



**1405 N. IMPERIAL AVE., SUITE 1  
EL CENTRO, CA 92243-2875  
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**MANAGEMENT COMMITTEE**

**City of Westmorland  
City Hall – Council Chambers  
355 S. Center Street  
Westmorland, CA 92281**

**WEDNESDAY, FEBRUARY 10, 2016  
10:30 A.M.**

**CHAIR: MARLENE BEST**

**VICE CHAIR: ROM MEDINA**

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Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

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**I. CALL TO ORDER AND ROLL CALL**

**II. EMERGENCY ITEMS**

- A. Discussion/Action of emergency items, if necessary.

**III. PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

**IV. APPROVAL OF CONSENT CALENDAR**

- |    |   |                  |            |
|----|---|------------------|------------|
| A. | Approval of Management Committee Draft Minutes: | January 13, 2016 | Pages 4-16 |
| B. | Receive and File:                               |                  |            |
| 1. | ICTC Board Draft Minutes Meeting:               | January 27, 2016 |            |
| 2. | ICTC SSTAC Draft Minutes:                       | January 6, 2016  |            |

**V. REPORTS**

- A. ICTC/LTA Executive Director
- See attached Executive Director Report on page 18
- B. Southern California Association of Governments
- See attachments on page 22
- C. California Department of Transportation – District 11
- D. Committee Member Reports

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**VI. ACTION CALENDAR**

- A. Imperial County Transportation Commission (ICTC) resolution for Federal Fiscal Year (FFY) 2016/17 – 2021/2022 Federal Transportation Improvement Program (FTIP) Page 38

It is requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Authorize the Chairman to sign the resolution that certifies funding has been identified for the projects in the FFY 2016/17-2021/22 FTIP and affirms our commitment to implement all projects in the program.

**VII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the Management Committee is currently scheduled for **Wednesday, March 9, 2016 at 10:30 a.m.**, at the **County of Imperial**, El Centro, CA.

**VIII. ADJOURNMENT**

- A. Motion to Adjourn

## **IV. CONSENT CALENDAR**

### **A. APPROVAL OF MANAGEMENT COMMITTEE**

**DRAFT MINUTES:**

**JANUARY 13, 2016**

### **B. RECEIVE AND FILE:**

#### **1. ICTC BOARD DRAFT MINUTES:**

**JANUARY 27, 2016**

#### **2. ICTC TAC DRAFT MINUTES:**

**JANUARY 28, 2016**

#### **3. ICTC SSTAC MINUTES:**

**JANUARY 6, 2016**

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MANAGEMENT COMMITTEE**

**DRAFT MINUTES OF JANUARY 13, 2016**

**10:30 a.m.**

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**VOTING MEMBERS PRESENT:**

City of Brawley	Rosanna Bayon Moore
City of Calipatria	Rom Medina
City of Calexico	Nick Fenley
City of El Centro	Ruben Duran
City of Holtville	Nick Wells
City of Imperial	Marlene Best
County of Imperial	Armando Villa
County of Imperial	William Brunet

**STAFF PRESENT:** Kathi Williams, Virginia Mendoza, Cristi Lerma, David Salgado, Michelle Bastidas

**OTHERS PRESENT:** Sam Amen: Caltrans; Liz Zarate: City of El Centro

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The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, January 13, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

Chair Bayon Moore called the Committee meeting to order at 10:31 a.m. Roll call was taken. Introductions were made.

**II. EMERGENCY ITEMS**

A. There were none.

**III. PUBLIC COMMENTS**

A. There were none.

**IV. CONSENT ITEMS**

A motion was made by Fenley seconded by Best to approve consent items 4A- 4C. **Motion carried** unanimously.

A. Approved ICTC Management Committee Minutes for December 9, 2015

B. Received and filed:

1. ICTC Board Draft Minutes for December 9, 2015
2. ICTC SSTAC Draft Minutes for December 2, 2015

C. Transportation Development Act (TDA) and Miscellaneous Fiscal Audits for FY 2014-15

Management Committee forwarded this item to the Commission for review and approval:

1. Receive and file the Transportation Development Act and other fiscal audits for the Imperial County Transportation Commission, for FY 2014-15
2. Direct staff to transmit the fiscal audits to the State Controller's Office

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

## V. REPORTS

### A. ICTC Executive Director

Mr. Baza and staff had the following announcements:

- The annual Unmet Transit Needs (UTN) hearing process has been scheduled for Thursday, February 11, 2016 at 3:30pm. The meeting will be held at the City of Brawley Council Chambers located at 383 Main Street in the City of Brawley. Free bus transportation to the hearing will be provided from the 7<sup>th</sup> and State St. Transit Transfer Terminal in the City of El Centro at approximately 2:30pm. Reservations must be made no later than 5:00pm Wednesday February, 10, 2016 for transportation to the hearing from El Centro. A return trip back to 7<sup>th</sup> and State St. in El Centro will be provided at the conclusion of the hearing. Public comment in the form of letters or e-mails will be read into the record and should be provided to ICTC 1405 N. Imperial Ave., Suite 1, El Centro, CA 92243 Attn: Hearing Coordinator, no later than 5:00pm Wednesday February 10, 2016.
- ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The project is a proposed public-private partnership for the construction costs of the freight elements of the Calexico East Expansion that include: bridge expansion, commercial vehicle primary inspection booths and road construction totaling \$30 million. The California Environmental Protection Agency Air Resources Board will review the project ideas submitted and will prepare a preliminary pilot project list for public comment at regional workshops planned for early 2016.
- Recruitment is underway for a new bilingual position at ICTC. This is a federally grant funded role that is a common position in transit service agencies. The primary duties will include the certification and eligibility process for the Americans with Disabilities Act, mobility travel training and other interaction with seniors and persons with disabilities. The interviews are scheduled for the second week in January. It is anticipated that the hiring process will be completed in January 2016.
- A complete list of ICTC updates can be found on Page 107 of the agenda.

### B. Southern California Association of Governments (SCAG)

- There will be a RTP/SCS Workshop on January 19<sup>th</sup> and January 23<sup>rd</sup>

### C. Caltrans Department of Transportation – District 11

- Mr. Amen attended the meeting and provided a handout of Local Assistance updates and announcements.
- Mr. Amen reviewed projects underway in Imperial County. A full Caltrans Report is on page 111 of the January agenda.

### D. Committee Member Reports

- There were none.

## VI. ACTION CALENDAR

### A. Rotation of Chair and Vice-Chair Positions

1. It was requested that the Management Committee take any appropriate action in the consideration of the rotation and assignment of the two positions.

A motion was made by **Villa** seconded by **Duran**, to appoint Marlene Best (Imperial) as the Chair, **Motion carried** unanimously. A motion was made by **Duran** seconded by **Best**, to appoint Rom Medina (Calipatria) as the Vice-Chair, **Motion carried** unanimously.

B. ICTC Overall Work Program (OWP) and Budget FY 2015-2016, Amendment #1

Ms. Williams presented the item to the Committee. The additional revenues are the result of new grant funding, as well as, an increase in the State revenue above our budgeted amounts. The increase allows us to proceed with additional vehicle purchases in order to achieve the goal of ICTC ownership of the entire bus fleet.

The attachment provided illustrated the requested Budget Amendment. There were no changes in the Regional Transportation Planning Budget at this time. The result is an overall increase in revenue and expenses by 8.1%, or from \$19,698,389 to \$21,423,136. The changes are summarized as follows:

Revenues

1. Addition of the federal 5310 grant program revenue for the Mobility Management Coordinator position and program
2. Increase in the receipt of the Local Transportation Fund (LTF) revenue
3. Increase in the receipt of the Public Transit Modernization Improvement and Service Enhancement Account (PTMISEA) and California Transit Security Grant revenues

Expenditures

1. Addition of the program expense for the Med-Express paratransit services for public outreach
2. Addition of the program expense for the IVT RIDE – El Centro consolidated paratransit services for public outreach
3. Increase in the capital expense for ten (10) IVT Access cutaway buses
4. Increase for the ICTC agency vehicle expense
5. Increase in the capital expense for fixed route Automated Vehicle Location (AVL) system
6. Addition of the program expense for the Mobility Management Coordinator position and program, and adjustments for liability insurance and staff travel expense
7. Adjustment to the ICTC transit vehicle capital reserve for future bus replacement
8. Adjustment to the TDA Operating reserve

The Management Committee forwarded this item to the Commission for review and approval:

1. Approved the FY 2015-16 Overall Work Program and Transit Finance Plan Budget Amendment #1

A motion was made by [Fenley](#) seconded by [Best](#), *with the caveat that the Budget spreadsheet be emailed to City Managers*, **Motion carried** unanimously.

