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MANAGEMENT COMMITTEE

**City of Calexico
Carnegie Technology Center
420 Heber Ave.
Calexico, CA 92231**

**WEDNESDAY, JUNE 8, 2016
10:30 A.M.**

CHAIR: JORGE GALVAN

VICE CHAIR: ROM MEDINA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of Management Committee Draft Minutes: May 11, 2016 Page 4
B. Receive and File:
1. ICTC Board Draft Minutes Meeting: May 25, 2016

V. REPORTS

- A. ICTC/LTA Executive Director
• See attached Executive Director Report on page 9
B. Southern California Association of Governments
• See attached report on page 17
C. California Department of Transportation – District 11
• See attached report on page 19
D. Committee Member Reports

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

VI. ACTION CALENDAR

- A. Continuing Resolution for the FY 2015-16 Overall Work Program (OWP) and Budget Page 25

1. Authorize the Chairman to sign the continuing resolution in order to pay interim expenditures of the ICTC prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17 at the levels set by the Overall Work Program and Budget for Fiscal Year 2015-16 to allow payment of routine expenses including payroll and vendor expenses at the prior year's level.

- B. Draft Investment Policy for the Local Transportation Authority Page 28

It is requested that the ICTC Management Committee forward this item to the Authority for their review and approval after public comment, if any:

1. Review and Approve the Draft Investment Policy

VII. INFORMATION/DISCUSSION

- A. Presentation of the Draft Overall Work Program and Budget for FY 2016-17

Staff will present the Draft OWP and Budget for FY 2016-17 for discussion purposes only.

VIII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Management Committee is currently scheduled for **Wednesday, July 13, 2016 at 10:30 a.m.**, at the **City of Calipatria**, Calipatria, CA.

IX. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

A. APPROVAL OF MANAGEMENT COMMITTEE

DRAFT MINUTES:

May 11, 2016

B. RECEIVE AND FILE:

1. ICTC BOARD DRAFT MINUTES:

May 25, 2016

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE**

DRAFT MINUTES OF MAY 11, 2016

10:30 a.m.

VOTING MEMBERS PRESENT:

City of Brawley	Rosanna Bayon Moore
City of Calexico	Nick Fenley
City of El Centro	Ruben Duran
City of Holtville	Nick Wells
City of Imperial	Jorge Galvan – Chair
County of Imperial	Armando Villa

STAFF PRESENT: Mark Baza, Virginia Mendoza, Michelle Bastidas, Cristi Lerma

OTHERS PRESENT: Hanh-Dung Khuu, Debora Ledesma-Ribera: Caltrans, Liz Zarate: City of El Centro, David Salgado: SCAG, Brad Luken: Arbitrage Group (on phone)

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, May 11, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Galvan called the Committee meeting to order at 10:37 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by [Bayon Moore](#) seconded by [Fenley](#) to approve consent items 4A-4B. **Motion carried** unanimously.

A. Approved ICTC Management Committee Minutes for April 13, 2016

B. Received and filed:

1. ICTC Board Draft Minutes for April 27, 2016
2. ICTC TAC Draft Minutes for April 28, 2016
3. ICTC SSTAC Draft Minutes for April 6, 2016

V. REPORT

A. ICTC Executive Director

ICTC staff had the following announcements:

- The Imperial Valley General Assembly and Economic Summit will be held on May 18-19, 2016 at the Twin Dragon Restaurant in the Imperial Center, in Heber. Assemblymember Eduardo Garcia is confirmed to be the Keynote Speaker at the General Assembly on Thursday evening.
- The next Imperial Mexicali Binational Alliance meeting will be on May 19, 2016 at Imperial Valley College.

- The ICTC Budget Workshop is scheduled for May 25, 2016 at 5 p.m. and will be held at the County Administration building in Conference Room C/D immediately before the Commission meeting.
- On March 16, 2016 the California Transportation Commission (CTC) approved the ATP Cycle 3 CTC Guidelines. The call for projects was released on April 15, 2016. Project submittals are due June 15, 2016. Cycle 3 covers fiscal years 2019-20 and 2020-21. Caltrans has posted Local Assistance ATP Program Guidelines which highlight eligible and ineligible project types. There is approximately \$240 million available under cycle three. The ATP program is competitive statewide. A small regional pot of funds will be available at the conclusion of the state scoring process. ICTC and the Southern California Association of Governments (SCAG) may be available to assist with and review of ATP projects or applications prior to submittal.
- On April 15, 2016 ICTC launched Wi-Fi aboard all the 40ft Gilligs on IVT fixed, express and direct routes.
- The California Hero Program was launched in April 2014 in Imperial County with ICTC as the administering agency. Attached is a copy of the program activity report through April 31, 2016.
- ICTC had a productive meeting with the Imperial County Office of Education (ICOE) regarding the Regional SRTS Master Plan. ICOE also requested commission representatives present the plan to the regular meeting of all the county superintendents, which took place on Tuesday April 19, 2016. The city managers and county representatives were invited to the meeting as well to hear any comments from respective superintendents. Those in attendance were all very receptive to submitting projects under the ATP program Cycle 3. ICOE was encouraged to submit small non-infrastructure applications in order to possibly fill gaps under the regional funding call for projects administered by ICTC.
- The FY 2015-16 Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) list of projects was presented in the Executive Report. The table describes the status of projects and their planned request for allocations (RFA).
- ICTC has initiated discussions with management and staff with Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at the State Route 86 (Northbound) checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way.
- The IVT Ride El Centro Service Area operations contract was approved at the April 27, 2016 ICTC regular Commission meeting. Service is scheduled to begin on July 1, 2016. Public Outreach workshops are currently scheduled for:
 - o Wednesday, May 25th, 9:00 a.m. to 12:00 p.m. at the El Centro Community Center – 385 S. 1st St.
 - o Friday May 27th, 9:00 a.m. to 12:00 p.m. at the El Centro Public Library – 1140 N. Imperial Ave.
- A complete list of ICTC updates can be found on Page 17 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Salgado had the following announcements

- The SCAG General Assembly was well attended with a great turnout from Imperial County.
- Mr. Marco Anderson from SCAG will participate on a panel at the Imperial Valley Economic Summit and General Assembly regarding sustainability and Executive Management will attend the event.
- Caltrans is requesting participation from the California Roadway Charge Program.

- Active Transportation Program (ATP) applications are due on June 15th. SCAG has resources available. SCAG is looking for volunteers to review ATP application. This is a good opportunity for staff to obtain an inside perspective to.
 - The 27th Annual Demographic Workshop will take place on June 13, 2016 at USC. To register, go to the SCAG website.
- C. Caltrans Department of Transportation – District 11
- Ms. Khuu provided Local Assistance updates and announcements.
 - ATP Cycle 3 applications are due June 15, 2016 to headquarters.
 - Systems Safety Analysis Report Program (SSARP) Phase 2 applications due May 27, 2016.
 - HSIP Cycle 8 applications are due August 12, 2016. Caltrans will host a webinar on May 19, 2016.
 - A Caltrans report can also be found on page 23 of the agenda.
- D. Committee Member Reports
- There were none.

