-17, at the levels set by the Overall Work Program and Budget for Fiscal Year 2015-16 (adopted on June 24, 2015).

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA
Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION _____ OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

**AUTHORIZATION FOR AND APPROVING INTERIM EXPENDITURES PRIOR TO THE
ADOPTION OF THE OVERALL WORK PLAN AND BUDGET FOR FY 2016-2017**

WHEREAS, the ICTC adopted an annual budget representing a financial plan for conducting the affairs of the ICTC for the fiscal year beginning July 1, 2015 and ending June 30, 2016; and

WHEREAS, it is anticipated that the proposed operating budget and capital funds budget for fiscal year 2016-17 may not be submitted to the ICTC before July 1, 2016.

WHEREAS, the proposed Overall Work Plan and Budget for Fiscal Year 2016-17 includes several expenditures that must be undertaken prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17;

THEREFORE BE IT RESOLVED by the Commissioners of the ICTC hereby approves interim expenditures of the ICTC prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17 at the levels set by the Overall Work Plan and Budget for Fiscal Year 2015-16 to allow payment of routine expenses including payroll and vendor expenses at the prior year's level.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on _____.

By: _____
Chairman

ATTEST:

By: _____

CRISTI LERMA
Secretary to the Commission

IX. ACTION CALENDAR (CONTINUED)

IX. ACTION CALENDAR (CONTINUED)

- A. DISCUSSION / ACTION REGARDING THE EMPLOYMENT AGREEMENT FOR THE POSITION OF EXECUTIVE DIRECTOR

**EMPLOYMENT AGREEMENT
IMPERIAL COUNTY TRANSPORTATION COMMISSION
EXECUTIVE DIRECTOR**

THIS EMPLOYMENT AGREEMENT is made and entered into this _____, 2016 by and between the Imperial County Transportation Commission (“ICTC”), a public entity, and Mark Baza (“Baza”), an individual.

WITNESSETH:

WHEREAS, ICTC was established under and is governed by Division 12.8, commencing with Section 132800, of the California Public Utilities Code and other statutes relating to transportation commissions; and

WHEREAS, the Executive Director is the chief executive officer of ICTC and serves at the pleasure of the Board of Commissioners (“Board”) of ICTC; and

WHEREAS, the Board finds that Baza possesses the knowledge, skills and experience to act as the Executive Director of ICTC; and

WHEREAS, Baza has agreed to continue to act as ICTC Executive Director.

NOW, THEREFORE, it is agreed as follows:

Section 1. Services.

Baza agrees to perform the following services as Executive Director of ICTC:

- A. The Executive Director serves as the chief executive officer of ICTC and takes direction from the Board. The Executive Director manages the daily operations of ICTC, implements and monitors Board policy, and coordinates the activities of the ICTC on behalf of the Board.
- B. The Executive Director shall perform all the duties described on the attached job description.

Section 2. Compensation.

- A. In consideration of the performance of Executive Director, ICTC agrees to pay Baza as detailed below effective the first full pay period following July 1, 2016. Baza shall continue to receive payments in the same amount as he currently receives under his current contract with ICTC until payments under this contract begin.

1. A salary of _____ dollars and _____ cents (\$_____.____) annually or _____ dollars and _____ cents (\$_____) hourly. This position is an FLSA exempt, managerial, position that is not entitled to overtime pay.
 2. Additionally, ICTC shall pay to the Executive Director a monthly car allowance of five hundred dollars (\$500.00).
 3. ICTC shall pay all holidays, sick leave, vacation and administrative leave as that paid to ICTC employees as defined in the Personnel Policy and Procedures for ICTC.
 4. In the event of termination of this Agreement by the Board, Baza may receive severance pay as detailed in Section 5 of this Agreement.
- B. Reimbursement: ICTC shall reimburse all reasonable and necessary travel and educational expenses for attending seminars and conferences representing ICTC as its Executive Director at meetings shall be reimbursed by ICTC.
- C. Status with ICERS: The Board and Baza will retain retirement membership services under the 1937 Retirement Act through the Imperial County Employees' Retirement System (ICERS). Baza and Board will make contributions consistent with the requirements of ICERS for employers and employees.
- D. Except as provided under Paragraph A, ICTC shall not be responsible to pay Baza any compensation, out-of-pocket expenses, fees, or other remuneration.

Section 3. Review.

The Board will review the performance of the Executive Director annually. At the Board's option, a merit increase in salary of up to five percent (5%) may be considered upon each annual review.

Section 4. Term.

This Agreement shall commence July 1, 2016, and remain in effect for three (3) years.

Section 5. Termination.