## VII. LOCAL TRANSPORTATION AUTHORITY (LTA) ACTION CALENDAR

A. Fund Request to the Local Transportation Authority (LTA) - Extension of Existing Concrete Island at Intersection of Austin Road and Brewer Road in Imperial County

Ms. Mendoza presented the item to the committee stating that the County of Imperial has made a request to the LTA for funds from the regional highway set-aside for the extension of the existing concrete island at the intersection of Austin Road and Brewer Road in Imperial County. Austin Road is identified in our Imperial County Long Range Transportation Plan as one of our regionally significant corridors as it serves our agricultural

truck traffic/farm equipment, and county-wide vehicle traffic. Austin Road is a two-lane road that handles over 3,000 vehicles per day. The intersection is in need of improvements because of safety concerns identified by the County and community stakeholders. The total project cost is \$362,735. The County will be using \$125,000 in available funding sources and are requesting \$237,735 in LTA funds. The proposed improvement is a short term solution to a longer term need to expand the intersection. Austin Road is a regional corridor for Imperial County and the revenue is available in the highway set-aside program.

Mr. Brunet stated that he worked with the City of Imperial, IID and COLAB to agree on this short term solution. Along term solution will cost an estimated 5\$ million.

The Management Committee forwarded this item to the LTA Board for review and approval:

1. Approved the allocation for additional funding needed in the amount \$237,735 from the Regional Highway set-aside from the Measure D allocations.
2. Authorized the Executive Director to execute the necessary agreements between the County and ICTC.

A motion was made by [Fenley](#) seconded by [Wells](#), **Motion carried** unanimously.

## VI. INFORMATION / DISCUSSION CALENDAR

### A. LTA Bond Update

Ms. Mendoza provided the committee with a PowerPoint presentation regarding the LTA Bond. She reminded all the total amount of the bonds including the amounts for each agency. She described the amounts that were expended in Fiscal Years 13-14, 14-15, 15-16 (thus far). A summary of the presentation is below.

- Total bond dated May 1, 2012 is for \$53,975,000
- The participating agencies are the City of Brawley (\$8,155,000); City of Calexico (\$15,410,000); City of Calipatria (\$2,305,000); City of Imperial (\$6,170,000); County of Imperial (\$21,935,000).
- Requested in FY 2013-14 was \$7,395,998.24
- Requested in FY 2014-15 was \$7,377,516.08
- Requested in FY 2015-16 (thus far) is \$16,526,005.22
- Remaining funds are \$22.6 million (remaining funds include reserve fund amounts that will not be available to participating agencies until the completion of the LTA bond. The 20<sup>th</sup> payment will be made by the reserve amounts.) The remaining funds breakdown for each agency is below.
  - o Brawley: \$4,586,736.66
  - o Calexico: \$6,555,431.32
  - o Calipatria: \$0
  - o Imperial: \$541,055.99
  - o County; \$6,960,575.12

## VIII. NEXT MEETING DATE AND PLACE

The next meeting of the **Management Committee** will be held on **February 10, 2016** at the **City of Westmorland**, Westmorland, CA.

## IX. ADJOURNMENT

- A. Motion to adjourn by [Medina/Duran](#), Motion Carried. Meeting adjourned at 11:26 a.m.

**IMPERIAL COUNTY TRANSPORTATION COMMISSION**  
**DRAFT MINUTES FOR JANUARY 27, 2016**  
**6:00 p.m.**

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**VOTING MEMBERS PRESENT:**

City of Calipatria	Maria Nava-Froelich
City of Calexico	Maritza Hurtado
City of El Centro	Cheryl Viegas-Walker
City of Holtville	Jim Predmore
City of Imperial	Doug Cox
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
County of Imperial	Ryan Kelley
Imperial Irrigation District	Bruce Kuhn

**NON-VOTING MEMBERS PRESENT:**

Caltrans District 11                      Bill Figge for Laurie Berman

**STAFF PRESENT:**    Mark Baza, Kathi Williams, Virginia Mendoza, David Salgado, Michelle Bastidas, Cristi Lerma, Digna Herrera

**OTHERS PRESENT:** Sam Amen: Caltrans; Arnold San Miguel: SCAG; Charles Brockwell: First Transit; Bill Brunet: County of Imperial

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The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday January 27, 2016 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I.        CALL TO ORDER AND ROLL CALL**

[Chair Kuhn](#) called the Commission meeting to order at 6:57 p.m. Roll call was taken and a quorum was present.

**II.       EMERGENCY ITEMS**

A.       Mr. Baza stated that there was an emergency item. He stated that the Low Carbon Transit Operations Program (LCTOP) for FY 2015-16 has funds available and ICTC proposes to submit an application if the request is approved. The application is due on February 1, 2016.

A motion was made by [Cox](#) and seconded by [Hurtado](#) to approve the consent calendar, **Motion carried unanimously.**

Mr. Baza stated that the LCTOP funds, if approved, will be used to operate the Garnet Line in the City of Calexico. The Red Line in the City of Imperial was also considered, however after the program guidelines are that the funds are used in disadvantaged communities. ICTC will need \$350,000 annually to fund this service

A motion was made by [Predmore](#) and seconded by [Hurtado](#) to approve the following:

1.       Directed staff to submit an application to the Low Carbon Transit Operations Program (LCTOP);
2.       Authorized for the execution of the certifications and assurances and authorized agent forms for the LCTOP;
3.       Authorization for the Execution of the LCTOP Project: Operating and capital costs associated with Imperial Valley Transit – Garnet Line.

**The motion was carried unanimously.**



**III. PUBLIC COMMENTS**

There were none.

**IV. APPROVAL OF CONSENT CALENDAR**

A motion was made by [Predmore](#) and seconded by [Kelley](#) to approve the consent calendar, **Motion carried unanimously.**

- A. Approved ICTC Board Draft Minutes: December 9, 2015
- B. Received and Filed:
  - 1. ICTC Management Committee Minutes: December 9, 2015
  - 2. ICTC Management Committee Draft Minutes: January 13, 2016
  - 3. ICTC SSTAC Minutes: December 2, 2015
- C. Transportation Development Act (TDA) and Miscellaneous Fiscal Audits for FY 2014-15
  - 1. Received and file the Transportation Development Act and other fiscal audits for the Imperial County Transportation Commission, for FY 2014-15.
  - 2. Directed staff to transmit the fiscal audits to the State Controller's Office.

**V. REPORTS**

- A. ICTC Executive Director
  - Mr. Baza and staff had the following announcements:
    - On January 15<sup>th</sup>, SeaPort Airlines announced that it will discontinue all scheduled service to destinations in California and Mexico as of 11:59 pm on January 15, 2016. According to their press release, the company was forced to take this action because of the impact on SeaPort's business and operations following the effects of the shortage of airline pilots in the United States. Stations will be closed and service is to be ceased at the following California cities: Imperial, Burbank, Sacramento, San Diego, and Visalia, as well as, San Felipe, BC, Mexico. Ms. Walker stated that the RFP has been released to replace the EAS service for Imperial County. The bids close on February 3, 2016.
    - ICTC is partnering with Antelope Valley Transit Authority (AVTA), Antelope Valley Air Quality Management District (AVQMD), and the Imperial County Air Pollution Control District (ICAPCD) to submit a grant under the California Air Resources Board (CARB) Zero-Emission Truck and Bus Pilot Commercial Deployment program. The project proposed will deploy a mixture of 23 zero emission battery electric buses. ICTC will acquire 6 of the 23 vehicles for a cost of \$2,700,000. The vehicles will operate in the cities of Brawley and El Centro on the established circulator routes. The project requires a 25% matching amount which totals \$675,000. ICTC is partnering with the ICAPCD, which has agreed to match ICTC's cash match amount of \$337,500, covering the required 25% match dollar amount. The grant is competitive and is expected to be awarded in the April/ May 2016 time frame with potential implementation Fall 2017.
    - The annual Unmet Transit Needs (UTN) hearing process has been scheduled for Thursday, February 11, 2016 at 3:30pm. The meeting will be held at the City of Brawley Council Chambers located at 383 Main Street in the City of Brawley. Free bus transportation to the hearing will be provided from the 7<sup>th</sup> and State St. Transit Transfer Terminal in the City of El Centro at approximately 2:30pm. Reservations must be made no later than 5:00 p.m. Wednesday, February, 10, 2016 for transportation to the hearing from El Centro. A return trip back to 7<sup>th</sup> and State St. in El Centro will be provided at the conclusion of the hearing. Public comment in the form of letters or e-mails will be read into the record and should be provided to ICTC

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243 Attn: Hearing Coordinator, no later than 5:00 p.m., Wednesday, February 10, 2016. The panel members are:

- George Nava, City of Brawley
- Maria Nava-Froelich, City of Calipatria
- Martiza Hurtado, City of Calexico
- Jack Terrazas, County of Imperial
- Ryan Kelley, County of Imperial
- Larry Ritchie, City of Westmorland (alternate)
- Doug Cox, City of Imperial (alternate)
- The Imperial Mexicali Binational Alliance meeting was held on January 14, 2016 at CETYS University in the City of Mexicali. Presentations and discussions covered updates for the following:
  - Recap of the Strategic Planning efforts, yearly meetings every October
  - Election of a Chair and Vice Chair
    - Sergio Tagliapietra, CDEM – Chair
    - Tom DuBose, IVDEC – Vice-Chair
  - Border Infrastructure Updates regarding the Calexico West/Mexicali I POE and Calexico East/Mexicali II POE
  - Economic Development
  - The next meeting is scheduled for March 10, 2016 at the Barbara Worth Country Club in Imperial County.
- Recruitment is underway the Mobility Coordinator position at ICTC. This is a federally grant funded role that is a common position in transit service agencies. The primary duties will include the certification and eligibility process for the Americans with Disabilities Act, mobility travel training and other interaction with seniors and persons with disabilities. The interviews were scheduled for the second week in January. It is anticipated that the hiring process will be completed in early February 2016.
- A complete list of ICTC updates can be found on Page 107 of the agenda.