VI. DISCUSSION/ACTION CALENDAR

A. LTA 2012 Bond Series

A discussion regarding the opportunity to invest the reserve funds for the LTA 2012 Bond Series with the firm Arbitrage Management Group was conducted. Mr. Brad Luken was on the line to answer questions. The Committee's recommendation was to consult with Bond Counsel to develop an investment policy before going any further, with a motion from [Villa](#) and a second from [Bayon Moore](#), **Motion Carried unanimously.**

VII. INFORMATION/DISCUSSION

A. 2015 Federal Transportation Improvement Program (FTIP) Amendment No. 15-19

Ms. Mendoza stated that the Federal Highway Administration (FHWA) approved the 2015 Federal Transportation Improvement Program (FTIP) submitted by the Southern California Association of Governments (SCAG). The FTIP is the document prepared by SCAG in collaboration with ICTC that lists projects to be funded with Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funds for the next one- to four-year period. The 2015 FTIP is the list of projects, using a combination of federal, state and local funds that will implement a four year period consistent with SCAG's long range plan, the 2016 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS).

Amendments are submitted to the 2015 FTIP to update and/or include new projects. Amendment 15-19 submitted to SCAG included 11 new projects all programmed in Federal Fiscal Year (FFY) 2016/2017. Project details were attached to the agenda. The 2015 FTIP Amendment 15-19 was submitted to SCAG on April 26, 2016 and is anticipated to receive federal approval in July 2016.

- B. Calexico East Port of Entry Expansion – FASTLane grant program and 2016 TIGER program
- \$65 Million estimated Project Cost
 - Widen bridge over the All American Canal
 - Add 3 new Commercial Inspection lanes (from 3 to 6 lanes)
 - Add 6 new northbound POV lanes (from 8 to 14 lanes)

- Road construction
- Pedestrian pathway improvements including shaded sidewalks and cell phone/transit lot
- Implement ITS & air quality monitoring technologies
- Toll collection administration & operations facility

C. Improvements on SR 98/Cesar Chavez Blvd. at Calexico West Port of Entry – 2016 TIGER program

Widening of SR 98/Cesar Chavez Blvd. at Calexico West Port of Entry

- \$12 Million TIGER Fund Request
- Widening, signalization, channelization, lighting, pedestrian/bicycle & ADA improvements
- Widening of Cesar Chavez Blvd. from 4 to 5 lanes
- 2 Northbound
- 3 Southbound
- Widening of SR-98 from 4 to 6 lanes from VV Williams Ave. to Rockwood Ave.

US Expansion Project at Calexico West

- \$98 Million for Phase 1 – Southbound Vehicle Bridge, Northbound Vehicle Inspection and Headhouse
- Construction began November 2015
- Completion March 2018
- President's 2017 Budget Request Includes Funding for Phase 2
- GSA proposes \$248 million to undertake the last phase of a two-phase construction project for the reconfiguration and expansion of the existing land port.

VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **June 8, 2016** at the **City of Calexico, Calexico, CA.**

IX. ADJOURNMENT

- A. Meeting adjourned at 11:46 a.m.



- A. ICTC EXECUTIVE DIRECTOR REPORT
- B. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
REPORT
- C. CALTRANS REPORTS



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Memorandum

Date: June 2, 2016
To: ICTC Management Committee
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the Committee Meeting on June 8, 2016.

- IVT RIDE Update:** The IVT Ride El Centro Service Area operations contract was approved at the April 27, 2016 ICTC regular Commission meeting. Service is scheduled to begin on July 1, 2016. Public Outreach workshops were held in May on the 25th and the 27th. Additional Public Outreach workshops in June are scheduled for:
 - Wednesday, June 15, 9:00 a.m. to 12:00 p.m. at Day Out - El Centro
 - Thursday, June 16, 9:00 a.m. to 12:00 p.m. at Desert Villas Apts. 1755 W. Main St., Nutrition Site in El Centro
 - Wednesday, June 22, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers
 - Friday, June 24, 9:30 a.m. to 12:00 p.m. at City of El Centro Council Chambers

Public Outreach Workshops in July are tentatively scheduled for:

- Thursday, July 7, 9:00 a.m. to 12:00 p.m. (location to be determined)
 - Friday, June 8, 9:00 a.m. to 12:00 p.m. (location to be determined)
- IVT MedTrans Update:** The IVT MedTrans operations contract was approved April 27, 2016 at the ICTC regular Commission Meeting. Service is scheduled to begin on July 1, 2016. A new brand and logo has been developed and new vehicles are being delivered. A local phone number and a toll free phone number has been confirmed for the IVT MedTrans service. ICTC staff have been in contact with existing passengers and various social service and medical care providers. Passengers are able to call and make reservations starting June 1, 2016 for July 1 service.
 - Active Transportation Program (ATP) Cycle 3 Call-for-Projects 2016:** On March 16, 2016 the California Transportation Commission (CTC) approved the ATP Cycle 3 CTC Guidelines. The call for projects was released on April 15, 2016. Project submittals are due June 15, 2016. Cycle 3 covers fiscal years 2019-20 and 2020-21. Caltrans has posted Local Assistance ATP Program Guidelines which highlight eligible and ineligible project types. There is approximately \$240 million available under cycle three. The ATP program is competitive statewide. A small regional pot of funds will be available at the conclusion of the state scoring process. ICTC and the Southern California Association of Governments (SCAG) may be available to assist with and review of ATP projects or applications prior to submittal.
 - IVT WiFi:** On April 15, 2016 ICTC launched a demonstration project of free public WiFi aboard all sixteen (16) of the 40ft Gilligs on IVT regular fixed, Express and Direct routes. Passengers now have

access to view the IVT bus route and schedule information, as well as, have an opportunity to visit the internet while they “Ride with Us”.

