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February 26, 2016

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA

DATE: Wednesday, March 2, 2016
TIME: 10:00 a.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Leticia Zuno

Vice-Chair: Mike Hack

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Approval of Minutes of February 3, 2016 *ACTION*
3. CTSA Reports *DISCUSSION*
4. Transit Operator Reports *DISCUSSION*
 - a. El Centro Dial-a-Ride
 - b. Med-Express
 - c. Imperial Valley Transit (IVT)
 - d. IVT Access
 - e. IVT Ride
 - i. Brawley
 - ii. Calexico
 - iii. Imperial
 - iv. West Shores

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

5. General Discussion
6. Adjournment

DISCUSSION

The next meeting is scheduled for April 6, 2016. For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at crستيرma@imperialctc.org and davidsalgado@imperialctc.org.



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

February 3, 2016

Present

Voting Attendees:

| | |
|--------------------|-----------------------------------|
| Letty Zuno (Chair) | Access to Independence |
| Heddy McNeer | Consumer |
| Maria Cordova | ARC – Imperial Valley |
| Rosie Blankenship | Area Agency on Aging |
| Michael L. Hack | Consumer |
| Lorena Arambula | San Diego Regional Center |
| Alexa Garcia | Work Training Center |
| Adrian Celis | Imperial County Behavioral Health |
| Kathi Williams | CTSA – ICTC |
| Cristi Lerma | CTSA – ICTC |

Non-Voting Attendees:

| | |
|--------------------|-------------------------------|
| Raul Martinez | Imperial County Public Health |
| Charles Brockwell | IVT/IVT Access/IVT Ride |
| Cesar Sanchez | IVT/IVT Access/IVT Ride |
| Narcisa Montemayor | IVT/IVT Access/IVT Ride |
| Karla Pacheco | IVT/IVT Access/IVT Ride |

1. Chair Zuno called the meeting to order at 10:00 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for January 6, 2016. **(Hack/Williams) Motion Carried.**
3. CTSA Reports:

Ms. Williams had the following announcements:

- Ms. Williams stated that Mr. Salgado and Ms. Bastidas are attending a Caltrans workshop for Federal Transit Administration (FTA) grant training in San Bernardino. Caltrans will be moving to computerized grant application process from now on.
- An offer has been made for the Mobility Coordinator position. The new employee will be busy learning all things for the paratransit services and should be at the next SSTAC meeting.
- At the last SSTAC meeting there was a request to provide more data and trend reports for the transit service agencies. A handout was distributed to all that compared FY 2013/14 to 2014/15 for Imperial Valley Transit services only. After some discussion it was agreed that the transit operators will keep their standard method of updates at the SSTAC meeting. Ms. Zuno stated that agencies should remember the role of the SSTAC and their responsibility to social services agencies.

- A conference call with ICTC staff and Caltrans is scheduled to discuss the IVT Ride – El Centro and Med-Express RFP’s. A release date in the next 2 weeks is anticipated if everything goes as planned. ICTC Staff will be reaching out to members to see if they will want to be a part of the Proposal review committee.

4. FY 2016-17 Master Needs List

The Master Needs list was presented to everyone at this meeting. During the meetings in December and January, changes were made to the list and no more changes were recommended at this meeting. A *motion* was made to approve the Master Needs list, (Hack/McNeer) **Motion Carried.**

5. FY 2016-17 UTN Letter to the Hearing Panel

Ms. Williams stated that this letter is read and submitted to the hearing panel and should contain general comments as well as specific issues. The following changes were made to the UTN Letter for FY 2016-17 via a motion at the January meeting. For review purposes only the changes are below.

- FY year changed to 2016-17
- Restart the numbering at 1 on the second section of the letter and the priority be changed to:
 - o Improve cleanliness and upkeep at all El Centro City area stops, and other stops in the region as identified.
 - o Enhance communication of available services as a way to disseminate information to the passengers, as documented as in the intent of Finding #8 in FY 2010-11 UTN Findings: *(Staff will research options to provide schedules and information for passengers for Imperial Valley Transit (IVT) bus stops. Staff is to return with options and cost estimates by December 2010, for consideration on implementation from the ICTC).*
 - o Review of capacity restraints on Med-Express.
 - o Review of a proposed Transit Mobility Summit.
- An edit was recommended to change the “Orange Line” in Calexico to the “Garnet Line.”
- A *motion* was made to approve the letter with the proposed changes, (Hack/Garcia), **Motion Carried.**
- Ms. Zuno volunteered to read the letter to the Unmet Transit Needs meeting on February 11, 2016.

6. Transit Operator Reports:

- El Centro Dial-a-Ride: Updates were given by Ms. Cordova for the month of December
 - o Passengers per hour were 4.4, weekdays were 117, Saturday were 26.3
 - o Wheelchairs: 808 (30.5%)
 - o On Time Performance was 100%
 - o No-shows: 50 and Late Cancellations: 6
- Med-Express: Updates were given by Ms. Cordova for the month of December
 - o Passengers per hour were 3.4
 - o Passengers for the month were 458
 - o Wheelchairs: 11 (2.4%)
 - o On Time Performance was 98%
 - o No-shows: 0 and Late Cancellations: 16
- A trend report was provided for Imperial Valley Transit, IVT Access and IVT Ride due to the data request at the previous meeting.

7. General Discussion

- Mr. Ceasar stated that IVC recently signed an agreement with NAU, U of A and Arizona State Universities. All 3 schools have campuses in Yuma and have programs not offered in Imperial

Valley, such as the Bachelor's in Social Work and Agriculture programs. The program is promoting to High Schools. Currently a carpool system in place, but as the program grows; transit to Yuma may be a good idea.

- Mr. Hack stated that the Peoples First Conference will be on March 5, 2016 at the Palms Resort. The theme is "Royal Prom" with the crowning of a king and queen.
- Ms. Blankenship thanked ICTC for providing transportation services to the Senior Appreciation event. 466 seniors attended the event and 200 were transported by Imperial Valley Transit. Next year the event will be held on January 25, 2017.
- Ms. McNeer stated that the Med-Express has wonderful customer service.

8. Adjournment

- The next meeting of the SSTAC will be on March 2, 2016 at 10:00 a.m.
- Meeting adjourned at 10:45 a.m.