**B. Southern California Association of Governments (SCAG)**

Mr. San Miguel had the following announcements:

- The comment period for the SCAG RTP/SCS 2016/2040 is open until February 1, 2016. The Elected Officials only workshop was held prior to the Commission meeting. Mr. San Miguel thanked all for attending.
- Ms. Viegas-Walker mentioned that the League meeting is January 28<sup>th</sup> and can distribute the RTP/SCS Fact Sheets to all who missed the workshop today.

**C. California Department of Transportation (Caltrans)**

Mr. Figge had the following updates and announcements:

- The new Mile Marker Quarterly Performance Report has been released and copies were available if desired.
- Local Assistance update on the HSIP program. All three applications from the County of Imperial were successful.
- The Southern California Local Assistance Management Meeting (SCLAMM) will be held at Caltrans District 7 on March 24, 2016 from 9 a.m. to 3 p.m.
- A Regional Safety Summit will be held on February 24, 2016 at the SCAG Offices and on February 25, 2016 at the Caltrans District 11 Offices.
- A full report of Caltrans updates can be found on page 126 of the agenda.

**D. Commission Member Report**

- There were various reports by Commission members of countywide issues and events happening in each of their respective cities/county.

## VI. ACTION CALENDAR

### A. Rotation of Chair and Vice-Chair Positions

Mr. Baza stated that both positions serve for one year.

1. It was requested that the Commission take any appropriate action in the consideration of the rotation and assignment of the two positions.

James Predmore, City of Holtville was nominated to be the Chair of the ICTC for 2016. Doug Cox, City of Imperial was nominated to be the Vice-Chair of the ICTC for 2016.

A motion was made by [Kelley](#) and seconded by [Kuhn](#), **Motion Carried unanimously.**

### B. ICTC Overall Work Program (OWP) and Budget FY 2015-2016, Amendment #1

Ms. Williams presented the item to the Commission. The additional revenues are the result of new grant funding, as well as, an increase in the State revenue above our budgeted amounts. The increase allows us to proceed with additional vehicle purchases in order to achieve the goal of ICTC ownership of the entire bus fleet.

The attachment provided illustrated the requested Budget Amendment. There were no changes in the Regional Transportation Planning Budget at this time. The result is an overall increase in revenue and expenses by 8.1%, or from \$19,698,389 to \$21,423,136. The changes are summarized as follows:

#### Revenues

1. Addition of the federal 5310 grant program revenue for the Mobility Management Coordinator position and program
2. Increase in the receipt of the Local Transportation Fund (LTF) revenue
3. Increase in the receipt of the Public Transit Modernization Improvement and Service Enhancement Account (PTMISEA) and California Transit Security Grant revenues

#### Expenditures

1. Addition of the program expense for the Med-Express paratransit services for public outreach
2. Addition of the program expense for the IVT RIDE – El Centro consolidated paratransit services for public outreach
3. Increase in the capital expense for ten (10) IVT Access cutaway buses
4. Increase for the ICTC agency vehicle expense
5. Increase in the capital expense for fixed route Automated Vehicle Location (AVL) system
6. Addition of the program expense for the Mobility Management Coordinator position and program, and adjustments for liability insurance and staff travel expense
7. Adjustment to the ICTC transit vehicle capital reserve for future bus replacement
8. Adjustment to the TDA Operating reserve

The ICTC Management Committee met on on January 13, 2015 and I forwarded this item to the Commission for review and approval after public comment, if any:

1. Approved the FY 2015-16 Overall Work Program and Transit Finance Plan Budget Amendment #1

A motion was made by [Walker](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

C. Appointment to the California Council of Governments (CALCOG)

1. Appointed Cheryl Viegas-Walker (El Centro) as the representative and Maritza Hurtado (Calexico) as an alternate from the Commission to the CALCOG Board.

A motion was made by [Walker](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

**VII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, February 24, 2016 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

**VIII. ADJOURNMENT**

- A. Meeting adjourned at 8:00 p.m. Motion by [Kelley](#), seconded by [Nava-Froelich](#). **Motion Carried.**



1405 N. IMPERIAL AVE., SUITE 1  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
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**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

**MINUTES**

January 6, 2016

Present

Voting Attendees:

Leticia Zuno (Chair)	Access to Independence
Maria Cordova	ARC – Imperial Valley
Cheryl Viegas-Walker	Area Agency on Aging
Michael L. Hack	Consumer
Rosyo Ramirez	Imperial County Public Authority/IHSS
Kathleen Lang	California Health and Wellness
Adrian Celis	Imperial County Behavioral Health
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC

Non-Voting Attendees:

Raul Martinez	Imperial County Public Health
Angela Ramirez	Imperial County Public Health
Jorge Torres	Imperial County Public Health
Cristi Lerma	ICTC
Charles Brockwell	IVT/IVT Access/IVT Ride
Cesar Sanchez	IVT/IVT Access/IVT Ride
Narcisa Montemayor	IVT/IVT Access/IVT Ride
Karla Pacheco	IVT/IVT Access/IVT Ride

1. Chair Zuno called the meeting to order at 10:03 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for December 2, 2015. **(Ramirez/Zuno) Motion Carried.**
3. CTSA Reports:  
Ms. Williams and Mr. Salgado had the following announcements:
  - Senior Appreciation Day is January 27, 2016. IVT will be providing transportation from the senior centers in both Calexico and Brawley to the event. 300-400 seniors are expected to attend.
  - The Unmet Transit Needs Hearing will be held on February 11, 2016 at the City of Brawley Council Chambers at 3:30 p.m. Transportation will be provided with a reservation from the El Centro Transit Terminal on 7<sup>th</sup> and State Streets. Reservations can be made by calling 760-482-2900 by February 10<sup>th</sup> at 5p.m. The bus will depart at approximately 2:30 p.m.
  - The IVT Ride El Centro and Med-Express procurements are under way. The bid documents are currently with Caltrans and are expected to be released to the public in 2 to 3 weeks.
  - ICTC is partnering with Antelope Valley Transit Authority (AVTA), Antelope Valley Air Quality Management District (AVQMD), and the Imperial County Air Pollution Control District (ICAPCD) to submit a grant under the California Air Resources Board (CARB) Zero-Emission Truck and Bus Pilot Commercial Deployment program. The project proposed will

- include 6 zero emission battery electric buses for ICTC and will include charging stations for each bus. The vehicles will operate in the cities of Brawley and El Centro on the established circulator routes. This will be a demo project and after the demo period has ended, it is possible that ICTC will be able to acquire additional buses for circulator routes in each city.
- The Commission approved the ADA Reasonable Accommodations Policy and it is posted on the website.
- The Federal Transportation Bill was approved for 5 years, however, the bill does not have a dollar amount yet.

#### 4. FY 2016-17 Master Needs List

The Master Needs list was presented to everyone at this meeting. At the meeting in December, all were encouraged to review the current list and make suggestions as to what can be removed and/or anything that should be added. There were changes made then. Further review was made at this meeting. There was a question regarding the review of capacity constraints on the Med-Express and how it became an “Unmet Need.” Ms. Williams stated that it was identified in the Coordinated Plan. A *Motion* was made to remove item 8 “Review of Express Routes from El Centro to IVC” from the Master Needs list, ([Walker/Ramirez](#)) **Motion Carried.**

#### 5. FY 2016-17 UTN Letter to the Hearing Panel

Ms. Williams stated that this letter is read and submitted to the hearing panel and should contain general comments and specific issues. The following changes were made to the UTN Letter for FY 2016-17 via a *motion* by [Walker/Ramirez](#):

- FY year changed to 2016-17
- Restart the numbering at 1 on the second section of the letter and the priority be changed to:
  - o Improve cleanliness and upkeep at all El Centro City area stops, and other stops in the region as identified.
  - o Enhance communication of available services as a way to disseminate information to the passengers, as documented as in the intent of Finding #8 in FY 2010-11 UTN Findings: *(Staff will research options to provide schedules and information for passengers for Imperial Valley Transit (IVT) bus stops. Staff is to return with options and cost estimates by December 2010, for consideration on implementation from the ICTC).*
  - o Review of capacity restraints on Med-Express.
  - o Review of a proposed Transit Mobility Summit.
- Ms. Zuno will read the letter to the hearing panel on February 11, 2016. **Motion Carried.**