5. **California HERO Program:** The California Hero Program was launched in April 2014 in Imperial County with ICTC as the administering agency. Attached is a copy of the program activity report through April 31, 2016.
6. The following are the FY 2015-2016 Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) list of projects. The table describes the status of projects and their planned request for allocations (RFA). It is recommended that RFA should be submitted prior to May of the FY. The following agencies are pending RFA approval: City of Brawley, City of Calipatria, City of El Centro, City of Holtville for Cedar Avenue project only, County of Imperial and City of Westmorland.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	RSTP	S. Palm Ave. Rehab	\$734	3/4/16 RFA submitted for construction
Brawley	CMAQ	Sidewalk Rehab-Variou	\$300	Design in May (still in process) RFA for Construction in mid-June
Calipatria	CMAQ	S. International Ave. Sidewalk	\$123	ROW in Feb., RFA 4/8/16, Design fully done
El Centro	RSTP	Ross Ave. Rehab	\$571	RFA submitted in April
Holtville	RSTP	Walnut Ave.	\$562	E-76 rcvd 1/28/16
Holtville	CMAQ	Cedar Ave. Sidewalk	\$136	In Design- pending
Imperial County	CMAQ	Various Roads	\$1,102	In Design, environmental issues to get ROW approved, then Const. soon after.
Westmorland	RSTP	N. Center St. Pavement Rehab	\$372	PE RFA submitted 2/25/16, E76 rcvd, RFA for Const. end of May

7. **Funding for Phase II of the Calexico West Port of Entry Project in the President’s FY17 Budget – Press Release (Summary):** (February 9, 2016) – Rep. Juan Vargas (CA-51) announced the inclusion of \$248 million for the Calexico West Land Port of Entry (LPOE) reconfiguration and expansion project in the Fiscal Year (FY) 2017 budget released today. If approved, the funding would be sufficient to complete the project.” As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion scheduled for January 2018.

As part of the POE Expansion project, traffic will be rerouted from the existing roadways to SR-98 and Cesar Chavez Boulevard which are not designed to handle the high volumes of traffic associated with the border travel. As result, ICTC submitted a 2016 TIGER grant in the amount of \$12,046,400 to improve SR-98 and Cesar Chavez Boulevard. Improvements will include widening, signalization, channelization, lighting, pedestrian/bicycle and ADA improvements. The TIGER grant application was submitted on April 29, 2016.

8. **State Route 86 (Northbound) Border Patrol Checkpoint:** ICTC has initiated discussions with management and staff with Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at this very busy checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way.

9. **Imperial County Transportation Commission Unmet Transit Needs (UTN) Hearing:** The “Findings” of the ICTC UTN process were approved at the April 27, 2016 ICTC meeting. Staff has forwarded the submittal to Caltrans for final approval.
10. **Calexico East Commercial Vehicle Port of Entry Expansion Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The project is a proposed public-private partnership for the construction costs of the freight elements of the Calexico East Expansion that include: bridge expansion, commercial vehicle primary inspection booths and road construction totaling \$30 million. The California Environmental Protection Agency Air Resources Board has reviewed the project ideas submitted and presented pilot project concepts at the Sustainable Freight Action Plan workshop held on February 1, 2016. The concepts presented in the workshop included “Advanced Technology Truck Fast Lane (Border)”. Additionally in December 2015, Safer Community Foundation, Inc. in partnership with the County of Imperial and ICTC submitted the expansion proposal to Customs and Border Protection through their “559 Donation Authority.” In addition to the Sustainable Freight Action Plan submittal, ICTC also submitted a FASTLane grant application on April 14, 2016 and a 2016 TIGER program on April 29, 2016.
11. **Transit Vehicle Procurement Update:** ICTC has received six (6) new cutaway vehicles to be operated on the smaller IVT fixed route services such as Holtville and Seeley. Currently the bus vehicle vendor is completing an order for nineteen (19) more vehicles. Eleven (11) of those vehicles will replace the IVT ACCESS paratransit service vehicles. Another four (4) cutaway buses will be utilized on the IVT MedTrans service to begin July 1, 2016. Those vehicles listed previously are scheduled for delivery by mid-May 2016. Another five (5) vehicles have been procured for the IVT RIDE contract El Centro operating service area. Those vehicles are “low-floor” cutaway vehicles which take longer to produce. The receipt of the vehicles should take place over the coming months with project completion scheduled for August 2016. Delivery schedules for vehicles are not expected to affect any service operations or start-ups.
12. **Regional Mobility Hubs Strategy for Imperial and San Diego:** This project funded by Caltrans will develop a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. This project will be led by SANDAG in collaboration with ICTC. The focus of the plan will be to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Consultant work is underway with preparation for a full range of stakeholder outreach. Virginia Mendoza, Project Manager

Mobility hubs can help maximize the capital investment in transit services and support the emphasis on smart growth and transit-oriented development. The project and Consultant team hosted an agency workshop in Imperial County on December 2, 2015. The meeting covered the study purpose, roundtable discussion of criteria for locating mobility hubs, amenity priorities, and what are potential locations. The Consultant team conducted “pop-up” outreach events to gather public and transit users input at the following locations: Tuesday, May 31st at the Brawley Transit Terminal, Wednesday, June 1st at IVC Main Transit Station, and on Thursday, June 2nd at the El Centro Regional Transit Terminal. All outreach events were held from 6:30am to 6:30pm to maximize public input.

13. **The San Diego State University / Imperial Valley College Transit Shuttle Analysis:** The Transit Shuttle Analysis will assess the feasibility of an inter-college shuttle service in Imperial County. ICTC and SCAG staffs worked together with Imperial Valley College and San Diego State University staff to complete the consultant selection process. SCAG staff completed the contract agreement with the selected consultant AECOM. Student surveys and campus workshops at SDSU-Calexico and IVC were held on Wednesday, November 18, 2015 and Thursday, November 19, 2015. The existing conditions analysis has been completed. The 3rd Technical Advisory Committee (TAC) meeting was held on April 19, 2016 at the ICTC office to discuss the draft route alternatives and next steps. In addition to the TAC meeting on April 19th, the consultant team conducted the 2nd round of outreach at SDSU-Calexico, IVC and SDSU-Brawley campuses to obtain input from the student body regarding the proposed route alternatives. An information item is scheduled for the IVC Board of Trustees on June 15, 2016. The consultant team is working on the draft final report scheduled for approval during the month of July. Virginia Mendoza, Project Manager

14. **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). Caltrans and ICTC are finalizing a preferred location and any improvements necessary for installation of the bench and shelter.
15. **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The consultant team is completing the development of the survey instrument that will be used in all 6 POEs. Start survey sampling will begin surveying in mid to late June.
16. **Meetings attended on behalf of ICTC:**
 - May 18-19, 2016 – Imperial Valley General Assembly and Economic Summit at Imperial Center in Heber
 - May 19, 2016 – Imperial Mexicali Binational Meeting at Imperial Palms in Holtville
 - May 20, 2016 – Meeting with SunLine Transit Agency
 - May 25, 2016 – ICTC Budget Workshop
 - May 27, 2016 – SANDAG Borders Committee in San Diego

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California HERO Activity Report
Imperial County Transportation Commission
 Launch Date through April 30, 2016