- A. Either party may terminate this Agreement, without cause, upon sixty (60) days prior written notice to the other party. Said notice shall be sent or delivered to the addresses listed in Section 14, below.
- B. Severance Pay. In the event the Board terminates Baza prior to the expiration of the employment agreement, Baza shall be entitled to severance pay as set forth below.
1. If there are six (6) or more months remaining in the employment Agreement, Baza shall be entitled to an amount equal to six (6) months salary.
 2. If there are less than six (6) months remaining in the employment Agreement, Baza shall be entitled to an amount equal to the exact number of months remaining in the Agreement. For example, if Board terminates Baza with only two and one-half (2.5) months remaining in this Agreement, Baza shall receive two and one-half (2.5) months of severance pay.
 3. In the event Baza receives any severance pay, the amount shall be paid to Baza in monthly installments and shall not be paid in one lump sum. Such monthly installments shall be equivalent to the amount of Baza's regular monthly salary until the severance amount owed is exhausted.
 4. There shall be no severance pay if Baza elects to terminate his contract with Board.
- C. Upon termination of this Agreement, Baza shall immediately turn over to ICTC any and all copies of studies, reports, or analyses, whether or not completed, prepared by him in connection with this Agreement. Such materials shall become the permanent property of ICTC.

Section 6. Representations

- A. Baza represents and warrants that the subject services shall be performed exclusively by him.

- B. Baza represents and warrants that all reports, analyses, grant applications or other documents developed under this Agreement shall become the exclusive property of ICTC.

Section 7. Indemnification

- A. Except as provided below, ICTC shall indemnify and hold harmless Baza from any and all claims, liabilities, losses, damages, and expenses, including reasonable attorneys' fees, as a result of acts that Baza performed in the course and within the scope of his employment.
- B. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorneys' fees, are incurred as a result of Baza's acts which are intentional, grossly negligent, or undertaken outside of the course and scope of employment. ICTC's obligation shall not apply in the event that claims, liabilities, losses, damages or expenses, including reasonable attorney's fees, are incurred as a result of Baza's failure to promptly notify ICTC of any claim made or litigation filed against him; or he has settled or compromised the claim or litigation as to him without the ICTC's prior written consent.
- C. Baza shall, as a condition precedent to receipt of such indemnification, cooperate with ICTC and its legal counsel in the defense of any related action, claim or proceeding. ICTC will otherwise defend Baza with its own legal counsel and shall include the payment of his reasonable attorneys' fees only in the event ICTC requires Baza to retain separate counsel. Should Baza retain separate counsel not suitable to ICTC or upon his own initiative without being required to do so by ICTC, ICTC shall have no obligation to pay Baza's attorneys fees or costs.

Section 8. Insurance.

- A. At Baza's sole cost and expense, he shall obtain, and keep in force at all times during this Agreement, a policy of automobile liability insurance for any automobile that he may use in connection with his duties, or traveling to conferences or meetings, with coverage that is acceptable to the Board.
- B. ICTC shall maintain Workers' Compensation coverage and any other insurance that is required under California law, for all employees, including Baza.

Section 9. Licenses and Permits.

Baza represents and warrants that he possesses all required licenses to perform all aspects of this Agreement, such as a valid Driver's License.

Section 10. Modification.

No modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless it is in writing and signed by both parties.

Section 11. Severance.

In the event that any provision is adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding, and in full force and effect.

Section 12. Non-Assignment.

Baza shall not assign, transfer or subcontract this Agreement nor his rights or duties under this Agreement, without the prior written consent of the Board. Any attempt by him to assign or otherwise transfer any interest in this Agreement without obtaining the prior written consent of the Board is void.

Section 13. Force Majeure.

Baza shall not be held responsible for delays in performing services as a result of acts beyond his control and without his fault or negligence, including, but not limited to, acts of God or public enemies, acts of state or local governments or public agencies, utility or telecommunication delays or failures, accidents not resulting from his negligence, fire, flood, storms, epidemics, strikes, lockouts, industrial disturbances, war, rebellion or civil strife.

Section 14. Notices.

All notices and communications deemed by either party to be necessary or desirable are to be in writing and given to the other party by personal delivery or sent through the U.S. mail, first class with prepaid postage, addressed as follows:

To ICTC: Chair of the Board of Commissioners
Imperial County Transportation Commission
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

To Executive Director: Mark Baza
2710 W. Canyon Ave.
San Diego, CA 92123

Notice shall be deemed to have been delivered upon receipt by the party. Addresses may be changed by giving written notice of such change to the other party.

Section 15. Governing Law and Venue.

- A. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.
- B. To the extent permitted by law, any action brought by either party with respect to this Agreement shall be brought in a court of competent jurisdiction within Imperial County.

Section 16. Entire Agreement.

This Agreement constitutes the entire agreement between Baza and ICTC with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understanding of any nature whatsoever unless expressly included in this Agreement.

Section 17. Counterparts

This Agreement may be executed in counterparts and by facsimile.

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Section 18. Review of Agreement Terms

This Agreement has been reviewed by legal counsel for ICTC and Baza has been afforded an opportunity to have this Agreement reviewed by legal counsel, and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation or enforcement of the same or any subsequent amendments.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

EXECUTIVE
DIRECTOR:

IMPERIAL COUNTY
TRANSPORTATION COMMISSION:

By:

By:

Approved as to Form:

Katherine Turner
County Counsel

By: Eric Havens
Deputy County Counsel