#### 6. Transit Operator Reports:

- El Centro Dial-a-Ride: Updates were given by Cordova for the month of November
  - o Passengers per hour were 4.5, weekdays were 122, Saturday were 22
  - o Wheelchairs: 651 (22%)
  - o On Time Performance was 99%
  - o No-shows: 35 and Late Cancellations: 14
- Med-Express: Updates were given by Cordova for the month of November.
  - o Passengers per hour were 4
  - o Passengers for the month were 407
  - o Wheelchairs: 16 (4%)
  - o On Time Performance was 99%
  - o No-shows: 0 and Late Cancellations: 11
- Imperial Valley Transit: Updates were given by Mr. Sanchez for the month of December
  - o Sunday services: 440 passengers, 45 average per Sunday
  - o Saturday services: There were an average of 1100 per Saturday

- Gold Line: There were an average of 15-16 passengers per day
  - IVC Express: There was only 2 weeks of service this month. An average of 34 passengers per trip in the morning and an average of 41 passengers in the evening.
  - New Routes:
    - Holtville: 35 passengers for the month
    - El Centro to Brawley: 6 passengers for the month
- IVT Access: Updates were given by Ms. Pacheco for the month of December
- On time performance was 96%
  - Passenger per revenue hour: 2.24
  - No Shows: 121
  - Late Cancellations: 35
  - Wheelchairs: 780
  - Passenger Count: 2,080
  - Saturdays: 53 per Saturday
  - Sundays: 47 per Sunday
  - There were 35 passengers on the “Free Day”
- IVT Ride – Updates were given by Ms. Montemayor for the month of December
- i. City of Brawley
    - 60 or older or disabled can use this service with an ID card
    - Passenger per revenue hour: 2.77
    - On time performance was 97%
    - Wheelchairs: 200
    - Passenger Count: 843, 36 weekday; 8 Saturday
    - 42 No-Shows and 6 Late Cancellations
    - There were 17 passengers on the “Free Day”
  - ii. City of Calexico
    - 60 or older or disabled can use this service with an ID card
    - On time performance was 96%
    - Passenger per revenue hour: 3.88
    - Wheelchairs: 502
    - Passenger Count: 2,131; 88 per weekday; 22 per Saturday; 23 per Sunday
    - 64 No-Shows and 17 Late Cancellations
    - There were 66 passengers on the “Free Day”
  - iii. City of Imperial
    - 60 or older or disabled can use this service with an ID card
    - On time performance was 97%
    - Passenger per revenue hour: 1.84
    - Wheelchairs: 12
    - Passenger Count: 396; 17 per weekday; 3 per Saturday
    - 5 No-Shows and 2 Late Cancellations
    - There were 15 passengers on the “Free Day”
  - vi. West Shores
    - 60 or older or disabled can use this service with an ID card
    - On time performance was 98%
    - Tuesdays/Thursdays service
    - Passenger per revenue hour: .99
    - Wheelchairs: 0
    - Passenger Count: 56; 5-6 average passengers per Tuesday/Thursday
    - 3 No-Shows and 0 Late Cancellations
    - There were 2 passengers on the “Free Day”

7. General Discussion

- AAA Senior Appreciation Day will be held on January 27, 2016 from 10 a.m. to 2 p.m. at the Casa De Manana in Imperial.
- Dr. Lang stated that California Health and Wellness does provide transportation services to their clients to medical appointments/pharmacy only through a contract with Logistic Care.

8. Adjournment

- The next meeting of the SSTAC will be on February 3, 2016 at 10:00 a.m.
- Meeting adjourned at 11:20 a.m.



**V. REPORTS**  
**Λ BEBOB12**

**A. ICTC EXECUTIVE DIRECTOR**



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## Memorandum

**Date:** February 9, 2016  
**To:** ICTC Management Committee  
**From:** Mark Baza, Executive Director  
**Re:** Executive Director's Report

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The following is a summary of the Executive Director's Report for the Committee meeting of February 10, 2016

1. **Excellence in Transportation Award:** Caltrans will be presenting the Excellence in Transportation Award to ICTC at the Commission meeting on February 24, 2016 for the Andrade Port of Entry (POE) – Quechan Crossing Transportation Enhancement (TE) Project. The Project completed pedestrian access and landscaping improvements along SR-186 at the Andrade/Algodones Port of Entry.
2. **Essential Air Service (EAS) From Imperial Valley:** Following the sudden closure of Seaport Airline service in Imperial, the U.S. DOT issued an emergency RFP that closed on February 3, 2016. One proposal was received. The proposer, Mokulele Airlines (a Hawaii based inter-island carrier) proposes similar aircraft with service to LAX and interoperability with Alaska, Air New Zealand and potential for others coming online. Mokulele offers ability for travel arrangements through major booking engines and governmental travel portals. Service is proposed to start on March 21, 2016.
3. **Funding for Phase II of the Calexico West Port of Entry Project in the President's FY17 Budget – Press Release (Summary):** *“(February 9, 2016) – Rep. Juan Vargas (CA-51) announced the inclusion of \$248 million for the Calexico West Land Port of Entry (LPOE) reconfiguration and expansion project in the Fiscal Year (FY) 2017 budget released today. If approved, the funding would be sufficient to complete the project.”* As previously noted, Congress authorized \$98 million for Phase 1. The U.S. General Services Administration (GSA) began construction for Phase 1 in December 2015 with completion scheduled for January 2018.
4. **State Route 86 (Northbound) Border Patrol Checkpoint:** ICTC has initiated discussions with management and staff with Customs and Border Protections (CBP) Border Patrol regarding the potential to add a second inspection lane at this very busy checkpoint. Coordination efforts will follow with Border Patrol, Caltrans and the region to determine feasibility, costs and funding of required improvements within Caltrans right-of-way.
5. **ICTC High Desert Pathways to Commercialization Project:** ICTC is partnering with Antelope Valley Transit Authority (AVTA), Antelope Valley Air Quality Management District (AVQMD), and the Imperial County Air Pollution Control District (ICAPCD) to submit a grant under the California Air Resources Board (CARB) Zero-Emission Truck and Bus Pilot Commercial Deployment program. The project proposed will deploy a mixture of 23 zero emission battery electric buses. ICTC will acquire 6 of the 23

vehicles for a cost of \$2,700,000. The vehicles will operate in the cities of Brawley and El Centro on the established circulator routes. The project requires a 25% matching amount which totals \$675,000. ICTC is partnering with the ICAPCD, which has agreed to match ICTC's cash match amount of \$337,500, covering the required 25% match dollar amount. The grant is competitive and is expected to be awarded in the April/ May 2016 time frame with potential implementation Fall 2017. Project Manager, David Salgado.

6. **Imperial County Transportation Commission Unmet Transit Needs (UTN) Hearing:** The annual Unmet Transit Needs (UTN) hearing process has been scheduled for Thursday, February 11, 2016 at 3:30pm. The meeting will be held at the City of Brawley Council Chambers located at 383 Main Street in the City of Brawley. Free bus transportation to the hearing will be provided from the 7<sup>th</sup> and State St. Transit Transfer Terminal in the City of El Centro at approximately 2:30pm. Reservations must be made no later than 5:00pm Wednesday February, 10, 2016 for transportation to the hearing from El Centro. A return trip back to 7<sup>th</sup> and State St. in El Centro will be provided at the conclusion of the hearing. Public comment in the form of letters or e-mails will be read into the record and should be provided to ICTC 1405 N. Imperial Ave., Suite 1, El Centro, CA 92243 Attn: Hearing Coordinator, no later than 5:00pm Wednesday February 10, 2016. David Salgado, Transit Planner
7. **Imperial County Regional Safe Routes to School (SRTS) Masterplan:** The Imperial County Safe Routes to School (SRTS) Regional Masterplan Project is underway. The consultant selected to carry out the study is Ryan Snyder and Associates. The project is funded by the Community Based Transportation Planning (CBTP) program administered by Caltrans. The local match was provided by the Southern California Association of Governments (SCAG) from the Sustainability Grant program. The community outreach and public workshop component of the project has been completed. Currently engineers cost estimates are under development. The final plan is scheduled for approval in February/March 2016. David Salgado, Project Manager
8. **Imperial–Mexicali Binational Alliance:** The Alliance meeting was held on January 14, 2016 at CETYS University in the City of Mexicali. Presentations and discussion items were as follow:
  - Recap of the Strategic Planning efforts
  - Election of a Chair and Vice Chair
  - Border Infrastructure Updates regarding the Calexico West/Mexicali I POE and Calexico East/Mexicali II POE
  - Economic Development Updates
  - Air Quality presentation by Dr. Valente MeridaThe next meeting is scheduled for March 10, 2016 at the Barbara Worth Country Club in Imperial County. Virginia Mendoza, Project Manager
9. **Calexico East Commercial Vehicle Port of Entry Expansion Project:** ICTC submitted the Calexico East Commercial Vehicle Port of Entry Expansion Project under the California Sustainable Freight Action Plan: Pilot Project Ideas. The project is a proposed public-private partnership for the construction costs of the freight elements of the Calexico East Expansion that include: bridge expansion, commercial vehicle primary inspection booths and road construction totaling \$30 million. The California Environmental Protection Agency Air Resources Board has reviewed the project ideas submitted and presented pilot project concepts at the Sustainable Freight Action Plan workshop held on February 1, 2016. The concepts presented in the workshop included “Advanced Technology Truck Fast Lane (Border)”. Additionally in December 2015, Safer Community Foundation, Inc. in partnership with the County of Imperial and ICTC submitted the expansion proposal to Customs and Border Protection through their “559 Donation Authority.”
10. **IVT RIDE Update:** The IVT Ride El Centro Service Area Request for Proposals (RFP) has been approved by Caltrans Procurement and is anticipated to be released to the public February 8, 2016. David Salgado, Project Manager