Program Activity through April 30, 2016

Member	Launch Date	Eligible Housing Units *	Total Applications Received	Applications Approved	Approved Amount	Funded Projects	Funded Amount	Jobs Created***	Type of Projects			Solar KW Installed	Annual kWh Saved	Annual CO2 Reduced (Tons)
									Energy	Water	Renewable			
Brawley	5/23/2014	5,588	137	88	\$2,154,416	32	\$495,094	4	35	0	13	36	298,972	80
Calexico	3/24/2015	7,373	243	144	\$4,454,869	49	\$557,686	5	44	0	16	38	559,572	142
Calipatria	3/24/2015	757	7	3	\$75,652	1	\$6,022	0	1	0	0	0	11,848	3
El Centro	5/23/2014	9,250	215	135	\$3,639,534	55	\$785,112	7	51	2	24	77	575,672	152
Holtville	3/24/2015	1,248	25	18	\$434,679	8	\$108,914	1	7	0	6	12	75,928	21
Imperial	6/10/2015	4,618	92	67	\$2,057,776	31	\$517,674	4	23	4	19	68	350,048	95
Westmorland		596												
Has not adopted Resolution of Participation														
Imperial County	11/14/2014	9,504	97	55	\$1,609,710	20	\$302,403	3	23	1	4	11	207,928	53
Total		38,934	816	510	\$ 14,426,636	196	\$ 2,772,905	24	184	7	82	243	2,079,968	546

** Participation rate based off of funded projects

*** 1 job for every \$117,000 invested.



SOUTHERN CALIFORNIA ASSOCIATION of GOVERNMENTS

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Memorandum

Date: June 2016
To: ICTC Management
From: David Salgado, Regional Affairs Officer
Re: **Southern California Association of Government's Report**

The following is a summary of the SCAG Executive Director's Report and/or Federal and State Legislature Staff Report for the Imperial County Transportation Management Committee meeting of June 8, 2016.

1. **2016 RTP/SCS FINAL APPROVAL** – On April 7, 2016, SCAG's Regional Council adopted the 2016 RTP/SCS, a long range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. The Plan charts a course for closely integrating land use and transportation – so that the region can grow smartly and sustainably. It outlines more than \$556.5 billion in transportation system investments through 2040. The Plan was prepared through a collaborative, continuous, and comprehensive process with input from local governments, county transportation commissions, tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

The 2016 RTP/SCS is available for download by chapter or as one file. Please note that some files are large and may take longer to download depending on individual connection speeds. We strongly recommend that you first download it onto your computer before opening the file. All files are in Adobe Acrobat PDF format. The executive summary is available upon request. For further information please contact David Salgado.

2. **27th Annual Demographic Workshop** – Monday, June 13, 2016 8:00 a.m. – 3:00 p.m. The Southern California Association of Governments and the University Of Southern California Sol Price School of Public Policy are pleased to invite you to the 27th Annual Demographic Workshop at the California Science Center on Monday, June 13, 2016. This year's program, "The Continued Rise of the Millennials?" provides new insights and research on this important

demographic group and what that means for the region's future, including housing, employment and services. The program will include guest speakers and panels related to this topic, and will be attended by over 150 thought leaders, business representatives and city officials.

Take advantage of the workshop's early bird registration. Early bird pricing of \$75 ends May 31, so reserve your spot at this rate while it lasts! Student registration is \$50. Continental breakfast and lunch included. For more information, contact John Cho at (213) 236-1847 or choj@scag.ca.gov. 7 hours of CM credit is available for this event. For more info contact David Salgado.

3. **2017 Active Transportation Program Call for Applications:** The 2017 Active Transportation Program (ATP) application deadline is June 15, 2016. The ATP will award approximately \$240 million to infrastructure, non-infrastructure and planning projects with funding available in fiscal years 2019/20 to 2020/21. As with previous cycles, applicants will have two opportunities to receive funding, either through the Statewide and Small Rural and Urban process (Projects selected in December 2016) or the Regional Program (projects selected in March 2017). For more information on the program, including the program guidelines and scoring rubrics, visit <http://catc.ca.gov/programs/ATP.htm>. If you have any questions please contact SCAG's ATP Program Manager, Stephen Patchan, patchan@scag.ca.gov.
4. **SCAG GIS Service Update:** In April and May, SCAG's GIS Services staff trained over 100 participants at various locations throughout Los Angeles, Orange, Riverside and San Bernardino Counties. In July, SCAG will host special topic GIS training in Imperial County, covering advanced geoprocessing and editing techniques. Please contact Javier Aguilar aguilar@scag.ca.gov with questions or comments on SCAG's GIS Services program.
5. **SCAG Regional Council and Policy Committees:** SCAG will be hosting its next Regional Council and Joint Policy Committee meetings on July 7th, 2016, for more details please contact David Salgado.



Date: June 3, 2016
To: ICTC Management Committee
From: Laurie Berman, Caltrans District 11, District Director
Re: **District Director's Report**

The following is the California Department of Transportation, District 11 report for the Imperial County Transportation Commission (ICTC) Management Committee meeting of June 8, 2016:

1. Project Updates:

Please see map at end of report for project level detail.

2. Communications:

Interstate 8 Pavement Project Update Outreach:

- A second round of KPBS radio spots in San Diego and Imperial counties began on May 12 for six weeks/3x a day. The KPBS-FM San Diego broadcast is broadcasted simultaneously on KQVO-FM 97.7 FM Calexico, Imperial Valley www.kpbs.org/radio/calexico/. The spots are in English only, however, the coverage extends into Mexico. The spots provide Caltrans with maximum reach as many San Diegans use this corridor going east and likewise, many Imperial County residents do regular shopping in San Diego.
- Caltrans Project Manager Pye Salazar will give a project presentation to the El Centro Rotary Club in early June.
- There have been no reports of excessive congestion or construction complaints for the project.

3. **Construction:**

The first three segments of the *Interstate 8 Continuously Reinforced Concrete Pavement Project* began construction:

- **Segment 1**, is near El Centro from 0.6 mile west of Anderholt Road Overcrossing to 0.5 mile east of the East Highline Canal Bridge, was awarded to Coffman Specialties, Inc. on November 18, 2015. Construction began the first week of February. Construction is expected to be completed early 2018.
- **Segment 2**, 26 miles east of El Centro from 0.8 mile west of State Route (SR) 98/I-8 separation to 0.6 mile east of the All American Canal, was awarded to Coffman Specialties, Inc. on December 15, 2015. Construction began early March 2016 and is scheduled to be completed in the spring of 2019.
- **Segment 3**, near Winterhaven from 0.7 mile west of SR 186/I-8 separation to 0.3 mile east of Fourth Avenue Overcrossing, was awarded to Security Paving Company, Inc. December 22, 2015. Construction began mid-March 2016 and is scheduled to be completed in the spring of 2018.