11. **Transit Vehicle Procurement Update:** ICTC has submitted an order for six smaller 25ft. cutaway transit vehicles to be operated on the fixed route services with lower ridership. Those vehicles will be purchased under the CalACT statewide cooperative purchasing agreement. All 6 vehicles will replace a mixture of leased and First Transit owned vehicles to eventually make the entire fixed route fleet owned by ICTC. The receipt of the vehicles should take place over the coming months with project completion scheduled for February 2016. ICTC is currently working with a vendor to receive a quote for the five (5) 25ft. cutaway transit vehicles for the IVT RIDE – El Centro service as well.
12. **Regional Mobility Coordinator (Transit):** Recruitment is underway for a new bilingual position at ICTC. This is a federally grant funded role that is a common position in transit service agencies. The primary duties will include the certification and eligibility process for the Americans with Disabilities Act, mobility travel training and other interaction with seniors and persons with disabilities. The interviews were scheduled for the second week in January. It is anticipated that the hiring process will be completed in February 2016.
13. **Federal Triennial Review:** Every three years the Federal Transit Administration (FTA) conducts an intensive review of practices and procedures to determine compliance with twenty-one (21) areas for the continued use of federal transit grant funding. The anticipated date of review is February 9<sup>th</sup> and 10<sup>th</sup>, 2016. ICTC staff has received a comprehensive site review package for the on-site portion of the review. The review team will visit transfer terminals and the bus operations yard, and are expected to talk with staff from ICTC, Brawley, Imperial and El Centro and Imperial Valley Transit (IVT).
14. **Regional Mobility Hubs Strategy for Imperial and San Diego:** This project funded by Caltrans will develop a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. This project will be led by SANDAG in collaboration with ICTC. The focus of the plan will be to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Consultant work is underway with preparation for a full range of stakeholder outreach. Virginia Mendoza, Project Manager

Mobility hubs provide an integrated suite of transportation services, supporting amenities, and urban design enhancements that reduce the need for single occupant vehicle trips by increasing first mile/last mile access to high-frequency transit stations. Mobility hubs are places of connectivity where different modes of transportation - walking, biking, ridesharing, and public transit – come together seamlessly at concentrations of employment, housing, shopping, and/or recreation. Hub features can include: bikeshare, carshare, neighborhood electric vehicles, bike parking, dynamic parking management strategies, real-time traveler information, real-time ridesharing, demand based shuttle or jitney services, bicycle and pedestrian facility improvements, wayfinding, urban design enhancements, and supporting systems like mobile applications, electric vehicle charging, smart intersections, and a universal payment system to make it easy to access a wide range of travel.

Mobility hubs can help maximize the capital investment in transit services and support the emphasis on smart growth and transit-oriented development. The project and Consultant team hosted an agency workshop in Imperial County on December 2, 2015. The meeting covered the study purpose, roundtable discussion of criteria for locating mobility hubs, amenity priorities, and what are potential locations. The Consultant team is planning a public outreach event in the first or second quarter of 2016.

15. **The San Diego State University / Imperial Valley College Transit Shuttle Analysis:** The Transit Shuttle Analysis will assess the feasibility of an inter-college shuttle service in Imperial County. ICTC and SCAG staffs worked together with Imperial Valley College and San Diego State University staff to complete the consultant selection process. SCAG staff completed the contract agreement with the selected consultant AECOM. Student surveys and campus workshops at SDSU-Calexico and IVC were held on Wednesday, November 18, 2015 and Thursday, November 19, 2015. The existing conditions analysis has been drafted and is under staff review. A second round of outreach is tentatively scheduled for late February / early March 2016. Virginia Mendoza, Project Manager

16. **Community of Niland Bus Stop Bench and Shelter Request:** The ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). Caltrans and ICTC are finalizing a preferred location and any improvements necessary for installation of the bench and shelter.
17. **FALL 2015 SCAG “GO HUMAN” Campaign:** As a part of the SCAG Active Transportation Safety and Encouragement Campaign community outreach and advertising will kick off Fall 2015. SCAG is launching the “GO HUMAN” campaign with the goals of reducing traffic collisions in Southern California and encouraging the public to walk and bike more. ICTC has participated in the ongoing steering committee meetings with SCAG in order to help facilitate the planning and outreach efforts to occur in the Imperial County region. Those interested in participating in the “GO HUMAN” campaign please contact: Julia Lippe-Klein at [lippe-klein@scag.ca.gov](mailto:lippe-klein@scag.ca.gov).
18. **California-Baja California Binational Region:** A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work.

The critical economic link between San Diego and Imperial Counties, and Baja California border region has local, regional, statewide, and national importance in both the U.S. and Mexico, and as such, the economic impacts of delays at the border have been shown to be significant. Additionally, the GHG emissions impacts of these delays to border communities are unknown. This study will primarily address these two concerns. The project will be funding is provided by Caltrans, SANDAG, and in-kind contributions from ICTC.

19. **California's Road Use Charge Pilot:** In 2014, Legislature passed Senate Bill 1077 (SB 1077) directing California to conduct a pilot program to study the feasibility of a road charge as a replacement for the gas tax to pay for road maintenance and repairs. A 15-member technical advisory committee (TAC), composed of representatives from diverse interests, is now working to study the potential for a road charge and outline the parameters of the pilot program. The TAC will craft the parameters of the road charge pilot program by the end of 2015. Beginning no later than January 1, 2017, thousands of California drivers will make history by volunteering to participate in the road charge pilot program to test new approaches. The pilot program will be implemented by the California State Transportation Agency. The outcomes of the road charge pilot program will be reported back to the TAC, the California Transportation Commission (CTC), and the Legislature no later than June 30, 2018. The CTC will provide recommendations on the pilot program to the Legislature in December 2018. The Legislature will then decide whether and how to enact a full-scale permanent road charge program.
20. **Meetings attended on behalf of ICTC:**
  - January 12-14, 2016 – Yuma Metropolitan Planning Organization (YMPO) Conference in Yuma, Arizona
  - January 15, 2016 – Mobility 21 Board Meeting (Joint with Advisory Board) in Los Angeles
  - January 15, 2016 – County Transportation Commission CEOs'/SCAG Meeting in Los Angeles
  - January 20-21, 2016 – Border Infrastructure Finance Workshop in San Diego
  - January 22, 2015 – SANDAG Borders Committee in San Diego
  - January 26, 2016 – CALCOG CDAC Meeting in Sacramento
  - February 4, 2016 – SCAG Regional Council in Los Angeles

Legislation and Policy Affecting Our Region  
February 4, 2016

## RC Report

### HIGHLIGHTS FROM THE REGIONAL COUNCIL MEETING



#### **INFORMATION – 2016-2040 RTP/SCS UPDATE**

SCAG Executive Director Hasan Ikhata provided the Regional Council (RC) with an update on the agency's outreach efforts after the release of the Draft 2016 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS) on December 3, 2015. Since then SCAG has hosted a series of fourteen (14) elected officials' briefings and four (4) public hearings throughout the six-county region. These meetings were intended to inform elected officials, stakeholders and interested citizens on the key investments and strategies in the Draft Plan and to solicit feedback during the official public comment period.

An update was also provided on the sixty (60) day Draft Program Environmental Impact Report (PEIR) public review and comment period. On January 19, 2016, SCAG held two public workshops specifically on the PEIR. The purpose of these public workshops was to provide an overview of the Draft PEIR and provide information on the schedule and how to submit comments on the Draft PEIR.

The Regional Council was informed that the 2016 RTP/SCS public comment period closed at 5:00 p.m. on February 1, 2016. Each comment received is currently being recorded and considered and a report summarizing the entirety of comments will be presented at the Regional Council meeting on March 3, 2016.