The other 2 segments are scheduled to begin construction in February 2017. These 2 segments are:

- **Segment 4**, near El Centro from 0.6 mile west of I-8/SR-111 separation to 0.6 mile west of Anderholt Road overcrossing and from 0.5 mile east of the East Highline Canal Bridge to 0.8 mile west of I-8/SR-98 separation.
- **Segment 5**, near Winterhaven from 0.7 mile west of Ogilby Road Overcrossing to 0.7 west of the I-8/SR-186 separation.

4. **Local Assistance:**

Active Transportation Program (ATP) Cycle 3 Call for Projects

Caltrans is now accepting applications for the ATP Cycle 3 until **June 15, 2016**. Projects will be funded in fiscal years 19/20 and 20/21.

<http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-3.html>

The 2017 ATP Scoring Rubrics (under the 2017 ATP section of the link below) is now available online. The scoring rubrics serves as a guide for the evaluators in order to have consistency in the evaluation process. The evaluators may also take other factors into account such as the project's quality, context and deliverability and the overall project application. ATP applicants may find the scoring rubrics helpful in the preparation of the application.

<http://www.catc.ca.gov/programs/ATP.htm>

LAPM Exhibits 9-B and 9-C

According to Local Assistance Procedures Manual (LAPM) Chapter 9 sections 9.3 and 9.6, Local Agencies are required to submit a completed “Local Agency DBE Annual Submittal Form” (Exhibit 9-B) and “Local Agency ADA Annual Certification Form” (Exhibit 9-C) by **June 30, 2016** for the following Federal Fiscal Year (October 1, 2016 to September 30, 2017). Failure to submit the completed forms will result in a delay to the processing of an agency’s ‘Request for Authorization’.

<http://www.dot.ca.gov/hq/LocalPrograms/lam/forms/lapmforms.htm>

Highway Safety Improvement Program (HSIP) Cycle 8

On May 9, 2016, Caltrans Division of Local Assistance announced HSIP Cycle 8 Call for Projects. The deadline to submit applications is on **August 12, 2016**.

http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.htm

Highway Bridge Program (HBP)

Caltrans will be making changes to the Local Highway Bridge Program effective **October 1, 2016**. Projects currently programmed and applications received prior to **October 1, 2016** will continue to follow the existing HBP Guidelines.

Division of Local Assistance Listserver Subscription

Sign up to Division of Local Assistance Listserver to receive significant updates to changes or additions to Local Assistance web pages, including changes to the Local Assistance Procedures Manual (LAPM) and Local Assistance Program Guidelines (LAPG) or the issuance of Office Bulletins and Local Programs Procedures or Call for Projects.

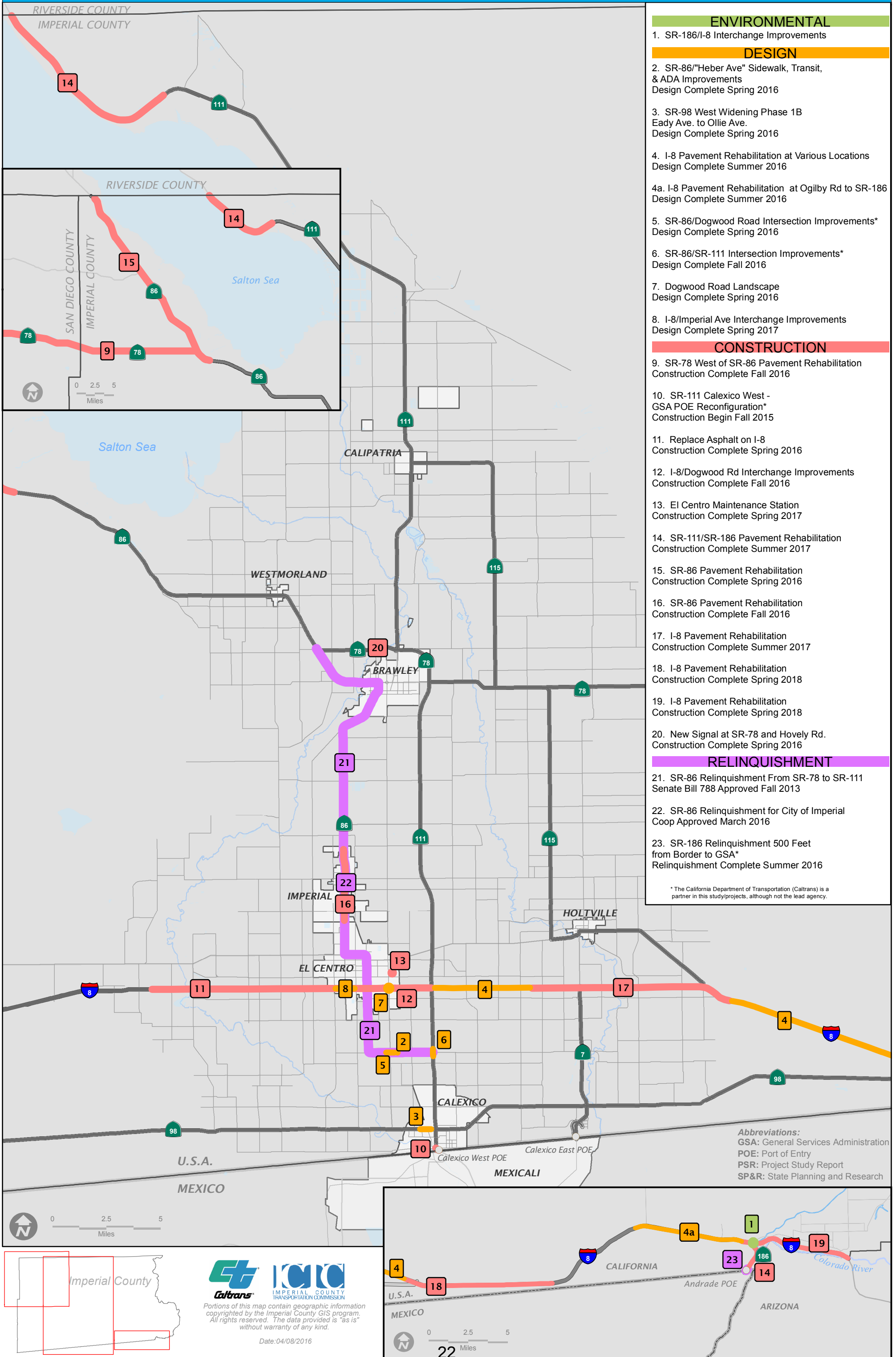
<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

Division of Local Assistance Blog (LAB)

A Local Assistance Blog (LAB) was created to provide clarity on issues and contribute to the successful delivery of transportation projects using federal resources. Categories covered by the LAB are: Policy/Procedures, Program Guidelines, Training, Environmental and Right of Way.