#### **ACTION – 2016 LEGISLATIVE PRIORITIES**

The Regional Council voted today to approve the agency's 2016 Legislative Priorities. The slate of priorities, a few of which are highlighted below, encompass broad, policy-oriented objectives of the agency that build upon prior Regional Council-adopted goals and actions, as well as those supported and pursued by partner agencies in

### NEWS FROM THE EXECUTIVE DIRECTOR

#### **APPLICATIONS AVAILABLE FOR 2016 SCAG SCHOLARSHIP PROGRAM**

Now currently accepting applications, the SCAG Scholarship Program is designed to offer local government and planning experience that students can use to develop long-term career goals and a monetary award. The program provides a \$4,000 scholarship award for up to eight high school or community college students from the SCAG region plus a two-week internship with a local planning agency, council of governments, or SCAG. Eligible students must both reside and attend school within the SCAG region (i.e. Imperial, Los Angeles, Orange, Riverside, San Bernardino, or Ventura County), be currently enrolled as a high school junior or senior, or community college student, have at least a 3.0 grade point average and provide proof of eligibility to work in the United States. In addition, graduating students must provide proof of enrollment in higher education.

All materials for the 2016 SCAG Scholarship Program must be postmarked by Friday, April 1, 2016. For more information and to apply online or download an application, please visit the program's webpage at: [www.scag.ca.gov/scholarship](http://www.scag.ca.gov/scholarship). If you have questions, please contact Mr. Houston Laney at [laney@scag.ca.gov](mailto:laney@scag.ca.gov), (213) 236-1906.

#### **2016 SCAG SUSTAINABILITY AWARDS**

# 2016 SCAG SUSTAINABILITY AWARDS

RECOGNIZING EXCELLENCE IN GREEN REGION,  
ACTIVE TRANSPORTATION & INTEGRATED PLANNING

Southern California.

- FUNDING – Support legislative efforts offering a balanced consideration of revenue measures to address the State’s systemic funding deficit.
- GOODS MOVEMENT – Support legislation providing for robust funding to the Trade Corridors Improvement Fund (TCIF), building upon its prior success to fund critically needed infrastructure enhancements along California’s high volume freight corridors.
- CAP-AND-TRADE FUNDING – Support legislation to equitably distribute revenues from the implementation of the Cap-and-Trade program to transportation improvements and sustainable communities that maximize resources to the SCAG region.
- PROJECT STREAMLINING & EXPEDITING – Support California Environmental Quality Act (CEQA) modernization and process reform to expedite project delivery and promote job creation. Promote, in general, increased options for design, procurement, implementation, contracting and financing, where appropriate, to achieve more efficient project delivery.

For the full list of SCAG’s 2016 Legislative Priorities, please visit : [www.scag.ca.gov/legislative/](http://www.scag.ca.gov/legislative/).

## **ACTION – RC ADOPTS RESOLUTION TO SUPPORT CLAREMONT IN NATIONAL ENERGY COMPETITION**

The Regional Council today adopted a resolution supporting the City of Claremont and its efforts to win the \$5 million Georgetown University Energy Prize (GUEP). Claremont is one of fifty (50) semi-finalists across the country competing for the GUEP.

Claremont’s proposal for the GUEP represents involvement by the City, utility companies, major landlords and citizen groups. The proposal calls for the City to serve as a leader in sustainability by modifying its own practices as others in the community do the same. It requires action by all City staff to:

- Decrease energy consumption in City facilities by 20% of 2006 levels by 2015 and 30% by 2020.
- Utilize energy-reducing and environment-protecting best practices when selecting supplies for office operations, during fleet maintenance and operations and while maintaining parks and facilities.
- Construct all new municipal facilities to green



SCAG is committed to highlighting excellent planning efforts from local agencies in sustainability. Each year, SCAG honors projects that best exemplify the core principles of sustainability with awards at the Annual Regional Conference & General Assembly. The SCAG Sustainability Awards represent the highest achievement in planning by local jurisdictions and agencies in the region and offers a prestigious platform to showcase some of the best planning work occurring in Southern California.

SCAG is now accepting nominations for these plans and projects that coordinate land use and transportation actions to improve the mobility, livability, prosperity and sustainability of our region. The SCAG Sustainability Awards program is open to all parties, including local governments, non-profits, developers and others. Partnerships are welcome; public agencies, in combination with other public or private organizations or individuals, may jointly submit an entry. Eligible submittals include plans, projects and programs completed or adopted after January 1, 2012 and prior to March 1, 2016. Along with the awards ceremony, videos of winning projects will be presented at the 2016 Regional Conference and General Assembly at the La Quinta Resort and Club on May 5 and 6, 2016.

The application deadline is 2:00 p.m., Tuesday, March 1, 2016. For more information and to download the nomination packet, please visit <http://sustain.scag.ca.gov>. If you have questions, please contact Ms. India Brookover at [brookover@scag.ca.gov](mailto:brookover@scag.ca.gov), (213) 236-1919.

## **ASSEMBLY TRANSPORTATION COMMITTEE FREIGHT HEARING**

On January 25, 2016, SCAG Executive Director Hasan Ikhata accompanied President Viegas-Walker (City of El Centro) to appear before the California Assembly Transportation Committee to provide an update, with other statewide transportation stakeholder groups, on efforts to develop a sustainable freight action plan. President Viegas-

standards (LEED gold certification).

The goal of the competition is to reduce energy use in homes, municipal buildings and K-12 schools, and, at the same time, create the most innovative and replicable initiatives that will provide leadership in energy-efficiency to other cities throughout the country.

Walker and Mr. Ikhata briefed the Committee on the unique economic impacts that freight and goods movement have on the Southern California economy as the nation's global gateway and also stressed upon the need to utilize the existing allocation mechanism established under the state's Trade Corridors Improvement Fund (TCIF) to apportion future funding to freight projects in California's most congested corridors. They urged the Committee to support allocating any federal formula freight funding from the Fixing America's Surface Transportation (FAST) Act, the long-term transportation authorization bill recently passed by Congress, into the TCIF to expedite funding to needed projects as efficiently as possible and to leverage that funding with any additional state funding that might arise in this legislative session in Sacramento. SCAG spearheaded an effort of regional transportation agencies to make this same request of the Administration.



## UPCOMING MEETINGS

### February

- 11th Aviation Technical Advisory Committee
- 16th Legislative/Communications & Membership Committee
- 18th Technical Working Group
- 23rd Transportation Conformity Working Group

### March

- 3rd Regional Council Meeting
- 15th Legislative/Communications & Membership Committee
- 17th Technical Working Group
- 22nd Transportation Conformity Working Group
- 23rd Modeling Task Force
- 24th Joint Meeting of the Policy Committees

#### SCAG MAIN OFFICE

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(213) 236-1800 | [www.scag.ca.gov](http://www.scag.ca.gov)

#### COUNTY REGIONAL OFFICES

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# 2016 NOMINATION PACKET

## SCAG SUSTAINABILITY AWARDS

RECOGNIZING EXCELLENCE IN GREEN REGION,  
ACTIVE TRANSPORTATION & INTEGRATED PLANNING

Deadline: March 1, 2016 at 2 PM



# 2016 SCAG SUSTAINABILITY AWARDS

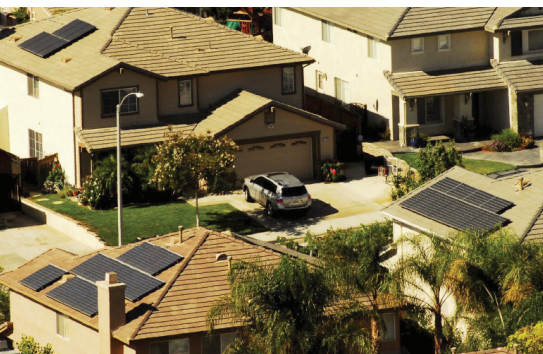
The Southern California Association of Governments (SCAG) is committed to highlighting excellence in sustainable and development projects in the SCAG Region. These plans and projects are integral to carrying out the goals and policies of the 2012-2035 RTP/SCS, and promote a cleaner, healthier, and happier Southern California. Each year, SCAG honors projects that best exemplify the core principles of sustainability with awards at the Annual Regional Conference & General Assembly.

SCAG is now accepting nominations for projects that coordinate land use and transportation actions to improve the mobility, livability, prosperity, and sustainability of our region. More information about the types of projects that SCAG recognizes can be found below. The SCAG Sustainability Awards Program is open to all parties, including local governments, non-profits, developers, and others. Partnerships are welcome; public agencies, in combination with other public or private organizations or individuals may jointly submit an entry. Eligible submittals include plans, projects, and programs completed or adopted after January 1, 2012 and prior to March 1, 2016. Along with the awards ceremony, videos of winning projects will be presented at the 2016 Regional Conference and General Assembly at the La Quinta Resort and Club on May 5 and 6, 2016.

**The deadline for nomination submittals is March 1, 2016.**

## EVALUATION CRITERIA

There are three categories to the Awards Program: Integrated Planning, Green Region Initiative, and Active Transportation, which also make up the three branches of SCAG's Sustainability Program. SCAG is requesting applicants choose a category for which to submit their nomination. Submissions will be primarily evaluated based on criteria relevant to selected category. Additionally, submissions that meet at least one (1) of the Goals and Benefits of the 2012 RTP/SCS will receive extra consideration. The specific criteria for each category, and the Goals And Benefits of the 2012 RTP/SCS are outlined below. Examples of last year's award winners are available for reference.



## AWARD CATEGORIES AND CRITERIA

### Integrated Planning

- Integrates land use and transportation planning.
- Promotes infill, Transit Oriented Development, and other forms of sustainable development.
- Promotes a sustainable land use mix, including new housing.
- Locates new housing near existing jobs and/or new jobs near existing housing.

### Green Region Initiative

- Addresses climate change through GHG emission reduction or adaptation planning.
- Preserves rural, agricultural, recreational, and environmentally sensitive areas.
- Promotes energy and/or water efficiency and savings.
- Ensures environmental justice regardless of race, ethnicity, or income class.
- Promotes overall sustainability on various resource issues.

### Active Transportation

- Promotes active (bicycle and pedestrian) transportation planning.
- Promotes physical activity, safety, education, and outreach.
- Promotes linkages within existing active transportation and transit networks.
- Promotes shift from cars to active transportation.

## GOALS & BENEFITS OF THE 2012-2035 RTP/SCS

### 1. Better Placemaking

“Placemaking” is the process of developing options for locations where people can live and work in a pleasant and convenient walking environment that reduces reliance on the car. Communities that promote walkable environments and alternative transportation create more opportunities for an active lifestyle, improve safety and accessibility for marginalized communities, and help preserve natural areas and resources. The strategies outlined in the 2012–2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) promote the development of better places to live and work through measures that encourage more compact development, varied housing options, bike and pedestrian improvements, and efficient transportation infrastructure.

### 2. Lower Cost to Taxpayers & Families

The cost of building the roads, water and sewer lines, and other infrastructure required for low density communities is very high, and taxpayers usually pay at least part of the bill, especially for ongoing maintenance. By including options that create more compact neighborhoods and placing everyday destinations closer to homes and closer to one another, the 2012–2035 RTP/SCS strategies can reduce the cost of development for taxpayers and reduce the everyday costs of housing and transportation.

### 3. Benefits to Public Health & the Environment

Public health and environmental protection have long been linked to the way our region is planned and the way public services are delivered. Many strategies in the 2012–2035 RTP/SCS will provide widespread benefits for public health and environmental protection. Better placemaking will allow people to walk and bicycle more regularly in their daily lives, and promotes the development of urban parks, thus providing more opportunities for recreation and exercise. Reducing the footprint of new development protects farmland that provides food for the region, maintains wildlife habitat, decreases air pollution, and improves opportunities for green stormwater solutions that will improve water quality.

### 4. Greater Responsiveness to Demographics & Changing Housing Market

The demographic profile of the region is changing and the market for housing is changing with it. The number of parents whose children have grown and left home is significantly increasing, and many are looking for smaller housing and a more manageable, walkable lifestyle. In addition, residents will be looking for a “value lifestyle” in which both housing and transportation costs are minimized even as they maintain a high-quality of life. Strategies focused on high-quality places, compact infill development, and more housing and transportation choices provide a response to these newly emerging market forces.

### 5. Improved Access & Mobility

Southern California congestion is ever present and additional road construction cannot solve all of the region’s mobility challenges. The transportation strategies contained within the 2012–2035 RTP/SCS will focus on “the most bang for the buck” solutions by improving critical road connections in the region and increasing public transit capacity. Land use strategies in the 2012–2035 RTP/SCS will improve mobility and access by placing destinations closer together and decreasing the time and cost of traveling between them.

# 2016 SCAG SUSTAINABILITY AWARDS

## APPLICATION PACKET

The SCAG Sustainability Awards Program recognizes those projects, programs, and actions (e.g., policy or ordinance) in the SCAG region that demonstrate the goals and benefits of the 2012-2035 RTP/SCS. The application packet and information on past years' award winners is available at [www.sustain.scag.ca.gov](http://www.sustain.scag.ca.gov).

For questions, contact India Brookover at (213) 236-1919 or [brookover@scag.ca.gov](mailto:brookover@scag.ca.gov).

### A. Application Procedure

1. Review the Eligibility and Evaluation Process and Criteria.
2. Select a category that best fits the submitted project.
3. There are four parts to the Sustainability Awards application:
  - a. Submittal Form: PDF copies of the form are available online at [www.sustain.scag.ca.gov](http://www.sustain.scag.ca.gov).
  - b. Evaluation Criteria Response: Responses should be 2,000 words or less. Keep in mind that the application will be reviewed by a panel of judges, and judges will favor entries that are persuasive and concise. PDF copies of the form can be completed electronically; you must have Adobe Acrobat 9 Standard to save changes to the form.
  - c. Images: Include up to ten graphics to represent and demonstrate the quality of the project, program, or action. Images should be submitted in PowerPoint, as well as one of the following formats: TIFF, JPG, or PDF. Photographs that showcase the community surroundings and community involvement are encouraged.
  - d. Letters of Support: Applicants are encouraged to include letters of support from organizations and individuals involved in the project indicating why the project is worthy of an award.
4. The four parts of the application should be submitted via SCAG's FTP site. To ensure all submittals are properly processed, please include the following information:
  - a. Name of the submitting agency and project title in the subject line of the e-mail.
  - b. Each part of the four-part application is clearly titled when uploading onto SCAG's FTP site.

Please e-mail India Brookover at [brookover@scag.ca.gov](mailto:brookover@scag.ca.gov) for instructions and permission to upload onto SCAG's FTP site before nomination

packets are due on March 1 at 2:00 PM. There is no application fee for project submittals.

**Nomination packets must be uploaded onto SCAG's FTP site no later than 2:00 PM on Tuesday, March 1, 2016.**

### B. Eligibility

The program is open to all projects, programs, and actions taken within the SCAG region. Nominations are welcomed from cities, counties and sub regions, in combination with individual developers, consultants, builders, and others who strive to implement the goals and benefits of the 2012-2035 RTP/SCS. Agencies may submit up to three (3) nominations for different projects. Eligible submittals must have been completed or adopted after January 1, 2012, and prior to March 1, 2016.

### C. Evaluation Process and Criteria

Projects will be evaluated by a review panel consisting of experts in the fields of planning and development. In an initial review, each entry will be scored based on how well the project meets the criteria of its category, and at least one (1) of the goals of the 2012 RTP/SCS. Projects that score a minimum point total will qualify for a second review consisting of a group evaluation by the full panel of judges, who will ultimately determine the winning entries for each category.

### D. Awards

Winners will be recognized at SCAG's annual Regional Council & General Assembly in La Quinta on May 5 and 6.

**Top winners will also receive a short video highlighting their winning project and the possibility to present their projects during the event.**

## SUBMITTAL FORM (FILL OUT ALL THAT ARE APPLICABLE)

Provide contact information for the individual submitting this application.

### Select a Category that Best Fits Your Project:

- Active Transportation       Green Region       Integrated Land Use & Transportation Planning

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Submitter's Organization Name & Address: \_\_\_\_\_

Provide contact information for an individual to act as liaison for all correspondence to/from SCAG regarding this application.

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact's Organization Name & Address: \_\_\_\_\_

Additional Contact Person (*other than the nominator*): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Owner/Developer: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Organization Name & Address: \_\_\_\_\_

Project Name & Address: \_\_\_\_\_

Project Adoption, Construction, or Completion Date: \_\_\_\_\_

Key Statistics (*to the extent possible or applicable; e.g. number of units, commercial square footage, office square footage, open space square footage, etc*):

# 2016 SCAG SUSTAINABILITY AWARDS

Description (maximum 500 words) (Note: You may submit a separate document instead of completing the electronic form.):

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SCAG may use, reproduce, or make available for reproduction by others the information on this form and any supporting materials and graphics provided, for the purpose of publicizing the Sustainability Awards or the applicant project.

Name:

Date:

## EVALUATION CRITERIA RESPONSE

1. List up to 5 examples of how the project meets the criteria for the selected category. See page (Active Transportation, Green Region Initiative, or Integrated Planning.)

# 2016 SCAG SUSTAINABILITY AWARDS

2. Describe how the project meets at least 1 of the Goals and Benefits of the 2012-2035 RTP/SCS. (Response cannot exceed 2,000 words. Note: You may submit a separate document instead of using the electronic form. If saving electronically, you will need Adobe Acrobat 9 Standard.)



## IMAGES

Please submit up to 10 supporting graphics in two formats: (1) PowerPoint; and (2) TIFF, JPG, or PDF at a minimum resolution of 150 pixels per inch. The graphics should be numbered, and a brief, one-sentence description of each image should be completed for each PowerPoint slide below, corresponding to the image number, as well as on the notes page for each slide in the PowerPoint presentation. Photographs are encouraged. You may combine image descriptions with a color “contact sheet” showing thumbnails of included images. Please keep in mind that the project images are instrumental in helping the jury reach its decision. In addition, they may be used to make a video to be presented at the Awards Program and SCAG’s Regional Conference & General Assembly, on SCAG’s website, and in case studies and articles; therefore, the higher the quality, the better.