<http://www.localassistanceblog.com/>

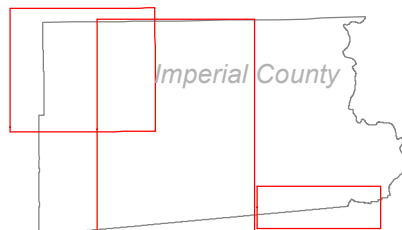
IMPERIAL COUNTY STATUS OF TRANSPORTATION PROJECTS



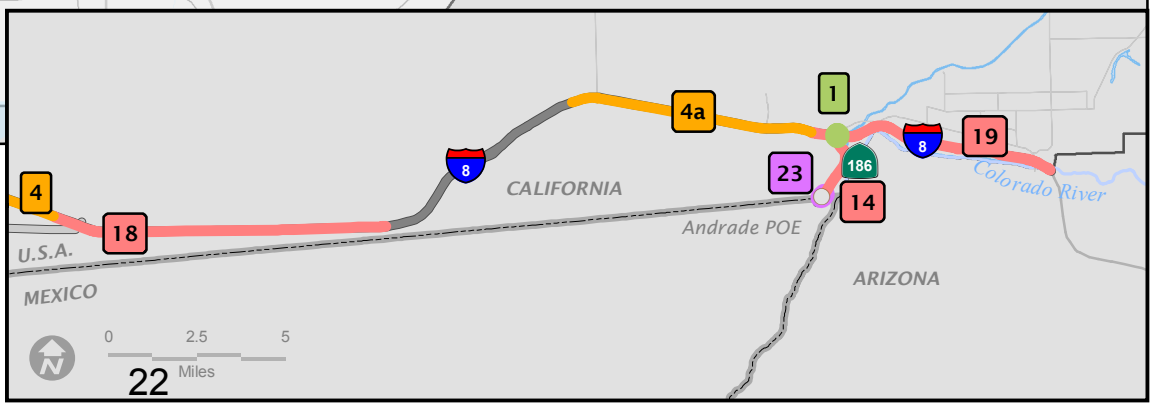
- ENVIRONMENTAL**
- 1. SR-186/I-8 Interchange Improvements
- DESIGN**
- 2. SR-86/"Heber Ave" Sidewalk, Transit, & ADA Improvements
Design Complete Spring 2016
- 3. SR-98 West Widening Phase 1B
Eady Ave. to Ollie Ave.
Design Complete Spring 2016
- 4. I-8 Pavement Rehabilitation at Various Locations
Design Complete Summer 2016
- 4a. I-8 Pavement Rehabilitation at Ogilby Rd to SR-186
Design Complete Summer 2016
- 5. SR-86/Dogwood Road Intersection Improvements*
Design Complete Spring 2016
- 6. SR-86/SR-111 Intersection Improvements*
Design Complete Fall 2016
- 7. Dogwood Road Landscape
Design Complete Spring 2016
- 8. I-8/Imperial Ave Interchange Improvements
Design Complete Spring 2017
- CONSTRUCTION**
- 9. SR-78 West of SR-86 Pavement Rehabilitation
Construction Complete Fall 2016
- 10. SR-111 Calexico West -
GSA POE Reconfiguration*
Construction Begin Fall 2015
- 11. Replace Asphalt on I-8
Construction Complete Spring 2016
- 12. I-8/Dogwood Rd Interchange Improvements
Construction Complete Fall 2016
- 13. El Centro Maintenance Station
Construction Complete Spring 2017
- 14. SR-111/SR-186 Pavement Rehabilitation
Construction Complete Summer 2017
- 15. SR-86 Pavement Rehabilitation
Construction Complete Spring 2016
- 16. SR-86 Pavement Rehabilitation
Construction Complete Fall 2016
- 17. I-8 Pavement Rehabilitation
Construction Complete Summer 2017
- 18. I-8 Pavement Rehabilitation
Construction Complete Spring 2018
- 19. I-8 Pavement Rehabilitation
Construction Complete Spring 2018
- 20. New Signal at SR-78 and Hovely Rd.
Construction Complete Spring 2016
- RELINQUISHMENT**
- 21. SR-86 Relinquishment From SR-78 to SR-111
Senate Bill 788 Approved Fall 2013
- 22. SR-86 Relinquishment for City of Imperial
Coop Approved March 2016
- 23. SR-186 Relinquishment 500 Feet
from Border to GSA*
Relinquishment Complete Summer 2016

* The California Department of Transportation (Caltrans) is a partner in this study/projects, although not the lead agency.

Abbreviations:
 GSA: General Services Administration
 POE: Port of Entry
 PSR: Project Study Report
 SP&R: State Planning and Research



Caltrans **ICTC**
 IMPERIAL COUNTY
 TRANSPORTATION COMMISSION
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 All rights reserved. The data provided is "as is"
 without warranty of any kind.
 Date: 04/08/2016