1. \_\_\_\_\_
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9. \_\_\_\_\_
10. \_\_\_\_\_

# 2016 SCAG SUSTAINABILITY AWARDS

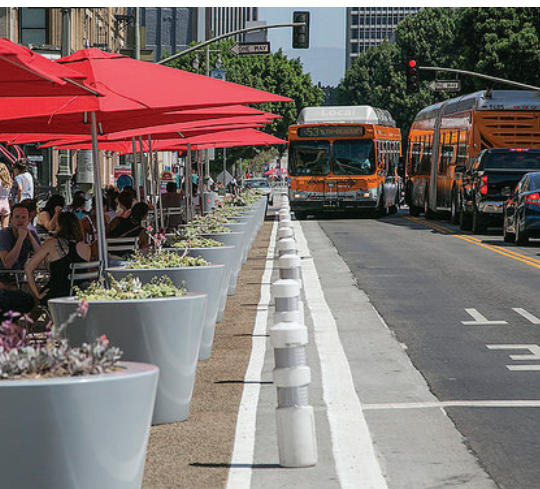
## 2015 Awardees



### 2015 PRESIDENT'S EXCELLENCE AWARD

*City Of Anaheim | Anaheim Regional Transportation Intermodal Center (ARTIC)*

The Anaheim Regional Transportation Intermodal Center (ARTIC) is the first LEED Platinum designed transit station in the world. Environmental sustainability is at the heart of ARTIC's innovative design, construction, operation, maintenance, and financial feasibility and includes reducing energy use, water use, solid waste production, and carbon emissions through transportation modes and efficient land use. ARTIC improves connectivity to adjacent cities for multiple user groups, and provides regional connectivity. ARTIC promotes economic value by actively engaging in partnerships to minimize construction costs and by supporting population a walkable, transit oriented urban environment.



### 2015 EXCELLENCE IN ACTIVE TRANSPORTATION AWARD

*Los Angeles Department of Transportation | Broadway Dress Rehearsal Existing Conditions Report*

A corridor in Downtown Los Angeles renowned for its historic cultural and commercial significance, Broadway is the focus of intensive short- and long-term pedestrian safety projects, transit planning, and economic revitalization, including the Broadway Dress Rehearsal, a phase-one implementation strategy under the City-adopted Broadway Streetscape Master Plan. The Broadway Dress Rehearsal Existing Conditions Report (BDR-ECR) establishes a precedent for measuring the performance of complete streets projects throughout the SCAG region, especially in terms of mobility and safety conditions for people walking, bicycling and accessing transit. Through an innovative methodology synthesizing various research techniques, the Report provides a comprehensive framework for both evaluating the impacts of complete streets projects and educating the public and elected officials about those impacts.



### 2015 EXCELLENCE IN GREEN REGION INITIATIVE AWARD

*City of Glendale | Greener Glendale Plan for Community Activities*

The Greener Glendale Plan for Community Activities ("Greener Glendale") is Glendale's comprehensive climate action and sustainability plan. From its inception, Greener Glendale was prepared in accordance with SCAG's GHG reduction targets and the SCAG Compass Blueprint principles. Greener Glendale maps out specifically how Glendale will achieve the GHG reduction targets set by SCAG (8% by 2020, 13% by 2035). Glendale was able to create this map by completing an inventory of community GHGs and identifying actions that could be taken to measurably reduce Glendale's GHGs. The specific actions included a variety of sustainability measures crossing the areas of land use, transportation, urban design and nature, environmental health, waste reduction, and energy and water conservation.

## 2015 EXCELLENCE IN INTEGRATED LAND USE & TRANSPORTATION PLANNING

*City of Coachella | City of Coachella General Plan Update*

While only 40,000 residents currently call Coachella home, the City and its General Plan foresee the population will more than triple in size to 135,000 residents by 2035. In anticipation of this growth, the City needed a community based plan that would provide practical and responsible growth methods that emphasized walkability, neighborhoods, and sustainability. The City of Coachella, with support from Raimi + Associates, Sargent Town Planning, and Fehr and Peers have developed a General Plan with a strong emphasis on health, sustainability, and social equity.



## Achievement Awards

### ACHIEVEMENT IN ACTIVE TRANSPORTATION

*City of Rialto Public Works Department*

Rails to Trails/Along the Pacific Electric Railway

### ACHIEVEMENT IN GREEN REGION INITIATIVE

*Orange County Transportation Authority*

Measure M2 Environmental Cleanup Program

### ACHIEVEMENT IN INTEGRATED LAND USE & TRANSPORTATION PLANNING

*Los Angeles County*

Los Angeles County General Plan Update



# SCAG SUSTAINABILITY AWARDS

Mark your calendars for these dates:

- Nomination Packet Deadline: March 1, 2016 at 2:00 PM
- SCAG Sustainability Award Winners Notification: Late March 2016
- 2016 Sustainability Awards Program: May 5-6 at the La Quinta Resort & Club in La Quinta



# **VI. ACTION CALENDAR**

VI. ACTION CALENDAR

- A. ICTC RESOLUTION FOR FFY2016/17—2021/2022 FTIP



1405 N. IMPERIAL AVE., SUITE 1  
EL CENTRO, CA 92243-2875  
PHONE: (760) 592-4494  
FAX: (760) 592-4497

February 5, 2016

ICTC Management Committee  
Imperial County Transportation Commission  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243

**SUBJECT:** Imperial County Transportation Commission (ICTC) resolution for Federal Fiscal Year (FFY) 2016/17 – 2021/2022 Federal Transportation Improvement Program (FTIP)

Dear Committee Members:

The Imperial County Transportation Commission has submitted its portion of the Federal Transportation Improvement Program (FTIP) for inclusion into the Southern California Association of Governments (SCAG) 2017 FTIP. The program has been prepared in accordance with State and Federal requirements. Every effort was made to contact local agencies to allow them the opportunity to update the status of all projects on the attached list.

Attached is a resolution that establishes our commitment to implement all listed projects in the FTIP in partnership with member agencies and Caltrans. Commitment is based on the assumption that funding sources/revenue remain stable and consistent.

The Technical Advisory Committee forwards this item to the Management Committee for review and consideration. It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any:

1. Authorize the Chairman to sign the resolution that certifies funding has been identified for the projects in the FFY 2016/17-2021/22 FTIP and affirms our commitment to implement all projects in the program.

Sincerely,

A handwritten signature in blue ink that reads 'Mark Baza'.

MARK BAZA  
Executive Director

MB/vm

Attachment

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

**RESOLUTION NO. XXXX-XX**

**A RESOLUTION OF THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC) WHICH CERTIFIES THAT ICTC HAS THE RESOURCES TO FUND THE PROJECTS IN THE FFY 2016-17 – 2021/22 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM**

**WHEREAS**, Imperial County is located within the metropolitan planning boundaries of the Southern California Association of Governments; and

**WHEREAS**, the Fixing America's Surface Transportation Act (FAST Act) requires SCAG to adopt a regional transportation improvement program for the metropolitan planning area; and

**WHEREAS**, FAST Act also requires that the regional transportation improvement program include a financial plan that demonstrates how the transportation improvement program can be implemented; and

**WHEREAS**, the ICTC is the agency responsible for short-range capital and service planning and programming for the Imperial County area within SCAG; and

**WHEREAS**, as the responsible agency for short-range transportation planning, the ICTC is responsible for the development of the Imperial County Transportation Improvement Program, including all projects utilizing federal and state highway/road and transit funds; and

**WHEREAS**, the ICTC must determine, on an annual basis, the total amount of funds that could be available for transportation projects within its boundaries; and

**WHEREAS**, the ICTC has adopted the FFY 2016/17-2021/22 Imperial County Transportation Improvement Program with funding for FFY 2016/17 and 2017/18 available and committed, and reasonably committed for FFY 2018/19 through 2021/22.

**NOW, THEREFORE, BE IT RESOLVED** by the ICTC that it affirms its continuing commitment to the projects in the FFY 2016/17-2021/22 Imperial County Transportation Improvement Program (TIP); and

**BE IT FURTHER RESOLVED**, that the FFY 2016/17-2021/22 Imperial County TIP Financial Plan identifies the resources that are available and committed in the first two years and reasonably available to carry out the program in the last four years, and certifies that:

1. Projects in the FFY 2016/17-2021/22 ICTC TIP are consistent with the proposed 2016 State Transportation Improvement Program scheduled to be approved by the California Transportation Commission in April 2016; and

2. All of the projects in the Imperial County TIP have complete funding identified in the Program.
3. ICTC has the funding capacity in its county Surface Transportation Program and Congestion Mitigation and Air Quality Program allocation to fund all of the projects in the FFY 2016/17-2021/22 Imperial County TIP; and
4. The local match for projects funded with federal STP and CMAQ program funds is identified in the TIP.
5. All the Federal Transit Administration funded projects are programmed within FAST Act Guaranteed Funding levels.

**PASSED AND ADOPTED** at a regular meeting of the Imperial County Transportation Commission held on February 24, 2016.

By: \_\_\_\_\_  
Chairman

ATTEST:

By: \_\_\_\_\_

CRISTI LERMA  
Secretary to the Commission