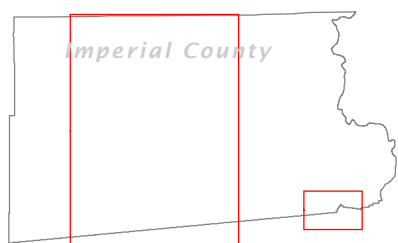
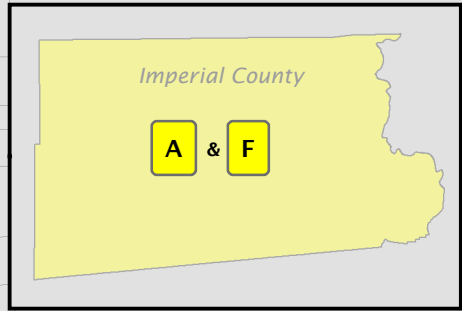
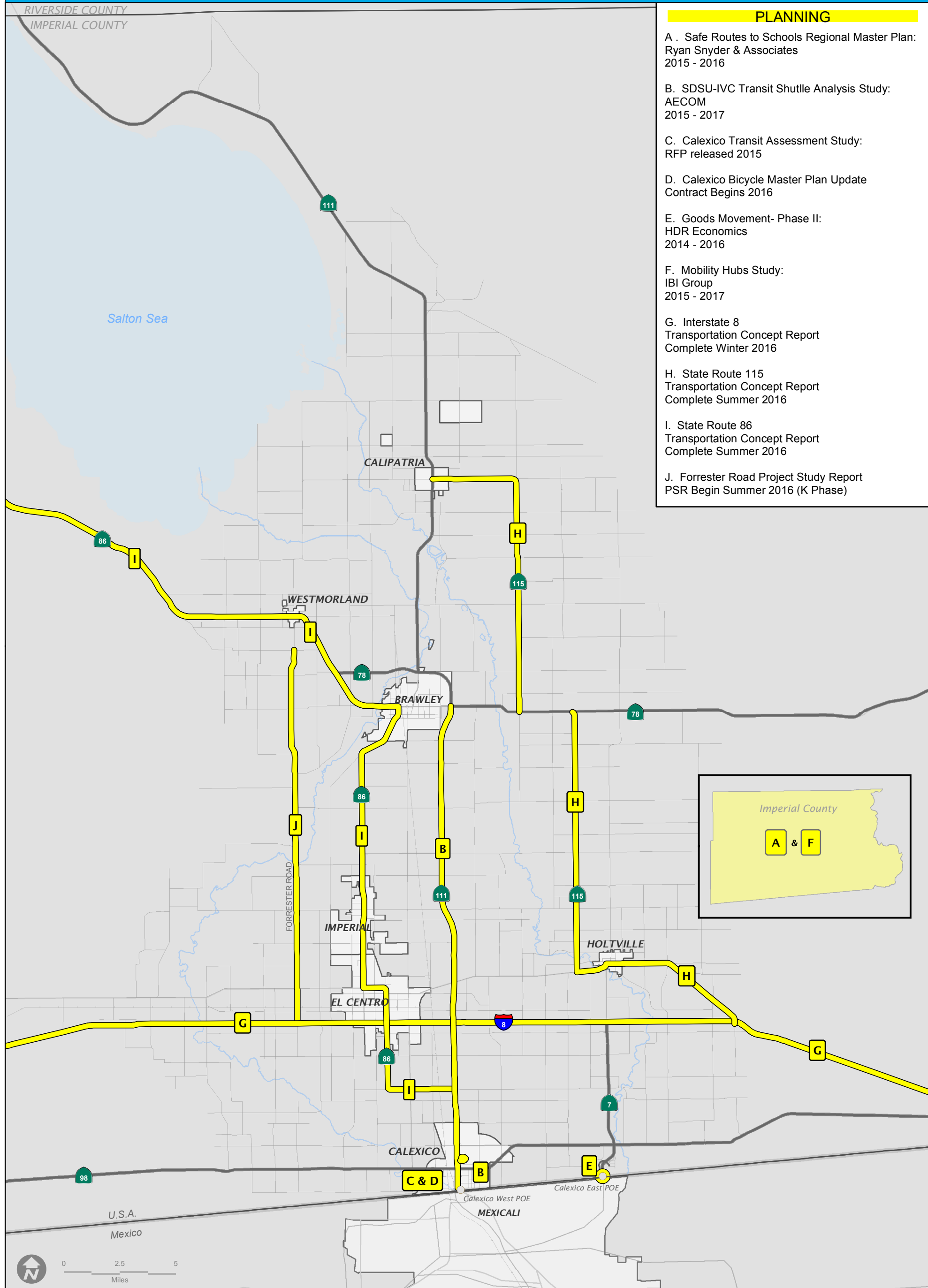


IMPERIAL COUNTY STATUS OF TRANSPORTATION STUDIES AND REPORTS

RIVERSIDE COUNTY
IMPERIAL COUNTY

PLANNING

- A. Safe Routes to Schools Regional Master Plan:
Ryan Snyder & Associates
2015 - 2016
- B. SDSU-IVC Transit Shuttle Analysis Study:
AECOM
2015 - 2017
- C. Calexico Transit Assessment Study:
RFP released 2015
- D. Calexico Bicycle Master Plan Update
Contract Begins 2016
- E. Goods Movement- Phase II:
HDR Economics
2014 - 2016
- F. Mobility Hubs Study:
IBI Group
2015 - 2017
- G. Interstate 8
Transportation Concept Report
Complete Winter 2016
- H. State Route 115
Transportation Concept Report
Complete Summer 2016
- I. State Route 86
Transportation Concept Report
Complete Summer 2016
- J. Forrester Road Project Study Report
PSR Begin Summer 2016 (K Phase)



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without warranty of any kind.

Date: 03/29/2016

VI. ACTION CALENDAR

VI. ACTION CALENDAR

A. CONTINUING RESOLUTION FOR THE FY 2015-16 OWP AND BUDGET



1405 N. IMPERIAL AVE. SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

June 3, 2016

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave, Suite 1
El Centro, CA 92243

SUBJECT: Continuing Resolution for the FY 2015-16 Overall Work Program (OWP) and Budget

Dear Committee Members:

The Overall Work Program and Budget for FY 2016-17 is under development but not ready to submit for approval at this time. It is anticipated that the budget will be submitted for approval on July 27, 2016.

Attached is a continuing resolution for the interim period of time in order to meet commitments with vendors, contractors and payroll for the interim period of time.

It is requested that the ICTC Management Committee forward this item to the Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the continuing resolution in order to pay expenditures, including payroll of the ICTC prior to the adoption of the Overall Work Program and Budget for Fiscal Year 2016-17, at the levels set by the Overall Work Program and Budget for Fiscal Year 2015-16 (adopted on June 24, 2015).

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA
Executive Director

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION _____ OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

**AUTHORIZATION FOR AND APPROVING INTERIM EXPENDITURES PRIOR TO THE
ADOPTION OF THE OVERALL WORK PLAN AND BUDGET FOR FY 2016-2017**

WHEREAS, the ICTC adopted an annual budget representing a financial plan for conducting the affairs of the ICTC for the fiscal year beginning July 1, 2015 and ending June 30, 2016; and

WHEREAS, it is anticipated that the proposed operating budget and capital funds budget for fiscal year 2016-17 may not be submitted to the ICTC before July 1, 2016.

WHEREAS, the proposed Overall Work Plan and Budget for Fiscal Year 2016-17 includes several expenditures that must be undertaken prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17;

THEREFORE BE IT RESOLVED by the Commissioners of the ICTC hereby approves interim expenditures of the ICTC prior to the adoption of the Overall Work Plan and Budget for Fiscal Year 2016-17 at the levels set by the Overall Work Plan and Budget for Fiscal Year 2015-16 to allow payment of routine expenses including payroll and vendor expenses at the prior year's level.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on _____.

By: _____
Chairman

ATTEST:

By: _____

CRISTI LERMA
Secretary to the Commission

VI. ACTION CALENDAR

B. DRAFT INVESTMENT POLICY FOR THE LOCAL TRANSPORTATION AUTHORITY

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

June 3, 2016

ICTC Management Committee
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Draft Investment Policy for the Local Transportation Authority

Dear Committee Members:

At the last Management Committee meeting staff presented the opportunity to invest the reserve funds for the LTA 2012 Bond Series with the firm Arbitrage Management Group. The Committee's recommendation was to consult with Bond Counsel to develop an investment policy before going any further.

Staff has met with Bond Counsel and has developed a Draft Investment Policy for your review and recommendations.

It is requested that the ICTC Management Committee forward this item to the Authority for their review and approval after public comment, if any:

1. Review and Approve the Draft Investment Policy

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Baza", is written over a white background.

MARK BAZA
Executive Director

Attachment

MB/cl

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

IMPERIAL COUNTY LOCAL TRANSPORTATION AUTHORITY
INVESTMENT POLICY FOR
BOND RESERVE FUNDS

_____, 2016

I. Introduction

The investment policies and practices of the Imperial County Local Transportation Authority with respect to Bond Reserve Funds are based on provisions in the Indenture between Imperial County Local Transportation Authority and The Bank of New York Mellon Trust Company, N.A., dated as of May 1, 2012, relating to Imperial County Local Transportation Authority Sales Tax Revenue Bonds (Limited Tax Bonds) (the “Indenture”).

II. Scope

It is intended that this policy cover bond reserve funds and investment of such funds under the direction of the Authority.

The investment of bond reserve funds is governed by the second paragraph of Section 5.11 of the Indenture.

Section 5.11, paragraph two provides that moneys in any Bond Reserve Fund shall be invested in Investment Securities available on demand not later than the date on which it is estimated that such moneys will be required by the Trustee for the purposes of payment of the Bonds to which such Bond Reserve Fund relates as provided therein.

Investment Securities means any of the following:

- A. The following obligations may be used as Investment Securities for all purposes, including defeasance investments in refunding escrow accounts:
- (1) Cash (insured at all times by the Federal Deposit Insurance Corporation or otherwise collateralized with obligations described in paragraph (2) below);
 - (2) Direct obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America;
 - (3) Obligations of any of the following federal agencies which obligations represent the full faith and credit of the United States of America, including
 - Export-Import Bank
 - Farm Credit System Financial Assistance Corporation
 - Rural Economic Community Development Administration (formerly the Farmers Home Administration)
 - General Services Administration
 - U.S. Maritime Administration
 - Small Business Administration

- Government National Mortgage Association (GNMA)
 - U.S. Department of Housing & Urban Development (PHA's)
 - Federal Housing Administration
 - Federal Financing Bank; and
- (4) Direct obligations of any of the following federal agencies which obligations are not fully guaranteed by the full faith and credit of the United States of America:
- Senior debt obligations rated "Aaa" by Moody's and "AAA" by Standard & Poor's issued by the Federal National Mortgage Association (FNMA) or Federal Home Loan Mortgage Corporation (FHLMC)
 - Obligations of the Resolution Funding Corporation (REFCORP)
 - Senior debt obligations of the Federal Home Loan Bank System
 - Senior debt obligations of other Government Sponsored Agencies approved by each Credit Enhancement Provider then providing Credit Enhancement or Liquidity Provider then providing a Liquidity Facility for a Series of Bonds.

B. The following obligations may be used as Investment Securities for all purposes other than defeasance investments in refunding escrow accounts:

- (1) U.S. dollar denominated deposit accounts, federal funds and bankers' acceptances with domestic commercial banks (including the Trustee and its affiliates) which have a rating (ratings on holding companies are not considered as the rating of the banks) on their short-term certificates of deposit on the date of purchase of "A-1" or "A-1+" by Standard & Poor's and "P-1" by Moody's and maturing no more than three hundred sixty (360) days after the date of purchase;
- (2) Commercial paper which is rated at the time of purchase in the single highest classification, "A-1" by Standard & Poor's or "P-1" by Moody's and which matures not more than two hundred seventy (270) days after the date of purchase;
- (3) Investments in a money market fund rated "AAAm" or "AAAm-G" or better by Standard & Poor's including funds for which the Trustee or an affiliate provides investment advice or other services;
- (4) Pre-refunded Municipal Obligations defined as follows: Any bonds or other obligations of any state of the United States of America or of any agency, instrumentality or local governmental unit of any such state which are not callable at the option of the obligor prior to maturity or as to which irrevocable instructions have been given by the obligor to call on the date specified in the notice; and
 - (A) which are rated, based on an irrevocable escrow account or fund (the "escrow"), in the highest rating category of Standard & Poor's and Moody's or any successors thereto; or
 - (B) (i) which are fully secured as to principal and interest and prepayment premium, if any, by an escrow consisting only of cash or obligations described in paragraph A(2) above, which escrow

may be applied only to the payment of such principal of and interest and prepayment premium, if any, on such bonds or other obligations on the maturity date or dates thereof or the specified prepayment date or dates pursuant to such irrevocable instructions, as appropriate, and (ii) which escrow is sufficient, as verified by a nationally recognized independent certified public accountant, to pay principal of and interest and prepayment premium, if any, on the bonds or other obligations described in this paragraph on the maturity date or dates specified in the irrevocable instructions referred to above, as appropriate;

- (5) General obligations of states with a rating of at least “A2/A” or higher by both Moody’s and Standard & Poor’s;
- (6) Any investment agreement with a financial institution or insurance company which has at the date of execution thereof an outstanding issue of unsecured, uninsured and unguaranteed debt obligations or a claims paying ability rated (or the parent company or guarantor of which is rated) in either of the two highest long-term Rating Categories by Moody’s and Standard & Poor’s;
- (7) The Local Agency Investment Fund managed by the Treasurer of the State of California, as referred to in Section 16429.1 of the Government Code of the State but only to the extent such investment is registered in the name of the Trustee;
- (8) Shares in a common law trust, commonly referred to as CAMP, established pursuant to Title 1, Division 7, Charter 5 of the Government Code of the State which invests exclusively in investments permitted by Section 53601 of Title 5, Division 2, Chapter 4 of the Government Code of the State, as it may be amended;
- (9) Any other forms of investments, including repurchase agreements, approved in writing by each Credit Enhancement Provider then providing Credit Enhancement for a Series of Bonds; and
- (10) Any other investments which meet the criteria established by applicable published investment guidelines issued by a Rating Agency then rating the applicable Series of Bonds.

III. Standard of Prudence

The standard of prudence to be used by investment officials shall be the “prudent investor” standard and shall be applied in the context of managing an overall portfolio.

“When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances

then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, a trustee is authorized to acquire investments as authorized by law.

IV. Delegation of Authority

The management responsibility for the investment of the Reserve Fund, including entering into agreements in connection therewith, is hereby delegated to the Executive Director, or designee, who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction of bond reserve fund moneys except as provided in the Indenture and under the limits of this policy.

DRAFT